

Meeting Minutes
Plan & Zoning Commission Meeting
Wednesday, January 22, 2025
Ankeny City Council Chambers, Second Floor
1250 SW District Drive, Ankeny, Iowa

CALL TO ORDER

Chair Ted Rapp called the January 22, 2025 meeting of the Plan & Zoning Commission to order at 6:30 p.m.

ROLL CALL

Members present: Ted Rapp, Randy Weisheit, Lisa West, Glenn Hunter, Trina Flack, Todd Ripper and Annette Renaud. Staff present: Eric Jensen, Eric Carstens, Bryan Morrissey, Laura Hutzell, Ryan Kirschman and Brenda Fuglsang.

AMENDMENTS TO THE AGENDA

T.Rapp requested to have Item #5, Pine Lake Estates Plat 2 Final Plat be removed from the Consent Agenda.

Motion by T.Flack to approve and accept the January 22, 2025 agenda with removing Item #5 from the Consent Agenda. Second by G.Hunter. All voted aye. Motion carried 7 – 0.

COMMUNICATIONS

There were no communications.

CITIZEN'S REQUEST

There were no requests.

CONSENT AGENDA ITEMS

Item #1. Minutes

Motion to approve and accept the December 3, 2024 minutes of the Plan and Zoning Commission meeting.

Item #2. Corporate Woods Business Park Plat 6 Final Plat

Motion to recommend City Council approval of Corporate Woods Business Park Plat 6 Final Plat; and recommend City Council authorization of cost-participation for sidewalk oversizing along SE Convenience Boulevard in the amount estimated to be \$7,689.00.

Item #3. 6155 SE Convenience Blvd - Baker Group SE Convenience Blvd Site Plan

Motion to approve the site plan for 6155 SE Convenience Boulevard, Baker Group SE Convenience Blvd Site Plan, allowing a temporary mesh screening fence for a maximum of 2 years, with any extensions beyond that requiring approval by the Plan and Zoning Commission.

Item #4. 1955 SE Oak Drive - Taylored Expressions Building Addition Site Plan

Motion to approve the site plan for 1955 SE Oak Drive, Taylored Expressions Building Addition Site Plan.

Motion by R.Weisheit to approve the recommendations for Consent Agenda Items #1 - #4. Second by A.Renaud. All voted aye. Motion carried 7 – 0.

REMOVED CONSENT AGENDA ITEMS

Item #5. Pine Lake Estates Plat 2 Final Plat

Motion by L.West to recommend City Council approval of the Pine Lake Estates Plat 2 Final Plat. Second by R.Weisheit. Motion carried 6 – 0 – 1 (Abstain: T.Rapp).

REPORTS

City Council Meeting

E.Jensen reported on the January 21, 2025 City Council meeting.

Director's Report

E.Jensen presented the tentative agenda items for the Tuesday, February 4, 2025 Plan and Zoning Commission meeting, the December 2024 Building Permits Report and the Plan and Zoning Commission 2024 Annual Report.

Commissioner's Reports

T.Rapp said he is impressed to see that Taylored Expressions is adding on so quickly.

MISCELLANEOUS ITEMS

February 3, 2025 – 5:30 p.m. City Council Meeting Representative: Staff

ADJOURNMENT

There being no further business, Chair Rapp adjourned the meeting. Meeting adjourned at 6:45 p.m.



Submitted by Brenda Fuglsang, Secretary
Plan & Zoning Commission