



ANKENY CITY COUNCIL

Special Meeting
Friday, December 6, 2024
4:30 PM

Ankeny Kirkendall Public Library - City Council Chambers
1250 SW District Drive, Ankeny, Iowa

Mark Holm, Mayor
Bobbi Bentz, Mayor Pro-Tem

Council Members: Jeff Perry, Joe Ruddy, Todd Shafer, Kelly Stearns

All City Council meetings are open to the public. Assistive Listening Devices (ALD) are available for persons with impaired hearing. To request information in an alternative format or request an accommodation to participate in a City Council meeting, contact the Office of the City Clerk at 965-6405. Anyone seeking assistance in communicating with the City should contact Relay Iowa at 1-800-735-2942 (TDY), or 1-800-735-2943 (Voice).

ELECTRONIC MEETING INFORMATION

<https://zoom.us/j/97312992966?pwd=OEFocWZGS0NYUmtnVHNxcWZFak9Pd09>

Meeting ID: 973 1299 2966
Passcode: 1234

Dial in: +1 312 626 6799; Meeting ID: 973 1299 2966; Passcode: 1234

PROCEDURAL ACTIONS:

Call to Order: Mark Holm, Mayor
Roll Call: Diane Klemme, Deputy City Clerk

A. APPROVAL OF AGENDA:

1. Approval of the December 6, 2024 Agenda

Consider motion to approve and accept the December 6, 2024 agenda, with or without amendment.

B. NEW BUSINESS:

1. Letter of Resignation – Mayor

Consider motion to receive and file letter of resignation from Mayor Mark E. Holm, dated

December 3, 2024, with resignation effective at noon, December 13, 2024.

2. Notice of Intent to fill Mayoral vacancy by appointment.

Consider motion to adopt RESOLUTION providing for notice of intent to fill Mayoral vacancy by appointment, and authorize and direct the City Clerk to publish Notice of Intent to Appoint in the time and in the manner as required by law.

C. ADJOURNMENT



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Mark Holm, Mayor
Bobbi Bentz, Mayor Pro-Tem

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ITEM NAME

Approval of the December 6, 2024 Agenda

ORIGINATING DEPARTMENT
City Clerk

COUNCIL GOAL

ACTION REQUESTED
Motion
LEGAL

EXECUTIVE SUMMARY

CITY MANAGER/STAFF RECOMMENDATIONS:

PREVIOUS COUNCIL/COMMISSION/BOARD ACTION(S)

FISCAL IMPACT

PUBLIC OUTREACH EFFORTS

ACTION REQUESTED

Consider motion to approve and accept the December 6, 2024 agenda, with or without amendment.

ATTACHMENTS

None



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Ankeny City Council Agenda

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Bobbi Bentz, Mayor Pro-Tem

Council Members: Jeff Perry, Joe Ruddy, Todd Shafer, Kelly Stearns

ITEM NAME

Letter of Resignation – Mayor

ORIGINATING DEPARTMENT
City Manager's Office

COUNCIL GOAL

ACTION REQUESTED
Motion
LEGAL

EXECUTIVE SUMMARY

CITY MANAGER/STAFF RECOMMENDATIONS:

PREVIOUS COUNCIL/COMMISSION/BOARD ACTION(S)

FISCAL IMPACT

PUBLIC OUTREACH EFFORTS

ACTION REQUESTED

Consider motion to receive and file letter of resignation from Mayor Mark E. Holm, dated December 3, 2024, with resignation effective at noon, December 13, 2024.

ATTACHMENTS

1. Resignation Letter

Mark E. Holm
Ankeny, IA 50023
December 3, 2024

David Jones
City Manager
City of Ankeny
410 W 1st Street
Ankeny, IA 50023

Dear Mr. Jones:

I will be resigning as Mayor of our great city at noon on Friday, December 13th.

I have always thought of staff as family, and I will miss everyone - especially on Monday nights.

Sincerely,

Mark E. Holm
Mayor



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ITEM NAME

Notice of Intent to fill Mayoral vacancy by appointment.

ORIGINATING DEPARTMENT
City Manager's Office

COUNCIL GOAL

ACTION REQUESTED

Resolution

LEGAL

Item reviewed by legal counsel

EXECUTIVE SUMMARY

The City Council of the City of Ankeny, Iowa has determined it to be in the best interest of the City to fill the Mayoral vacancy to be created by the resignation of Mark Holm, which resignation will be effective at noon on December 13, 2024, by appointment in accordance with Iowa Code Section 372.13(2). The City Clerk is authorized and directed to publish Notice of Intent to Appoint in the time and in the manner as required by law.

CITY MANAGER/STAFF RECOMMENDATIONS:

Approve resolution providing for the notice of intent to fill Mayoral vacancy by appointment.

PREVIOUS COUNCIL/COMMISSION/BOARD ACTION(S)

FISCAL IMPACT

PUBLIC OUTREACH EFFORTS

Notice of the intent to appoint will be published in the Des Moines Register as required by law.

ACTION REQUESTED

Consider motion to adopt **RESOLUTION** providing for notice of intent to fill Mayoral vacancy by appointment, and authorize and direct the City Clerk to publish Notice of Intent to Appoint in the time and in the manner as required by law.

ATTACHMENTS

1. RES -Notice of Intent to Appoint Mayor
2. Notice of Intent to Appoint Mayor

RESOLUTION 2024-

**RESOLUTION PROVIDING FOR NOTICE OF INTENT TO
FILL MAYORAL VACANCY BY APPOINTMENT**

BE IT RESOLVED by the City Council of the City of Ankeny, Iowa:

The City Council of the City of Ankeny, Iowa has determined it to be in the best interest of the City to fill the Mayoral vacancy to be created by the resignation of Mark Holm, which resignation will be effective at noon on December 13, 2024, by appointment in accordance with Iowa Code Section 372.13(2). The City Clerk is authorized and directed to publish Notice of Intent to Appoint in the time and in the manner as required by law.

Passed and approved the 6th day of December 2024.

Mark E. Holm, Mayor

Attest:

Michelle Yuska, City Clerk

**NOTICE OF INTENT OF ANKENY CITY COUNCIL TO APPOINT MAYOR IN
ACCORDANCE WITH IOWA CODE SECTION 372.13(2)**

**TO: ALL CITIZENS AND PARTIES IN INTEREST WHO MAY BE
ENTITLED TO NOTICE OF THE ANKENY CITY COUNCIL'S
INTENT TO APPOINT A MAYOR IN ACCORDANCE WITH
IOWA CODE SECTION 372.13(2)**

YOU ARE HEREBY NOTIFIED that the City Council of the City of Ankeny, Iowa intends to fill the vacancy created by the resignation of Mark Holm, which resignation will be effective at noon on December 13, 2024, by appointment at the regular Council meeting to be held on the 16th day of December 2024, in the Council Chamber of the City Council, Ankeny Kirkendall Public Library, 1250 SW District Drive, Ankeny, Iowa.

YOU ARE FURTHER AND SPECIFICALLY NOTIFIED that the electors of the City have the right to file a petition requiring that the vacancy be filled by special election, by the filing of a petition in accordance with Iowa Code Section 372.13(2)(a) within fourteen days after publication of this Notice or within fourteen days after the appointment is made by the City Council, whichever is later.

YOU ARE FURTHER AND SPECIFICALLY NOTIFIED that upon the appointment of the mayor by the City Council, the appointed mayor shall serve for the period until the next pending election.

DATED this 6th day of December 2024.

Mark E. Holm, Mayor

ATTEST:

Michelle Yuska, City Clerk