

Meeting Minutes
Plan & Zoning Commission Meeting
Tuesday, November 5, 2024
Ankeny City Council Chambers, Second Floor
1250 SW District Drive, Ankeny, Iowa

CALL TO ORDER

Chair Ted Rapp called the November 5, 2024 meeting of the Plan & Zoning Commission to order at 6:28 p.m.

ROLL CALL

Members present: Ted Rapp, Randy Weisheit, Lisa West, Trina Flack, Glenn Hunter, Annette Renaud and Todd Ripper. Staff present: Eric Jensen, Eric Carstens, Jake Heil, Derek Silverthorn, Laura Hutzell, Ryan Kirschman and Brenda Fuglsang.

AMENDMENTS TO THE AGENDA

Motion by T.Flack to approve and accept the November 5, 2024 agenda without amendments. Second by G.Hunter. All voted aye. Motion carried 7 – 0.

COMMUNICATIONS

There were no communications.

CITIZEN'S REQUEST

There were no requests.

CONSENT AGENDA ITEMS

Item #1. Minutes

Motion to approve and accept the October 22, 2024 minutes of the Plan and Zoning Commission meeting.

Item #2. First Street Commons Plat 3 Final Plat

Motion to recommend City Council approval of the First Street Commons Plat 3 Final Plat.

Item #3. 1900 NW 4th Street - Faith Baptist Bible College Dorm Site Plan

Motion to approve the site plan for 1900 NW 4th Street, Faith Baptist Bible College Dorm, subject to an approved storm water management facility easement and development agreement for a future left turn lane on NW 4th Street.

Item #4. 410 SE Creekview Drive - AirGas Ankeny PCC Pavement Expansion Site Plan

Motion to approve the site plan for 410 SE Creekview Drive, AirGas Ankeny PCC Pavement Expansion.

Item #5. 1201 S Ankeny Boulevard - Veridian Credit Union Site Plan

Motion to approve the site plan for 1201 S Ankeny Boulevard, Veridian Credit Union Site Plan; subject to City Council approval of the stormwater management facility maintenance covenant and permanent easement agreements; and subject to City Council approval of the ingress/egress easement vacation.

Motion by L.West to approve the recommendations for Consent Agenda Items #1 - #5. Second by A.Renaud. All voted aye. Motion carried 7 – 0.

REPORTS

City Council Meeting

E.Jensen reported on the November 4, 2024 City Council meeting.

Director's Report

E.Jensen presented the tentative agenda items for the Tuesday, November 19, 2024 Plan and Zoning Commission meeting and the October 2024 Building Permit Report.

E.Jensen shared that there will be a public hearing on a request by Denny Elwell Family, LC to rezone property from R-1 to C-2.

Commissioner's Reports

T.Rapp asked for clarification on staff's process related to the impending development agreement based on the traffic study for Item #3. E.Carstens responded by providing information relating to this project.

MISCELLANEOUS ITEMS

November 18, 2024 – 5:30 p.m. City Council Meeting Representative: Staff

ADJOURNMENT

There being no further business, Chair Rapp adjourned the meeting. Meeting adjourned at 6:33 p.m.



Submitted by Brenda Fuglsang, Secretary
Plan & Zoning Commission