

**Meeting Minutes**  
**Plan & Zoning Commission Meeting**  
Tuesday, February 4, 2025  
Ankeny City Council Chambers, Second Floor  
1250 SW District Drive, Ankeny, Iowa

**CALL TO ORDER**

Chair Ted Rapp called the February 4, 2025 meeting of the Plan & Zoning Commission to order at 6:31 p.m.

**ROLL CALL**

Members present: Ted Rapp, Randy Weisheit, Lisa West, Glenn Hunter, Trina Flack, and Todd Ripper. Absent: Annette Renaud. Staff present: Eric Jensen, Eric Carstens, Jake Heil, Laura Hutzell, Ryan Kirschman and Brenda Fuglsang.

**AMENDMENTS TO THE AGENDA**

Motion by T.Flack to approve and accept the February 4, 2025 agenda without amendments. Second by G.Hunter. All voted aye. Motion carried 6 – 0.

**COMMUNICATIONS**

There were no communications.

**CITIZEN'S REQUEST**

There were no requests.

**CONSENT AGENDA ITEMS**

**Item #1. Minutes**

Motion to approve and accept the January 22, 2025 minutes of the Plan and Zoning Commission meeting.

**Item #2. Plaza 36 Plat 2 Final Plat**

Motion to recommend City Council approval of Plaza 36 Plat 2 Final Plat.

Motion by T.Flack to approve the recommendations for Consent Agenda Items #1 - #2. Second by L.West. Motion carried 5 – 0 – 1 (Abstain: T.Rapp).

**REPORTS**

**City Council Meeting**

E.Jensen reported on the February 3, 2025 City Council meeting and work session.

**Director's Report**

E.Jensen presented the tentative agenda items for the Tuesday, February 18, 2025 Plan and Zoning Commission meeting. He shared that there will be a public hearing at the next meeting for a request by Jerry's Homes, Inc. to rezone property from R-3 to PUD.

**Commissioner's Reports**

L.West complimented on how easy it was to report a light outage on the City's website, which was followed by a quick response.

**MISCELLANEOUS ITEMS**

February 17, 2025 – 5:30 p.m. City Council Meeting Representative: Staff

G.Hunter placed into nomination T.Rapp to serve as Chair.  
Second by R.Weisheit. All voted aye.

T.Flack placed into nomination R.Weisheit to serve at Vice Chair.  
Second by G.Hunter. All voted aye.

T.Flack shared that part of her role on the APA Board is to find out what resources may be needed for Commissioners and how can the APA do better at sharing ideas between commissions and city's with commissions, between the region and the state. She asked the Commission for their input.

Staff and the Commissioners held a discussion regarding recommended topics for the upcoming Plan and Zoning Commission Retreat.

**ADJOURNMENT**

There being no further business, Chair Rapp adjourned the meeting. Meeting adjourned at 6:46 p.m.



Submitted by Brenda Fuglsang, Secretary  
Plan & Zoning Commission