



Polk County Aviation Authority Meeting

**Thursday, February 6, 2025
5:00 PM**

**Ankeny Regional Airport - Corporate/Terminal Hangar Building
3700 SE Convenience Blvd, Ankeny, Iowa**

INSTRUCTIONS TO JOIN ELECTRONIC MEETING:

Please join using this link:

<https://zoom.us/j/98294550961?pwd=MzdjTERQR1Y1SVNWOGhxWFd1b2FRUT09>

Or dial: +13126266799 Meeting ID: 982 9455 0961 Passcode: 5678

A. ROLL CALL

B. APPROVAL OF AGENDA

1. Consider motion to approve and accept the February 6, 2025 agenda without amendment.

C. PUBLIC FORUM

D. PUBLIC HEARING

1. PH 2025-01 Proposed North Property Line Box Hangars - Phase 2 Project

Action D1-1. Consider motion to close Public Hearing 2025-01.

Action D1-2. Consider motion to receive and file bids received on January 29, 2025.

Action D1-3. Consider motion to adopt RESOLUTION awarding the contract to Jensen Builders, Ltd of Des Moines, Iowa, with a total of \$633,661.10 for the construction contract for the North Property Line Box Hangars – Phase 2 project.

E. FBO REPORTS

- Fuel Report
- Inspection Report
- Hangar tenant waiting list report
- Tenant concerns and response report

1. FBO Report & Waiting List

F. FINANCE / BUDGET REPORTS

G. CONSENT AGENDA ITEMS

CA - 1. Consider motion to approve the January 9, 2025 minutes.

CA - 2. Consider motion to approve Payment #5 in the amount of \$23,418.63 to Concrete Technologies for Taxiway D Apron and Access Roadway Paving – Phase 4.

CA - 3. Consider motion to approve Payment #4 in the amount of \$651.43 to HDR Engineering for Professional Consulting Services.

CA - 4. Consider motion to approve Payment #27 in the amount of \$1,510.00 to McClure Engineering Company for services that include General On-Call Engineering Services.

CA - 5. Consider motion to approve Payment #4 in the amount of \$37,368.00 to McClure Engineering for Extend Runway 18: Design and Bidding Services.

CA - 6. Consider motion to approve Payment #14 in the amount of \$10,281.74 to McClure Engineering Company for services that includes Design & Bidding to Reconstruct Runway 18/36.

CA - 7. Consider motion to approve Payment #3 in the amount of \$14,731.25 to McClure Engineering for Site Work & Vertical Infrastructure – Phase 2 – Design and Bidding for the North Property Line Box Hangars.

CA - 8. Consider motion to approve Payment #2 in the amount of \$21,750.00 to McClure Engineering Company for the Reconstruct Airport Entrance Roundabout and Terminal Building Parking Lot project.

CA - 9. Consider motion to approve Bills and Transfer of Necessary Funds in the amount of \$171,409.89.

CA - 10. Consider motion to approve February 2024 Financial Reports.

CA - 11. Consider motion to adopt **RESOLUTION** approving 2025 lease agreements.

• APPROVAL OF CONSENT AGENDA ITEMS

1. Consent Agenda Items CA-1 through CA-11.

Consider motion to approve the recommendations for Consent Agenda Items CA-1 through CA-11.

H. REMOVED CONSENT AGENDA ITEMS:

I. OLD BUSINESS

J. NEW BUSINESS

1. Consider motion to approve a Cooperative Service Agreement with the United States Department of Agriculture APHIS Wildlife Services in the amount of \$7,000.00 for wildlife management at the Ankeny Regional Airport for 2025.
2. Consider motion to approve the proposal from Platinum Fence Company of Pleasant Hill in the amount of \$1,500.00 to repair the two personnel gates in the perimeter fence at the Ankeny Regional Airport.
3. Consider motion to approve the renewal of the annual lease for Tee Hangar Number C-06 to the Vintage Flying Club for the year 2025.
4. Consider motion to approve a quote from Ridnour Construction in the amount of \$785.30 for crack repairs within three tee hangars in Tee Hangar Building J.
5. Consider motion to approve staff notifying the owners of non-airworthy aircraft within the tee hangars that they need to meet the airworthy requirement before the 2025 lease term expires.

K. REPORTS

1. Engineering Report

- a. South Corporate Terminal Area Development - Phase 1 Preliminary Design by HDR.
- b. Runway 18/36 Reconstruction and Extension Design - Reimbursable Agreement and Funding Status.
- c. North Box Hangars Phase 1 Project - Gas Main Extension.
- d. Reconstruct Airport Entrance, Roundabout and Terminal Parking Lot Project - Design Update.

2. Staff Report

- a. Consider obtaining quotes to replace the rain gutters on Tee Hangar Buildings I and J at the Ankeny Regional Airport.
- b. Annual Hangar and Garage Inspections completed January 17, 2025.
- c. Discussion with Exec 1 - Terminal Building Utilization Concept.
- d. Repairs to Lights for the Airfield Wind Socks.
- e. Tee Hangar Buildings - Nonworking Exterior Lights.

3. Legal Counsel Report

4. Board Report

5. Chair Report

L. ADJOURNMENT