



ANKENY CITY COUNCIL

**Regular Meeting
Monday, December 2, 2024
5:30 PM**

**Ankeny Kirkendall Public Library - City Council Chambers
1250 SW District Drive, Ankeny, Iowa**

Mark Holm, Mayor
Bobbi Bentz, Mayor Pro-Tem

Council Members: Jeff Perry, Joe Ruddy, Todd Shafer, Kelly Stearns

All City Council meetings are open to the public. Assistive Listening Devices (ALD) are available for persons with impaired hearing. To request information in an alternative format or request an accommodation to participate in a City Council meeting, contact the Office of the City Clerk at 965-6405. Anyone seeking assistance in communicating with the City should contact Relay Iowa at 1-800-735-2942 (TDY), or 1-800-735-2943 (Voice).

ELECTRONIC MEETING INFORMATION

<https://zoom.us/j/97312992966?pwd=OEFocWZGS0NYUmtnVHNxcWZFak9Pd09>

Meeting ID: 973 1299 2966
Passcode: 1234

Dial in: +1 312 626 6799; Meeting ID: 973 1299 2966; Passcode: 1234

PROCEDURAL ACTIONS:

Call to Order: Mark Holm, Mayor
Roll Call: Michelle Yuska, City Clerk
Pledge of Allegiance: Mark Holm, Mayor

CEREMONY:

A. PUBLIC FORUM:

1. Special Presentation: Central Iowa Water Works, including introduction of CIWW Executive Director Tami Madsen – Jody Smith, Chair, CIWW Board of Trustees

B. APPROVAL OF AGENDA:

1. Approval of the December 2, 2024 Agenda

Consider motion to approve and accept the December 2, 2024 agenda, with or without amendment.

C. PUBLIC HEARING(S):

1. PH 2024-59 Proposed Fiber Optic Network Upgrade

Consider motion to close Public Hearing 2024-59

Consider motion to adopt 1) RESOLUTION adopting plans, specifications, form of contract, and estimate of cost \$1,458,914.25; 2) receive and file report of bids received November 26, 2024; and 3) RESOLUTION making award of construction contract with Van Maanen Electric, Inc. in the amount of \$830,887.82

D. REPORTS OF ADVISORY BOARDS AND COMMISSION:

E. APPROVAL OF CONSENT AGENDA:

• **MINUTES**

CA - 1. Approval of official council actions of the regular meeting of November 18, 2024, as published, subject to correction, as recommended by the City Clerk.

CA - 2. Receive and file minutes of the Plan and Zoning Commission meeting of November 5, 2024.

• **LICENSES AND PERMITS**

CA - 3. Consider motion to approve the issuance of liquor licenses and beer/wine permits in the City of Ankeny.

• **FINANCE/BUDGET**

CA - 4. Consider motion to approve Payment #12 in the amount of \$299,155.54 to Absolute Concrete Construction, Inc. for construction services on the Oralabor Gateway Trail - SW State Street Underpass and SW Oralabor Road and SW State Street Intersection Improvements project.

CA - 5. Consider motion to approve Payment #11 in the amount of \$2,254.50 to Bolton & Menk, Inc., for engineering services on the SE Corporate Woods Drive & Crosswinds Drive Traffic Signalization project.

CA - 6. Consider motion to approve Payment #18 in the amount of \$2,154.47 to Civil Design Advantage for engineering services on the NW 36th Street and NW Weigel Drive HMA Resurfacing project.

CA - 7. Consider motion to approve Payment #38 in the amount of \$2,576.36 to Foth Infrastructure and Environment, LLC for engineering services on the West First Street Widening and Improvements - Phase 1 project.

CA - 8. Consider motion to approve Payment #5 in the amount of \$88,846.88 to Foth Infrastructure and Environment, LLC for engineering services on the West First Street Widening and Improvements - Phase 2 project.

- CA - 9.** Consider motion to approve Payment #3 in the amount of \$97,877.06 to Graphite Construction Group for construction services on the Watercrest Park Expansion project.
- CA - 10.** Consider motion to approve Payment #2 in the amount of \$760.00 to HMG Land Management for construction services on the 2024 Native Vegetation Maintenance project.
- CA - 11.** Consider motion to approve Payment #6 in the amount of \$52,004.81 to HR Green, Inc., for engineering services on the NW Irvinedale Drive & NW 18th Street Intersection Improvements project.
- CA - 12.** Consider motion to approve Payment #22 in the amount of \$27,139.71 to HR Green Inc. for engineering services on the Oralabor Gateway Trail - SW State Street Underpass and SW Oralabor Road and SW State Street Intersection Improvements project.
- CA - 13.** Consider motion to approve Payment #9 in the amount of \$15,427.50 to MSA Professional Services, Inc., for engineering services on the SW Walnut Street and SW Ordinance Road Water Main project.
- CA - 14.** Consider motion to approve Payment #7 in the amount of \$25,861.11 to Olsson, Inc., for engineering services on the Fiber Optic Network Upgrade project.
- CA - 15.** Consider motion to approve Payment #21 in the amount of \$5,956.40 to RDG Planning & Design for engineering services on the Fourmile Creek and Tributary to Fourmile Creek Restoration project.
- CA - 16.** Consider motion to approve Payment #40 in the amount of \$31,321.34 to Snyder & Associates, Inc., for engineering services on the NE Delaware Ave Recon - NE 5th St to NE 18th St project.
- CA - 17.** Consider motion to approve Payment #12 in the amount of \$10,348.95 to Snyder & Associates, Inc., for engineering services on the NW Northlawn Area Utility Improvements-Phase 3 project.
- CA - 18.** Consider motion to approve Payment #23 in the amount of \$3,972.35 to Snyder & Associates, Inc., for engineering services on the NW Northlawn Area Utility Improvements-Phase 2 project.
- CA - 19.** Consider motion to approve Payment #18 in the amount of \$17,236.00 to Snyder & Associates Inc., for engineering services on the S Ankeny Blvd Improvements SE Peterson Dr to 1st St project.
- CA - 20.** Consider motion to approve Payment #9 in the amount of \$1,144.00 to Snyder & Associates for engineering services on the Watercrest Park Expansion project.
- CA - 21.** Consider motion to approve Payment #5 in the amount of \$3,206.00 to Snyder & Associates, Inc., for engineering services on the Sawgrass Park Dam Improvements project.
- CA - 22.** Consider motion to approve the December 2, 2024 Accounts Payable.
- CA - 23.** Consider motion to adopt a **RESOLUTION** relating to the revision of the Financial Policy of the Standard Administrative Policy and Procedures Manual of the City of Ankeny, Iowa.

- **COMMUNITY DEVELOPMENT ITEMS**

- CA - 24.** Consider motion to adopt **RESOLUTION** accepting platted easements located on Lot 1, Savannah at Ankeny; and associated with the development of Savannah at Ankeny.
- CA - 25.** Consider motion to adopt **RESOLUTION** accepting final plat, subdivision bonds for seeding and erosion control, performance and maintenance bonds for public improvements, and platted easements for Delaware Landing Plat 3.
- CA - 26.** Consider motion to adopt **RESOLUTION** approving plans and specifications, and accepting contracts and performance and maintenance bonds for the construction of subgrade, sanitary sewer, and water main for Delaware Landing Plat 3.
- CA - 27.** Consider motion to adopt **RESOLUTION** approving plans and specifications, and accepting contracts and performance and maintenance bonds for the construction of street paving for Delaware Landing Plat 3.
- CA - 28.** Consider motion for preliminary approval of Centennial Ridge Plat 4 Final Plat; and authorize cost participation request for sidewalk oversizing along NW Reinhart Drive and NW Irvinedale Drive in the amount estimated to be \$14,469.00.
- CA - 29.** Consider motion to grant preliminary approval of Northgate Plat 7 Final Plat; and authorize cost participation request for sidewalk oversizing and truncated domes along NE Trilein Drive in the amount estimated to be \$4,463.50.
- CA - 30.** Consider motion to adopt **RESOLUTION** accepting final plat, subdivision bonds for seeding and erosion control, and platted easements, for Siena Hills Plat 7 Final Plat.
- CA - 31.** Consider motion to adopt **RESOLUTION** setting a public hearing on a proposal to vacate an Ingress/Egress Easement associated with the development at Siena Hills Plat 7 (date of hrg: 12/16/24 @ 5:30 p.m.)

- **ENGINEERING ITEMS**

- CA - 32.** Consider motion to adopt a **RESOLUTION** authorizing a Median Waterways Maintenance Agreement with the Deer Creek Estates Homeowners Association, Inc. in the City of Ankeny, Iowa.

- **CAPITAL IMPROVEMENT PROJECTS**

- CA - 33. SE Delaware Avenue Traffic Signal Upgrades:** Consider a motion to approve: a) Final Change Order #1 increasing the contract amount by \$2,000.00; b) Certificate of Completion; c) **RESOLUTION** accepting the public improvements with Iowa Signal, Inc. in the amount of \$69,515.00; and d) Final Payment #1 in the amount of \$66,039.25; Retainage Payment in the amount of \$3,475.75.

- **ADMINISTRATIVE ITEMS**

- CA - 34.** Consider motion to enter into an agreement with the Iowa Civil Rights Commission (ICRC) from July 1, 2024 - June 30, 2025 for the reimbursement of city staff time in processing discrimination claims referred to the ICRC.
- CA - 35.** Consider motion to adopt **RESOLUTION** adopting the 2024 Polk County Hazard Mitigation Plan.
- CA - 36.** Consider motion to adopt **RESOLUTION** setting a time and place for a public hearing on the proposed 2025-2029 Capital Improvement Program (date of hrg: 12/16/24 @ 5:30

p.m.).

- **APPROVAL OF CONSENT AGENDA ITEMS**

1. Consent Agenda Items CA-1 through CA-36

Consider motion to approve the recommendations for Consent Agenda Items CA-1 through CA-36.

F. SUPPLEMENTAL AND REMOVED CONSENT AGENDA ITEMS:

G. RECESS - MARK HOLM, MAYOR

H. LEGISLATIVE BUSINESS:

- **BOARDS/COMMISSIONS APPOINTMENTS:**

37. Boards & Mayoral Appointments to Boards and Commissions.
Commissions

Consider motion approving Mayoral appointments to Boards and Commissions as presented.

- **APPROVAL OF ORDINANCES:**

38. Ord 2188 An Ordinance Repealing Chapter 27, Mayor's Youth Council, of the Code of Ordinances of the City of Ankeny, Iowa.

Consider motion to accept second consideration of ORDINANCE 2188.

I. OLD BUSINESS:

J. NEW BUSINESS:

K. ADMINISTRATIVE BUSINESS:

- **REPORT OF THE CITY STAFF:**

City Manager
City Attorney

- **REPORT OF THE GOVERNING BODY:**

Mayor

City Council Members:
Council Member Bentz
Council Member Perry
Council Member Ruddy
Council Member Shafer
Council Member Stearns

- **FUTURE COUNCIL AGENDA ITEMS:**

- Public Hearing - Vacate ingress/egress easement - Siena Hills Plat 7 - 12/16/24 @ 5:30 p.m.
- Public Hearing - 2025-2029 Capital Improvement Program - 12/16/24 @ 5:30 p.m.

- Regular City Council Meeting - 1/6/25 @ 5:30 p.m.

L. ADJOURNMENT