



## **Polk County Aviation Authority Meeting**

**Thursday, March 6, 2025**

**5:00 PM**

**Ankeny Regional Airport - Corporate/Terminal Hangar Building  
3700 SE Convenience Blvd, Ankeny, Iowa**

### **INSTRUCTIONS TO JOIN ELECTRONIC MEETING:**

**Please join using this link:**

**<https://zoom.us/j/98294550961?pwd=MzdjTERQR1Y1SVNWOGhxWFd1b2FRUT09>**

**Or dial: +13126266799 Meeting ID: 982 9455 0961 Passcode: 5678**

#### **A. ROLL CALL**

#### **B. APPROVAL OF AGENDA**

1. Consider motion to approve and accept the March 6, 2025 agenda without amendment.

#### **C. PUBLIC FORUM**

#### **D. FBO REPORTS**

- Fuel Report
- Inspection Report
- Hangar tenant waiting list report
- Tenant concerns and response report

1. FBO Report & Waiting List

#### **E. FINANCE / BUDGET REPORTS**

#### **F. CONSENT AGENDA ITEMS**

- CA - 1.** Consider motion to approve the February 6, 2025 minutes.

- CA - 2.** Consider motion to adopt **RESOLUTION** approving 2025 lease agreements.
- CA - 3.** Consider motion to approve Retainage Payment in the amount of \$3,006.08 to Eagle Sign Company for services that included construction of Monument Signs.
- CA - 4.** Consider motion to approve Task Order One-Payment #5 in the amount of \$849.27 to HDR Engineering, Inc. for services that include Professional Consulting Services.
- CA - 5.** Consider motion to approve Payment #15 in the amount of \$11,607.87 to McClure Engineering Company for services that includes Design & Bidding to Reconstruct Runway 18/36.
- CA - 6.** Consider motion to approve Payment #3 in the amount of \$16,350.00 to McClure Engineering Company for the Reconstruct Airport Entrance Roundabout and Terminal Building Parking Lot project.
- CA - 7.** Consider motion to approve Payment #5 in the amount of \$43,564.50 to McClure Engineering Company for Extend Runway 18: Design and Bidding Services.
- CA - 8.** Consider motion to approve Payment #4 in the amount of \$17,808.40 to McClure Engineering Company for Site Work & Vertical Infrastructure – Phase 2 – Design and Bidding for the North Property Line Box Hangars.
- CA - 9.** Consider motion to approve Payment #28 in the amount of \$2,556.25 to McClure Engineering Company for services that include General On-Call Engineering Services.
- CA - 10.** Consider motion to approve Bills and Transfer of Necessary Funds in the amount of \$120,981.12
- CA - 11.** Consider motion to approve March 2025 Financial Reports.

- **APPROVAL OF CONSENT AGENDA ITEMS**

- 1. Consent Agenda Items CA-1 through CA-11

**Consider motion to approve the recommendations for Consent Agenda Items CA-1 through CA-11.**

**G. REMOVED CONSENT AGENDA ITEMS:**

**H. OLD BUSINESS**

**I. NEW BUSINESS**

- 1. Consider motion to adopt **RESOLUTION** authorizing the Board Chairperson to sign the construction contract for the North Property Line Box Hangars - Phase 2 Project at the Ankeny Regional Airport.
- 2. Consider motion to adopt **RESOLUTION** authorizing the execution of Task Order No. 09 for construction services with McClure Engineering for the North Property Line Box Hangars - Phase 2 Project in an amount not to exceed \$87,279.00.

3. Consider motion to adopt **RESOLUTION** authorizing the execution of Task Order No. 10 with McClure Engineering for the design of the Instrument Landing System Relocation as part of the proposed Runway 18/36 Extension Project.
4. Consider motion to adopt **RESOLUTION** granting an electric easement to MidAmerican Energy Company for the installation of an electric service and transformer to serve the Rick's Landing Hangar at the Ankeny Regional Airport.
5. Consider motion to accept a proposal from Smith's Sewer Service in the amount of \$885.00 to video-inspect the three storm sewer pipes under Runway 4/22 at the identified dip in the runway pavement.
6. Consider motion to adopt **RESOLUTION** authorizing the execution of a Reimbursable Agreement with the Federal Aviation Administration for the design review of the Instrument Landing System Relocation as part of the proposed Runway 18/36 Extension.
7. Consider motion to adopt **RESOLUTION** setting a public hearing on the Polk County Aviation Authority revised Fiscal Year 2024-2025 Budget and the proposed Fiscal Year 2025-2026 Budget (date of hrg: 4/10/25 @ 5:00 p.m.).
8. Consider motion to adopt **RESOLUTION** fixing a date for the hearing on the plans, specifications, opinion of probable cost and form of contract, taking of bids and awarding the construction contract for the Reconstruct Airport Entrance Roundabout and Terminal Parking Lot Project. (date of hrg: 4/10/25 @ 5:00 p.m.)

## **J. REPORTS**

### **1. Engineering Report**

- a. Construct Monument Signs Project: Consider a change order to Eagle Signs to add graphics to the back side of the Interstate 35 sign.
- b. Update on the South Terminal Area Development - Preliminary Design by HDR.

### **2. Staff Report**

- a. Tee Hangar Leases: Fire Extinguisher Requirement by Fire Marshal.
- b. Tee Hangar Leases: Possible Revision regarding fuel in portable cans.
- c. Tee Hangar Leases: Possible Revisions regarding Air-worthy Aircraft.
- d. 2025 Iowa Public Airports Association Annual Conference - April 15-17 in Okoboji.

### **3. Legal Counsel Report**

### **4. Board Report**

### **5. Chair Report**

## **K. ADJOURNMENT**

## FBO REPORT March 6th, 2025

### FUEL SALES

| 01/26 - 02/25            | 2025 Gallons |             | 2024 Gallons | Last Month |
|--------------------------|--------------|-------------|--------------|------------|
| 100LL                    | 7,771.8      |             | 11,001.0     | 5,996.8    |
| JET-A                    | 30,291.0     |             | 31,887.0     | 34,541.0   |
| Total Gallons            | 38,062.8     |             | 42,888.0     | 40,537.8   |
| 38,062.8 x \$.09/gallon= |              | \$ 3,425.65 |              |            |

Self-Serve 100LL fuel sales: 1,710.6 gallons equaling 22% of total sales.

### T-HANGARS

**ACCOUNTS RECIEVABLE:** Nothing to report.

**LEASES:** 103 total leases: 103 have been returned with proof of insurance.

**WAITING LIST:** There are 85 people on the list, this is up 2 from last month. 35 people on the list do not currently have an airplane or live out of state and plan to move back to the area.

**VIOLATIONS:** The tenants that had a violation have been notified. Dave Kalwishky will check to make sure the violations have been cleared by the tenant starting the week of March 17<sup>th</sup>, 2025.

**REPAIRS:** E-06 – Main door, the West gust locked needed to be adjusted.

**MISC:** Nothing to report.

### AIRFIELD

**LIGHTING:** Nothing to report.

**MOWING:** Nothing to report.

#### **SNOW REMOVAL:**

- 02/05/25: .05 of ice. 32 bags of NAAC were used, 300 gallons of liquid deice were used. The treated areas stayed in excellent condition; the untreated areas were poor. We had three jets, and a piston twin come in, all reported excellent braking action and complemented us on the job we did of keeping things clear.
- 02/11/25: We received 7.2 inches of dry snow; the plow and broom were able to take care of it. No deice products were needed.



- We have 2 ½ pallets of NAAC left which will give approximately 5 ½ treatments of the airport. The treatment consists of runway 18/36, taxiways A, B, C, D and F, the main ramp and maintenance ramps. Depending upon the situation it could include Caseys' and ACME's ramps.
- We have 630 gallons of liquid deice product.

**WILDLIFE:** Nothing to report.

**MISC:** Nothing to report.

## Waiting List

(Note on Garage restriction: Per Amy Beattie: No hangar = no car storage. If they have a hangar we would not prohibit car storage for use coming and going from airport)

34 people do not have a plane to put in a hangar or live out of state but may return to Iowa.

| Pos      | Date Added | Name        | Plane   | Phone        | E-Mail                     | Notes                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Passes |
|----------|------------|-------------|---------|--------------|----------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|
| T HANGAR |            |             |         |              |                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |        |
| 1        | 12/6/2018  | Derek Meyer | Looking | 515-240-1077 | meyer.derek3@gmail.com     | <p>11/5/21 Dave K - e-mailed Derek asking if he is still interested and what type of plane he has.</p> <p>11/12/21 no plane, would like to stay on the list. 05/05/23 Dave K emailed Derek to see if he was still interested in being on the list and that if his name comes up and he doesn't have a plane the hangar will be offered to the next person in line.</p> <p>05/08/23 Derek emailed back asking to see the lease to make sure he can comply with it. He did not indicate whether or not he has acquired a plane.</p> <p>05/09/23 Dave K notified Derek that he is next on the list. Dave &amp; Derek had a phone conversation and I explained that typically there is no subleasing to a friend. He will decide what to do when a hangar becomes available.</p> <p>05/11/23 Derek emailed back and won't have a plane until next year, he would like to remain on the list.</p> <p>04/09/24 Dave K emailed Derek to see if he's ready for a hangar, we have one that unexpectedly came open. Derek emailed back and will pass this time. The hangar did not become available so I did not increase the pass counter.</p> <p>07/30/24 Dave K sent an email that we will have a hangar open up in September and if he is interested in it. He said he would pass at this time.</p> <p>10/17/24 Dave K sent an email that we may have a hangar open up at the end of the year. I told him if he passed I would NOT increment the pass counter since we just had an opening a month ago.</p> <p>10/18/24: Derek emailed back and said to skip him for now.</p> <p>11/04/24: Dave K sent an email letting him know there should be three T Hangars becoming available in late 2025.</p> <p>12/17/24: 12/17/24: Dave K sent an email letting him know that I have a hangar opening January 1st but I will not increment the skip counter this time, it will increment with the next hangar that comes available if he doesn't have a plane to put into it.</p> <p>12/20/24: Another T hangar has come open, I am not going to increase the skip counter until the next available after January 1st, we've had three open up within the last month.</p>                                                                                  | 2      |
| 2        | 7/17/2019  | Jeff Davis  | Looking | 515-444-7673 | jeffreypaulhomes@gmail.com | <p>11/5/21 Dave K talked to Jeff, he'd like to stay on the list as he may buy a plane in a year.</p> <p>05/08/23 Dave K emailed Jeff to see if he was still interested in being on the list and that if his name comes up and he doesn't have a plane the hangar will be offered to the next person in line.</p> <p>05/11/23 Jeff called Dave and said he doesn't have a plane yet but would like to remain on the list.</p> <p>04/09/24 Dave K emailed Jeff to see if he's ready for a hangar provided the person(s) ahead of him pass, we have one that unexpectedly came open.</p> <p>04/18/24: Dave K email Jeff again as I have not heard back from him. I told him if I don't get a response from him I am going to skip him if a hangar becomes available. Jeff emailed back stating he will need to pass this time. The hangar did not become available so I did not increase the pass counter.</p> <p>07/30/24 Dave K sent an email that we will have a hangar open up in September and if he is interested in it.</p> <p>08/06/24 Dave K never heard back from Jeff so I'm moving on to the next person.</p> <p>10/17/24 Dave K sent an email that we may have a hangar open up at the end of the year. I told him if he passed I would NOT increment the pass counter since we just had an opening a month ago.</p> <p>10/21/24 Dave K has not heard from Jeff so I am moving to the next person on the list.</p> <p>11/04/24: Dave K sent an email letting him know there should be three T Hangars becoming available in late 2025. I decided to call Jeff, he saw my messages but has been busy and not replied. He is still contemplating what to do for a plane. I made sure that he understands that if he passes the next time he will go to the bottom of the list.</p> <p>12/17/24: Dave K sent an email letting him know that I have a hangar opening January 1st but I will not increment the skip counter this time, it will increment with the next hangar that comes available if he doesn't have a plane to put into it.</p> <p>12/20/24: Another T hangar has come open, I am not going to increase the skip counter until the next available after January 1st, we've had three open up within the last month.</p> | 2      |

|   |            |                   |                      |              |                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |   |
|---|------------|-------------------|----------------------|--------------|------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---|
| 3 | 8/28/2019  | Dan Stull         | Looking              | 515-447-2339 | dan@Stullcompanies.com | <p>05/08/23 Dave K emailed Dan to see if he was still interested in being on the list and that if his name comes up and he doesn't have a plane the hangar will be offered to the next person in line.</p> <p>05/10/23 Dan e-mailed back and said he doesn't have a plane and may not have one by late summer, he would like to stay on the list.</p> <p>04/09/24 Dave K emailed Dan to see if he's ready for a hangar provided the person(s) ahead of him pass, we have one that unexpectedly came open.</p> <p>04/18/24: Dave K spoke with Dan today, he is going to pass. The hangar did not become available so I did not increase the pass counter.</p> <p>07/30/24 Dave K sent an email that we will have a hangar open up in September and if he is interested in it.</p> <p>08/06/24 Dave K never heard back from Dan so I'm moving on to the next person.</p> <p>10/17/24 Dave K sent an email that we may have a hangar open up at the end of the year. I told him if he passed I would NOT increment the pass counter since we just had an opening a month ago.</p> <p>10/21/24 Dave K has not heard from Dan so I am moving to the next person on the list.</p> <p>11/04/24: Dave K sent an email letting him know there should be three T Hangars becoming available in late 2025.</p> <p>12/17/24: Dave K sent an email letting him know that I have a hangar opening January 1st but I will not increment the skip counter this time, it will increment with the next hangar that comes available if he doesn't have a plane to put into it.</p> <p>12/20/24: Another T hangar has come open, I am not going to increase the skip counter until the next available after January 1st, we've had three open up within the last month.</p>                                                                                     | 2 |
| 4 | 10/31/2019 | Mike Callison     | Cessna 172<br>N6922X | 515-505-9111 | mlcallison8@gmail.com  | <p>11/5/21 Dave K - Called Mike, he wants to stay on the list.</p> <p>08/07/23 Mike said they have a 172 that will go into the hangar once it becomes available. The plane was donated and needs assembled.</p> <p>04/09/24 Dave K emailed Mike to see if he's ready for a hangar provided the person(s) ahead of him pass, we have one that unexpectedly came open.</p> <p>04/18/24: Dave K emailed Mike again as I have not heard back from him. I told him if I don't get a response from him I am going to skip him if a hangar becomes available. Mike emailed back with some questions about retaining his current position if he passes, I answered them. Mike emailed back and said he would pass this time. The hangar did not become available so I did not increase the pass counter.</p> <p>07/30/24 Dave K sent an email that we will have a hangar open up in September and if he is interested in it.</p> <p>08/06/24 Dave K never heard back from Mike so I'm moving on to the next person.</p> <p>10/17/24 Dave K sent an email that we may have a hangar open up at the end of the year. I told him if he passed I would NOT increment the pass counter since we just had an opening a month ago. Mike emailed back and said to skip him for now.</p> <p>11/04/24: Dave K sent an email letting him know there should be three T Hangars becoming available in late 2025.</p> <p>12/17/24: I did not send anything to Mike as I know they don't have anything to put into the hangar. There have been some issues with one member causing parking issues and it's possibly Vintage Clubs leases will not be renewed for 2025.</p> <p>12/20/24: Another T hangar has come open, I am not going to increase the skip counter until the next available after January 1st, we've had three open up within the last month.</p> | 2 |
| 5 | 6/10/2020  | Kayode Fajingbesi | Cessna 182           | 713-825-8262 | Kay.Faji@yahoo.com     | <p>11/5/21 Dave K - emailed asking if he is still interested.</p> <p>11/5/21 He emailed back that he would like to stay on the list.</p> <p>12/17/24: I sent Kayode a text letting him know that H-05 is available as of January 1st if he wants it.</p> <p>12/20/24: Dave K texted him that there is a T Hangar available, he said to skip him this time. I will set his skip counter to 1.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | 1 |
| 6 | 8/3/2020   | John Paszek       | RV-14<br>N615BJ      | 619-876-8164 | paszekj@gmail.com      | <p>11/5/21 Dave K - emailed asking if he is still interested. Emailed back asking to remain on the list. May be moving to Denver in a year but unsure if that will be long term.</p> <p>12/17/24: Dave K sent a text letting him know that I have a hangar opening January 1st and that he is number 3 on the list.</p> <p>12/20/24: Dave K spoke to John, he is still living in Colorado, he asked to be skipped this time.</p> <p>01/24/25: Dave K received a text from John, he is moving back to DSM this summer to work for the VA. He will take a hangar as soon as one opens up.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | 1 |

|    |            |                  |                        |                |                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |   |
|----|------------|------------------|------------------------|----------------|---------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---|
| 7  | 9/2/2020   | Nate Booth       | Looking                | 515-802-2385   | nate@otis8.com            | 11/05/21: Dave K texted, he would like to remain on the list.<br>11/04/24: Dave K sent an email letting Nate know we have have three T Hangars opening up at the end of 2025.<br>12/20/24: Dave K had a conversation with Nate, he is going to pass this time if his name comes up. There are a couple of people ahead of him and it's likely they will take the two hangars that will become available.<br>12/21/24: The people ahead of him have passed so I'm incrementing his skip counter to 1. | 1 |
| 8  | 10/9/2020  | Brooks Woolson   | looking                | 515-559-6875   | brooks.woolson@gmail.com  | 11/6/21 Dave K talked to him, he'd like to stay on the list.<br>12/21/24: Dave K spoke to Brooks, he's not ready for a hangar so I am going to set his skip counter to 1.                                                                                                                                                                                                                                                                                                                            | 1 |
| 9  | 11/5/2020  | James Stogdill   | Looking for Bonanza    | 515-240-7700   | revjames.stog@gmail.com   | 12/07/21 - Dave K He called checking on his place on the list.<br>11/05/21 He e-mailed back on but never got added. I added him.<br>12/21/24: Dave K spoke to James, he is not ready for a hangar right now. He is hoping to look at a Bonanza between Christmas and New Year of the seller calls him back. There is no guarantee that he will get the plane so I am going to set his skip counter to 1.                                                                                             | 1 |
| 10 | 11/20/2020 | Todd Lenig       | Looking Stearman       | 515-664-2451   | tlenig@icloud.com         | 11/5/21 Dave K - emailed asking if he is still interested. Wrote back to keep him on the list.<br>12/21/24: Dave K spoke with Todd, he does not have a plane at the moment.                                                                                                                                                                                                                                                                                                                          |   |
| 11 | 4/5/2021   | Jacob Greenfield | Building Sonex B       | (319)-573-9783 | greenfj17@gmail.com       | 11/5/21 Dave K - emailed asking if he is still interested. He wants to remain on the list.                                                                                                                                                                                                                                                                                                                                                                                                           |   |
| 12 | 5/1/2021   | Mike Hannam      | Cessna Cardinal N2829X | 515-556-7290   | bigyellowjeep@msn.com     | 11/5/21 Dave K - emailed asking if he is still interested. He emailed back that he wants to stay on the list.<br>12/23/24: Dave K texted Mike to see what his interest is, if we get to his name this time around he will take the hangar.                                                                                                                                                                                                                                                           |   |
| 13 | 5/14/2021  | Clay Wright      | V Tail Bonanza         | 515-669-8969   | claytonwright01@gmail.com | 11/5/21 Dave K - emailed asking if he is still interested.<br>11/22/21 Dave k texted to see if he wanted to remain on the list. He texted back and would like to remain on the list.                                                                                                                                                                                                                                                                                                                 |   |
| 14 | 5/24/2021  | Matt Ver Steeg   | 1946 Ercoupe 415-C     | 515-333-8787   | mattversteeg@gmail.com    | 11/5/21 Dave K - emailed asking if he is still interested. He emailed back, he wants to stay on the list. He also has a Titan Tornado II SS.                                                                                                                                                                                                                                                                                                                                                         |   |
| 15 | 6/8/2021   | Paul Peterson    | Cessna 180             | 651-336-2041   | fr8tdog@juno.com          | 11/5/21 Dave K - emailed asking if he is still interested. He emailed back, he wants to stay on the list.                                                                                                                                                                                                                                                                                                                                                                                            |   |
| 16 | 8/12/2021  | David Hogan      | RV6                    | 949-410-5823   | rv709rw@gmail.com         | Called in, I told him to email me. Have not received email - Dan<br>11/22/21 Called Walter Aviation and spoke with Gretchen, she knows David. I asked her to pass my number along and for him to call me or I'll have to remove him from the list.<br>11/24/21 He replied back to stay on the list.                                                                                                                                                                                                  |   |
| 17 | 8/16/2021  | Todd Anderson    | N714AT                 | 515-419-9142   | todd@4andersons.com       | 11/5/21 Dave K - emailed asking if he is still interested.                                                                                                                                                                                                                                                                                                                                                                                                                                           |   |
| 18 | 8/23/2021  | Kurt Wegge       | LongEZ - N85LD         | 224-456-6092   | 123kwegge@gmail.com       | 11/5/21 Dave K - emailed asking if he is still interested. He emailed back, he wants to stay on the list.                                                                                                                                                                                                                                                                                                                                                                                            |   |
| 19 | 8/31/2021  | Sam Marcsisak    | looking                | 515-208-7946   | sam@midioawelectric.com   | 11/5/21 Dave K - emailed asking if he is still interested.<br>11/08/21 emailed back asking to stay on list.                                                                                                                                                                                                                                                                                                                                                                                          |   |
| 20 | 8/31/2021  | Chad Larson      | PA32                   | 515-202-2394   | CDLChadmark@hotmail.com   | Dave K - Chad sent Dave an e-mail per Jeff Wagsness. Dave e-mailed Chad back letting him know he's been added to the list.<br>11/5/21 Dave K - emailed asking if he is still interested. He emailed back to stay on the list.                                                                                                                                                                                                                                                                        |   |
| 21 | 9/7/2021   | Larry Plathe     | looking - Malibu       | 515-508-1290   | plathelarry@mchsi.com     | 11/5/21 Dave K - emailed asking if he is still interested.                                                                                                                                                                                                                                                                                                                                                                                                                                           |   |
| 22 | 10/4/2021  | Kolbe Stenoien   | Looking C172 or A36    | 515-201-6542   | stenoien2@gmail.com       | 11/5/21 Dave K - emailed asking if he is still interested. He emailed back that he wants to remain on the list.                                                                                                                                                                                                                                                                                                                                                                                      |   |
| 23 | 8/6/2018   | Ben Sweet        | Looking                | 515-231-9062   | ben.sweet_84@yahoo.com    | 11/3/21 Dave K - e-mailed Ben asking if he is still interested and what type of plane he has. He e-mailed right back asking to be moved to the bottom on the list.                                                                                                                                                                                                                                                                                                                                   |   |
| 24 | 11/29/2021 | Nile Ackerman    | RV-6                   | 515-848-8075   | nile.ackerman@gmail.com   | 11/29/21 Dave K - Request received. Previous T Hangar customer, lives in Colorado now. Will be moving back to Iowa.                                                                                                                                                                                                                                                                                                                                                                                  |   |
| 25 | 1/11/2022  | Tom Drew         | Looking                | 515-490-4555   | tdrew@drewlawfirm.com     | 01/11/22 - Dan Stull e-mailed Dave K asking to add Tom to the list. I sent Tom an e-mail that he has been added and his position on the list.                                                                                                                                                                                                                                                                                                                                                        |   |

|    |            |                   |                     |              |                                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
|----|------------|-------------------|---------------------|--------------|---------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 26 | 1/26/2022  | Solar Flying Club | Looking             | 515-229-7016 | djtonnema02@mac.com                   | 01/26/22 - Dave K - Jeneanne e-mailed me asking to have Solar added to the list, I sent her their position on the list.<br>11/04/24: Dave K sent Doug and email that his name is now on the list since Jeneanne is no longer in the club.                                                                                                                                                                                                                                                                                                                                                                                                      |
| 27 | 1/28/2022  | Paul Reinke       | RANS S21 - Building | 515-201-4762 | preinke@energycontroltechnologies.com | 01/28/22 - Dave K - Paul e-mailed asking to be put on the list.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| 28 | 2/3/2022   | Dalton Headlee    | Looking             | 515-975-3314 | dalton.headlee@gmail.com              | 02/03/22 - Dave K - Dalton e-mailed asking to be put on the list.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 29 | 3/3/2022   | Ken King          | Looking             | 515-350-6201 | kennethscottking@gmail.com            | 03/03/22 - Dave K - Ken e-mailed asking to be put on the list.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| 30 | 3/16/2022  | Adam Obrecht      | Bonanza A36 N8261K  | 515-778-8964 | aobrecht@aowealthadvisory.com         | 03/16/22 - Dave K - Adam e-mailed asking to be put on the list.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| 31 | 4/21/2022  | Austin Lanphier   | Piper Aztec N4636P  | 641-295-3058 | lanphierproduce@gmail.com             | 04/21/22 - Dave K - Austin e-mailed asking to be put on the list.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 32 | 4/28/2022  | Marc Broer        | Stinson 108         | 515-249-8511 | skycoupe318@gmail.com                 | 04/28/22 - Dave K - Marc e-mailed asking to be put on the list.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| 33 | 5/31/2022  | John Kolbo        | Bellanca Viking     | 402-681-0976 | johnkolbo18@gmail.com                 | 05/31/22 - Dave K - John e-mailed asking to be put on the list.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| 34 | 6/2/2022   | Bill Bergren      | Cessna 182          | 515-669-6331 | bbergren1728@gmail.com                | 06/02/22 - Dave K - Bill e-mailed asking to be put on the list.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| 35 | 6/17/2022  | Jeremy Sikes      | Cessna 182          | 505-934-3244 | flyabq@yahoo.com                      | 06/17/22 - Dave K - Jeremy e-mailed asking to be put on the list.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 36 | 6/17/2022  | Chris Foster      | Cherokee 160        | 515-505-5612 | fosterlimo@aol.com                    | 06/21/22 - Dave K - Chris e-mailed asking to be put on the list.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| 37 | 7/10/2022  | Harold Petro      | Cessna 140          | 515-402-1558 | harleyguydsm@gmail.com                | 07/10/22 - Dave K - Harold e-mailed asking to be put on the list.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 38 | 7/11/2022  | Greg Jensen       | Cherokee 235        | 515-291-3909 | gregj@jcorpdesignbuild.com            | 07/11/22 - Dave K - Greg e-mailed asking to be put on the list.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| 39 | 7/19/2022  | Raymond Kingery   | Looking             | 515-450-7467 | Raymond.Kingery@uss.s.dhs.gov         | 07/19/22 - Dave K - Raymond e-mailed asking to be put on the list. Won't be in the area until 2023/2024.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| 40 | 8/26/2022  | Shaune Osborne    | Looking             | 515-473-8903 | leigh.osborne@mchsi.com               | 08/26/22 - Dave K - Shaune e-mailed asking to be put on the list.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 41 | 9/6/2022   | Nichole Needs     | Cessna 150          | 515-518-7356 | nichole.triplett@gmail.com            | 09/06/22 - Dave K - Nichole e-mailed asking to be put on the list.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| 42 | 9/7/2022   | Gravis Alger      | Cirrus SR22         | 515-650-1620 | gravis.alger@gmail.com                | 09/07/22 - Dave K - Gravis e-mailed asking to be put on the list.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 43 | 9/7/2022   | David Switzer     | Lancair Legacy N84V | 772-332-2016 | davefromcoulee@comcast.net            | 09/07/22 - Dave K - David e-mailed asking to be put on the list.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| 44 | 11/15/2023 | Rocky Kinney      | Cessna 150 N1713Q   | 515-867-7625 | roc.kinney@gmail.com                  | 11/15/23 Dave K received an e-mail from Rocky to be added to the list, I emailed his position back to him.<br>11/07/24: I found the request he put in back on 01/06/23 asking to be added. I talked with Paul Moritz and we concluded that Rocky should be moved to his rightful position, there was a clerical error on Dave's part that caused him not to be added when the request was made. Dave called and then emailed Rocky with the news of his advancement up the list.                                                                                                                                                               |
| 44 | 2/14/2023  | Wing It LLC       | Piper Cherokee      | 515-313-5585 | daves@exec1aviation.com               | 02/14/23 - Dave K - Dave e-mailed asking to be put on the list.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| 45 | 2/14/2023  | Aaron Hopkins     | Cessna 172          | 515-732-4133 | aahopkins@gmail.com                   | 02/14/23 - Dave K - Aaron e-mailed asking to be put on the list.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| 46 | 3/7/2023   | Gabe Roth         | Citabria            | 515-201-8569 | groth9421@gmail.com                   | 03/07/23 - Gabe e-mailed asking to be put on the list.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| 47 | 3/14/2023  | Bob Folkestad     | Citabria            | 515-314-2424 | bobf@creativewerksinc.com             | 03/14/23 - Bob e-mailed asking to be put on the list.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| 48 | 4/6/2023   | Jeff Vosberg      | PA28-235 Pathfinder | 515-351-0066 | vosbergj@hotmail.com                  | 04/06/23 - Jeff e-mailed asking to be put on the list.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| 49 | 4/11/2023  | Joe Kirby         | Cirrus SR22         | 319-270-9631 | jokirby@bellevue.edu                  | 04/11/23 - Joe e-mailed asking to be put on the list.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| 50 | 10/24/2018 | Todd Slezak       | Arrow III           | 319-210-3793 | slezcorp@gmail.com                    | 11/3/21 Dave K - email sent asking if he was still interested in a hangar.<br>11/5/21 Dave K sent a text asking about his interest. He texted back to stay on list.<br>09/22/22 Dave K e-mailed that he was next up and to verify that he wants to remain on the list.<br>05/05/23 Dave K emailed Todd letting him know he is next up and to verify he still wants a hangar.<br>05/08/23 Dave K texted Todd to see if he saw my email, he would like moved to the bottom of the list as he has a partnership in Ames. I asked him to send that back to me as an e-mail.<br>05/13/23 Todd emailed and said to move him to the back of the list. |
| 51 | 6/12/2023  | Corbin McClavy    | Looking             | 515-612-5125 | cbinmc@gmail.com                      | 06/12/23 - Corbin e-mailed asking to be put on the list.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |

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| 52 | 1/10/2020  | Andy Maysent   | Looking                 | 515-231-1422 | amaysent@mecresults.com | 11/05/21 Dave K - texted asking if he is still interested.<br>11/06/21 texted back to remain on list.<br>06/13/23 Dave K - Andy emailed that he won't be buying a plane for 2 - 3 years and that I could move him to the bottom of the list.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| 53 | 12/23/2019 | Ben Welch      | Lancair, Robinson, C172 | 217-497-4992 | bwelch54@msn.com        | 11/05/21 Dave K - emailed asking if he is still interested. He emailed back that he wants to stay on the list.<br>06/13/23 Dave K e-mailed Ben to see if he wanted to take a hangar when one becomes available.<br>06/22/23 Dave K notified Ben that J-05 is available starting July 1st. Ben e-mailed back asking questions about the hangar.<br>06/23/23 Dave K sent an e-mail answering the questions.<br>06/24/23 Dave K sent a follow-up e-mail to see if he has any additional questions.<br>06/25/23 Ben e-mailed back and will pass this time, they will be in NV for the next three years as his son and wife attend medical school. I told him I'd keep him on the list and move him to the bottom.<br>Dave K found Ben was on the list two other times, those have been removed.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| 54 | 7/11/2023  | Ryan White     | Cessna                  | 515-707-0124 | ryanwhite72@gmail.com   | 07/11/23 Dave K received an e-mail from Ryan to be added to the list.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| 55 | 8/10/2023  | Ryan Brosz     | Building RV-14          | 641-420-2700 | rbrosz@gmail.com        | 08/10/23 Dave K received an e-mail from Ryan to be added to the list.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| 56 | 9/20/2023  | Patrick Murphy | Commander 114 N4722W    | 518-817-6847 | 22wcarpediem@gmail.com  | 09/20/23 Dave K received an e-mail from Patrick to be added to the list.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| 57 | 6/7/2017   | Mike Hubbell   | Phoenix motor glider    | 515-988-3646 | mchubbell@gmail.com     | 11/5/21 Dave K - e-mailed Mike asking if he is still interested and what type of plane he has.<br>11/7/21 Dave K texted Mike the e-mail that was sent. He emailed back and would like to stay on the list. He has an SR22 and is thinking about adding a smaller plane, a car and a project in this hangar.<br>05/09/23 Dave K emailed Mike to let him know he was number four on the list and if he still wanted a hangar. Mike emailed back, he sold his SR22, the motor glider will be here in July or August. I let him know if he's not ready to move in when his name comes up we move to the next person on the list.<br>05/22/23 Dave K e-mailed Mike to let him know a hangar will be available July 1st.<br>06/26/23 Dave K e-mailed Mike that he is next up on the list and I should have a hangar available at the end of July. I told him if he has a firm delivery date on his plane we may be able to do something.<br>08/04/23 Dave K - I emailed Mike to see if he has an ETA on his plane as I may have a hangar opening soon.<br>08/07/23 Mike called (Kappy spoke to him) and said the plane has been shipped and will be here in 30 days, he can produce a BOL if needed. Dave emailed Mike that a BOL would be fine once a hangar come open and that I have one that should open this month.<br>08/28/23 Dave K emailed Mike to see if his plane was close to arriving and that the hangar he will be offered should open in the next 30 days or so.<br>09/25/23 Mike called Dave - He was expecting to take delivery in August or September but the delivery has been delayed until November. The plane is on the water or in customs waiting to be released, that was unclear to me. Mike has sent me the BOL so it seems legit, I don't doubt anything he is saying. He wanted to know if that was going to be an issue for him getting a hangar since he won't have the plane to put into it immediately. The plane will spend 4 - 5 months in Arizona (he goes there in the winter time). He is looking to purchase a second plane so eventually something will be here all year round. I've asked Paul Moritz for his thoughts.<br>10/26/23 Dave K called Mike to let him know I've got a hangar for him, his plane is not here yet, he's now being told November 9th. He now doesn't want to take the hangar because the plane won't be here for half the year, it'll be in Arizona with him and he doesn't feel right about that. He asked to be moved to the bottom of the list. |
| 58 | 12/5/2023  | Evan Reiman    | Cirrus N906CT           | 515-218-0802 | evanjreiman@gmail.com   | 12/5/23 Kappy R received a call from Evan she e-mailed the information to Dave K.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| 59 | 12/10/2023 | Jesse Tischer  | Cessna 205 N205HN       | 701-306-1920 | jessegischer@gmail.com  | 12/10/23 Dave K received an e-mail from Jesse to be added to the list, I emailed his position back to him.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| 60 | 12/20/2023 | Samuel Rankin  | SR22 N119WZ             | 515-321-4199 | sam@etchoutdoor.com     | 12/20/23 Dave K received an e-mail from Sam to be added to the list, I emailed his position back to him.<br>08/12/24 Dave K received an email from Sam with his aircraft information.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| 61 | 2/8/2024   | Kent Lehs      | Cessna 182 N6859M       | 515-669-2969 | kentlehs@gmail.com      | 02/08/24 Dave K received an e-mail from Kent to be added to the list, I emailed his position back to him.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| 62 | 2/12/2024  | Scott Moritz   | Looking                 | 515-344-2083 | smoritz@clearairinc.com | 02/08/24 Dave K received an e-mail from Scott to be added to the list, I emailed his position back to him.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |

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| 63 | 3/21/2024  | Jacob Anderson               | Citabria                        | 714-330-6642 | jagraphix01@gmail.com         | 03/21/24 Dave K received an e-mail from Jacob to be added to the list, I emailed his position back to him.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| 64 | 4/10/2024  | Christian Fitzgerald         | Zenith 601XL-B<br>N423DS        | 505-508-9808 | cdfitzgerald95@gmail.com      | 04/10/24 Dave K received an e-mail from Christian asking to be added to the list, I emailed his position back to him.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| 65 | 4/14/2024  | Jordon Elwell                | Looking                         | 515-240-4698 | jelwell@midwestfoodslc.com    | 04/14/24 Dave K received an e-mail from Jordan asking to be added to the list, I emailed his position back to him.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| 66 | 4/18/2024  | Curt Nelson                  | Piper Archer 180<br>N2501R      | 515-729-4227 | CNELSON75@msn.com             | 04/18/24 Dave K received an e-mail from Curt asking to be added to the list, I emailed his position back to him.<br>08/28/24 Dave K received an e-mail from Curt with the info on the plane he now owns, he was looking when added to the list.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| 67 | 3/21/2016  | CAP - Darrel Mullins         | Looking / possible<br>CAP plane | 515-490-6779 | darrelmullins@me.com          | 05/05/21 Dan - passes<br>11/05/21 Dave K - emailed asking if he is still interested. Wants to stay on list.<br>10/26/23 Dave K called Darrel to see if he is intersted, I left a voice mail and sent a text.<br>10/27/23 Dave K spoke with Darrel, he has a glider in Ames so moving that to IKV does not make sense. He is going to check with CAP leadership to see if they would like to move one of their planes here.<br>When Darrel first got onto the list it was for him or CAP.<br>04/09/24 Dave K emailed Darrel to see if he's ready for a hangar provided the person(s) ahead of him pass, we have one that unexpectedly came open.<br>04/18/24: Dave K email Darrel again as I have not heard back from him. I told him if I don't get a response from him I am going to skip him if a hangar becomes available. Darrel emailed back and says CAP doesn't need the hangar so he'd like to be moved to the bottom of the list. |
| 68 | 4/21/2024  | Steven Chester               | Bonanza<br>N8570M               | 720-301-9197 | stevengchester@hotmail.com    | 04/21/24 Dave K received an e-mail from Steven asking to be added to the list, I emailed his position back to him.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| 69 | 4/25/2024  | Barb Spencer                 | Looking                         | 515-664-7901 | mrandsrskiwi@gmail.com        | 04/25/24 Dave K received an e-mail from Barb asking to be added to the list, I emailed her position back to her.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| 70 | 6/21/2024  | Steve McClatchey             | C172A<br>N7689T                 | 712-390-3607 | smcclatchey51@gmail.com       | 06/21/24 Kappy spoke with Steve and she sent me his information.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| 71 | 8/23/2024  | Arron Weeks                  | Lancair 235<br>N32TG            | 561-213-7614 | aaron@weeksgrp.com            | 08/23/24 Dave K received a call from Aaron asking to be added to the list.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| 72 | 10/1/2024  | Kirk Eno                     | Looking                         | 319-321-6202 | kirkeno@gmail.com             | 10/01/24 Dave K received a call from Kirk asking to be added to the list.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| 73 | 10/1/2024  | Cody Christensen             | Looking                         | 515-291-7557 | codyc8043@gmail.com           | 10/01/24 Dave K received a call from Cody asking to be added to the list.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| 74 | 10/3/2024  | Brett Hoben                  | Looking                         | 563-581-1144 | bhoben@hotmail.com            | 10/01/24 Dave K received an email from Brett asking to be added to the list.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| 75 | 10/9/2024  | Jeremy Whitver               | Cessna 150<br>N5857G            | 515-480-6515 | jeremy.whitver@gmail.com      | 10/09/24 Dave K received an email from Jeremy asking to be added to the list.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 76 | 10/20/2024 | Matthew Clark                | Looking for a<br>Cessna 150     | 515-468-1018 | Matthewcla9@gmail.com         | 10/20/24 Dave K received an email from Matthew asking to be added to the list.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| 77 | 10/24/2024 | Dalexis Carrion Estrada      | Looking for a<br>Bonanza C35    | 319-610-9350 | dalexis15@hotmail.com         | 10/24/24 Dave K: Dalexis stopped in asking about space so I got his info and added him to the list.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| 78 | 12/9/2024  | Aleah Voigt                  | Cessna 172<br>N172PR            | 218-616-4675 | voigtaleah5@gmail.com         | 12/09/24 Dave K received an email from Aleah asking to be added to the list.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| 79 | 12/13/2024 | Drew Smith                   | Looking                         | 515-971-4886 | Drew@armorelectriccompany.com | 12/13/24 Dave K received an email from Drew asking to be added to the list.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| 80 | 12/19/2024 | Mike Vesey                   | Cirrus SR22T<br>N24WD           | 515-419-4909 | mike@vesey.com                | 12/19/24 Dave K received an email from Mike asking to be added to the list.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| 81 | 12/28/2024 | Scott Hogue                  | Grumman Yankee<br>N9962L        | 515-779-2447 | rshogue12@gmail.com           | 12/28/24: Dave K and Scott talked about his hangar (A-06), he has not had a plane in it for the year he had the hangar so he gave the hangar up and asked to be put back on the list.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| 82 | 1/15/2025  | Mike Kanne                   | Comanche<br>N9243P              | 507-440-0515 | mjkanne@gmail.com             | 01/15/25: Dave K received a call from Mike asking to be added to the list.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| 83 | 1/21/2025  | BruceVanderpool / Sara Allen | Looking                         | 515-988-1457 | bjvande59@gmail.com           | 01/21/25: Dave K received an email from Bruce asking to be added to the list.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 84 | 2/24/2025  | Jahmy Hindman                | Looking<br>Curris SR22          | 563-663-7193 | HindmanJahmyJ@johndeere.com   | 02/24/25: Dave K received an email from Jahmy asking to be put on the list.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| 85 | 2/25/2025  | Ted Quick                    | Looking for an Archer           | 515-270-0779 | dianangg@yahoo.com            | 02/25/25: Dave K took a call from Ted, they are looking to purchase an Archer and are looking for hangar space. Diana 510-725-9256 and their son are checkride ready.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |



| SOUTH HANGAR |            |                |                   |              |                                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
|--------------|------------|----------------|-------------------|--------------|---------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1            | 2/17/2020  | Jeff Brandt    | D8 - C172         | 515-321-0155 | brandtjd67@gmail.com                  | <p>06/22/23 Dave K e-mailed Jeff to see if he's interested in the B-04 if it becomes available.</p> <p>06/23/23 Jeff emailed back wanting to know who was going to fix the insulation and leaking roof. I told him I brought the issue to the airport manager and it's now out of my hands. I asked him to let me know if he wants it or not, if he doesn't I'll move to the next person on the list.</p> <p>06/23/23 Jeff has decided he'll take the hangar when it becomes available.</p> <p>08/28/23 Jeff spoke to Dave, he's not quite ready to move to a South facing hangar, after speaking with Dan Stull we saw no reason we couldn't swap Jeff and Scott Wallace who is currently number 2).</p> <p>11/10/23 Dave K I sent Jeff an e-mail telling him there may be a South facing hangar opening January 1st.</p> <p>11/15/23 Dave K I sent Jeff another e-mail stating if I don't hear back I will move to the next person.</p> <p>08/23/24 Dave K sent an email with his position on the list and if he'd like to remain on it. He emailed back stating he'd like to remain on the list.</p> <p>10/07/24 Dave K sent Jeff an email seeing if you'd like to look at D-01 is it become available.</p> <p>10/10/24 Dave K received a reply from Jeff wondering when it will be available, I said as soon as the plane sells.</p> <p>10/21/24 Dave K informed Jeff that the hangar will be available on November 1st. Jeff is going to pass on this one, he understands that if he doesn't take the next one he will go to the bottom of the list.</p> |
| 2            | 2/15/2016  | Paul Reinke    | E4 - Experimental | 515-201-4762 | preinke@energycontroltechnologies.com | <p>Paul is building a plane that will eventually go in the hangar.</p> <p>06/22/23 Dave K e-mailed to see if he's still interested in a South facing hangar when on becomes available.</p> <p>11/15/23 Dave K sent an email asking if he wants to stay on the South facing list along with his position.</p> <p>08/23/24 Dave K sent an email with his position on the list and if he'd like to remain on it.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| 3            | 12/27/2016 | Dave Kalwishky | E10 - C182        | 515-314-7060 | dave@kalwishky.com                    | <p>12/15 Dianna: Declined A-2 and asked to stay on the list, but move to the bottom.</p> <p>06/28/23 Dave K: passed, asked to stay on list.</p> <p>06/22/23 Dave K asked himself if he wanted to stay on the South facing list and he said yes.</p> <p>11/15/23 Dave K asked himself if he wanted to stay on the South facing list and he said yes.</p> <p>08/23/24 Dave K asked himself if he wanted to stay on the South facing list and he said yes.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| 4            | 1/30/2017  | Tony Palmer    | A9 - C182         | 515-681-0446 | onfinalflying@icloud.com              | <p>Dave K: contacted Tony to see if he's interested, he will get back to me tomorrow. Tony declined the hangar and asked to stay on the list.</p> <p>06/22/23 Dave K e-mailed to see if he's still interested in a South facing hangar when on becomes available.</p> <p>11/15/23 Dave K sent an email asking if he wants to stay on the South facing list along with his position.</p> <p>08/23/24 Dave K sent an email with his position on the list and if he'd like to remain on it.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| 5            | 7/11/2023  | Ryan White     | A10 - RV6         | 515-707-0124 | ryanwhite72@gmail.com                 | <p>07/11/23 Dave K received an e-mail from Ryan to be added to the list.</p> <p>11/15/23 Dave K sent an email asking if he wants to stay on the South facing list along with his position. He respond that he would like to stay on the list.</p> <p>08/23/24 Dave K sent an email with his position on the list and if he'd like to remain on it. He emailed back stating he'd like to remain on the list.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| 6            | 10/24/2024 | Nick Wynec     | E-06 - Bonanza    | 515-965-9568 | nixkiks1@gmail.com                    | 10/24/24: Dave K: Nick stopped in and asked to be added to the South facing list.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |

1

| GARAGE SPACE |            |             |  |              |                    |                                                                                                                                                                                                                                                                                                                                                                                      |
|--------------|------------|-------------|--|--------------|--------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1            | 10/24/2018 | Todd Slezak |  | 319-210-3793 | toddslezak@aol.com | <p>11/10/23 Dave K: I sent Todd an e-mail letting him know he is next in line and I will have a garage opening up before the end of December.</p> <p>11/15/23 Dave K: I sent Todd another e-mail stating if I don't hear back from him I will move to the next person on the list.</p> <p>12/07/23 Dave K: I have not heard back from Todd so I offered the garage space to Bob.</p> |

1



|   |            |                  |                         |              |                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
|---|------------|------------------|-------------------------|--------------|---------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 2 | 8/18/2019  | Dan Stull        |                         | 515-447-2339 | dan@stullcompanies.com    | 11/15/23 Dave K: I sent Dan an e-mail letting him know he is number two on the list. I have a garage opening up before the end of December and if the guy ahead of him passes he can have it if he's still interested. Dan got back to me saying he'd like to stay on the list.                                                                                                                                                                                                                                                                                                         |
| 3 | 10/28/2020 | Marc Broer       |                         |              | skycoupe318@gmail.com     | Only wants B-SE - Will Pass on all others.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 4 | 10/28/2020 | Ken Anderson     |                         |              |                           | Only wants G-NW for door size - Will Pass on all others.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| 5 | 11/17/2020 | Nic Rupiper      |                         | 515-564-9715 | nicholasrupiper@yahoo.com | 11/15/23 Dave K: I sent Nic an e-mail with his current position and asking if he'd like to remain on the list. Nic got back to me saying he'd like to stay on the list.                                                                                                                                                                                                                                                                                                                                                                                                                 |
| 6 | 4/6/2020   | Jacob Greenfield | Building Aircraft       | 319-573-9783 | greenfj17@gmail.com       | 12/07/23 Dave K: I sent Jacob an e-mail with his current position and asking if he'd like to remain on the list.<br>12/29/23 Dave K: Jacob emailed back that he would like to remain on the list.                                                                                                                                                                                                                                                                                                                                                                                       |
| 7 | 7/7/2020   | Todd Freeland    |                         | 515-208-0819 | todd@innovative-me.com    | 11/15/23 Dave K: I sent Todd an e-mail with his current position and asking if he'd like to remain on the list. He responded that he would like to remain on the list.                                                                                                                                                                                                                                                                                                                                                                                                                  |
| 8 | 2/3/2022   | Dalton Headlee   |                         | 515-975-3314 | dalton.headlee@gmail.com  | 11/15/23 Dave K: I sent Dalton an e-mail with his current position and asking if he'd like to remain on the list. He responded back that he'd like to remain on the list. I sent a follow up email that says you must have a hangar or plane on the field to have a garage space and that I would keep him on the list as it moves very slowly, garages seldom become available. There has only been one in the three years I've been here. He responded back that he has a PA-12 project that would go in the garage until his name comes up on the hangar. I told him that will work. |
| 9 | 5/15/2024  | Quinn Fairchild  | Store aircraft supplies | 515-422-7966 | fairchild.quinn@gmail.com | 05/15/24: Quinn emailed asking to be put on the list. He will use the space for 1) store/erect my aviation supplies/maps, to 2) create an aviation study space (weather dependent), and in the event that I 3) join a aircraft partnership or win one of the 6 raffles (for single-engine aircraft) to 4) have an initial space for aircraft equipment for the aircraft I may win.                                                                                                                                                                                                      |

| COMMUNITY HANGAR |           |             |                        |              |                       |                                                                                                                                                                                                                                                                                                                                                                                                          |
|------------------|-----------|-------------|------------------------|--------------|-----------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1                | 7/26/2023 | Mike Hannam | Cessna Cardinal N2829X | 515-556-7290 | bigyellowjeep@msn.com | 07/23/23 Mike emailed Dave K asking to be put onto the community hangar list.<br>04/30/24 Dave K sent an e-mail asking if he is still interested in space if it were to become available. Nate emailed back that he would like to remain on the list, I let him know what the pricing is.<br>08/12/204 Dave sent an e-mail asking if he's still interested in space as I may have an opening in a month. |
| 2                | 8/12/2024 | Sam Rankin  | SR22 N118WZ            | 515-635-5296 | sam@etchoutdoor.com   | 08/11/24 Sam emailed Dave looking for information, I asked if he'd like to be added to the list.                                                                                                                                                                                                                                                                                                         |
| 3                | 2/25/2025 | Ted Quick   | Looking for an Archer  | 515-270-0779 | dianangg@yahoo.com    | 02/25/25: Dave K took a call from Ted, they are looking to purchase an Archer and are looking for hangar space. Diana 510-725-9256 and their son are checkride ready.                                                                                                                                                                                                                                    |

| BOX HANGAR - The numbers do not represent any kind of order. They exist so we know how many pilots are interested. |           |              |                  |              |                         |                                                                                                                                                                                                                                                                                                                                                                                                                                   |
|--------------------------------------------------------------------------------------------------------------------|-----------|--------------|------------------|--------------|-------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1                                                                                                                  | 11/9/2023 | Bill Gardner | RV10 / Super Cub | 515-240-2524 | wggardner@att.net       | 11/09/23: Dave K - After the board meeting Bill asked to be out into this list.<br>06/12/24: Dave K sent an email to see if he's still interested in staying on the list.<br>06/26/24: Bill emailed back asking to remain on the list.<br>11/18/24: Dave K emailed stating there will be two more built next year and if they want to remain on this list.<br>11/19/24: Bill got back to me, he would like to remain on the list. |
| 2                                                                                                                  | 1/24/2024 | Chad Larson  | Saratoga         | 515-202-2394 | CDLChadmark@hotmail.com | 01/24/24 Dave K: Chad called and asked to be put on the list.<br>06/11/24: Dave K sent an email to see if he's still interested in staying on the list. He'd like to remain on the list.<br>11/18/24: Dave K emailed stating there will be two more built next year and if they want to remain on this list.                                                                                                                      |

|    |           |                 |                                                        |              |                                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
|----|-----------|-----------------|--------------------------------------------------------|--------------|--------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 3  | 4/30/2024 | Kent Lehs       | Cessna 182<br>N6859M                                   | 515-669-2969 | kentlehs@gmail.com             | 04/30/24: Dave K - Kent was asking about these hangars today, I gave him the information that I have and said I can add him to the list of interested people.<br>06/11/24: Dave K sent an email to see if he's still interested in staying on the list. He'd like to remain on the list.<br>11/18/24: Dave K emailed stating there will be two more built next year and if they want to remain on this list. Kent got back to me, he would like to remain on the list. |
| 4  | 6/1/2024  | Greg Jensen     | Cherokee 235                                           | 515-291-3909 | greg.jensen@calibercompany.com | 06/01/24: Dave K - Greg sent an email asking to be added to the list.<br>06/11/24: Dave K sent an email to see if he's still interested in staying on the list. He'd like to remain on the list.<br>11/18/24: Dave K emailed stating there will be two more built next year and if they want to remain on this list.                                                                                                                                                   |
| 5  | 6/11/2024 | Nicholas Ashton | Cirrus Jet                                             | 515-444-8769 | nicholas@energeoingenuity.com  | 06/11/24 Dave K: The plane is on order, he is looking for space either in our community hangar or a box hangar.<br>09/05/24 Dave K: Nicholas called and will not have a plane for 2 - 3 months, he understands that we will need to move on to someone else. I will keep him on the list.<br>11/18/24: Dave K emailed stating there will be two more built next year and if they want to remain on this list. The email bounced back as undeliverable.                 |
| 6  | 6/11/2024 | Kyler Gifford   | Looking for a Cessna<br>172                            | 515-783-0064 | kylergifford@gmail.com         | 06/11/24 Dave K: Kyler texted me and asked to be put on this list.<br>11/18/24: Dave K emailed stating there will be two more built next year and if they want to remain on this list.                                                                                                                                                                                                                                                                                 |
| 7  | 7/9/2024  | Mitchel Sellers | Currently has Cirrus<br>Looking at TBM700C2<br>or M600 | 515-707-3629 | msellers@iowacomputergurus.com | 07/09/24 Dave K: Mitch emailed asking to be put on the list.<br>09/06/24 Dave K spoke to Mitch a few weeks ago and he said he was going to pass at this time.<br>11/18/24: Dave K emailed stating there will be two more built next year and if they want to remain on this list. Mitch got back to me, he would like to remain on the list.                                                                                                                           |
| 8  | 7/9/2024  | Mike Hannam     | Cardinal<br>N2829X                                     | 515-556-7290 | bigyellowjeep@msn.com          | 07/09/24 Dave K: Mike emailed asking to be put on the list.<br>11/18/24: Dave K emailed stating there will be two more built next year and if they want to remain on this list. Mike got back to me, he would like to remain on the list.                                                                                                                                                                                                                              |
| 9  | 8/23/2024 | David Switzer   | Lancair Legacy<br>N84V                                 | 772-332-2016 | dfcdcf@comcast.net             | 08/23/24 Dave K: David called asking about the hangars, I let him know more would be built next year. He'd like to find a few people with smaller planes to go in with him to lease the hangar.<br>11/18/24: Dave K emailed stating there will be two more built next year and if they want to remain on this list. Kent got back to me, he would like to stay on the list. Mike got back to me, he would like to remain on the list.                                  |
| 10 | 2/24/2025 | Jahmy Hindman   | Looking<br>Curris SR22                                 | 563-663-7193 | HindmanJahmyJ@johndeere.com    | 02/24/25: Dave K received an email from Jahmy asking to be put on the list.                                                                                                                                                                                                                                                                                                                                                                                            |

MINUTES OF THE POLK COUNTY AVIATION AUTHORITY (PCAA)  
Thursday, February 6, 2025 - 5:00 PM  
Ankeny Regional Airport, 3700 SE Convenience Blvd., Ankeny, Iowa

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Chairman Jeff Wangsness joined the meeting electronically and called the meeting to order at 5:00 PM. Board Members William Gardner and Greg Johnson were in attendance. Dr. Paul Novak was in attendance and left the meeting at 6:00 p.m. Todd Ashby joined the meeting electronically. Dave Kalwishky (Exec 1), Austin Moran (McClure), City Attorney Erin Clanton, Airport Board Manager Paul Moritz, Administrative Services Director Jennifer Sease and Recording Secretary Diane Klemme were present.

### **Approval of Agenda**

Board Member Johnson moved, second by Novak, to approve the agenda without amendment. Ayes: 5.

### **Public Hearing – 2025-01**

- A. Chairperson Wangsness announced that this is the time and place for a public hearing on the matter of the adoption of plans, specifications, form of contracts and opinion of probable costs for the construction of certain public improvements described as the North Property Line Box Hangars – Phase 2 project. Notice of this hearing was published in the Des Moines Register on January 24, 2025. Airport Board Manager Paul Moritz reported there were four bidders. The lowest bidder was Jensen Builders, Ltd of Des Moines, Iowa, with a total of \$633,661.10. The engineer's estimate of cost was \$992,853.00.

Chairman Wangsness then asked for any public comment regarding the proposed project, and there were none. Board Member Novak moved to close Public Hearing 2025-01, Johnson seconded. Ayes: Novak, Johnson, Ashby, Gardner, Wangsness.

- B. Board Member Ashby moved, second by Novak, to receive and file Report of Bids received on January 29, 2025. Ayes: Ashby, Novak, Gardner, Johnson, Wangsness.
- C. Board Member Johnson moved, second by Novak to adopt **RESOLUTION 2025-06** awarding the contract to Jensen Builders, Ltd of Des Moines, Iowa, with a total of \$633,661.10 for the construction contract for the North Property Line Box Hangars – Phase 2 project. Ayes: Johnson, Novak, Ashby, Gardner, Wangsness.

### **FBO Report**

Dave Kalwishky reviewed his FBO Report with the Board.

### **Finance / Budget Report**

Gardner reported on the 2/6/25 listing of bills.

### **Consent Agenda Items**

1. Approval of January 9, 2025 minutes.
2. Payment #5 to Concrete Technologies for Taxiway D Apron and Access Roadway Paving – Phase 4 in the amount of \$23,418.63.

3. Payment #4 to HDR Engineering for Professional Consulting Services in the amount of \$651.43.
4. Payment #27 to McClure Engineering Company for services that include General On-Call Engineering Services in the amount of \$1,510.00.
5. Payment #4 to McClure Engineering for Extend Runway 18: Design and Bidding Services in the amount of \$37,368.00.
6. Payment #14 to McClure Engineering Company for services that includes Design & Bidding to Reconstruct Runway 18/36 in the amount of \$10,281.74.
7. Payment #3 to McClure Engineering for Site Work & Vertical Infrastructure – Phase 2 – Design and Bidding for the North Property Line Box Hangars in the amount of \$14,731.25.
8. Payment #2 to McClure Engineering Company for the Reconstruct Airport Entrance Roundabout and Terminal Building Parking Lot project in the amount of \$21,750.00.
9. Approval of Bills and Transfer of Necessary Funds, \$171,409.89.
10. Approval of February 2025 Financial Reports.
11. **RESOLUTION 2025-07** approving 2025 lease agreements.

### **Approval of Consent Agenda Items**

Board Member Gardner moved, second by Novak, to approve Consent Agenda Items CA-1 through CA-11. Ayes: Gardner, Novak, Ashby, Johnson, Wangsness.

### **New Business**

1. Motion to approve a Cooperative Service Agreement with the United States Department of Agriculture APHIS Wildlife Services in the amount of \$7,000.00 for wildlife management at the Ankeny Regional Airport for 2025. Johnson moved, second by Novak. Ayes: Johnson, Novak, Ashby, Gardner, Wangsness.
2. Motion to approve the proposal from Platinum Fence Company of Pleasant Hill in the amount of \$1,500.00 to repair two personnel gates in the perimeter fence at the Ankeny Regional Airport. Novak moved, second by Johnson. Ayes: Novak, Johnson, Ashby, Gardner, Wangsness.
3. Motion to approve the renewal of the annual lease for Tee Hangar Number C-06 to the Vintage Flying Club for the year 2025. Gardner moved, second by Ashby. Ayes: Gardner, Ashby, Novak, Johnson, Wangsness.
4. Motion to approve a quote from Ridnour Construction in the amount of \$785.30 for crack repairs within three tee hangars in Tee Hangar Building J. Gardner moved, second by Novak to instruct Ridnour Construction to use an alternate material, other than tar, for crack repairs in an amount no to exceed \$1,200.00. Ayes: Gardner, Novak, Ashby, Johnson, Wangsness.
5. Motion to approve staff notifying the owners of non-airworthy aircraft within the tee hangars that they need to meet the airworthy requirement before the 2025 lease term expires. No motion was made. Item to be brought back for vote at the March 6, 2025 meeting.

### **Reports**

- A. Engineering Report – Moran
  - a. South Corporate Terminal Area Development – Phase 1 Preliminary Design by HDR
  - b. Runway 18/36 Reconstruction and Extension Design – Reimbursement Agreement and Funding Status
  - c. North Box Hangars Phase 1 Project – Gas Main Extension
  - d. Reconstruct Airport Entrance, Roundabout and Terminal Parking Lot Project – Design Update

- B. Staff Report - Moritz
  - a. Consider obtaining quotes to replace the rain gutters on Tee Hangar Buildings I and J at the Ankeny Regional Airport
  - b. Annual Hangar and Garage Inspections completed January 17, 2025
  - c. Discussion with Exec 1 – Terminal Building Utilization Concept
  - d. Repairs to Lights for the Airfield Wind Socks
  - e. Tee Hangar Buildings – Nonworking Exterior Lights
- C. Legal Counsel Report
- D. Board Report
- E. Chair Report

### **Adjournment**

The meeting was adjourned at 6:08 p.m.

Attest: \_\_\_\_\_  
Diane Klemme, Recording Secretary

Signed: \_\_\_\_\_  
Jeff Wangsness, Chairperson

Published in the Des Moines Register on the 14<sup>th</sup> day of February, 2025.

| Customer Type                                             | Hangar # | Active Status | Company                                | City   | State | Airplane Make                | Airplane Type | % Time @ IKV | Approved | Airplane ID    |
|-----------------------------------------------------------|----------|---------------|----------------------------------------|--------|-------|------------------------------|---------------|--------------|----------|----------------|
| To be approved at the March 6th, 2025, PCAA Board Meeting |          |               |                                        |        |       |                              |               |              |          |                |
| Hangar                                                    | C-06     | Active        | Iowa Military Aviation Heritage Museum | Ankeny | IA    | 2 Fisher, Homebuilt Aircraft | Single-engine | 100%         |          | Ercoupe N93514 |

**RESOLUTION 2025-XXX**

**A RESOLUTION APPROVING THE LEASE AGREEMENTS WITH THE IOWA  
DEPARTMENT OF ADMINISTRATIVE SERVICES AND INDIVIDUALS AND/OR  
ORGANIZATIONS DETAILED ON THE ATTACHED LIST.**

**WHEREAS**, The Polk County Aviation Authority (PCAA) leases of hangars and garages for the storage of aircraft and for the convenience of its patrons; and

**WHEREAS**, the attached list of lessees who have applied for hangar or garage space and have been accepted; and

**WHEREAS**, the payments received for the lease of hangars and garages will be used to maintain the hangar facilities; and

**WHEREAS**, the lease agreements have been accepted and signed by the lessees.

**NOW THEREFORE, BE IT RESOLVED** that the Polk County Aviation Authority approves the lease agreements with the individuals and/or organizations detailed on the attached list.

Dated the 6<sup>th</sup> day of February, 2025

POLK COUNTY AVIATION AUTHORITY

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Jeff Wangsness, Chairperson

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Diane Klemme, Recording Secretary



605 SW 37TH ST.  
GRIMES, IOWA, 50111  
515-243-5663  
FAX: 515-243-5313

REMIT TO:  
605 SW 37TH ST.  
GRIMES, IOWA, 50111

## STATEMENT

Statement Date: 02/01/25  
Customer #: 6288  
Page: 1 of 1

### CUSTOMER:

POLK COUNTY AVIATION AUTHORITY  
ATTN: PAUL MORITZ  
3700 SE CONVENIENCE BLVD  
ANKENY IA 50021

| INVOICE<br>DATE | INVOICE | INVOICE<br>AMOUNT | BALANCE<br>DUE | DAYS PAST DUE |        |          |            |
|-----------------|---------|-------------------|----------------|---------------|--------|----------|------------|
|                 |         |                   |                | CURRENT       | 1 - 30 | 31 - 60  | OVER 60    |
| 10/23/24        | 12033   | 42355.20          | 2117.76        |               |        |          | 2,117.76   |
| 11/26/24        | 12033-2 | 17766.41          | 888.32         |               |        | 888.32   |            |
| *** TOTALS:     |         |                   | \$3,006.08     |               |        | \$888.32 | \$2,117.76 |

OK TO PAY \$ 3006.08

PO # 2-10-25

Partial ☐ Final ☐

Acct # 204 Retainage Payable  
-730' Signing - Grady  
capital improvements

Approved By: \_\_\_\_\_

**Thank You!**



# APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



**Project Title:** PCAA - Professional Consulting Services (Task Order One)  
**Contractor:** HDR Engineering Inc.  
**Address:** 300 East Locust Street, Suite 210, Des Moines, IA 50309  
**Finance Budget Code:** 644 **Finance Project Code:** N/A  
**Vendor Project or Invoice #:** 10360971 **PO #:** N/A  
**Original Contract Date:** October 6, 2022 **Vendor #:** N/A

**Date of Board Meeting** 6-Mar-25 **PAYMENT REQUEST #** 5 (On call)  
**PAYMENT PERIOD:** From: 12/29/24 through: 01/25/25

## Contract Summary

|                                         |    |           |        |
|-----------------------------------------|----|-----------|--------|
| Original Contract Amount:               | \$ | 42,000.00 |        |
| Net change by Change Orders:            | \$ | -         |        |
| Contract Amount to Date: (line 1 ± 2)   | \$ | 42,000.00 |        |
| Total completed and stored to date:     | \$ | 16,439.39 |        |
| Retainage: 0 % of Completed Work:       | \$ | -         |        |
| Total Earned less Retainage:            | \$ | 16,439.39 |        |
| Less previous applications for payment: | \$ | 15,590.62 |        |
| SUBTOTAL                                | \$ |           | 848.77 |

OTHER CHARGES (Please attach an itemized list) \$ 0.50

**CURRENT PAYMENT DUE** \$ 849.27

Balance to finish, including retainage: \$ 25,560.61

Contract Time Remaining (If applicable) N/A ##

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

**Engineer/Consultant Approval:** HDR Engineering Inc.  
Firm Name

Jerry Searle 2/13/2025  
Signature Date

**PCAA Approval:**

Signature Date

**City of Ankeny Staff Approval:**

Signature Date

\$ 0.50 added to pay application# 5 to correct for error on prior pay application # 4.

**Submit to:** Paul Moritz; cc: Jennifer Sease, Terri Havens

**Email:** pmoritz@ankenyiowa.gov; jsease@ankenyiowa.gov; thavens@ankenyiowa.gov **Phone:** 515-965-6428 **Fax:** 515-965-6416



# Invoice

HDR Engineering Inc.  
Omaha, NE 68106-2973  
Phone: (402) 399-1000

Polk County Aviation Authority  
410 West 1st Street  
ANKENY, IA 50023

## Reference Invoice Number with Payment

HDR Invoice No. 1200692799  
Invoice Date 03-FEB-2025  
Invoice Amount Due \$848.77  
Payment Terms 30 NET  
  
Remit To PO Box 74008202  
Chicago, IL 60674-8202  
ACH/EFT Payments Bank of America ML US  
ABA# 081000032  
Account# 355004076604

As-Needed Airport Consulting Services for matters related to the Ankeny Regional Airport (IKV)

Professional Services  
From: 29-DEC-2024 To: 25-JAN-2025

| Professional Services Summarization | Hours | Billing Rate | Amount   |
|-------------------------------------|-------|--------------|----------|
| Accounting                          | 0.50  | 92.78        | 46.39    |
| Airport Planner                     | 3.50  | 229.25       | 802.38   |
|                                     | 4.00  |              | \$848.77 |
| Total Professional Services         |       |              | \$848.77 |

|                               |          |
|-------------------------------|----------|
| Amount Due This Invoice (USD) | \$848.77 |
|-------------------------------|----------|

|                      |             |
|----------------------|-------------|
| Fee Amount           | \$42,000.00 |
| Fee Invoiced to Date | \$16,439.39 |
| Fee Remaining        | \$25,560.61 |

# Invoice

HDR Invoice No. 1200692799  
Invoice Date 03-FEB-2025

| HDR Internal Reference Only |          |
|-----------------------------|----------|
| Client Number               | 44511    |
| Cost Center                 | 10134    |
| Project Number              | 10360971 |



|                                     |                                                       |                              |     |
|-------------------------------------|-------------------------------------------------------|------------------------------|-----|
| <b>Project Title:</b>               | Ankeny: Reconstruct Runway 18/36 - Design and Bidding |                              |     |
| <b>Contractor:</b>                  | McClure Engineering Company                           |                              |     |
| <b>Address:</b>                     | 1360 NW 121st St, Suite A, Clive, IA 50325            |                              |     |
| <b>Finance Budget Code:</b>         | 644                                                   | <b>Finance Project Code:</b> | N/A |
| <b>Vendor Project or Invoice #:</b> | 2022001042-004                                        | <b>PO #</b>                  | N/A |
| <b>Original Contract Date:</b>      | November 9, 2023                                      | <b>Vendor #</b>              | N/A |

Date Printed: 2/17/2025  
Page 24 of 142



1360 NW 121st Street  
Clive, IA 50325

Paul Moritz  
Polk County Aviation Authority  
410 West First St  
Ankeny, IA 50023

January 27, 2025  
Project No: 2022001042-004  
Invoice No: 15  
Due Date: February 26, 2025

Project 2022001042-004 Ankeny Regional Airport: Reconstruct Runway 18/36: Design and Bidding

**Professional Services from December 29, 2024 to January 25, 2025**

Phase 1 Part I: Design and Bidding Services (AIP Eligible)

| Billing Phase                       | Fee        | Percent Complete | Earned     | Previous Billing | Current Billing |
|-------------------------------------|------------|------------------|------------|------------------|-----------------|
| Existing Conditions                 | 3,220.00   | 100.00           | 3,220.00   | 3,220.00         | 0.00            |
| AIP Grant Administration            | 7,950.00   | 95.00            | 7,552.50   | 7,473.00         | 79.50           |
| Preliminary Design                  | 8,180.00   | 100.00           | 8,180.00   | 8,180.00         | 0.00            |
| 30% Design                          | 182,600.00 | 100.00           | 182,600.00 | 182,600.00       | 0.00            |
| 90% Design                          | 457,477.00 | 100.00           | 457,477.00 | 452,902.23       | 4,574.77        |
| Issued for Bid (100%)               | 64,670.00  | 10.00            | 6,467.00   | 0.00             | 6,467.00        |
| Construction Permits                | 2,650.00   | 0.00             | 0.00       | 0.00             | 0.00            |
| Advertise, Bidding, Contract Award  | 31,303.00  | 0.00             | 0.00       | 0.00             | 0.00            |
| Project Closeout                    | 1,800.00   | 0.00             | 0.00       | 0.00             | 0.00            |
| Project Management and Coordination | 48,660.00  | 95.00            | 46,227.00  | 45,740.40        | 486.60          |
| Topographic Survey                  | 3,655.00   | 100.00           | 3,655.00   | 3,655.00         | 0.00            |
| Subcontractor - McFarland Johnson   | 32,700.00  | 0.00             | 0.00       | 0.00             | 0.00            |
| Total Fee                           | 844,865.00 |                  | 715,378.50 | 703,770.63       | 11,607.87       |
| Total Fee                           |            |                  |            |                  | 11,607.87       |
| Total this Phase                    |            |                  |            |                  | \$11,607.87     |

Phase 2 Part II: Design and Bidding Services (AIP Ineligible)

| Billing Phase      | Fee      | Percent Complete | Earned   | Previous Billing | Current Billing |
|--------------------|----------|------------------|----------|------------------|-----------------|
| Preliminary Design | 3,880.00 | 50.00            | 1,940.00 | 1,940.00         | 0.00            |
| Total Fee          | 3,880.00 |                  | 1,940.00 | 1,940.00         | 0.00            |
| Total Fee          |          |                  |          |                  | 0.00            |
| Total this Phase   |          |                  |          |                  | 0.00            |

|         |                |                                          |         |    |
|---------|----------------|------------------------------------------|---------|----|
| Project | 2022001042-004 | Ankeny - Reconst Runway 18/36 Design/Bid | Invoice | 15 |
|---------|----------------|------------------------------------------|---------|----|

|                               |                    |
|-------------------------------|--------------------|
| <b>Total Due this Invoice</b> | <b>\$11,607.87</b> |
|-------------------------------|--------------------|

**Outstanding Invoices**

| Number       | Date       | Balance          |
|--------------|------------|------------------|
| 14           | 12/30/2024 | 10,281.74        |
| <b>Total</b> |            | <b>10,281.74</b> |

**PROGRESS REPORT**

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|           |                                                                                                  |        |                        |
|-----------|--------------------------------------------------------------------------------------------------|--------|------------------------|
| PROJECT # | <b>2022001042-004</b>                                                                            |        |                        |
| PROJECT   | <b>ANKENY REGIONAL AIRPORT: RECONSTRUCT RUNWAY 18/36 - DESIGN AND BIDDING</b>                    |        |                        |
| PRJ MNGR  | <b>JAY PUDENZ, P.E., LEED AP</b>                                                                 |        |                        |
| CLIENT    | <b>POLK COUNTY AVIATION AUTHORITY</b><br><b>410 WEST 1ST STREET</b><br><b>ANKENY, IOWA 50021</b> | Phone  | <b>515.965.6420</b>    |
|           |                                                                                                  | Fax    |                        |
|           |                                                                                                  | Email: | pmoritz@ankenyiowa.gov |

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|           |                                  |
|-----------|----------------------------------|
| REPORT BY | <b>JAY PUDENZ, P.E., LEED AP</b> |
|           | Email: jpudenz@mcclurevision.com |

|                  |                     |             |                      |
|------------------|---------------------|-------------|----------------------|
| REPORTING PERIOD | <b>JANUARY 2025</b> | NEXT REPORT | <b>FEBRUARY 2025</b> |
|------------------|---------------------|-------------|----------------------|

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SUMMARY OF WORK DONE LAST PERIOD

- ✓ Finalized 90% design, including plans, specifications and 90% CSPP
- ✓ Completed QA/QC review of 90% submittal and working through updates to submittal
- ✓ Begin reviewing coordination of review of localizer relocation and glideslope critical area impacts into design, plans and specifications

FORECAST OF ACTIVITIES FOR NEXT PERIOD

- Complete QA/QC of 90% submittal
- Submit 90% submittal to Owner for review
- Submit 90% submittal to FAA for review
- Continue working through design of localizer relocation and glideslope critical area

VALUE ADDED SERVICES

- N/A

INPUT NEEDED

- N/A

**Part I: Design and Bidding Services (AIP Eligible)**

Phase 200 – Existing Conditions



Phase 300 – AIP Grant Administration



Phase 400 – Preliminary Design



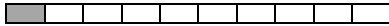
Phase 500.A – 30% Design



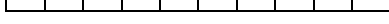
Phase 500.B – 90% Design



Phase 500.C – Issued for Bid (100%)



Phase 504 – Construction Permits



Phase 602 – Advertise, Bidding and Contract Award



Phase 800 – Project Closeout



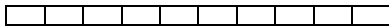
Phase 700 – Topographic Survey



Phase 850 – Project Management and Coordination



Phase 960 – Subcontractor - McFarland Johnson



**Part II: Design and Bidding Services (AIP Ineligible)**

Phase 400 – Preliminary Design





# APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



Reconstruct Airport Entrance Roundabout and Terminal Building Parking Lot -  
**Project Title:** Design and Bidding  
**Contractor:** McClure Engineering Company  
**Address:** 1360 NW 121st St, Suite A, Clive, IA 50325  
**Finance Budget Code:** 644 **Finance Project Code:** N/A  
**Vendor Project or Invoice #:** 2022001042-007 **PO #** N/A  
**Original Contract Date:** November 7, 2024 **Vendor #** N/A

**Date of Board Meeting** 6-Mar-25 **PAYMENT REQUEST #** 3  
**PAYMENT PERIOD:** From: 12/29/24 through: 01/25/25

## Contract Summary

|                                         |    |           |
|-----------------------------------------|----|-----------|
| Original Contract Amount:               | \$ | 98,120.00 |
| Net change by Change Orders:            | \$ | -         |
| Contract Amount to Date: (line 1 ± 2)   | \$ | 98,120.00 |
| Total completed and stored to date:     | \$ | 62,001.00 |
| Retainage: 0 % of Completed Work:       | \$ | -         |
| Total Earned less Retainage:            | \$ | 62,001.00 |
| Less previous applications for payment: | \$ | 45,651.00 |
| SUBTOTAL                                | \$ | 16,350.00 |

OTHER CHARGES (Please attach an itemized list) \$ -

**CURRENT PAYMENT DUE** \$ 16,350.00

Balance to finish, including retainage: \$ 36,119.00

Contract Time Remaining (If applicable) N/A ##

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

**Engineer/Consultant Approval:** McClure  
  
Signature Date 2/6/2025

**PCAA Approval:**  
Signature Date

**City of Ankeny Staff Approval:**  
Signature Date

Work Completed: See attached Progress Report.

Submit to: Paul Moritz, cc: Alexia Grgurich  
Email: pmoritz@ankenyiowa.gov; AGrgurich@AnkenyIowa.gov Phone: 515-965-6420 Fax: 515-965-6416



1360 NW 121st Street  
Clive, IA 50325

Paul Moritz  
Polk County Aviation Authority  
410 West First St  
Ankeny, IA 50023

January 27, 2025  
Project No: 2022001042-007  
Invoice No: 3  
Due Date: February 26, 2025

Project 2022001042-007 Ankeny: Reconstruct Airport Entrance Roundabout and Terminal Building Parking Lot - Design /Bidding

**Professional Services from December 29, 2024 to January 25, 2025**

Phase 1 Part I: Engineering Design/Bidding Services

| Billing Phase                       | Fee       | Percent Complete | Earned    | Previous Billing | Current Billing |
|-------------------------------------|-----------|------------------|-----------|------------------|-----------------|
| Existing Conditions                 | 4,650.00  | 100.00           | 4,650.00  | 4,650.00         | 0.00            |
| BIL-AIG Grant Administration        | 3,270.00  | 0.00             | 0.00      | 0.00             | 0.00            |
| Preliminary Design                  | 7,600.00  | 100.00           | 7,600.00  | 7,600.00         | 0.00            |
| Soil Boring Coordination            | 1,410.00  | 100.00           | 1,410.00  | 1,410.00         | 0.00            |
| 30% Design                          | 9,780.00  | 100.00           | 9,780.00  | 9,780.00         | 0.00            |
| 90% Design                          | 33,630.00 | 70.00            | 23,541.00 | 10,089.00        | 13,452.00       |
| Issued for Bid (100%)               | 5,180.00  | 0.00             | 0.00      | 0.00             | 0.00            |
| Construction Permits                | 1,220.00  | 0.00             | 0.00      | 0.00             | 0.00            |
| Advertise, Bidding, Contract Award  | 11,530.00 | 0.00             | 0.00      | 0.00             | 0.00            |
| Topographic Survey                  | 10,190.00 | 100.00           | 10,190.00 | 10,190.00        | 0.00            |
| Project Management and Coordination | 9,660.00  | 50.00            | 4,830.00  | 1,932.00         | 2,898.00        |
| Total Fee                           | 98,120.00 |                  | 62,001.00 | 45,651.00        | 16,350.00       |
| Total Fee                           |           |                  |           |                  | 16,350.00       |
| Total this Phase                    |           |                  |           |                  | \$16,350.00     |
| Total Due this Invoice              |           |                  |           |                  | \$16,350.00     |

**Outstanding Invoices**

| Number | Date       | Balance   |
|--------|------------|-----------|
| 2      | 12/30/2024 | 21,750.00 |
| Total  |            | 21,750.00 |



## PROGRESS REPORT

PROJECT # **2022001042-007**

PROJECT **ANKENY REGIONAL AIRPORT: RECONSTRUCT AIRPORT ENTRANCE ROUNDABOUT AND TERMINAL BUILDING PARKING LOT – DESIGN AND BIDDING SERVICES**

PRJ MNGR **DAVE JOENS, P.E.**

CLIENT **POLK COUNTY AVIATION AUTHORITY** Phone **515.965.6420**  
**410 WEST 1ST STREET** Fax  
**ANKENY, IOWA 50021** Email: **pmoritz@ankenyiowa.gov**

REPORT BY **DAVE JOENS, P.E.**  
Email: **djoens@mcclurevision.com**

REPORTING PERIOD **JANUARY 2025** NEXT REPORT **FEBRUARY 2025**

### SUMMARY OF WORK DONE LAST PERIOD

- ✓ Completed Existing Conditions Analysis
- ✓ Completed Preliminary Design
- ✓ Completed Geotechnical Analysis
- ✓ Completed 30% Design
- ✓ Initiated 90% Design
- ✓ Document project questions and answers, maintain log
- ✓ Addressed FAA & Sponsor 30% Comments
- ✓ Updated Costs and Budget

### FORECAST OF ACTIVITIES FOR NEXT PERIOD

- Finalize 90% plans, specifications, opinion of probable construction cost, and project budget
- Perform QA/QC review by Sr. Airport Engineer
- Submit 90% & IFB project documents for Owner and FAA review
- Address Owner and FAA 90% Comments
- Incorporate comments following Owner's review and finalize Issued for Bid documents
- Obtain FAA & Owner's authorization to bid
- Advertise for Bids

### VALUE ADDED SERVICES

- N/A

### INPUT NEEDED

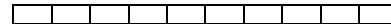
- N/A

### Part 1: Design and Bidding Services

#### Existing Conditions



#### BIL-AIG Grant Administration



#### Preliminary Design



#### Soil Boring Coordination



#### 30% Design



#### 90% Design



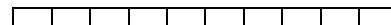
#### Issued for Bid (100%)



#### Construction Permits



#### Advertise, Bidding and Contract Award



#### Topographic Survey



#### Project Management and Coordination







1360 NW 121st Street  
Clive, IA 50325

Paul Moritz  
Polk County Aviation Authority  
410 West First St  
Ankeny, IA 50023

January 27, 2025  
Project No: 2022001042-013  
Invoice No: 5  
Due Date: February 26, 2025

Project 2022001042-013 Ankeny: Extend Runway 18 - Design and Bidding Services

**Professional Services from December 29, 2024 to January 25, 2025**

Phase 1 Part I: Design and Bidding Services

| Billing Phase                           | Fee        | Percent Complete | Earned     | Previous Billing | Current Billing |
|-----------------------------------------|------------|------------------|------------|------------------|-----------------|
| Preliminary Design                      | 5,620.00   | 100.00           | 5,620.00   | 5,620.00         | 0.00            |
| 30% Design                              | 61,350.00  | 100.00           | 61,350.00  | 61,350.00        | 0.00            |
| 90% Design                              | 124,560.00 | 90.00            | 112,104.00 | 87,192.00        | 24,912.00       |
| Issued for Bid (100%)                   | 23,210.00  | 0.00             | 0.00       | 0.00             | 0.00            |
| Construction Permits                    | 5,690.00   | 0.00             | 0.00       | 0.00             | 0.00            |
| Advertise, Bidding, Contract Award      | 7,740.00   | 0.00             | 0.00       | 0.00             | 0.00            |
| Project Management and Coordination     | 41,450.00  | 50.00            | 20,725.00  | 2,072.50         | 18,652.50       |
| Subconsultants (Electrical Engineering) | 15,987.00  | 0.00             | 0.00       | 0.00             | 0.00            |
| Total Fee                               | 285,607.00 |                  | 199,799.00 | 156,234.50       | 43,564.50       |
| Total Fee                               |            |                  |            |                  | 43,564.50       |
| Total this Phase                        |            |                  |            |                  | \$43,564.50     |

Phase 2 Part II: Additional Design and Bidding Services (If Necessary)

| Billing Phase                           | Fee      | Percent Complete | Earned | Previous Billing | Current Billing |
|-----------------------------------------|----------|------------------|--------|------------------|-----------------|
| AIP Grant Administration (If Necessary) | 4,640.00 | 0.00             | 0.00   | 0.00             | 0.00            |
| Total Fee                               | 4,640.00 |                  | 0.00   | 0.00             | 0.00            |
| Total Fee                               |          |                  |        |                  | 0.00            |
| Total this Phase                        |          |                  |        |                  | 0.00            |
| Total Due this Invoice                  |          |                  |        |                  | \$43,564.50     |

|         |                |                                |         |   |
|---------|----------------|--------------------------------|---------|---|
| Project | 2022001042-013 | Ankeny: Extend Runway 18 - D/B | Invoice | 5 |
|---------|----------------|--------------------------------|---------|---|

#### Outstanding Invoices

| Number       | Date       | Balance          |
|--------------|------------|------------------|
| 4            | 12/30/2024 | 37,368.00        |
| <b>Total</b> |            | <b>37,368.00</b> |



## PROGRESS REPORT

PROJECT # **2022001042-013**

PROJECT **ANKENY REGIONAL AIRPORT: EXTEND RUNWAY 18 – DESIGN AND BIDDING SERVICES**

PRJ MNGR **JAY PUDENZ, P.E., LEED AP**

CLIENT **POLK COUNTY AVIATION AUTHORITY** Phone **515.965.6420**  
**410 WEST 1ST STREET** Fax  
**ANKENY, IOWA 50021** Email: **pmoritz@ankenyiowa.gov**

REPORT BY **JAY PUDENZ, P.E., LEED AP**  
Email: **jpudenz@mcclurevision.com**

REPORTING PERIOD **JANUARY 2025** NEXT REPORT **FEBRUARY 2025**

### SUMMARY OF WORK DONE LAST PERIOD

- ✓ Finalized 90% design (plans, specifications, EDR, and Construction Safety and Phasing Plan (CSPP))
- ✓ Completed QAQC review of 90% submittal and working through updates to submittal

### FORECAST OF ACTIVITIES FOR NEXT PERIOD

- Complete QAQC review of 90% submittal
- Submit 90% submittal to Owner for review
- Submit 90% submittal to FAA for review

### VALUE ADDED SERVICES

- N/A

### INPUT NEEDED

- N/A

### Phase 1: Part I: Design and Bidding Services

#### Preliminary Design



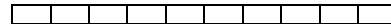
#### 30% Design



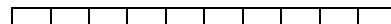
#### 90% Design



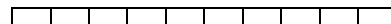
#### Issued for Bid (100%)



#### Construction Permits



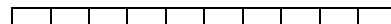
#### Advertise, Bidding and Contract Award



#### Project Management and Coordination

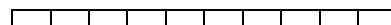


#### Subconsultants (Electrical Engineering)



### Phase 2: Part II: Additional Design and Bidding Services (If Necessary)

#### AIP Grant Admin (If Necessary)



# APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



North Property Line Box Hangars (Site Work and Vertical Infrastructure) -  
**Project Title:** Phase 2 - Design and Bidding  
**Contractor:** McClure Engineering Company  
**Address:** 1360 NW 121st St, Suite A, Clive, IA 50325  
**Finance Budget Code:** 644 **Finance Project Code:** N/A  
**Vendor Project or Invoice #:** 2022001042-008 **PO #** N/A  
**Original Contract Date:** October 6, 2024 **Vendor #** N/A

**Date of Board Meeting** 6-Mar-25 **PAYMENT REQUEST #** 4  
**PAYMENT PERIOD:** From: 12/29/24 through: 01/25/25

## Contract Summary

|                                         |    |            |           |
|-----------------------------------------|----|------------|-----------|
| Original Contract Amount:               | \$ | 124,855.00 |           |
| Net change by Change Orders:            | \$ | -          |           |
| Contract Amount to Date: (line 1 ± 2)   | \$ | 124,855.00 |           |
| Total completed and stored to date:     | \$ | 101,531.50 |           |
| Retainage: 0 % of Completed Work:       | \$ | -          |           |
| Total Earned less Retainage:            | \$ | 101,531.50 |           |
| Less previous applications for payment: | \$ | 83,723.10  |           |
| SUBTOTAL                                | \$ |            | 17,808.40 |

OTHER CHARGES (Please attach an itemized list) \$ -

**CURRENT PAYMENT DUE** \$ 17,808.40

Balance to finish, including retainage: \$ 23,323.50

Contract Time Remaining (If applicable) N/A ##

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

**Engineer/Consultant Approval:** McClure  
Firm Name

Signature

2/17/2025

Date

**PCAA Approval:**

Signature

Date

**City of Ankeny Staff Approval:**

Signature

Date

Work Completed: See attached Progress Report.

Submit to: Paul Moritz, cc: Alexia Grgurich

Email: pmoritz@ankenyiowa.gov; AGrgurich@AnkenyIowa.gov Phone: 515-965-6420 Fax: 515-965-6416





1360 NW 121st Street  
Clive, IA 50325

Paul Moritz  
Polk County Aviation Authority  
410 West First St  
Ankeny, IA 50023

January 27, 2025  
Project No: 2022001042-008  
Invoice No: 4  
Due Date: February 26, 2025

Project 2022001042-008 Ankeny: North Property Line Box Hangars (Site Work and Vertical Infrastructure) -  
Phase 2 - Design and Bidding

**Professional Services from December 29, 2024 to January 25, 2025**

Phase 1 Part I: AIP Site Work Design and Bidding Services

| Billing Phase                       | Fee       | Percent Complete | Earned    | Previous Billing | Current Billing |
|-------------------------------------|-----------|------------------|-----------|------------------|-----------------|
| Existing Conditions                 | 1,364.00  | 100.00           | 1,364.00  | 1,364.00         | 0.00            |
| Iowa DOT Grant Administration       | 639.00    | 75.00            | 479.25    | 319.50           | 159.75          |
| Preliminary Design                  | 4,005.00  | 100.00           | 4,005.00  | 4,005.00         | 0.00            |
| 90% Design                          | 9,150.00  | 100.00           | 9,150.00  | 9,150.00         | 0.00            |
| Issued for Bid (100%)               | 2,499.00  | 100.00           | 2,499.00  | 2,499.00         | 0.00            |
| Construction Permits                | 6,265.00  | 30.00            | 1,879.50  | 0.00             | 1,879.50        |
| Advertise, Bidding, Contract Award  | 5,535.00  | 85.00            | 4,704.75  | 830.25           | 3,874.50        |
| Topographic Survey                  | 2,774.00  | 100.00           | 2,774.00  | 2,774.00         | 0.00            |
| Project Management and Coordination | 6,142.00  | 75.00            | 4,606.50  | 3,992.30         | 614.20          |
| Total Fee                           | 38,373.00 |                  | 31,462.00 | 24,934.05        | 6,527.95        |
| Total Fee                           |           |                  |           |                  | 6,527.95        |
| Total this Phase                    |           |                  |           |                  | \$6,527.95      |

Phase 2 Part II: GAVI Vertical Infrastructure Design and Bidding Services

| Billing Phase                      | Fee       | Percent Complete | Earned    | Previous Billing | Current Billing |
|------------------------------------|-----------|------------------|-----------|------------------|-----------------|
| Existing Conditions                | 1,364.00  | 100.00           | 1,364.00  | 1,364.00         | 0.00            |
| Iowa DOT Grant Administration      | 639.00    | 75.00            | 479.25    | 319.50           | 159.75          |
| 90% Design                         | 22,154.00 | 100.00           | 22,154.00 | 22,154.00        | 0.00            |
| Issued for Bid (100%)              | 8,270.00  | 100.00           | 8,270.00  | 8,270.00         | 0.00            |
| Construction Permits               | 6,544.00  | 50.00            | 3,272.00  | 0.00             | 3,272.00        |
| Advertise, Bidding, Contract Award | 5,535.00  | 85.00            | 4,704.75  | 830.25           | 3,874.50        |
| Topographic Survey                 | 2,774.00  | 100.00           | 2,774.00  | 2,774.00         | 0.00            |

|                                     |                |                                       |         |           |           |                               |                    |
|-------------------------------------|----------------|---------------------------------------|---------|-----------|-----------|-------------------------------|--------------------|
| Project                             | 2022001042-008 | Ankeny: N. Prop Line Box HGR-Ph 2 D/B |         |           |           | Invoice                       | 4                  |
| Project Management and Coordination |                | 6,142.00                              | 75.00   | 4,606.50  | 3,992.30  | 614.20                        |                    |
| Subconsultants (Bluestone & OPN)    |                | 33,060.00                             | 67.8917 | 22,445.00 | 19,085.00 | 3,360.00                      |                    |
| Total Fee                           |                | 86,482.00                             |         | 70,069.50 | 58,789.05 | 11,280.45                     |                    |
|                                     |                | <b>Total Fee</b>                      |         |           |           |                               | <b>11,280.45</b>   |
|                                     |                |                                       |         |           |           | <b>Total this Phase</b>       | <b>\$11,280.45</b> |
|                                     |                |                                       |         |           |           | <b>Total Due this Invoice</b> | <b>\$17,808.40</b> |

**Outstanding Invoices**

| Number       | Date       | Balance          |
|--------------|------------|------------------|
| 3            | 12/30/2024 | 14,731.25        |
| <b>Total</b> |            | <b>14,731.25</b> |

## PROGRESS REPORT

PROJECT # **2022001042-008**

PROJECT **ANKENY REGIONAL AIRPORT: NORTH PROPERTY LINE BOX HANGARS (SITE WORK AND VERTICAL INFRASTRUCTURE) - PHASE 2 – DESIGN AND BIDDING SERVICES**

PRJ MNGR **AUSTIN MORAN, P.E.**

CLIENT **POLK COUNTY AVIATION AUTHORITY** Phone **515.965.6420**  
**410 WEST 1ST STREET** Fax  
**ANKENY, IOWA 50021** Email: **pmoritz@ankenyiowa.gov**

REPORT BY **AUSTIN MORAN, P.E.**  
Email: **amoran@mcclurevision.com**

REPORTING PERIOD **January 2025** NEXT REPORT **February 2025**

### SUMMARY OF WORK DONE LAST PERIOD

- ✓ Advertised for bids
- ✓ Held pre-bid meeting at terminal building
- ✓ Issued Addenda
- ✓ Received bids and reviewed submittal materials, tabulated bid results and issued recommendation of award
- ✓ Held public hearing and awarded contract

### FORECAST OF ACTIVITIES FOR NEXT PERIOD

- Coordinate execution of contract and bonds with awarded contractor
- Execute Task Order for Construction Administration and Observation Services
- Submit OE/AAA case study for construction
- Begin construction (completed by September 30, 2025)

### VALUE ADDED SERVICES

- N/A

### INPUT NEEDED

- N/A

### Phase 1: Part I: AIP Site Work Design and Bidding Services

#### Existing Conditions



#### Iowa DOT Grant Administration



#### Preliminary Design



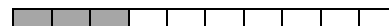
#### 90% Design



#### Issued for Bid (100%)



#### Construction Permits



#### Advertise, Bidding and Contract Award



#### Topographic Survey



#### Project Management and Coordination



### Phase 2: Part II: GAVI Vertical Infrastructure Design and Bidding Services

#### Existing Conditions



#### Iowa DOT Grant Administration



#### 90% Design



#### Issued for Bid (100%)



#### Construction Permits



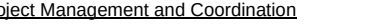
#### Advertise, Bidding and Contract Award



#### Topographic Survey



#### Project Management and Coordination



#### Subconsultants (Bluestone Engineering, LLC and OPN Architects)



# APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



**Project Title:** General On-Call Engineering Services  
**Contractor:** McClure Engineering Company  
**Address:** 1360 NW 121st St, Suite A, Clive, IA 50325  
**Finance Budget Code:** 644 **Finance Project Code:** N/A  
**Vendor Project or Invoice #:** 2022001042-000 **PO #** N/A  
**Original Contract Date:** October 6, 2022 **Vendor #** N/A

**Date of Board Meeting** 6-Mar-25 **PAYMENT REQUEST #** 28  
**PAYMENT PERIOD:** From: 12/29/24 through: 01/25/25

## Contract Summary

|                                         |    |             |
|-----------------------------------------|----|-------------|
| Original Contract Amount:               | \$ | -           |
| Net change by Change Orders:            | \$ | -           |
| Contract Amount to Date: (line 1 ± 2)   |    | \$79,677.22 |
| Total completed and stored to date:     |    | \$79,677.22 |
| Retainage: 0 % of Completed Work:       | \$ | -           |
| Total Earned less Retainage:            |    | \$79,677.22 |
| Less previous applications for payment: |    | \$77,120.97 |
| SUBTOTAL                                | \$ | 2,556.25    |

OTHER CHARGES (Please attach an itemized list) \$ -

**CURRENT PAYMENT DUE** \$ 2,556.25

Balance to finish, including retainage: -

Contract Time Remaining (If applicable) N/A ##

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

**Engineer/Consultant Approval:** McClure Engineering Company  
Signature: [Signature] Date: 2/17/2025  
Firm Name

**PCAA Approval:**  
Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**City of Ankeny Staff Approval:**  
Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Work completed:

- Discussion regarding hangar floor crack memorandum, next steps
- Site visit with Paul, Dave to review dip in Runway 4/22 with Contractor
- Coordination with Contractor on preparation of proposal / quote to complete mud-jacking to help fix RWY 4-22 dip
- Coordination with pipe inspector Contractor complete televising of pipes under RWY 4-22

### Paul Moritz, cc:Jennifer Sease  
Email: PMoritz@Ankenyiowa.gov; jsease@ankenyiowa.gov Phone: 515-965-6420 Fax: 515-965-6416



1360 NW 121st Street  
Clive, IA 50325

Paul Moritz  
Polk County Aviation Authority  
410 West First St  
Ankeny, IA 50023

January 27, 2025  
Project No: 2022001042-000  
Invoice No: 28  
Due Date: February 26, 2025

Project 2022001042-000 Ankeny Regional Airport - General On-Call Services

**Professional Services from December 29, 2024 to January 25, 2025**

Phase 163 General On-Call Services

|                        | Hours | Rate   | Amount   |            |
|------------------------|-------|--------|----------|------------|
| Project Manager I      | .25   | 185.00 | 46.25    |            |
| Team Leader            | 9.50  | 250.00 | 2,375.00 |            |
| Project Coordinator    | 1.00  | 135.00 | 135.00   |            |
| Totals                 | 10.75 |        | 2,556.25 |            |
| Total Labor            |       |        |          | 2,556.25   |
| Total this Phase       |       |        |          | \$2,556.25 |
| Total Due this Invoice |       |        |          | \$2,556.25 |

**Outstanding Invoices**

| Number | Date       | Balance  |
|--------|------------|----------|
| 27     | 12/30/2024 | 1,510.00 |
| Total  |            | 1,510.00 |

**POLK COUNTY AVIATION AUTHORITY  
LISTING OF BILLS TO BE APPROVED  
FOR THE MARCH 6, 2025 BOARD MEETING**

| <b>Vendor</b>                          | <b>Amount</b>               | <b>Date of Invoice</b> | <b>Description</b>                                                                           |
|----------------------------------------|-----------------------------|------------------------|----------------------------------------------------------------------------------------------|
| Brick Gentry Law Firm                  | 895.00                      | 02/25/25               | General legal services                                                                       |
| Des Moines Register                    | 468.40                      | 01/31/25               | January A/P, minutes                                                                         |
| Elder Corporation                      | 907.50                      | 02/13/25               | Snow removal services                                                                        |
| Elder Corporation                      | 3,377.00                    | 02/20/25               | Snow removal services                                                                        |
| Exec 1 Aviation                        | 15,628.94                   | 02/28/25               | On-site management fee                                                                       |
| HDR Engineering Inc.                   | 849.27                      | 2/3/2025               | Professional services                                                                        |
| McClure Engineering                    | 2,556.25                    | 01/27/25               | Professional services                                                                        |
| MidAmerican Energy                     | 439.33                      | 02/06/25               | Lift station; Runway lights; Lighting services                                               |
| Sprayer Specialties                    | 870.44                      | 02/12/25               | Cable and hose replacement/repair                                                            |
| Tenant deposit refund - G-01 Hangar    | 170.00                      | 02/04/25               | Bruce Vander Pool G-01                                                                       |
| Van Wall Equipment                     | 2,482.14                    | 01/29/25               | Engine and pump repair                                                                       |
| <b>Total Airport Operations Fund</b>   | <b>\$ 28,644.27</b>         |                        |                                                                                              |
| McClure Engineering                    | 17,808.40                   | 01/27/25               | North Property Line Box Hangers-Phase 2                                                      |
| McClure Engineering                    | 43,564.50                   | 01/27/25               | Extend Runway 18: Design and Bidding Services                                                |
| McClure Engineering                    | 11,607.87                   | 01/27/25               | Reconstruct Runway 18/36 Design and Bidding Engineering Professional Services                |
| Eagle Sign Company                     | 3,006.08                    | 02/01/25               | Construct Monument Signs                                                                     |
| McClure Engineering                    | 16,350.00                   | 01/27/25               | Reconstruct Airport Entrance Roundabout and Terminal Building Parking Lot - Design & Bidding |
| <b>Total Capital Improvements Fund</b> | <b>\$ 92,336.85</b>         |                        |                                                                                              |
| <b>Grand Total</b>                     | <b><u>\$ 120,981.12</u></b> |                        |                                                                                              |

**See attachments for more information regarding:**

Contractor/project costs

Snow removal costs, if applicable

Insurance renewal costs, if applicable

# POLK COUNTY AVIATION AUTHORITY

## Balance Sheet

As of February 28, 2025

Feb 28, 25

### ASSETS

#### Current Assets

##### Checking/Savings

102 · FIRST NATIONAL BANK

4,907,618.16

##### Total Checking/Savings

4,907,618.16

##### Accounts Receivable

112 · ACCOUNTS RECEIVABLE

3,260.60

##### Total Accounts Receivable

3,260.60

##### Other Current Assets

113 · PRE-PAID EXPENSES

35,927.09

114 · LEASE RECEIVABLE

580,175.49

##### Total Other Current Assets

616,102.58

#### Total Current Assets

5,526,981.34

#### Fixed Assets

140 · NON-DEPRECIABLE ASSETS

6,956,965.27

141 · DEPRECIABLE ASSETS

27,022,208.05

180 · CONSTRUCTION IN PROGRESS

3,237,188.89

181 · ACCUMULATED DEPRECIATION

(19,266,195.63)

#### Total Fixed Assets

17,950,166.58

### TOTAL ASSETS

23,477,147.92

### LIABILITIES & EQUITY

#### Liabilities

##### Current Liabilities

##### Accounts Payable

202 · ACCOUNTS PAYABLE

120,371.79

##### Total Accounts Payable

120,371.79

##### Other Current Liabilities

204 · RETAINAGE PAYABLE

5,280.68

206 · DEFERRED REVENUE

10,542.74

207 · HANGAR/LEASE ADVANCE DEPOSITS

17,820.28

209 · DEFERRED LEASE REVENUE

560,559.69

##### Total Other Current Liabilities

594,203.39

##### Total Current Liabilities

714,575.18

#### Total Liabilities

714,575.18

#### Equity

3000 · INVESTED IN CAPITAL ASSETS

17,431,139.06

3001 · UNRESTRICTED NET ASSETS

6,113,174.37

3003 · RESTRICTED FOR AIRPORT IMPROVE

(781,740.69)

#### Total Equity

22,762,572.74

### TOTAL LIABILITIES & EQUITY

23,477,147.92



**POLK COUNTY AVIATION AUTHORITY**  
**Profit & Loss Budget vs. Actual**  
July 2024 through June 2025

|                                       | Jul '24 - Jun 25 | Budget          | \$ Over Budget  | % of Budget |
|---------------------------------------|------------------|-----------------|-----------------|-------------|
| Ordinary Income/Expense               |                  |                 |                 |             |
| Income                                |                  |                 |                 |             |
| 400 · MEMBER GOVERNMENT ASSESSMENTS   | 683,369.91       | 1,366,740.00    | (683,370.09)    | 50.0%       |
| 401 · LEASE AND LICENSE FEE INCOME    | 159,801.03       | 249,000.00      | (89,198.97)     | 64.18%      |
| 403 · FUEL FEE INCOME                 | 33,450.72        | 49,000.00       | (15,549.28)     | 68.27%      |
| 404 · INTEREST INCOME                 | (4,356.00)       | 0.00            | (4,356.00)      | 100.0%      |
| 407 · OTHER REVENUE                   | 6,206.02         | 0.00            | 6,206.02        | 100.0%      |
| Total Income                          | 878,471.68       | 1,664,740.00    | (786,268.32)    | 52.77%      |
| Gross Profit                          | 878,471.68       | 1,664,740.00    | (786,268.32)    | 52.77%      |
| Expense                               |                  |                 |                 |             |
| 601 · OFFSITE MANAGEMENT SERVICES     | 40,873.84        | 75,700.00       | (34,826.16)     | 54.0%       |
| 602 · POSTAGE & OFFICE SUPPLIES       | 277.39           | 1,300.00        | (1,022.61)      | 21.34%      |
| 603 · ONSITE MANAGEMENT SERVICES      | 221,935.38       | 60,000.00       | 161,935.38      | 369.89%     |
| 604 · CONSULTING & MANAGEMENT         | 9,651.34         | 0.00            | 9,651.34        | 100.0%      |
| 610 · ADVERTISING & PROMOTION         | 151.93           | 700.00          | (548.07)        | 21.7%       |
| 611 · PUBLICATIONS                    | 1,347.40         | 2,300.00        | (952.60)        | 58.58%      |
| 612 · CONFERENCES AND SEMINARS        | 750.88           | 4,000.00        | (3,249.12)      | 18.77%      |
| 613 · LEGAL SERVICES                  | 14,415.00        | 24,000.00       | (9,585.00)      | 60.06%      |
| 614 · AUDIT SERVICES                  | 12,050.00        | 16,100.00       | (4,050.00)      | 74.85%      |
| 616 · GENERAL INSURANCE               | 5,605.16         | 8,700.00        | (3,094.84)      | 64.43%      |
| 617 · PROPERTY INSURANCE              | 33,058.57        | 46,000.00       | (12,941.43)     | 71.87%      |
| 618 · PUBLIC OFFICIALS INSURANCE      | 1,851.36         | 1,600.00        | 251.36          | 115.71%     |
| 620 · MINOR EQUIPMENT                 | 1,882.20         |                 |                 |             |
| 630 · SNOW REMOVAL & MOWING           | 42,012.74        | 106,000.00      | (63,987.26)     | 39.64%      |
| 631 · REPAIRS & MAINTENANCE (General) | 82,385.84        | 115,000.00      | (32,614.16)     | 71.64%      |
| 640 · UTILITIES                       | 3,653.10         | 7,600.00        | (3,946.90)      | 48.07%      |
| 644 · AIRPORT PLANNING & ENGINEERING  | 25,785.40        | 63,000.00       | (37,214.60)     | 40.93%      |
| 645 · MISCELLANEOUS                   | 0.00             | 100.00          | (100.00)        | 0.0%        |
| 703 · NORTH PROPERTY LINE BOX HANGARS | 124,658.94       | 1,264,350.00    | (1,139,691.06)  | 9.86%       |
| 718 · EXTEND RUNWAY 18                | 256,670.40       | 0.00            | 256,670.40      | 100.0%      |
| 720 · SOUTH TERMINAL TEE HANGARS      | 0.00             | 50,000.00       | (50,000.00)     | 0.0%        |
| 721 · TAXIWAY D ACCESS ROAD           | 108,085.01       | 0.00            | 108,085.01      | 100.0%      |
| 729 · RECONSTRUCT & EXTEND RW 18/36   | 158,063.50       | 14,737,130.00   | (14,579,066.50) | 1.07%       |
| 730 · SIGNING AND ENTRY IMPROVEMENTS  | 69,219.86        | 0.00            | 69,219.86       | 100.0%      |
| 734 · ELEVATOR AND LOBBY ADDITION     | 0.00             | 600,000.00      | (600,000.00)    | 0.0%        |
| 736 · REMOVE & REPLACE PAVEMENT       | 70,891.00        | 1,108,000.00    | (1,037,109.00)  | 6.4%        |
| Total Expense                         | 1,285,276.24     | 18,291,580.00   | (17,006,303.76) | 7.03%       |
| Net Ordinary Income                   | (406,804.56)     | (16,626,840.00) | 16,220,035.44   | 2.45%       |
| Other Income/Expense                  |                  |                 |                 |             |
| Other Income                          |                  |                 |                 |             |
| 402 · INVESTMENT INCOME               | 145,380.00       | 139,000.00      | 6,380.00        | 104.59%     |
| 504 · FAA GRANT REIMBURSEMENT         | 0.00             | 14,658,417.00   | (14,658,417.00) | 0.0%        |
| 505 · STATE GRANT REIMBURSEMENT       | 0.00             | 350,000.00      | (350,000.00)    | 0.0%        |
| Total Other Income                    | 145,380.00       | 15,147,417.00   | (15,002,037.00) | 0.96%       |
| Net Other Income                      | 145,380.00       | 15,147,417.00   | (15,002,037.00) | 0.96%       |
| Net Income                            | (261,424.56)     | (1,479,423.00)  | 1,217,998.44    | 17.67%      |



# POLK COUNTY AVIATION AUTHORITY

## A/R Aging Summary

As of February 28, 2025

|                                           | Current | 1 - 30 | 31 - 60  | 61 - 90 | > 90 | TOTAL    |
|-------------------------------------------|---------|--------|----------|---------|------|----------|
| EXEC 1 AVIATION (F-09)                    | 0.00    | 0.00   | 1,406.75 | 0.00    | 0.00 | 1,406.75 |
| IOWA DEPARTMENT OF ADMINISTRATIVE SERVICE | 0.00    | 0.00   | 1,191.60 | 0.00    | 0.00 | 1,191.60 |
| MILLER, DENNIS (FARM LEASE)               | 0.00    | 0.00   | 0.00     | 162.25  | 0.00 | 162.25   |
| RJB, LLC                                  | 500.00  | 0.00   | 0.00     | 0.00    | 0.00 | 500.00   |
| TOTAL                                     | 500.00  | 0.00   | 2,598.35 | 162.25  | 0.00 | 3,260.60 |

| Sheet                                                 | Project Name                                        | Contractors                    | Grant Eligible? | Original Contract Amount | Change orders & Non-Contract | Total Project Cost | Expenditures to date | Remaining Obligation | Retainage            | Expected Grant Receipts | Grant Funds Received to date: | FY Completed |
|-------------------------------------------------------|-----------------------------------------------------|--------------------------------|-----------------|--------------------------|------------------------------|--------------------|----------------------|----------------------|----------------------|-------------------------|-------------------------------|--------------|
| Sheet01                                               | General Engineering - 2022 Agreement                | McClure Engineering            | EXP             | 79,677.22                | -                            | 79,677.22          | 79,677.22            | -                    | -                    | -                       | -                             | -            |
| Sheet08                                               | General Planning - 2022 Agreement                   | HDR Engineering                | EXP             | 42,000.00                | -                            | 42,000.00          | 16,439.39            | 25,560.61            | -                    | -                       | -                             | -            |
| Sheet03                                               | Wildlife Hazard Mitigation                          | USDA, APHIS, General           | EXP             | 46,000.00                | (5,163.03)                   | 40,836.97          | 39,766.06            | 1,070.91             | -                    | -                       | -                             | -            |
| Sheet11                                               | Strengthen & Extend RW 18/36                        | McClure & HDR                  | FAA             | 438,521.00               | 26,776.00                    | 465,297.00         | 437,536.80           | 27,760.21            | -                    | 224,283                 | 224,283                       | -            |
| Sheet22                                               | North Property Line Box Hangars - Phase 1           | McClure, Jensen Builders       | laDOT           | 1,549,966.90             | (2,354.33)                   | 1,547,612.57       | 1,543,906.57         | 3,706.00             | -                    | 565,200                 | 565,200                       | -            |
| Sheet23                                               | 3-Year Vegetation Control Agreement                 | Perficut ('23-'25)             | EXP             | 47,586.00                | -                            | 47,586.00          | 31,724.00            | 15,862.00            | -                    | -                       | -                             | -            |
| Sheet24                                               | Taxiway D Apron and Access Roadway Paving-Phase 4   | McClure & Concrete Tech        | laDOT           | 733,409.45               | 7,708.60                     | 741,118.05         | 732,153.76           | 8,964.29             | 5,280.68             | -                       | -                             | -            |
| Sheet25                                               | Airport Brand Signing and Entry Improvements        | McClure & 818, LLC             | EXP             | 102,964.89               | -                            | 102,964.89         | 88,781.86            | 14,183.03            | -                    | -                       | -                             | -            |
| Sheet29                                               | North Property Line Box Hangars - Phase 2           | McClure                        | laDOT           | 124,855.00               | -                            | 124,855.00         | 101,531.50           | 23,323.50            | -                    | -                       | -                             | -            |
| Sheet26                                               | Reconstruct Runway 18/36                            | McClure/Foth                   | FAA             | 761,250.00               | 1,690.62                     | 762,940.62         | 722,809.12           | 40,131.50            | -                    | -                       | -                             | -            |
| Sheet30                                               | Extend Runway 18                                    | McClure                        | FAA             | 385,039.00               | -                            | 385,039.00         | 294,591.00           | 90,448.00            | 0%                   | -                       | -                             | -            |
| Sheet31                                               | Remove/Replace Pavement - Entrance Drive/Roundabout | McClure/OneBridge Locating     | EXP             | 107,010.00               | -                            | 107,010.00         | 70,891.00            | 36,119.00            | 0%                   | -                       | -                             | -            |
| Sheet27                                               | T-Hangars Gutter Replacement Project                | Wood Roofing & Sheet Metal Co. | EXP             | 73,256.40                | 12,200.00                    | 85,456.40          | 85,456.40            | -                    | -                    | -                       | -                             | FY24         |
| Sheet28                                               | Rotating Beacon Replacement                         | Van Maanen Electric, Inc       | EXP             | 22,753.00                | -                            | 22,753.00          | 22,753.00            | -                    | -                    | -                       | -                             | FY24         |
| Sheet07                                               | Taxiway D Apron and Access Roadway Paving-Phase 3   | McClure, Concrete Tech         | laDOT           | 736,490.90               | 41,046.73                    | 777,537.63         | 777,537.63           | -                    | -                    | 312,682                 | 312,682                       | FY24         |
| Grayed out = Completed items, no new charges expected |                                                     |                                |                 | 12,651,309.14            | 1,981,225.17                 | 14,632,534.31      | 14,344,566.00        | 287,129.05           | 5,280.68             | 5,702,871               | 5,702,871                     | -            |
|                                                       |                                                     |                                |                 |                          |                              |                    |                      |                      | \$ 5,280.68          | \$ -                    |                               |              |
|                                                       |                                                     |                                |                 |                          |                              |                    |                      |                      | ^= 204 Retainage Pay | ^ = 110 Grant AR        |                               |              |

24-25 Snow removal cost sum

|                 |           |              |              | FY23/24 |
|-----------------|-----------|--------------|--------------|---------|
|                 | Quantity  | Cost         |              |         |
| Elder           | 99.25     | \$ 17,447.50 | \$ 39,243.25 | 44.46%  |
| S Jackson       | -         | \$ -         | \$ -         | 0.00%   |
| New Deal        | -         | \$ -         | \$ 11,333.86 | 0.00%   |
| Cryotech        | -         | \$ -         | \$ 5,772.24  | 0.00%   |
| Exec 1 Aviation | 30.50     | \$ 15,250.00 | \$ 20,500.00 | 74.39%  |
|                 | \$ 129.75 | \$ 32,697.50 | \$ 76,849.35 | 42.55%  |
|                 | Quantity  | Cost         | Cost         |         |
| Labor           | 76.75     | \$ 19,259.50 | \$ 33,573.00 | 57.37%  |
| Equipment       | 53.00     | \$ 13,438.00 | \$ 26,170.25 | 51.35%  |
| Material        | -         | \$ -         | \$ 17,106.10 | 0.00%   |
|                 | \$ 129.75 | \$ 32,697.50 | \$ 76,849.35 | 42.55%  |
|                 | Quantity  | Cost         | Cost         |         |
| Operations      | 129.75    | \$ 32,697.50 | \$ 76,849.35 | 42.55%  |
|                 | \$ 129.75 | \$ 32,697.50 | \$ 76,849.35 | 42.55%  |

(Elder contract: year )

| FY24/25 Hourly Rates |                           | FY23/24     |             | % Inc   | Category  |
|----------------------|---------------------------|-------------|-------------|---------|-----------|
| Elder                | Manager                   | \$ 96.00    | \$ 96.00    | 0.0%    | Labor     |
| Elder                | Manager-OT                | \$ 143.00   | \$ 143.00   | 0.0%    | Labor     |
| Elder                | Manager-DT                | \$ 192.00   | \$ 192.00   | 0.0%    | Labor     |
| Elder                | Operator                  | \$ 82.00    | \$ 82.00    | 0.0%    | Labor     |
| Elder                | Operator-OT               | \$ 124.00   | \$ 124.00   | 0.0%    | Labor     |
| Elder                | Operator-DT               | \$ 164.00   | \$ 164.00   | 0.0%    | Labor     |
| Elder                | Mobilization of Equipment | \$ 7,500.00 | \$ 7,500.00 | 0.0%    | Equipment |
| Elder                | Motor Grader              | \$ 212.00   | \$ 212.00   | 0.0%    | Equipment |
| Elder                | Wheel Loader              | \$ 225.00   | \$ 225.00   | 0.0%    | Equipment |
| Elder                | Blower                    | \$ 30.00    | \$ 30.00    | 0.0%    | Equipment |
| Elder                | Pickup                    | \$ 25.00    | \$ 25.00    | 0.0%    | Equipment |
| Elder                | Snow Plow                 | \$ 16.50    | \$ 16.50    | 0.0%    | Equipment |
| Elder                | Tractor Mower w/Bld & Brn | \$ 137.00   | \$ 137.00   | 0.0%    | Equipment |
| Elder                | Tractor Broom w/Blade     | \$ 137.00   | \$ 137.00   | 0.0%    | Equipment |
| Exec 1 Aviation      | Oshkosh Labor             | \$ 500.00   | \$ 500.00   | 0.0%    | Labor     |
| S Jackson            | Oralabor                  | \$ 150.00   | \$ 150.00   | 0.0%    | Labor     |
| Cryotech             | Liquid                    | \$ 9.15     | \$ 6.05     | 51.2%   | Material  |
| Cryotech             | S&H                       | \$ 461.92   |             | 0.0%    | Material  |
| New Deal             | Granular per bag          | \$ 45,3636  | \$ 49.00    | -7.4%   | Material  |
| New Deal             | Shipping per pallet       | \$ 305.91   | \$ 225.00   | 36.0%   | Material  |
| New Deal             | Granular - 2ND            |             | \$ 64.88    | -100.0% | Material  |
| New Deal             | Shipping - 2ND ORDER      | \$ 371.03   | \$ 1,200.00 | -69.1%  | Material  |
| Cryotech             | Liquid                    |             | \$ 6.05     | -100.0% | Material  |
| Cryotech             | S&H - 2ND                 | \$ 460.82   |             | 0.0%    | Material  |
| Cryotech             | S&H                       |             | \$ 677.52   | -100.0% | Material  |

Continued...2nd page

| Provider | What | Inv. Date | Quantity/Hrs | Rate | Cost | Category |
|----------|------|-----------|--------------|------|------|----------|
|          |      |           |              | \$ - | \$ - |          |
|          |      |           |              | \$ - | \$ - |          |
|          |      |           |              | \$ - | \$ - |          |
|          |      |           |              | \$ - | \$ - |          |

[illegible]

**RESOLUTION 2025-**

**RESOLUTION AUTHORIZING THE BOARD CHAIRPERSON TO SIGN THE  
CONSTRUCTION CONTRACT FOR THE NORTH PROPERTY LINE BOX HANGARS -  
PHASE 2 PROJECT AT THE ANKENY REGIONAL AIRPORT**

**WHEREAS**, a Public Hearing was held at the regularly scheduled meeting of the Polk County Aviation Authority on February 6, 2025, at which time the low bid was accepted and the construction contract was awarded to Jensen Builders, Ltd. of Des Moines, Iowa for the North Property Line Box Hangars – Phase 2 Project, and

**WHEREAS**, at that said meeting, the Polk County Aviation Authority directed the project engineers, McClure Engineers, to execute the construction contract, bonds and insurance certificate for the project, and

**WHEREAS**, McClure Engineers has submitted the construction contract, bonds and insurance certificate as signed by Jensen Builders, Ltd. at this time.

**NOW THEREFORE, BE IT RESOLVED BY THE POLK COUNTY AVIATION AUTHORITY** that the Chairperson is hereby authorized to sign the said construction contract and bonds.

**PASSED AND APPROVED**, this 6<sup>th</sup> day of March, 2025.

POLK COUNTY AVIATION AUTHORITY

\_\_\_\_\_  
Jeff Wangsness, Chairperson

ATTEST:

\_\_\_\_\_  
Diane Klemme, Recording Secretary

SECTION 00500

CONTRACT

ANKENY REGIONAL AIRPORT  
NORTH PROPERTY LINE BOX HANGARS – PHASE 2  
IOWA DOT PROJECT NO. 9I250IKV100 (AIP)  
IOWA DOT PROJECT NO. 9I250IKV300 (GAVI)  
ANKENY, IOWA

**THIS AGREEMENT** made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_, by and between the **Polk County Aviation Authority, Ankeny, Iowa**, hereinafter referred to as the "**OWNER**", and **Jensen Builders, Ltd., of Des Moines, Iowa**, hereinafter called the "**CONTRACTOR**".

WITNESSETH, the Contractor for and in the sum **Six Hundred Thirty-Three Thousand, Six Hundred Sixty-One Dollars and Ten Cents (\$633,661.10)**, payable as set forth in the Specifications constituting a part of this Contract, hereby agrees to construct in accordance with the Plans and Specifications therefore, and in the locations designated in the Notice of Public Hearing, various items of airport work as follows:

ANKENY REGIONAL AIRPORT  
NORTH PROPERTY LINE BOX HANGARS – PHASE 2  
IOWA DOT PROJECT NO. 9I250IKV100 (AIP)  
IOWA DOT PROJECT NO. 9I250IKV300 (GAVI)  
ANKENY, IOWA

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all in accordance with the Plans, Specifications, Notice of Public Hearing, General Provisions, Construction Details, and Proposal form. Said Specifications and Plans are hereby made a part of and the basis of this agreement and a true copy of said Plans and Specifications is now on file with the Airport Manager at the **City of Ankeny City Hall, 410 W. 1<sup>st</sup> St., Ankeny, IA**.

That in consideration of the foregoing, the Owner hereby agrees to pay the Contractor promptly and according to the requirements of the specifications the amount set forth, and according to the conditions as set forth in the Specifications.

That it is understood that the parties named herein are the only persons interested in this contract as principals.

That the Contractor has examined the surface and the subsurface of the site of the proposed work, Plans and Specifications, Special Provisions, and Contract Documents in order that he might become familiar with the character, quality and quantity of the work to be performed, the materials to be furnished and the requirements of the Specifications, Special Provisions, construction details and Contract Documents.

That it is mutually understood and agreed by the parties hereto that the Plans and Specifications prepared by McClure Engineering Company, Clive, Iowa, dated **December 2024** for this Project, are and constitute the basis of Contract between the parties hereto.

That in the event any surety upon any bond furnished in connection with this contract becomes unacceptable to the Owner, or if any such surety shall fail to furnish reports as to his financial condition from time to time as requested by the Owner, the Contractor agrees to furnish promptly such additional security as may be required from time to time to protect the interest of the Owner or of persons supplying labor or materials in the prosecution of the work contemplated by the contract.

That the Contractor shall not commence any work to be performed under this contract until he has obtained, and provided, certificates to the Owner, from responsible insurance companies all insurance required, as set forth in the Special Provisions, and that the Contractor shall maintain this insurance in full force and effect until the work to be performed under this contract has been accepted by the Owner.

That the Contractor shall not start working on any alterations requiring a supplemental agreement until the agreement setting forth the adjusted price shall be executed by the Owner and the Contractor.

That the Contractor, at all times, shall observe and comply with all Federal, State, Territory or Possession, and Local Laws, regulations at the Airport, codes, ordinances, and regulations in any manner affecting the conduct of the work; and the Contractor and his Surety shall indemnify and save harmless the Owner and Engineer and all his officers, agents, and servants against any claim or liability arising from or based on the violation of any such law, ordinance, regulation, order or decree, whether by himself or his employees.

That it is further understood and agreed by the parties to this contract that the above work shall be completed within the time specified in the "Notice to Proceed". The time of commencing and completion of said Work is the essence of this Contract.

It is further understood that any action in court against the Contractor or sureties on his Bond, because of damages to property or individuals by said Contractor, or his workmen, or because of the violation of any provisions of the specifications, or on account of the failure of said Contractor to fully comply with these provisions, shall be brought in the District Court of the State of Iowa in and for **Polk County, Iowa**.

It is a condition of this contract and shall be made a condition of each subcontract entered into pursuant to this contract, that the Contractor and any Subcontractor shall not require any laborer or mechanic employed in performance of the contract to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous to his health or safety, as determined under construction safety and health standards (Title 29, Code of Federal Regulations, Part 1518, 36 F.R. 7340) promulgated by the United States Secretary of Labor, in accordance with Section 107 of the Contract Work Hours and Safety Standards Act, 82 Stat. 96.

It is understood that if the Contractor fails to perform this work in a timely fashion, or the quality of workmanship or materials are not acceptable and additional engineering time and expense is required to resolve the construction issue(s), there will be additional costs to the Owner for this additional engineering. The Contractor will be required to pay the Owner for this additional engineering expense. Payments may be withheld from Contractors payments. These costs will not be considered liquidated damages, but will be direct additional costs to be paid for by the Contractor.

IN WITNESS WHEREOF the parties hereto have set their hands for the purpose herein expressed to this and three other instruments of like tenor as of the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

**OWNER: POLK COUNTY AVIATION AUTHORITY  
ANKENY, IOWA**

By: \_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Witness

**CONTRACTOR:**

\_\_\_\_\_  
Jensen Builders, Ltd

By: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_  
2097 NE 60<sup>th</sup> Avenue

\_\_\_\_\_  
Des Moines, IA 50313

PH. \_\_\_\_\_ 512-292-5000 FAX 515-292-5100

EMAIL \_\_\_\_\_

\_\_\_\_\_  
Witness



SECTION 00510

**PERFORMANCE BOND**

KNOW ALL PERSONS BY THESE PRESENTS THAT:

**Jensen Builders, Ltd.**

(Name of Contractor)

2097 NE 60<sup>th</sup> Avenue, Des Moines, IA 50313

(Address of Contractor)

a \_\_\_\_\_ Corporation \_\_\_\_\_ hereinafter called Principal, and  
(Corporation, Partnership, or Individual)

Merchants Bonding Company (Mutual)

(Name of Surety)

(Address of Surety)

hereinafter called Surety, are held and firmly bound unto the:

Polk County Aviation Authority

(Name of Owner)

410 West First Street, Ankeny, IA 50023

(Address of Owner)

hereinafter called OWNER, in the total aggregate penal sum of **Six Hundred Thirty-Three Thousand, Six Hundred Sixty-One Dollars and Ten Cents (\$633,661.10)**, in lawful money of the United States, for the payment of which sum well and truly to be made, we bind ourselves, successors, and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION is such that whereas, the PRINCIPAL entered into a certain contract with the OWNER, dated the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_, a copy of which is hereto attached and made a part hereof for the construction of:

**ANKENY REGIONAL AIRPORT  
NORTH PROPERTY LINE BOX HANGARS – PHASE 2  
IOWA DOT PROJECT NO. 9I250IKV100 (AIP)  
IOWA DOT PROJECT NO. 9I250IKV300 (GAVI)  
ANKENY, IOWA**

Now, therefore, if the Principal shall well, truly and faithfully perform its duties, all the undertakings, covenants, terms, conditions and agreements of said contract during the original term thereof, and any extensions thereof which may be granted by the OWNER, with or without notice to the SURETY and, if the PRINCIPAL shall satisfy all claims and demands incurred under such contract, and shall fully indemnify and save harmless the OWNER from all costs and damages which it may suffer by reason of failure to do so, and shall reimburse and repay the OWNER all outlay and expense which the OWNER may incur in making good any default, then this obligation shall be void, otherwise to remain in full force and effect.

PROVIDED, FURTHER, that the said surety, for value received hereby stipulates and agrees that no change, extension of time, alteration or addition to the terms of the contract or to WORK to be performed thereunder or the SPECIFICATIONS accompanying the same shall in anyway affect its obligation on this BOND, and it does hereby waive notice of any such change, extension of time, alteration or addition to the terms of the contract or to the WORK or to the SPECIFICATIONS.

PROVIDED, FURTHER, that it is expressly agreed that the BOND shall be deemed amended automatically and immediately, without formal and separate amendments hereto, upon amendment to the Contract not increasing the contract price more than 20 percent, so as to bind the PRINCIPAL and the SURETY to the full and faithful performance of the CONTRACT as so amended. The term "Amendment" wherever used in this BOND and whether referring to this BOND, the Contract or the loan documents shall include any alteration, addition, extension or modification of any character whatsoever.

PROVIDED, FURTHER, that no final settlement between the OWNER and the PRINCIPAL shall abridge the right of the other beneficiary hereunder, whose claim may be unsatisfied. The OWNER is the only beneficiaries hereunder.

IN WITNESS WHEREOF, this instrument is executed in three counterparts, each one of which shall be deemed an original, this the \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

ATTEST:

CONTRACTOR

\_\_\_\_\_  
(Principal) Secretary

\_\_\_\_\_  
Jensen Builders, Ltd.  
(Company)

(SEAL)

\_\_\_\_\_  
2097 NE 60<sup>th</sup> Avenue  
(Address)  
Des Moines, IA 50313

\_\_\_\_\_  
(Witness as to Principal)

\_\_\_\_\_  
(Address)

SURETY

ATTEST:

\_\_\_\_\_  
(Secretary)

\_\_\_\_\_  
Merchants Bonding Company (Mutual)  
(Surety Company)

(SEAL)

\_\_\_\_\_  
(Witness as to Surety)

By \_\_\_\_\_  
(Attorney-in-Fact)

\_\_\_\_\_  
(Address)

\_\_\_\_\_  
(Address)

Note: Date of Bond must not be prior to date of Contract. If CONTRACTOR is a Partnership, all partners must execute BOND.



SECTION 00520

**PAYMENT BOND**

KNOW ALL PERSONS BY THESE PRESENTS THAT:

Jensen Builders, Ltd.

(Name of Contractor)

2097 NE 60<sup>th</sup> Avenue, Des Moines, IA 50313

(Address of Contractor)

a \_\_\_\_\_ Corporation \_\_\_\_\_ hereinafter called Principal, and  
(Corporation, Partnership, or Individual)

Merchants Bonding Company (Mutual)

(Name of Surety)

(Address of Surety)

hereinafter called Surety, are held and firmly bound unto the:

Polk County Aviation Authority

(Name of Owner)

410 West First Street, Ankeny, IA 50023

(Address of Owner)

hereinafter called OWNER and unto all persons, firms, and corporations who or which furnish labor, or who furnish materials to perform as described under the contract and to their successors and assigns in the total aggregate penal sum of **Six Hundred Thirty-Three Thousand, Six Hundred Sixty-One Dollars and Ten Cents (\$633,661.10)**, in lawful money of the United States, for the payment of which sum well and truly to be made, we bind ourselves, successors, and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION is such that whereas, the PRINCIPAL entered into a certain contract with the OWNER, dated the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_, a copy of which is hereto attached and made a part hereof for the construction of:

**ANKENY REGIONAL AIRPORT  
NORTH PROPERTY LINE BOX HANGARS – PHASE 2  
IOWA DOT PROJECT NO. 9I250IKV100 (AIP)  
IOWA DOT PROJECT NO. 9I250IKV300 (GAVI)  
ANKENY, IOWA**

Now, therefore, if the Principal shall promptly make payment to all persons, firms, and corporations furnishing materials for or performing labor in the prosecution of the WORK provided for in gasoline, coal and coke, repairs on machinery, equipment and tools, consumed or used in connection with the construction of such WORK, and all insurance premiums on said WORK and for all labor performed in such WORK whether by SUBCONTRACTOR or otherwise, then this obligation shall be void; otherwise to remain in full force and effect.

PROVIDED, that beneficiaries or claimants hereunder shall be limited to the SUBCONTRACTORS and persons, firms, and corporations having a direct contract with the PRINCIPAL or its SUBCONTRACTORS.

PROVIDED, FURTHER, that the said surety, for value received hereby stipulates and agrees that no change, extension of time, alteration or addition to the terms of the contract or to WORK to be performed thereunder or the

SPECIFICATIONS accompanying the same shall in anyway affect its obligation on this BOND, and it does hereby waive notice of any such change, extension of time, alteration or addition to the terms of the contract or to the WORK or to the SPECIFICATIONS.

PROVIDED, FURTHER, that no suit or action shall be commenced hereunder by any claimant: (a) Unless claimant, other than one having a direct contract with the PRINCIPAL shall have given written notice to any two of the following: The PRINCIPAL, the OWNER, or the SURETY above named within ninety (90) days after such claimant did or performed the last of the work or labor, or furnished the last of the materials for which said claim is made, stating with substantial accuracy the amount claimed and the name of the party to whom the materials were furnished, or for whom the work or labor was done or performed. Such notice shall be served by mailing the same by registered mail or certified mail, postage prepaid, in an envelope addressed to the PRINCIPAL, OWNER, or SURETY, at any place where an office is regularly maintained for the transaction of business, or served in any manner in which legal process may be served in the state in which the aforesaid project is located and save that such service need not be made by a public officer; (b) After the expiration of one (1) year following the date of which PRINCIPAL ceased work on said CONTRACT, is being understood, however, that if any limitation embodied in the BOND is prohibited by any law controlling the construction hereof, such limitation shall be deemed to be amended so as to be equal to the minimum period of limitation permitted by such law.

PROVIDED, FURTHER, that it is expressly agreed that this BOND shall be deemed amended automatically and immediately, without formal and separate amendments hereto, upon amendment to the Contract not increasing the contract price more than 20 percent, so as to bind the PRINCIPAL and the SURETY to the full and faithful performance of the Contract as so amended. The term "Amendment", wherever used in this BOND and whether referring to this BOND, the contract or the loan documents shall include any alteration, addition, extension, or modification of any character whatsoever.

PROVIDED, FURTHER, that no final settlement between the OWNER and the CONTRACTOR shall abridge the right of the other beneficiary hereunder, whose claim may be unsatisfied.

IN WITNESS WHEREOF, this instrument is executed this the \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

ATTEST:

\_\_\_\_\_  
(Principal) Secretary  
(SEAL)

\_\_\_\_\_  
(Witness as to Principal)

\_\_\_\_\_  
(Address)

SURETY: ATTEST:

\_\_\_\_\_  
(Secretary)  
(SEAL)

\_\_\_\_\_  
(Witness as to Surety)

\_\_\_\_\_  
(Address)

CONTRACTOR

\_\_\_\_\_  
Jensen Builders, Ltd.  
(Company)

\_\_\_\_\_  
2097 NE 60<sup>th</sup> Avenue  
(Address)  
Des Moines, IA 50313

\_\_\_\_\_  
Merchants Bonding Company (Mutual)  
(Surety Company)

By \_\_\_\_\_  
(Attorney-in-Fact)

\_\_\_\_\_  
(Address)

Note: Date of Bond must not be prior to date of Contract. If CONTRACTOR is a Partnership, all partners must execute BOND.

SECTION 00530

**MAINTENANCE BOND**

KNOW ALL PERSONS BY THESE PRESENTS THAT:

Jensen Builders, Ltd.

(Name of Contractor)

2097 NE 60<sup>th</sup> Avenue, Des Moines, IA 50313

(Address of Contractor)

a \_\_\_\_\_ Corporation \_\_\_\_\_ hereinafter called Principal, and  
(Corporation, Partnership, or Individual)

Merchants Bonding Company (Mutual)

(Name of Surety)

(Address of Surety)

hereinafter called Surety, are held and firmly bound unto the:

Polk County Aviation Authority

(Name of Owner)

410 West First Street, Ankeny, IA 50023

(Address of Owner)

hereinafter called OWNER and unto all persons, firms, and corporations who or which furnish labor, or who furnish materials to perform as described under the contract and to their successors and assigns in the total aggregate penal sum of **Six Hundred Thirty-Three Thousand, Six Hundred Sixty-One Dollars and Ten Cents (\$633,661.10)**, in lawful money of the United States, for the payment of which sum well and truly to be made, we bind ourselves, successors, and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION is such that whereas, the PRINCIPAL entered into a certain contract with the OWNER, dated the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_, a copy of which is hereto attached and made a part hereof for the construction of:

**ANKENY REGIONAL AIRPORT  
NORTH PROPERTY LINE BOX HANGARS – PHASE 2  
IOWA DOT PROJECT NO. 9I250IKV100 (AIP)  
IOWA DOT PROJECT NO. 9I250IKV300 (GAVI)  
ANKENY, IOWA**

It is expressly understood and agreed by the Contractor and Surety in this Bond that the following provisions are a part of this Bond and are binding upon said Contractor and Surety, to-wit:

1. MAINTENANCE: The Contractor and the Surety on this Bond hereby agree, at their own expense:
  - A. To remedy any and all defects that may develop in or result from all work except new paving to be performed under the Contract within the period of **two (2)** years from the date of acceptance of the work under the Contract, by reason of defects in workmanship or materials used in construction of said work; and

- B. To remedy any and all defects that may develop in or result from new paving work to be performed under the Contract within the period of **four (4)** years from the date of acceptance of the work under the Contract, by reason of defects in workmanship or materials used in construction of said work;
  - C. To keep all work in continuous good repair; and
  - D. To pay the Jurisdiction's reasonable costs of monitoring and inspecting to assure that any defects are remedied, and to repair the Jurisdiction all outlay and expense incurred as a result of Contractor's and Surety's failure to remedy any defect as required by this section.
  - E. Maintenance bond requirements shall not apply to the following: work that is not permanently incorporated into the project, pavement markings, seeding, sodding, and plant material and planting.
2. **GENERAL:** Every Surety on this Bond shall be deemed and held bound, any contract to the contrary notwithstanding, to the following provisions:
- A. To consent without notice to any extension of time to the Contractor in which to perform the Contract;
  - B. To consent without notice to any change in the Contract or Contract Documents, which thereby increases the total contract price and the penal sum of this bond, provided that all such changes do not, in the aggregate, involve an increase of more than twenty percent (20%) of the total contract price, and that this Bond shall then be released as to such excess increase; and
  - C. To consent without notice that this Bond shall remain in full force and effect until the Contract is completed, whether completed within the specified contract period, within an extension thereof, or within a period of time after the contract period has elapsed and the liquidated damage penalty is being charged against the Contractor.
  - D. That no provision of this Bond or of any other contract shall be valid which limits to less than five years after the acceptance of the work under the Contract the right to sue on this Bond.
  - E. That as used herein, the phrase "all outlay and expense" is not to be limited in any way, but shall include the actual and reasonable costs and expenses incurred by the Jurisdiction including interest, benefits, and overhead where applicable. Accordingly, "all outlay and expense" would include but not be limited to all contract or employee expense, all equipment usage or rental, materials, testing, outside experts, attorney's fees (including overhead expenses of the Jurisdiction's staff attorneys), and all costs and expenses of litigation as they are incurred by the Jurisdiction. It is intended the Contractor and Surety will defend and indemnify the Jurisdiction on all claims made against the Jurisdiction on account of Contractor's failure to perform as required in the Contract and Contract Documents, that all agreements and promises set forth in the Contract and Contract Documents, in approved change orders, and in this Bond will be fulfilled, and that the Jurisdiction will be fully indemnified so that it will be put into the position it would have been in had the Contract been performed in the first instance as required.

In the event the Jurisdiction incurs any "outlay and expense" in defending itself with respect to any claim as to which the Contractor or Surety should have provided the defense, or in the enforcement of the promises given by the Contractor in the Contract, Contract Documents, or approved change orders, or in the enforcement of the promises given by the Contractor and Surety in this Bond, the Contractor and Surety agree that they will make the Jurisdiction whole for all such outlay and expense, provided that the Surety's obligation under this Bond shall not exceed 125% of the penal sum of this Bond.

In the event that any actions or proceedings are initiated with respect to this Bond, the parties agree that the venue thereof shall be **Polk** County, State of Iowa. If legal action is required by the Jurisdiction to enforce the provisions of this Bond or to collect the monetary obligation incurring to the benefit of the Jurisdiction, the Contractor and the Surety agree, jointly and severally, to pay the Jurisdiction all outlay and expense incurred therefore by the Jurisdiction. All rights, powers, and remedies of the Jurisdiction hereunder shall be cumulative and not alternative and shall be in addition to all rights, powers, and remedies given to the Jurisdiction, by law. The Jurisdiction may proceed against Surety for any amount guaranteed hereunder whether action is brought against the Contractor or whether Contractor is joined in any such action(s) or not.

NOW THEREFORE, the condition of this obligation is such that if said Principal shall faithfully perform all of the promises of the Principal, as set forth and provided in the Contract, in the Contract Documents, and in this Bond, then this obligation shall be null and void, otherwise it shall remain in full force and effect.

When a word, term, or phase is used in this Bond, it shall be interpreted or construed first as defined in this Bond, the Contract, or the Contract Documents; second, if not defined in the Bond, Contract, or Contract Documents, it shall be interpreted or construed as defined in applicable provisions of the Iowa Code; third, if not defined in the Iowa Code, it shall be interpreted or construed according to its generally accepted meaning in the construction industry; and fourth, if it has no generally accepted meaning in the construction industry, it shall be interpreted or construed according to its common or customary usage.

Failure to specify or particularize shall not exclude terms or provisions not mentioned and shall not limit liability hereunder. The Contract and Contract Documents are hereby made a part of this Bond.

IN WITNESS WHEREOF, this instrument is executed this the \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

ATTEST:

CONTRACTOR

\_\_\_\_\_  
(Principal) Secretary  
(SEAL)

\_\_\_\_\_  
Jensen Builders, Ltd.  
(Company)

\_\_\_\_\_  
2097 NE 60<sup>th</sup> Avenue  
(Address)  
Des Moines, IA 50313

\_\_\_\_\_  
(Witness as to Principal)

\_\_\_\_\_  
(Address)  
\_\_\_\_\_

SURETY: ATTEST:

\_\_\_\_\_  
(Secretary)  
(SEAL)

\_\_\_\_\_  
Merchants Bonding Company (Mutual)  
(Surety Company)

\_\_\_\_\_  
(Witness as to Surety)

By \_\_\_\_\_  
(Attorney-in-Fact)

\_\_\_\_\_  
(Address)  
\_\_\_\_\_

\_\_\_\_\_  
(Address)  
\_\_\_\_\_

Note: Date of Bond must not be prior to date of Contract. If CONTRACTOR is a Partnership, all partners must execute BOND.

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**RESOLUTION 2025-**

**A RESOLUTION AUTHORIZING THE EXECUTION OF TASK ORDER 09 FOR  
CONSTRUCTION SERVICES WITH McCLURE ENGINEERING FOR THE NORTH  
PROPERTY LINE BOX HANGARS - PHASE 2 PROJECT**

**WHEREAS**, the Polk County Aviation Authority is responsible for the maintenance and expansion of the facilities at the Ankeny Regional Airport, including runways, taxiways and ramp areas and

**WHEREAS**, the PCAA Board acknowledges the need for additional box hangars at the Ankeny Regional Airport, and

**WHEREAS**, the PCAA is developing the North Property Line Box Hangars Project to address the need for additional box hangars at the Ankeny Regional Airport, and

**WHEREAS**, the PCAA will be receiving Iowa DOT AIP and GAVI grants from the Iowa Department of Transportation to partially fund the said second phase of the said project, and

**WHEREAS**, the construction contract for the Phase 2 project with Jensen Builders was approved by the PCAA Board at the February 6, 2025 meeting such that the project is now ready to proceed to the construction phase, and

**WHEREAS**, McClure Engineering Company has prepared Task Order No. 09 which establishes the scope of the construction services needed to inspect and oversee the North Property Line Box Hangars – Phase 2 project in an amount not to exceed \$87,279.00.

**NOW, THEREFORE, BE IT RESOLVED**, that the Polk County Aviation Authority approves Task Order No. 09 for the North Property Line Box Hangars – Phase 2 project, and further authorizes the Chairperson to sign the said agreement.

Dated at Ankeny, Iowa, this 6<sup>th</sup> day of March, 2025.

\_\_\_\_\_  
Jeff Wangsness, Chairperson

ATTEST:

\_\_\_\_\_  
Diane Klemme, Recording Secretary

Project No.: 2022001042-011  
Project Name: North Property Line Box Hangars (Site Work and Vertical Infrastructure) - Phase 2: Construction Management, Administration, and Observation Services  
Project Location: Ankeny Regional Airport (IKV)  
Project Manager: Austin J. Moran, P.E.

**TASK ORDER NO. 09**  
**AGREEMENT FOR ENGINEERING SERVICES**  
**NORTH PROPERTY LINE BOX HANGARS (AIP SITE WORK AND GAVI VERTICAL INFRASTRUCTURE) - PHASE 2**  
**ANKENY REGIONAL AIRPORT, ANKENY, IOWA**

This **TASK ORDER NO. 09**, made on the \_\_\_\_ day of \_\_\_\_\_, 2025, under the terms and conditions established in the MASTER AGREEMENT, dated the 6th day of October, 2022, by and between **McClure, of Clive, Iowa** (herein referred to as "**Consultant**") and the **Polk County Aviation Authority (PCAA)** (hereinafter referred to as "**Owner**"). Services shall be performed per the fees, terms and conditions outlined in this **Agreement**. The **Consultant** shall provide **Engineering Services** at the request of the **Owner** which consists of the items listed below, located at the **Ankeny Regional Airport (IKV)** in Ankeny, Iowa.

**PROJECT DESCRIPTION:**

**CONSTRUCTION MANAGEMENT, ADMINISTRATION AND OBSERVATION SERVICES**  
**NORTH PROPERTY LINE BOX HANGARS (AIP SITE WORK AND GAVI VERTICAL INFRASTRUCTURE)**  
**ANKENY REGIONAL AIRPORT, ANKENY, IOWA**  
**IOWA DOT PROJECT NO. 9I250IKV100 (AIP)**  
**IOWA DOT PROJECT NO. 9I250IKV300 (GAVI)**

1. The **Owner** shall provide information, which shall set forth the **Owner's** objectives, schedule, constraints, budget with reasonable contingencies and other applicable criteria. (See Exhibit 'E' for **Owner's** responsibilities).
2. The **Consultant** shall provide the following services, including:

**Part I. Construction Management, Administration, and Observation Services for Both AIP and GAVI Services**

| Item                                                                                                                                             | Included | Not Included |
|--------------------------------------------------------------------------------------------------------------------------------------------------|----------|--------------|
| <b>300. Airport Improvement Program (AIP) and General Aviation Vertical Infrastructure (GAVI) Grant Administration</b>                           |          |              |
| 1. Prepare AIP & GAVI Grant Applications                                                                                                         |          | X            |
| 2. Prepare AIP Sponsor Certifications                                                                                                            |          | X            |
| 3. Prepare Iowa DOT Form 291108 & assist Owner with monthly reimbursement requests                                                               | X        |              |
| 4. Prepare AIP Sponsor Quarterly Performance Reports                                                                                             |          | X            |
| 5. Prepare AIP (SF-271 and SF-425 forms)                                                                                                         |          | X            |
| 6. Update 3-year DBE Program (FY23-FY25)                                                                                                         |          | X            |
| <b>504. Construction Permits</b>                                                                                                                 |          |              |
| 1. Erosion Control Plan/Permit                                                                                                                   |          |              |
| • Apply for NPDES Permit from DNR (Owner will be operator listed on permit).                                                                     |          | X            |
| • Prepare Storm Water Pollution Prevention Plan (SWPPP)                                                                                          |          | X            |
| 2. Iowa DOT Right-of-Way Permit                                                                                                                  |          | X            |
| 3. City Permits                                                                                                                                  |          | X            |
| 4. County Permits                                                                                                                                |          | X            |
| 5. Other Permits, including Army Corps of Engineers Section 404 Permit                                                                           |          | X            |
| 6. File and submit FAA OE/AAA Case Study                                                                                                         |          |              |
| • FAA Obstruction Evaluation/Airport Airspace Analysis (OE/AAA) Form                                                                             |          | X            |
| <b>600. Construction Administration</b>                                                                                                          |          |              |
| 1. Prepare and Distribute Issued for Construction Plans and Specifications.                                                                      |          |              |
| a. Hard Copies (2 - Owner, 1 - Engineer, 1 - Contractor : 4 - Half size, 0 - Full size)                                                          | X        |              |
| 2. Distribute Construction Contracts, Review Insurance Certs, Bonds, Prepare NTP                                                                 | X        |              |
| 3. Schedule, Coordinate, and Conduct Pre-Construction Conference at Owner's location. Prepare agenda/minutes                                     | X        |              |
| 4. Provide general admin/engineering support to address construction issues (assume 8 months)                                                    | X        |              |
| 5. Prepare Construction Management Program (CMP) per FAA AIP Sponsor Guide Section 1030                                                          |          | X            |
| 6. Visit site at appropriate stages of construction to observe the Contractor's work. (assume 4 visits in addition to weekly progress meetings). | X        |              |
| 7. Issue interpretations, clarifications, and Requests for Information (RFIs) (assume 6 RFIs).                                                   | X        |              |
| 8. Review and approve Shop Drawings and maintain log.                                                                                            |          |              |
| a. Construction Safety Plan Compliance Document                                                                                                  |          | X            |
| b. 2010 Modified Subbase                                                                                                                         | X        |              |
| c. 4010 Sanitary Sewer Materials                                                                                                                 |          | X            |
| d. 5010 Water Main/Service Line Materials                                                                                                        |          | X            |
| e. Section 5030 Testing and Disinfection                                                                                                         |          | X            |
| f. 7010 Portland Cement Concrete                                                                                                                 | X        |              |
| g. 7010 Joint Sealant                                                                                                                            |          |              |
| h. 9010 Seeding, Mulching, Fertilizer                                                                                                            | X        |              |
| i. 9040 Temporary Air and Water Pollution, Soil Erosion, and Siltation Control                                                                   | X        |              |
| j. 11020 Mobilization/Traffic Control                                                                                                            | X        |              |



| Item                                                                                                                                                                  | Included | Not Included |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|--------------|
| k. Utility Extensions (Electrical)                                                                                                                                    | X        |              |
| l. Pre-Engineered Metal Building                                                                                                                                      |          |              |
| • Anchor Bolt Layout, Foundation Design, Roof/Exterior Wall Panels, Color Charts                                                                                      | X        |              |
| • Doors and Openings                                                                                                                                                  | X        |              |
| • Plumbing and Heating                                                                                                                                                |          | X            |
| • Miscellaneous (Gutters, Downspouts, Interior wall paneling, insulation, exterior lighting, etc.)                                                                    | X        |              |
| 9. Confirm material compliance with Build American, Buy America (BABA) contract provisions                                                                            |          | X            |
| 10. Monitor Contractor's compliance with DBE and EEO requirements                                                                                                     |          | X            |
| 11. Review and process monthly Contractor's application for payment (assume 7 pay applications)                                                                       | X        |              |
| 12. Review certified payrolls for prevailing wage rates                                                                                                               |          | X            |
| 13. Conduct wage rate interviews per FAA AIP Sponsor Guide Section 1060 on GSA Form 1445                                                                              |          | X            |
| 14. Submit Construction Progress and Inspection Report (FAA Form 5370-1) on a weekly basis (assume 22 weeks)                                                          |          | X            |
| 15. Develop and distribute Change Orders/Supplemental Agreements (assume 3)                                                                                           | X        |              |
| 16. Attend monthly Construction Progress Meetings on-site (assume 5 total meetings)                                                                                   | X        |              |
| 17. Conduct Final Inspection. Prepare agenda and distribute minutes.                                                                                                  | X        |              |
| 18. Monitor completion of punchlist items. Prepare and maintain log of punchlist                                                                                      | X        |              |
| 19. Conduct Final Site Visit to confirm punchlist items                                                                                                               | X        |              |
| 20. Record Drawings:                                                                                                                                                  |          |              |
| a. Develop record drawings developed from documentation created by the Contractor and Engineer.                                                                       | X        |              |
| b. Hard Copies (1-Full-Size Owner, 4-Half-size Copies: 2-Owner, 2-Engineer)                                                                                           | X        |              |
| c. Electronic Copies (1 CD –Owner)                                                                                                                                    |          | X            |
| <b>603. <u>Quality Assurance (QA) Material Testing Coordination</u></b>                                                                                               |          |              |
| 1. Prepare Quality Assurance Testing Scope of Work. Submit to QA testing firm/laboratory.                                                                             |          | X            |
| 2. Review Quality Assurance Testing Scope/Fee Proposal and coordinate contract with Owner                                                                             |          | X            |
| 3. Coordinate Quality Assurance Field Testing with Independent Testing Firm and Contractors Testing Firm (assume 2 months)                                            |          | X            |
| 4. Provide Quality Assurance Testing in accordance with Iowa DOT/FAA standards                                                                                        |          | X            |
| 5. Review material testing reports against specs. Coordinate deficiencies with QA Testing Firm                                                                        |          |              |
| a. P-152 Excavation, Subgrade, and Embankment                                                                                                                         |          | X            |
| b. IDOT 2115 Modified Subbase                                                                                                                                         |          | X            |
| c. P-505 Portland Cement Concrete                                                                                                                                     |          | X            |
| d. P-610: Structural Concrete                                                                                                                                         |          | X            |
| 6. Perform Percent Within Limits (PWL) calculations for each paving lot                                                                                               |          |              |
| a. P-505 Portland Cement Concrete                                                                                                                                     |          | X            |
| <b>650. <u>Resident Project Representative</u></b>                                                                                                                    |          |              |
| 1. Provide Resident Project Representative (RPR) to be on-site as follows:                                                                                            |          |              |
| • AIP Work (Paving, Site Work, Erosion Control, etc.): 2 days per week for 8 weeks, 4 hours per day, not to exceed 64 total hours (64 regular hours, no OT hours)     | X        |              |
| • GAVI Work (Building Erection, Utility Hookups, etc.): 2 days per week for 14 weeks, 6 hours per day, not to exceed 168 total hours (168 regular hours, no OT hours) | X        |              |
| <b>760. <u>Construction Staking</u></b>                                                                                                                               |          |              |
| 1. Establish field construction control for Contractor use (Horizontal and Vertical Control)                                                                          | X        |              |
| 2. Set control points                                                                                                                                                 | X        |              |
| 3. Perform Construction Layout and Staking                                                                                                                            |          | X            |
| <b>800. <u>Project Closeout</u></b>                                                                                                                                   |          |              |
| 1. Draft Statement of Completion/Acceptance Form                                                                                                                      | X        |              |
| 2. Prepare closeout documentation in accordance with AIP Sponsor Guide Section 1600, including:                                                                       |          |              |
| a. Sponsor Cover Letter                                                                                                                                               |          | X            |
| b. Final Project Cost Summary for the AIP Grant funding.                                                                                                              |          | X            |
| c. Final Project Cost Summary for the BIL-AIG Grant funding.                                                                                                          |          | X            |
| d. Final SF-271 Form for the AIP Grant funding.                                                                                                                       |          | X            |
| e. Final SF-271 Form for the BIL-AIG Grant funding.                                                                                                                   |          | X            |
| f. Final SF-425 Form for the AIP Grant funding.                                                                                                                       |          | X            |
| g. Final SF-425 Form for the BIL-AIG Grant funding.                                                                                                                   |          | X            |
| h. Final Construction Report for the AIP & BIL-AIG Grant projects.                                                                                                    |          | X            |
| 3. As-Built ALP Sheet. Develop updated ALP sheet and submit for review. After acceptance, submit appropriate documents.                                               |          | X            |
| 4. Update and Distribute Airport Part 139 Sign and Marking Plan                                                                                                       |          | X            |

| Item                                                                                                                   | Included | Not Included |
|------------------------------------------------------------------------------------------------------------------------|----------|--------------|
| <b>850. <u>Project Management and Coordination</u></b>                                                                 |          |              |
| 1. Continual Communication/Coordination with Owner and FBO (phone, email, letters, etc.)                               | X        |              |
| 2. Develop and maintain project schedule (assume 10 months)                                                            | X        |              |
| 3. Provide monthly progress reports to Owner (assume 10 months)                                                        | X        |              |
| 4. Maintain documentation of pertinent correspondence (email, letters, telephone logs)                                 | X        |              |
| 5. Prepare independent fee analysis package                                                                            | X        |              |
| 6. Perform business and contract administration (assume 10 months)                                                     | X        |              |
| 7. Coordination between sub-consultants                                                                                | X        |              |
| 8. Other Meetings                                                                                                      |          |              |
| • Special meetings with Council/Staff                                                                                  |          | X            |
| • Public Informational Meetings                                                                                        |          | X            |
| • Regulatory Agencies                                                                                                  |          | X            |
| <b>960. <u>Subconsultants (GAVI Services Only)</u></b>                                                                 |          |              |
| 1. Mechanical, Electrical, Plumbing Engineering (provided by Bluestone Engineering, LLC)                               |          |              |
| • Attend Pre-Construction meeting                                                                                      | X        |              |
| • Perform Shop drawing reviews of MEP related materials                                                                | X        |              |
| • Perform one (1) job site observation during construction                                                             | X        |              |
| • Respond to contractor questions (RFI's)                                                                              | X        |              |
| • Attend monthly progress meeting (2 total)                                                                            |          | X            |
| • Final Job site observation (JSO) and issues report                                                                   | X        |              |
| • Perform edits to MEP drawings during construction to prepare record drawings                                         | X        |              |
| 2. Architectural (provided by OPN Architects)                                                                          |          |              |
| • Respond to contractor questions (RFI's)                                                                              | X        |              |
| • Attend one (1) meeting to be conducted on site to confirm compliance with codes as pre-final check.                  | X        |              |
| • Attend final walkthrough, document observations, and distribute to McClure for punch list monitoring and completion. | X        |              |

3. Payment to the Consultant shall be made on the following basis:

**Section 3.1: Basis of Compensation**

**Part IA: Construction Administration/Observation Services - AIP Services**

- 3.1.1 For performing the Services identified within Part IA, the Owner shall pay the Consultant an amount of payroll plus an overhead of **195.99%** for all office principals and employees engaged directly in the Services, plus a fixed fee, plus Reimbursable Expenses as further defined below and subconsultants (if any). The total compensation for Part I is based on the following estimate of costs:

|                            |             |
|----------------------------|-------------|
| Direct Payroll             | \$5,242.00  |
| Overhead (195.99%)         | \$10,274.00 |
| Fixed Fee                  | \$2,330.00  |
| Reimbursable Expenses      | \$838.00    |
| Subconsultant Fees         | N/A         |
| Total Not to Exceed Amount | \$18,684.00 |

**Part IB: Construction Administration/Observation Services - GAVI Services**

- 3.1.1 For performing the Services identified within Part IB, the Owner shall pay the Consultant an amount of payroll plus an overhead of **195.99%** for all office principals and employees engaged directly in the Services, plus a fixed fee, plus Reimbursable Expenses as further defined below and subconsultants (if any). The total compensation for Part I is based on the following estimate of costs:

|                            |             |
|----------------------------|-------------|
| Direct Payroll             | \$16,339.00 |
| Overhead (195.99%)         | \$32,023.00 |
| Fixed Fee                  | \$7,260.00  |
| Reimbursable Expenses      | \$2,573.00  |
| Subconsultant Fees         | \$10,400.00 |
| Total Not to Exceed Amount | \$68,595.00 |

- 3.1.3 Adjustment of the upper limit may be made should the Consultant establish and the Owner agree that there has been, or is to be, a material change in the:
- (a) scope, complexity or character of the Services or the Project;
  - (b) conditions under which the Services are required to be performed; or
  - (c) duration of the Services, if a change in the Schedule warrants such adjustment.

**Section 3.2: Additional Services**

- 3.2.1 Any services rendered by the Consultant beyond those described in Part I shall be compensated on the following basis: In the event additional project construction observation services are required beyond **the outlined scope in Section 2**, the **Owner** shall compensate the Consultant on a time and materials basis, including an overhead rate of **195.99%** for all office principals and employees engaged directly in the services, plus 15% fixed fee based on loaded labor costs, plus expenses for all costs associated with providing construction services beyond the respective contract length.
- 3.2.2 The Consultant's estimate of the amount that will become payable for Additional Services is only an estimate. If it becomes apparent that this estimated compensation amount will be exceeded, the **Consultant** and **Owner** shall mutually negotiate in writing to additional compensation exceeding said estimated amount.

**Section 3.3: Other Payment Provisions**

- 3.3.1 Progress Payments: Payment to the **Consultant** shall be made on a monthly basis, within 30 days of invoice for work completed to date. Amounts unpaid 30 days after invoice date shall bear interest from the date payment is due at a rate of 1.5% per month compounded and shall include costs for attorney fees and other collection fees related to collecting fees for service. The amounts due for Additional Services will also be invoiced monthly.
- 3.3.2 Reimbursable Expense Definition: Reimbursable expenses include, but are not limited to, transportation, subsistence, reproduction of reports, drawings, specifications, and other Project documents, courier services, materials, supplies, equipment rental and other costs specific to the Project.

4. The Consultant shall perform the Services and deliver the related Documents (if any) according to the schedule outlined as follows:
- a. Issued for Construction Documents shall be available ten (10) calendar days after award of Construction Contract by Owner.
  - b. On-site construction services shall begin upon issuance of Notice-to-Proceed for Contractor to begin the project.
  - c. Project closeout shall be completed within 90 calendar days after final project acceptance.
5. This Agreement represents the entire and integrated Agreement between the **OWNER** and the **CONSULTANT**.

|             |                                                                      | Included | Not Included |
|-------------|----------------------------------------------------------------------|----------|--------------|
| Exhibit 'A' | Consultant Terms and Conditions Standard Agreement                   |          | X            |
| Exhibit 'B' | Hourly Rate Schedule                                                 |          | X            |
| Exhibit 'C' | Project Exhibit                                                      | X        |              |
| Exhibit 'D' | Subconsultant(s) Contract                                            |          | X            |
| Exhibit 'E' | Owner's Responsibilities to Consultant                               | X        |              |
| Exhibit 'F' | Duties and Responsibilities of Resident Project Representative (RPR) | X        |              |
| Exhibit 'G' | Opinion of Probable Construction Cost                                | X        |              |
| Exhibit 'H' | Federal Provisions                                                   |          | X            |
| Exhibit 'I' | Estimated Costs for Consultant Services                              |          | X            |

SPECIAL INSTRUCTIONS:

**OWNER: Polk County Aviation Authority**  
**Ankeny, Iowa**

**CONSULTANT: McClure**  
**Clive, Iowa**

By: \_\_\_\_\_  
  
Name: \_\_\_\_\_  
  
Title: \_\_\_\_\_

By:  \_\_\_\_\_  
  
Name: Austin J. Moran, P.E.  
  
Title: Project Manager

## EXHIBIT C

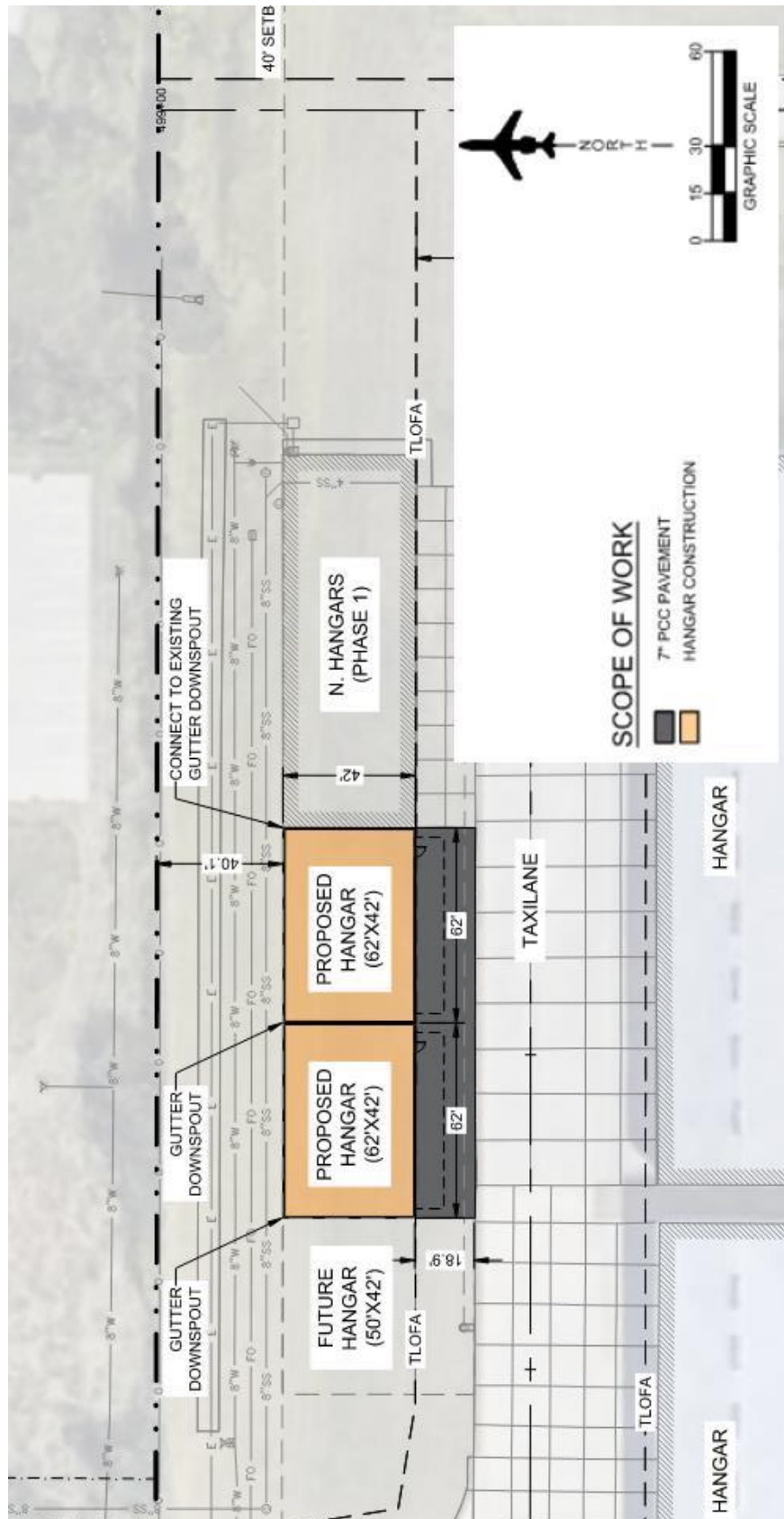
### McCLURE ENGINEERING COMPANY

PROJECT EXHIBIT

NORTH PROPERTY LINE BOX HANGARS (AIP SITE WORK AND GAVI VERTICAL INFRASTRUCTURE) - PHASE 2



FIGURE 1. PROJECT LAYOUT



### McCLURE ENGINEERING COMPANY OWNER'S RESPONSIBILITIES



**OWNER** shall do the following in a timely manner so as not to delay the services of the **CONSULTANT**:

1. Designate in writing a person to act, as **OWNER'S** representative with respect to the services to be rendered under this Agreement. Such person shall have complete authority to transmit instructions, receive information, interpret and define **OWNER'S** policies and decisions with respect to **CONSULTANT'S** services for the Project.
2. Provide all criteria and full information as to **OWNER'S** requirements for the Project, including design objectives and constraints, space, capacity and performance requirements, flexibility and expendability, and any budgetary limitations; and furnish copies of all design and construction standards, which **OWNER** will require to be included in the drawings and specifications.
3. Assist **CONSULTANT** by placing at **CONSULTANT'S** disposal all available information pertinent to the Project including previous reports and any other data relative to design or construction of the Project.
4. Arrange for access to make all provisions for **CONSULTANT** to enter upon public and private property as required for **CONSULTANT** to perform services under this Agreement.
5. Examine all studies, reports, sketches, drawings, specifications, proposals and other documents presented by **CONSULTANT**, obtain advice of an attorney, insurance counselor and other consultants as **OWNER** deems appropriate for such examination and render in writing decisions pertaining thereto within a reasonable time so as not to delay the services of **CONSULTANT**.
6. Furnish approvals and permits from all governmental authorities having jurisdiction over the Project and such approvals and consents from others as may be necessary for completion of the Project.
7. Attend the prebid conference, bid opening, preconstruction conferences, construction progress and other job related meetings and substantial completion inspection and final payment inspection.
8. Give prompt written notice to **CONSULTANT** whenever **OWNER** observes or otherwise becomes aware of any development that affects the scope or timing of **CONSULTANT'S** services, or any defect or non-conformance in the work of any Contractor.
9. Arrange for financing and pay for services as agreed to in this Agreement.

## EXHIBIT E

### McCLURE ENGINEERING COMPANY OWNER'S RESPONSIBILITIES



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### MCCLURE ENGINEERING COMPANY

A LISTING OF THE DUTIES, RESPONSIBILITIES, AND LIMITATIONS OF AUTHORITY  
OF THE RESIDENT PROJECT REPRESENTATIVE (RPR)



**CONSULTANT** shall furnish a Resident Project Representative (RPR), assistants and other field staff to assist **OWNER** in observing performance of the Work of the Contractor.

Through on-site observations of the Work in progress and field checks of materials and equipment by the RPR and assistants, **CONSULTANT** shall endeavor to provide further protection for **OWNER** against defects and deficiencies in the Work; but, the furnishing of such services will not make **CONSULTANT** responsible for or give **CONSULTANT** control over construction means, methods, techniques, sequences, procedures, storm water runoff, erosion control, or for safety precautions or programs, or responsibility for **CONTRACTOR**'s failure to perform the Work in accordance with the Contract Documents.

The duties and responsibilities of the RPR are limited to those of **CONSULTANT** in **CONSULTANT**'S agreement with the **OWNER** and in the construction Contract Documents, and are further limited and described as follows:

#### 1. GENERAL

RPR is **OWNER**'S agent at the site, will act as directed by and under the direction of **OWNER**, and will confer with **OWNER** regarding RPR's actions. RPR's dealings in matters pertaining to the on-site work shall in general be with **OWNER** and **CONTRACTOR** keeping **OWNER** advised as necessary. RPR's dealings with sub-contractors shall only be through or with the full knowledge and approval of **CONTRACTOR**.

#### 2. DUTIES AND RESPONSIBILITIES OF RPR

- A. *Conferences and Meetings:* Attend meetings with **CONTRACTOR**, such as pre-construction conferences, progress meetings, job conferences and other project-related meetings.
  - i. Liaison:
    - 1. Serve as **OWNER**'S liaison with **CONTRACTOR**, working principally through **CONTRACTOR**'s superintendent and assist in understanding the intent of the Contract Documents; and assist **OWNER** in serving as **OWNER**'S liaison with **CONTRACTOR** when **CONTRACTOR**'s operations affect **OWNER**'S on-site operations.
    - 2. Assist in obtaining from **OWNER** additional details or information, when required for proper execution of the Work.
- B. Shop Drawings and Samples:
  - i. Receive samples that are furnished at the site by **CONTRACTOR** and notify **OWNER** of availability of samples for examination.
  - ii. Advise **OWNER** and **CONTRACTOR** of the commencement of any Work requiring a Shop Drawing or sample if the submittal has not been approved by **OWNER**.
- C. Review of Work, Rejection of Defective Work, Inspections and Tests:
  - i. Conduct on-site observations of the Work in progress to assist **OWNER** in determining if the work is in general proceeding in accordance with the Contract Documents.
  - ii. Report to **OWNER** whenever RPR believes that any Work is unsatisfactory, faulty or defective or does not conform to the Contract Documents, or has been damaged, or does not meet the requirements of any inspection, test or approval required to be made; and advise **OWNER** of Work that RPR believes should be corrected or rejected or should be uncovered for observation, or requires special testing, inspection or approval.
  - iii. Verify that tests, equipment and systems startups and operating and maintenance training are conducted in the presence of appropriate personnel and that **CONTRACTOR** maintains adequate records thereof; and observe, record and report to **OWNER** appropriate details relative to the test procedures and startups.
  - iv. Accompany visiting inspectors representing public or other agencies having jurisdiction over the Project, record the results of these inspections and report to **OWNER**.

- D. *Interpretation of Contract Documents:* Report to **OWNER** when clarifications and interpretations of the Contract Documents are needed and transmit to **OWNER** clarifications and interpretations as issued by **OWNER**.
- E. *Modifications:* Consider and evaluate CONTRACTOR's suggestions for modifications in Drawing or Specifications and report with RPR's recommendations to **OWNER**. Transmit to CONTRACTOR decisions as issued by **OWNER**.
- F. Records:
- i. Maintain at the job site orderly files for correspondence, reports of job conferences. Shop Drawings and samples, reproductions of original Contract Documents including all Work Directive Changes, Addenda, Change Orders, Field Orders, and additional Drawings issued subsequent to the execution of the Contract. **OWNER'S** clarifications and interpretations of the Contract Documents, progress reports, and other Project related documents.
  - ii. Keep a diary or log book, recording CONTRACTOR hours on the job site, weather conditions, data relative to questions of Work Directive Changes, Change Orders or changed conditions, list of job site visitors, daily activities, decisions, observations in general and specific observations in more detail as in the case of observing test procedures; and send copies to **OWNER**.
  - iii. Record names, addresses and telephone numbers of all CONTRACTORS, subcontractors and major suppliers of materials and equipment.
- G. *Reports:*
- i. Furnish **OWNER** periodic reports as required of progress of the Work and of CONTRACTOR's compliance with the progress schedule and schedule of Shop Drawing and sample submittals.
  - ii. Consult with **OWNER** in advance of schedule major tests, inspections or start of important phases of the Work.
  - iii. Draft proposed Change Orders and Work Directive Changes, obtaining backup material from CONTRACTOR and recommend to **CONSULTANT** Change Orders, Work Directive Changes and Field Orders.
  - iv. Report immediately to **OWNER** upon occurrence of any accident.
- H. *Payment Requests:* Review applications for payment with CONTRACTOR for compliance with the established procedure for their submission and forward with recommendations to **CONSULTANT**, noting particularly the relationship of the payment requested to the schedule of values. Work completed, and materials and equipment delivered at the site but not incorporated in the Work.
- I. *Certificates, Maintenance and Operation Manuals:* During the course of the Work, verify that certificates, maintenance and operation manuals and other data required to be assembled and furnished by CONTRACTOR are applicable to the items actually installed and in accordance with the Contract Documents, and have this material delivered to **OWNER** for review and forwarding to **OWNER** prior to final payment for the Work.
- J.

### 3. LIMITATIONS OF AUTHORITY

- A. Resident Project Representative:
- i. Shall not authorize any deviation from the Contract Documents or substitution of materials or equipment, unless authorized by **OWNER**.
  - ii. Shall not exceed limitations of **OWNER'S** authority as set forth in the Contract Documents.
  - iii. Shall not undertake any of the responsibilities of CONTRACTOR, subcontractors or CONTRACTOR's superintendent.
  - iv. Shall not advise on, issue directions relative to or assume control over any aspect of the means, methods, techniques, sequences, storm water management, erosion control or other procedures of construction.
  - v. Shall not advise on, issue directions regarding or assume control over safety precautions and programs in connection with the Work.
  - vi. Shall not accept Shop Drawings or sample submittals from anyone other than CONTRACTOR.
  - vii. Shall not authorize **OWNER** to occupy the Project in whole or in part.
  - viii. Shall not participate in specialized field or laboratory tests or inspections conducted by other except as specifically authorized by **OWNER**.

## EXHIBIT G

### McCLURE

OPINION OF PROBABLE CONSTRUCTION COST  
NORTH PROPERTY LINE BOX HANGARS – PHASE 2





McCLURE

Keystone Construction Services,  
LLC  
Waukegan, IA

| ITEM NO.       | ITEM CODE     | ITEM DESCRIPTION                                                                                                                                 | QUANTITY | UNITS | UNIT PRICE    | EXTENSION     | UNIT PRICE    | EXTENSION     | UNIT PRICE    | EXTENSION     | UNIT PRICE    | EXTENSION     | UNIT PRICE    | EXTENSION     |
|----------------|---------------|--------------------------------------------------------------------------------------------------------------------------------------------------|----------|-------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|
| BASE BID:      |               |                                                                                                                                                  |          |       |               |               |               |               |               |               |               |               |               |               |
| 1              | 2010-108-D-1  | TOPSOILING, ON-SITE, STRIP SALVAGE, AND RESPREAD                                                                                                 | 157.0    | CY    | \$ 25.00      | \$ 3,925.00   | \$ 23.00      | \$ 3,611.00   | \$ 21.34      | \$ 3,350.38   | \$ 24.40      | \$ 3,830.80   | \$ 24.53      | \$ 3,851.21   |
| 2              | 2010-108-E-0  | EXCAVATION, CLASS 10                                                                                                                             | 70.0     | CY    | \$ 20.00      | \$ 1,400.00   | \$ 59.20      | \$ 4,144.00   | \$ 54.86      | \$ 3,840.20   | \$ 62.70      | \$ 4,389.00   | \$ 71.84      | \$ 5,028.80   |
| 3              | 2010-108-G-0  | 12" SUBGRADE PREPARATION                                                                                                                         | 261.0    | SY    | \$ 12.00      | \$ 3,132.00   | \$ 6.85       | \$ 1,787.85   | \$ 6.32       | \$ 1,649.52   | \$ 7.20       | \$ 1,879.20   | \$ 4.10       | \$ 1,069.58   |
| 4              | 2010-108-J-0  | MODIFIED SUBBASE, 6-INCH, IOWA DOT 4123                                                                                                          | 261.0    | SY    | \$ 20.00      | \$ 5,220.00   | \$ 15.20      | \$ 3,967.20   | \$ 14.10      | \$ 3,680.10   | \$ 16.10      | \$ 4,202.10   | \$ 16.40      | \$ 4,280.40   |
| 5              | 2010-108-M-0  | COMPACTION TESTING                                                                                                                               | 1.0      | LS    | \$ 2,500.00   | \$ 2,500.00   | \$ 1,835.00   | \$ 1,835.00   | \$ 2,000.00   | \$ 2,000.00   | \$ 3,107.80   | \$ 3,107.80   | \$ 5,935.00   | \$ 5,935.00   |
| 6              | 7010-108-A-0  | PAVEMENT, PCC, 7-INCH, CLASS C                                                                                                                   | 261.0    | SY    | \$ 90.00      | \$ 23,490.00  | \$ 83.05      | \$ 21,676.05  | \$ 98.12      | \$ 25,609.32  | \$ 80.90      | \$ 21,114.90  | \$ 62.90      | \$ 16,416.90  |
| 7              | 7010-108-I-0  | PCC PAVEMENT SAMPLES AND TESTING                                                                                                                 | 1.0      | LS    | \$ 10,000.00  | \$ 10,000.00  | \$ 2,315.00   | \$ 2,315.00   | \$ 4,000.00   | \$ 4,000.00   | \$ 3,233.60   | \$ 3,233.60   | \$ 3,745.00   | \$ 3,745.00   |
| 8              | 8030-108-A-0  | TEMPORARY TRAFFIC CONTROL                                                                                                                        | 1.0      | LS    | \$ 5,000.00   | \$ 5,000.00   | \$ 1,595.00   | \$ 1,595.00   | \$ 525.00     | \$ 525.00     | \$ 1,686.60   | \$ 1,686.60   | \$ 2,675.00   | \$ 2,675.00   |
| 9              | 9010-108-B-0  | HYDRAULIC SEEDING, FERTILIZING, AND MULCHING                                                                                                     | 0.2      | AC    | \$ 4,000.00   | \$ 800.00     | \$ 13,430.00  | \$ 2,686.00   | \$ 12,000.00  | \$ 2,400.00   | \$ 12,577.70  | \$ 2,515.54   | \$ 12,840.00  | \$ 2,568.00   |
| 10             | 9040-108-N-1  | SILT FENCE OR SILT FENCE DITCH CHECK                                                                                                             | 200.0    | LF    | \$ 10.00      | \$ 2,000.00   | \$ 5.30       | \$ 1,060.00   | \$ 4.00       | \$ 800.00     | \$ 2.60       | \$ 520.00     | \$ 4.28       | \$ 856.00     |
| 11             | 9040-108-N-2  | SILT FENCE OR SILT FENCE DITCH CHECK, REMOVAL OF SEDIMENT                                                                                        | 200.0    | LF    | \$ 5.00       | \$ 1,000.00   | \$ 0.11       | \$ 22.00      | \$ 1.00       | \$ 200.00     | \$ 0.60       | \$ 120.00     | \$ 1.07       | \$ 214.00     |
| 12             | 9040-108-N-3  | SILT FENCE OR SILT FENCE DITCH CHECK, REMOVAL OF DEVICE                                                                                          | 200.0    | LF    | \$ 5.00       | \$ 1,000.00   | \$ 0.11       | \$ 22.00      | \$ 1.00       | \$ 200.00     | \$ 0.60       | \$ 120.00     | \$ 1.07       | \$ 214.00     |
| 13             | 9040-108-Q-2  | EROSION CONTROL MULCHING, HYDROMULCHING                                                                                                          | 0.2      | AC    | \$ 2,500.00   | \$ 500.00     | \$ 8,360.00   | \$ 1,672.00   | \$ 6,050.00   | \$ 1,210.00   | \$ 5,602.80   | \$ 1,120.56   | \$ 3,210.00   | \$ 642.00     |
| 14             | 11020-108-A-1 | CONSTRUCTION SURVEY                                                                                                                              | 1.0      | LS    | \$ 10,000.00  | \$ 10,000.00  | \$ 2,375.00   | \$ 2,375.00   | \$ 2,200.00   | \$ 2,200.00   | \$ 3,098.70   | \$ 3,098.70   | \$ 2,899.70   | \$ 2,899.70   |
| 15             | 11020-108-A-1 | MOBILIZATION                                                                                                                                     | 1.0      | LS    | \$ 70,000.00  | \$ 70,000.00  | \$ 2,115.00   | \$ 2,115.00   | \$ 5,450.00   | \$ 5,450.00   | \$ 9,307.50   | \$ 9,307.50   | \$ 4,686.07   | \$ 4,686.07   |
| 16             | 12010-1       | LOCATION AND PROTECTION OF EXISTING AND NEW UTILITES, CABLES, AND EQUIPMENT                                                                      | 1.0      | LS    | \$ 5,500.00   | \$ 5,500.00   | \$ 810.00     | \$ 810.00     | \$ 1,250.00   | \$ 1,250.00   | \$ 1,715.10   | \$ 1,715.10   | \$ 2,675.00   | \$ 2,675.00   |
| 17             | 12010-2       | 4" LANDSCAPING STONE, 2-INCH RIVER ROCK                                                                                                          | 6.5      | CY    | \$ 220.00     | \$ 1,430.00   | \$ 240.00     | \$ 1,560.00   | \$ 300.00     | \$ 1,950.00   | \$ 387.00     | \$ 2,515.50   | \$ 321.00     | \$ 2,086.50   |
| 18             | 12010-3       | FILTER FABRIC, IOWA DOT 4196 TYPE C                                                                                                              | 696.0    | SF    | \$ 4.00       | \$ 2,784.00   | \$ 0.50       | \$ 348.00     | \$ 0.50       | \$ 348.00     | \$ 0.60       | \$ 417.60     | \$ 0.54       | \$ 375.84     |
| 19             | 13122-1       | CONVENTIONAL BOX HANGAR, PRE-ENGINEERED METAL BUILDING, FLOOR SLAB, SUBBASE, AND FOUNDATION (124'X42'), HYDRAULIC DOOR (56'X17' CLEAR), COMPLETE | 1.0      | LS    | \$ 825,000.00 | \$ 825,000.00 | \$ 572,540.00 | \$ 572,540.00 | \$ 593,209.00 | \$ 593,209.00 | \$ 774,112.30 | \$ 774,112.30 | \$ 900,823.00 | \$ 900,823.00 |
| 20             | 015714-1      | ELECTRIC SERVICE EXTENSION                                                                                                                       | 1.0      | LS    | \$ 15,000.00  | \$ 15,000.00  | \$ 7,520.00   | \$ 7,520.00   | \$ 6,970.00   | \$ 6,970.00   | \$ 7,969.70   | \$ 7,969.70   | \$ 7,458.00   | \$ 7,458.00   |
| TOTAL BASE BID |               |                                                                                                                                                  |          |       |               | \$ 989,681.00 |               | \$ 633,661.10 |               | \$ 660,841.52 |               | \$ 846,976.50 |               | \$ 968,500.00 |

I hereby certify that the Bid Tabulation was prepared by me or under my direct supervision and that I am duly licensed Professional Engineer under the laws of the State of Iowa

By: Austin J. Moran  
Austin J. Moran, P.E. No. 27566  
My license renewal is December 31, 2025

**RESOLUTION 2025-**

**A RESOLUTION AUTHORIZING THE EXECUTION OF TASK ORDER NUMBER 10  
WITH McCLURE ENGINEERING FOR THE DESIGN OF THE INSTRUMENT  
LANDING SYSTEM RELOCATION AS PART OF THE PROPOSED RUNWAY 18/36  
EXTENSION PROJECT.**

**WHEREAS**, the Polk County Aviation Authority is responsible for the maintenance and expansion of the facilities at the Ankeny Regional Airport, including runways, taxiways and ramp areas and

**WHEREAS**, the PCAA Board acknowledges the need to extend the north end of Runway 18/36 by 500 feet, and

**WHEREAS**, the preliminary design by McClure has shown that the Instrument Landing System (ILS) for Runway 18/36 will need to be relocated as part of the said extension project, and

**WHEREAS**, the ILS equipment is owned and maintained by the Federal Aviation Administration (FAA), and

**WHEREAS**, the FAA requires that the PCAA's engineer (McClure) design the relocation of their ILS facilities, with review and oversight being completed by the FAA as facilitated by a Reimbursable Agreement, and

**WHEREAS**, McClure Engineering Company has prepared Task Order No. 10 which establishes the scope of the design services needed to relocate the said ILS equipment in an amount not to exceed \$84,614.00.

**NOW, THEREFORE, BE IT RESOLVED**, that the Polk County Aviation Authority approves Task Order No. 10 with McClure Engineering for the design of the Instrument Landing System Relocation as part of the proposed Runway 18/36 Extension Project, and further authorizes the Chairperson to sign the said task order.

Dated at Ankeny, Iowa, this 6<sup>th</sup> day of March, 2025.

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Jeff Wangsness, Chairperson

ATTEST:

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Diane Klemme, Recording Secretary

**Project No.:** 2022001042-014  
**Project Name:** Runway 18 Localizer Relocation - Glideslope Impacts  
 Ankeny Regional Airport (IKV)  
**Project Manager:** Jay A. Pudenz, PE, LEED AP

**TASK ORDER NO. 10  
AGREEMENT FOR ENGINEERING SERVICES  
ANKENY REGIONAL AIRPORT  
ANKENY, IOWA**

This **TASK ORDER NO. 10**, made on the \_\_\_\_\_ day of \_\_\_\_\_, 2025, under the terms and conditions established in the **MASTER AGREEMENT**, dated the 6th day of October, 2022, by and between **McClure of Clive, IA** (herein referred to as "**Consultant**") and the **Polk County Aviation Authority (PCAA)** (hereinafter referred to as "**Owner**"). Services shall be performed per the fees outlined in this Task Order. The **Consultant** shall provide engineering services at the request of the **Owner** which consists of the items listed below, located at the **Ankeny Regional Airport (IKV)**.

**PROJECT DESCRIPTION:**

**ANKENY REGIONAL AIRPORT  
DESIGN AND BIDDING SERVICES  
RUNWAY 18 LOCALIZER RELOCATION - GLIDESLOPE IMPACTS  
FAA AIP 3-19-0132-033-2025  
(RA NO. AJW-FN-CSA-24-CE-006639)**

### Project Summary:

The Federal Aviation Administration (FAA) is requiring a Reimbursable Agreement for the relocation of the Runway 18 Localizer and addressing the impacts on the Glideslope due to the extension and reconstruction of Runway 18. As part of this reconstruction project, grading along the runway may affect the Glideslope, necessitating its replacement. As such, the FAA is assisting the **Owner** with the design and drawings for the relocation of the existing Runway 36 Localizer (LOC), the relocation of the existing Runway 36 Distance Measuring Equipment (DME), and the decision to replace or do nothing with the existing Runway 36 Glideslope.

1. The **Owner** shall provide information, which shall set forth the **Owner's** objectives, schedule, constraints, budget with reasonable contingencies and other applicable criteria. (See Exhibit 'E' for **Owner's** responsibilities).
2. The **Consultant** shall provide the following services, including:

## Part I: Design and Bidding Services

| Item                                                                                                                                                                                                                                          | Included | Not Included |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|--------------|
| <b>300. <u>Airport Improvement Program (AIP) Grant Administration</u></b>                                                                                                                                                                     |          |              |
| 1. FAA AIP 3-19-0132-033 (FY25) Reimbursable Agreement (RA)                                                                                                                                                                                   | X        |              |
| 2. Review RA Agreement/coordinate scope with FAA Air Traffic Organization (ATO)                                                                                                                                                               | X        |              |
| 3. Prepare AIP Sponsor Certifications                                                                                                                                                                                                         | X        |              |
| 4. Prepare Outlay Request on monthly basis (assume 9 months) (By Sponsor)                                                                                                                                                                     |          | X            |
| 5. Prepare AIP Invoice Summary & assist Owner with monthly Reimbursement requests                                                                                                                                                             | X        |              |
| 6. Prepare AIP Sponsor Quarterly Performance Reports (assume 9 months)                                                                                                                                                                        | X        |              |
| 7. Prepare AIP Financial Reports (SF-271 and SF-425 Forms)                                                                                                                                                                                    | X        |              |
| 8. Update 3-year DBE Program (FY24-FY26)                                                                                                                                                                                                      |          | X            |
| 9. Prepare Pavement Maintenance Program in accordance with FAA AC 150/5380-7B                                                                                                                                                                 |          | X            |
| A. Inventory of existing pavement conditions                                                                                                                                                                                                  |          | X            |
| B. Compilation of current reports (network definition map, DOT pavement condition index report, recent geotechnical report)                                                                                                                   |          | X            |
| C. Preparation of Program Report (sections include General Information, Inspection Schedule, Pavement Inventory, Reports, Inspection Reports, Distress Identification Index, Economic Analysis/Network Priority Ranking, and Program Funding) |          | X            |
| <b>400. <u>Preliminary Design</u></b>                                                                                                                                                                                                         |          |              |
| 1. Conduct Project Kickoff Meeting (virtual). Prepare agenda and distribute minutes.                                                                                                                                                          |          | X            |
| 2. Confirm Scope, Extent and Character of the Project:                                                                                                                                                                                        |          | X            |
| A. Final Design Criteria                                                                                                                                                                                                                      |          | X            |
| B. Field Survey to Determine Existing Conditions                                                                                                                                                                                              |          | X            |
| • Pre-trip preparation                                                                                                                                                                                                                        |          | X            |
| • Post trip processing                                                                                                                                                                                                                        |          | X            |
| C. Develop Construction Item List                                                                                                                                                                                                             |          | X            |
| D. Review Project Questions and Issues                                                                                                                                                                                                        |          | X            |
| E. Coordinate Building Layouts                                                                                                                                                                                                                |          | X            |
| F. Operation and Maintenance Concepts                                                                                                                                                                                                         |          | X            |
| G. Utility Requirements                                                                                                                                                                                                                       |          | X            |
| H. Project Limits Exhibit                                                                                                                                                                                                                     |          | X            |
| I. Construction Incentives and Disincentives (Not AIP Eligible)                                                                                                                                                                               |          | X            |
| 3. Prepare Prelim "Opinion of Probable Costs" and Project Budget                                                                                                                                                                              |          | X            |
| <b>435. <u>Soil Boring Coordination</u></b>                                                                                                                                                                                                   |          |              |
| 1. Prepare Geotechnical Scope of Work and submit to Geotechnical Firm                                                                                                                                                                         |          | X            |
| 2. Review Geotechnical Scope/Fee Proposal and coordinate contract approval with Owner                                                                                                                                                         |          | X            |
| 3. Coordinate field exploration with Owner                                                                                                                                                                                                    |          | X            |
| 4. Review Geotechnical Results and provide comments                                                                                                                                                                                           |          | X            |
| <b>500. <u>Final Design</u></b>                                                                                                                                                                                                               |          |              |
| <b>A. 50% Design Phase</b>                                                                                                                                                                                                                    |          |              |
| 1. Perform 50% Design                                                                                                                                                                                                                         | X        |              |
| A. Relocation of Existing Runway 36 Localizer (LOC)                                                                                                                                                                                           | X        |              |
| B. Relocation of Existing Runway 36 Distance Measuring Equipment (DME)                                                                                                                                                                        | X        |              |
| C. Relocation, Replacement, or Do Nothing Decision for Existing Runway 36 Glideslope                                                                                                                                                          | X        |              |

| Item                                                                                                                                                                                            | Included | Not Included |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|--------------|
| 2. Prepare 50% Quantities                                                                                                                                                                       | X        |              |
| A. Relocation of Existing Runway 36 Localizer (LOC)                                                                                                                                             | X        |              |
| B. Relocation of Existing Runway 36 Distance Measuring Equipment (DME)                                                                                                                          | X        |              |
| C. Relocation, Replacement, or Do Nothing Decision for Existing Runway 36 Glideslope                                                                                                            | X        |              |
| 3. Prepare 50% Specifications                                                                                                                                                                   | X        |              |
| 4. Perform 50% QA/QC by Quality Control Team (Review by one Senior Airport Engineer)                                                                                                            | X        |              |
| 5. Furnish 50% Documents                                                                                                                                                                        | X        |              |
| A. Electronic Drawings                                                                                                                                                                          | X        |              |
| • 50% set of drawings (PDF)                                                                                                                                                                     | X        |              |
| • 50% set of specifications (PDF)                                                                                                                                                               | X        |              |
| B. Hard Copy Drawings                                                                                                                                                                           | X        |              |
| • Eight (8) 50% sets of 11" x 17" (1/2 size) drawings                                                                                                                                           | X        |              |
| • Eight (8) 50% sets of full American National Standard institute (ANSI) size "D" drawings                                                                                                      | X        |              |
| • Four (4) 50% sets of specifications                                                                                                                                                           | X        |              |
| 6. Submit 50% Design Plans and Specifications to Owner and FAA for Review                                                                                                                       | X        |              |
| A. Provide 21 calendar days for FAA review                                                                                                                                                      | X        |              |
| 7. Conduct 50% Review Meeting with FAA and Owner (Virtual Meeting). Prepare agenda and distribute minutes                                                                                       | X        |              |
| 8. Conduct Field Review of 50% Project Drawings and identify necessary revisions (Assume 2 people)                                                                                              | X        |              |
| <b>B. 90% Design Phase</b>                                                                                                                                                                      |          |              |
| 1. Formally Address FAA's and Owner's 50% Comments                                                                                                                                              | X        |              |
| A. Within 21 working days of receipt of the FAA's comments, or within such other agreed upon period, provided written responses to each of the FAA's comments, suggestions, and/or requirements | X        |              |
| 2. Perform 90% Design                                                                                                                                                                           | X        |              |
| A. Relocation of Existing Runway 36 Localizer (LOC)                                                                                                                                             | X        |              |
| B. Relocation of Existing Runway 36 Distance Measuring Equipment (DME)                                                                                                                          | X        |              |
| C. Relocation, Replacement, or Do Nothing Decision for Existing Runway 36 Glideslope                                                                                                            | X        |              |
| 3. Prepare 90% Quantities                                                                                                                                                                       | X        |              |
| 4. Prepare 90% Project Drawings                                                                                                                                                                 | X        |              |
| A. Relocation of Existing Runway 36 Localizer (LOC)                                                                                                                                             | X        |              |
| B. Relocation of Existing Runway 36 Distance Measuring Equipment (DME)                                                                                                                          | X        |              |
| C. Relocation, Replacement, or Do Nothing Decision for Existing Runway 36 Glideslope                                                                                                            | X        |              |
| 5. Prepare 90% Specifications                                                                                                                                                                   | X        |              |
| 6. Perform 90% QA/QC by Quality Control Team (1 Sr. Airport Engineer)                                                                                                                           | X        |              |
| 7. Furnish 90% Documents                                                                                                                                                                        | X        |              |
| A. Electronic Drawings                                                                                                                                                                          | X        |              |
| • 90% set of drawings (PDF)                                                                                                                                                                     | X        |              |
| • 90% set of specifications (PDF)                                                                                                                                                               | X        |              |
| B. Hard Copy Drawings                                                                                                                                                                           | X        |              |
| • Eight (8) 90% sets of 11" x 17" (1/2 size) drawings                                                                                                                                           | X        |              |
| • Eight (8) 90% sets of full American National Standard institute (ANSI) size "D" drawings                                                                                                      | X        |              |
| • Four (4) 90% sets of specifications                                                                                                                                                           | X        |              |
| 8. Submit 90% Design Plans and Specifications to Owner and FAA for Review                                                                                                                       | X        |              |
| A. Provide 60 calendar days for FAA review                                                                                                                                                      | X        |              |
| 9. Conduct 90% Review Meeting with FAA and Owner (Virtual Meeting). Prepare agenda and distribute minutes                                                                                       | X        |              |
| 10. Conduct Field Review of 90% Project Drawings and identify necessary revisions (Assume 2 people)                                                                                             | X        |              |
| 11. Prepare Draft Construction Safety and Phasing Plan (CSPP) Document                                                                                                                          |          | X            |
| <b>C. 100% Design Phase</b>                                                                                                                                                                     |          |              |
| 1. Formally Address FAA's and Owner's 90% Comments                                                                                                                                              | X        |              |
| A. Within 21 working days of receipt of the FAA's comments, or within such other agreed upon period, provided written responses to each of the FAA's comments, suggestions, and/or requirements | X        |              |
| 2. Perform 100% Design                                                                                                                                                                          | X        |              |
| A. Relocation of Existing Runway 36 Localizer (LOC)                                                                                                                                             | X        |              |
| B. Relocation of Existing Runway 36 Distance Measuring Equipment (DME)                                                                                                                          | X        |              |
| C. Relocation, Replacement, or Do Nothing Decision for Existing Runway 36 Glideslope                                                                                                            | X        |              |
| 3. Prepare 100% Quantities                                                                                                                                                                      | X        |              |
| 4. Prepare 100% Project Drawings                                                                                                                                                                | X        |              |
| A. Relocation of Existing Runway 36 Localizer (LOC)                                                                                                                                             | X        |              |
| B. Relocation of Existing Runway 36 Distance Measuring Equipment (DME)                                                                                                                          | X        |              |
| C. Relocation, Replacement, or Do Nothing Decision for Existing Runway 36 Glideslope                                                                                                            | X        |              |
| 5. Prepare 100% Specifications                                                                                                                                                                  | X        |              |
| 6. Perform 100% QA/QC by Quality Control Team (1 Sr. Airport Engineer)                                                                                                                          | X        |              |
| 7. Furnish 100% Documents                                                                                                                                                                       | X        |              |
| A. Electronic Drawings                                                                                                                                                                          | X        |              |
| • 100% set of drawings (PDF)                                                                                                                                                                    | X        |              |
| • 100% set of specifications (PDF)                                                                                                                                                              | X        |              |
| B. Hard Copy Drawings                                                                                                                                                                           | X        |              |
| • Eight (8) 100% sets of 11" x 17" (1/2 size) drawings                                                                                                                                          | X        |              |
| • Eight (8) 100% sets of full American National Standard institute (ANSI) size "D" drawings                                                                                                     | X        |              |
| • Four (4) 100% sets of specifications                                                                                                                                                          | X        |              |
| 8. Submit 100% Design Plans and Specifications to Owner and FAA for Review                                                                                                                      | X        |              |
| A. Provide 21 calendar days for FAA review                                                                                                                                                      | X        |              |
| 9. Conduct 100% Review Meeting with FAA and Owner (Virtual Meeting). Prepare agenda and distribute minutes                                                                                      | X        |              |
| 10. Conduct Field Review of 100% Project Drawings and identify necessary revisions (Assume 2 people)                                                                                            | X        |              |
| 11. Final Construction Safety and Phasing Plan (CSPP) Document                                                                                                                                  |          | X            |
| <b>D. Issued for Bid (IFB) Package (Final Phase)</b>                                                                                                                                            |          |              |
| 1. Formally Address FAA and Owner 100% Comments                                                                                                                                                 | X        |              |
| A. Within 21 working days of receipt of the FAA's comments, or within such other agreed upon period, provided written responses to each of the FAA's comments, suggestions, and/or requirements | X        |              |
| 2. Finalize IFB Quantities                                                                                                                                                                      | X        |              |

| Item                                                                                                                                                                                                                                                          | Included | Not Included |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|--------------|
| 3. Finalize IFB Project Drawings                                                                                                                                                                                                                              | X        |              |
| A. Relocation of Existing Runway 36 Localizer (LOC)                                                                                                                                                                                                           | X        |              |
| B. Relocation of Existing Runway 36 Distance Measuring Equipment (DME)                                                                                                                                                                                        | X        |              |
| C. Relocation, Replacement, or Do Nothing Decision for Existing Runway 36 Glideslope                                                                                                                                                                          | X        |              |
| 4. Finalize IFB Specifications                                                                                                                                                                                                                                | X        |              |
| 5. Furnish IFB Documents                                                                                                                                                                                                                                      | X        |              |
| A. Electronic Drawings                                                                                                                                                                                                                                        | X        |              |
| • IFB set of drawings (PDF)                                                                                                                                                                                                                                   | X        |              |
| • IFB set of drawings (AutoCAD) and electronic drawings' libraries necessary to generate the drawings                                                                                                                                                         | X        |              |
| • IFB set of specifications (PDF)                                                                                                                                                                                                                             | X        |              |
| B. Hard Copy Drawings                                                                                                                                                                                                                                         | X        |              |
| • Eight (8) IFB sets of 11" x 17" (1/2 size) drawings                                                                                                                                                                                                         | X        |              |
| • Four (4) IFB sets of full American National Standard institute (ANSI) size "D" drawings                                                                                                                                                                     | X        |              |
| • Twelve (12) IFB sets of specifications                                                                                                                                                                                                                      | X        |              |
| 6. Finalize Bid Documents                                                                                                                                                                                                                                     | X        |              |
| 7. Submit Bid Documents to Owner and FAA                                                                                                                                                                                                                      | X        |              |
| <b>504. Construction Permits</b>                                                                                                                                                                                                                              |          |              |
| 1. Erosion Control Plan/Permit                                                                                                                                                                                                                                |          | X            |
| A. Preparation of SWPPP Plan                                                                                                                                                                                                                                  |          | X            |
| B. Apply for NPDES Permit from DNR (Owner will be operator listed on permit). Engineer will not be liable for fines arising from noncompliance with SWPPP. The Owner shall be the Permit holder and shall pay for all costs associated with permit.           |          | X            |
| C. Storm Water Pollution Prevention Plan Observation (SWPPP)                                                                                                                                                                                                  |          | X            |
| • Perform Weekly On-Site Observations of construction site and provide written reports to Owner.                                                                                                                                                              |          | X            |
| • Storm Water Pollution Prevention Plan Services shall end not more than 1-year from the date this Agreement is originally signed.                                                                                                                            |          | X            |
| 2. Iowa DOT Right-of-Way Permit                                                                                                                                                                                                                               |          | X            |
| 3. City Permits                                                                                                                                                                                                                                               |          | X            |
| 4. County Permits                                                                                                                                                                                                                                             |          | X            |
| 5. Army Corps of Engineers - Section 404 Permit - Wetland Mitigation Credit coordination                                                                                                                                                                      |          | X            |
| 6. Other Permits as Required (including Section 404 Permit, State Electrical Permit, State Fire Marshal Permit, Others)                                                                                                                                       |          | X            |
| 7. Environmental Impact and Permitting                                                                                                                                                                                                                        | X        |              |
| A. Address any environmental review and permitting required by the FAA, especially if the new location impacts protected land, water sources, or sensitive ecological areas. (Environmental/NEPA clearance was received via an approved EA on March 26, 2024) | X        |              |
| 8. File and submit FAA Form 6000-26 Airport Sponsor Strategic Event Submission Form (Outage Request Form)                                                                                                                                                     | X        |              |
| A. Provide copy of submitted FAA form 6000-26 to Article 4. Technical POC(s)                                                                                                                                                                                  | X        |              |
| B. Submit no-less-than 45 calendar days prior to the start of construction that will impact NAS facilities, result in a full or partial runway closure, or result in a significant taxiway closure.                                                           | X        |              |
| C. Form may be used to notify the FAA of any changes to the project schedule                                                                                                                                                                                  | X        |              |
| 9. File and submit FAA OE/AAA Case Study for temporary and permanent location of all buildings, equipment, objects, material stockpiles, anticipated work areas, etc.                                                                                         | X        |              |
| A. FAA Obstruction Evaluation/Airport Airspace Analysis (OE/AAA) Form                                                                                                                                                                                         | X        |              |
| <b>602. Advertising, Bidding, Contract Award</b>                                                                                                                                                                                                              |          |              |
| <i>*Advertising, Bidding, and Contract Awards assumed to be part of the Reconstruct Runway 18/36 Grant and Task Order #4</i>                                                                                                                                  |          |              |
| 1. Assist Owner in advertising for bids, including issuance of Notice of Public Hearing and Letting in newspaper of record and applicable online                                                                                                              |          | X            |
| 2. Conduct Pre-bid Conference (1 meeting) at Owner's location, including coordination and scheduling. Prepare agenda and minutes.                                                                                                                             |          | X            |
| 3. Provide Drawings and include modified/expanded Specifications & Bid Documents                                                                                                                                                                              |          | X            |
| 4. Issue Addenda to interpret or clarify bid documents                                                                                                                                                                                                        |          | X            |
| 5. Respond to bidders' questions at discretion of Owner                                                                                                                                                                                                       |          | X            |
| 6. Conduct Bid opening (online via QuestCDN) (1 Bid opening)                                                                                                                                                                                                  |          | X            |
| 7. Prepare Bid Tabulation                                                                                                                                                                                                                                     |          | X            |
| 8. Review Bidders qualifications, bids, and other documents.                                                                                                                                                                                                  |          | X            |
| 9. Present Bids and make Recommendation of Award of Contract in person at Owner's location (2 people-1 meeting)                                                                                                                                               |          | X            |
| 10. Distribute Executed Construction Contracts                                                                                                                                                                                                                |          | X            |
| A. 3 Copies to Contractor                                                                                                                                                                                                                                     |          | X            |
| B. 2 Copies to Owner                                                                                                                                                                                                                                          |          | X            |
| C. 1 Copy to FAA                                                                                                                                                                                                                                              |          | X            |
| <b>700. Topographic Survey</b>                                                                                                                                                                                                                                |          |              |
| 1. Research existing survey control network system                                                                                                                                                                                                            |          | X            |
| 2. Establish bearings of centerlines                                                                                                                                                                                                                          |          | X            |
| 3. Locate standard topographic features, within the survey limits                                                                                                                                                                                             |          | X            |
| 4. Collect Cross Sections                                                                                                                                                                                                                                     |          | X            |
| 5. Collect runway edge light, guidance sign, and NAVAID locations within the survey limits                                                                                                                                                                    |          | X            |
| 6. Perform topographic survey in turf areas within the survey limits                                                                                                                                                                                          |          | X            |
| A. Clearance of critical areas and obstruction surfaces relating to FAA facilities                                                                                                                                                                            |          | X            |
| 7. Process Survey Work into CAD topographic base files                                                                                                                                                                                                        |          | X            |
| <b>800. Project Closeout</b>                                                                                                                                                                                                                                  |          |              |
| 1. Prepare Final AIP Grant Closeout Documentation                                                                                                                                                                                                             |          | X            |
| A. Closeout Report Narrative                                                                                                                                                                                                                                  |          | X            |
| B. Final SF-271                                                                                                                                                                                                                                               |          | X            |
| C. Final SF-425                                                                                                                                                                                                                                               |          | X            |
| D. Compile Copy of Engineering Invoices, Administrative Costs                                                                                                                                                                                                 |          | X            |
| E. Grant Closeout Cover Letter                                                                                                                                                                                                                                |          | X            |
| 2. Record Drawings                                                                                                                                                                                                                                            |          | X            |



| Item                                                                                                                                                                   | Included | Not Included |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|--------------|
| 3. As-built Airport Layout Plan (ALP) Sheets (completed as part of construction admin Task Order #6B)                                                                  |          | X            |
| 4. Airport Part 139 Sign Plan Update                                                                                                                                   |          | X            |
| 5. Airport Master Record Update                                                                                                                                        |          | X            |
| 6. Airport Diagram Update                                                                                                                                              |          | X            |
| 7. Airport GIS As-Built Data Collection                                                                                                                                |          | X            |
| <b>850. Project Management and Coordination</b>                                                                                                                        |          |              |
| 1. Develop internal project management (PM) plan. Identify key personnel and designate responsibilities for PM plan implementation and execution.                      |          | X            |
| 2. Continual tracking of task completion and coordination of staff scheduling                                                                                          | X        |              |
| 3. Continual Coordination with Owner and FAA (assume 9 months)                                                                                                         | X        |              |
| A. Monthly correspondence with FAA Engineer                                                                                                                            | X        |              |
| B. Coordination with all FAA Engineering Centers regarding the schedule and construction sequencing plan                                                               | X        |              |
| C. Coordination with FAA regarding the critical path, schedule, and project milestones                                                                                 | X        |              |
| D. Coordination with FAA Paving Engineer regarding pavement design                                                                                                     |          | X            |
| E. Submittal of FAA Form 7460-1, Notice of Proposed Construction or Alteration                                                                                         |          | X            |
| 4. Develop and maintain schedule for engineering deliverables                                                                                                          | X        |              |
| 5. Develop and maintain project construction schedule (assume 9 months)                                                                                                |          | X            |
| *Project construction schedule assumed to be part of future Construction Administration Task Order                                                                     |          |              |
| A. Updated monthly or as soon as changes occur                                                                                                                         |          | X            |
| B. Full schedule of work to be accomplished, including all construction activities related to FAA facilities and equipment.                                            |          | X            |
| C. Includes the following items                                                                                                                                        |          | X            |
| • Construction bid                                                                                                                                                     |          | X            |
| • Construction award                                                                                                                                                   |          | X            |
| • Construction Start                                                                                                                                                   |          | X            |
| • Construction Complete                                                                                                                                                |          | X            |
| • Overall construction sequencing schedule, to include FAA facilities                                                                                                  |          | X            |
| • Dates when FAA assumes ownership for work on buried infrastructure                                                                                                   |          | X            |
| • Dates when FAA is to assume ownership for work on buried infrastructure                                                                                              |          | X            |
| • Dates when flight check of each FAA-owned NAVAIDS are required                                                                                                       |          | X            |
| • Date when ILS critical areas and image forming areas will be graded to within 3" of final grade                                                                      |          | X            |
| 6. Provide monthly progress reports to Owner (9 months)                                                                                                                | X        |              |
| 7. Coordination with FAA regarding any information on hazardous materials or other environmental conditions that may impact the FAA relocated facilities               | X        |              |
| A. Provide previous and current studies/reports conducted on known or suspected areas of environmental contamination located on or adjacent to airport property        | X        |              |
| 8. Maintain documentation of pertinent correspondence (email, letters, telephone logs)                                                                                 | X        |              |
| 9. Prepare independent fee analysis package                                                                                                                            |          | X            |
| 10. Business and contract administration (assume 9 months)                                                                                                             | X        |              |
| 11. Conduct internal design review meetings (Assume 5 people at following project milestones)                                                                          | X        |              |
| A. Preliminary Design Kickoff (1 meeting)                                                                                                                              | X        |              |
| B. Prior to 50% Submittal (1 meeting)                                                                                                                                  | X        |              |
| C. Prior to 90% Submittal (1 meeting)                                                                                                                                  | X        |              |
| D. Miscellaneous (1 meeting for construction phasing/scheduling review, airport coordination)                                                                          | X        |              |
| 12. Coordination between subconsultants                                                                                                                                | X        |              |
| <b>960. Subconsultants (Electrical Engineering)</b>                                                                                                                    |          |              |
| 1. Calculate load requirements on proposed relocation of FAA NAVAIDS circuit to properly size cable and determine if existing constant current regulator has capacity. | X        |              |
| 2. Review 50% electrical plan sheets prepared by the Engineer and redline the necessary changes.                                                                       | X        |              |
| 3. Review 90% electrical plan sheets prepared by the Engineer and redline the necessary changes.                                                                       | X        |              |
| 4. Review 100% electrical plan sheets prepared by the Engineer and redline the necessary changes.                                                                      | X        |              |
| 5. The Engineer will handle the changes in CAD. The following is a listing of the proposed plan sheets.                                                                | X        |              |
| A. Existing Electrical Vault Adjustment Plan                                                                                                                           |          | X            |
| B. Relocated Localizer 36 Layout Plan Sheets                                                                                                                           | X        |              |
| C. Relocated Localizer 36 Wiring Plan Sheets                                                                                                                           | X        |              |
| D. Electrical Layout Plan Legend and Notes                                                                                                                             | X        |              |
| E. Electrical Details (assume 2 sheets)                                                                                                                                | X        |              |
| F. Review 90% specifications prepared by the Engineer and redline the necessary changes.                                                                               | X        |              |
| 6. The Engineer will handle changes to specs. The following is a listing of the proposed specifications.                                                               | X        |              |
| A. L-108: Underground Power Cable for Airports                                                                                                                         | X        |              |
| B. L-110: Airport Underground Electrical Duct Banks and Conduits                                                                                                       | X        |              |
| C. L-115: Electrical Manholes and Junction Structures                                                                                                                  | X        |              |
| D. L-125: Installation of Airport Lighting Systems                                                                                                                     | X        |              |
| 7. Answer questions and provide general assistance related during the design phase.                                                                                    | X        |              |
| 8. Advertising, Bidding, Contract Award                                                                                                                                | X        |              |
| A. Seal electrical plans and specifications by licensed engineer.                                                                                                      | X        |              |
| B. Answer questions during bidding                                                                                                                                     | X        |              |

**Part II: Design and Bidding Services (If Necessary)**

| Item                                                                                                                                                                                                                                | Included | Not Included |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|--------------|
| <b>960. Subconsultants (Limited Hazardous Materials Inspection Survey)</b>                                                                                                                                                          |          |              |
| 1. Conduct asbestos inspections as required by EPA, CFR, NESHAP, and applicable State and local regulations.                                                                                                                        | X        |              |
| 2. Conduct limited lead-containing coatings inspection.                                                                                                                                                                             | X        |              |
| 3. Conduct a representative visual survey for potential mercury-containing items                                                                                                                                                    | X        |              |
| 4. Conduct a representative visual inspection of reasonable accessible light fixtures to identify potential PCB-containing ballasts.                                                                                                | X        |              |
| 5. Collect asbestos and paint chip samples (70 samples - 60 asbestos and 10 lead)                                                                                                                                                   | X        |              |
| 6. Assess the project areas for other types of potentially regulated materials. The following is a of list of materials but not limited to.                                                                                         | X        |              |
| A. Paints                                                                                                                                                                                                                           | X        |              |
| B. Solvents                                                                                                                                                                                                                         | X        |              |
| C. Aerosols                                                                                                                                                                                                                         | X        |              |
| D. Caustics                                                                                                                                                                                                                         | X        |              |
| E. chlorofluorocarbon                                                                                                                                                                                                               | X        |              |
| F. Radioactive material                                                                                                                                                                                                             | X        |              |
| 7. Prepare a technical report describing the sampling methods and results of the hazardous materials inspections                                                                                                                    | X        |              |
| A. Project description and scope of work                                                                                                                                                                                            | X        |              |
| B. Evaluation criteria and methods used                                                                                                                                                                                             | X        |              |
| C. Tables documenting the number, description, type, and location of samples collected and for ACM, the fragility, estimated quantity of ACM, type of ACM, and the degree of damaged ACM                                            | X        |              |
| D. Photographs                                                                                                                                                                                                                      | X        |              |
| E. Analytical results for samples collected and submitted for analysis                                                                                                                                                              | X        |              |
| F. Floor plans or drawings showing the locations of confirmed ACMS and lead-containing materials                                                                                                                                    | X        |              |
| G. Tables documenting the lead-containing samples taken and estimated quantities of mercury-containing devices, PCB-containing transformers and ballasts, and other potentially regulated materials and their approximate locations | X        |              |
| H. Conclusions and recommendations                                                                                                                                                                                                  | X        |              |

3. Payment to the **Consultant** shall be made on the following basis:

### Section 3.1: Basis of Compensation

#### Part I: Design and Bidding Services

- 3.1.1 For performing the Services identified within Part I, the **Owner** shall pay the **Consultant** a lump sum amount in accordance with the following:

| <u>Item</u>                         | <u>Description</u>                                          |          |           |                    |
|-------------------------------------|-------------------------------------------------------------|----------|-----------|--------------------|
| <input type="checkbox"/>            | 100. Airport Master Planning and Reports                    | Lump Sum | \$        |                    |
| <input type="checkbox"/>            | 200. Existing Conditions                                    | Lump Sum | \$        |                    |
| <input checked="" type="checkbox"/> | 300. Airport Improvement Program (AIP) Grant Administration | Lump Sum | \$        | \$3,869.00         |
| <input type="checkbox"/>            | 400. Preliminary Design                                     | Lump Sum | \$        |                    |
| <input type="checkbox"/>            | 435. Soil Boring Coordination                               | Lump Sum | \$        |                    |
| <input checked="" type="checkbox"/> | 500. Final Design                                           |          |           | \$47,050.00        |
|                                     | A. 50% Design                                               | Lump Sum | \$        | \$9,749.00         |
|                                     | B. 90% Design                                               | Lump Sum | \$        | \$17,292.00        |
|                                     | C. 100% Design                                              | Lump Sum | \$        | \$12,815.00        |
|                                     | D. Issued for Bid                                           | Lump Sum | \$        | \$7,194.00         |
| <input checked="" type="checkbox"/> | 504. Construction Permits                                   | Lump Sum | \$        | \$2,772.00         |
| <input type="checkbox"/>            | 602. Advertise, Bidding, Contract Award                     | Lump Sum | \$        |                    |
| <input type="checkbox"/>            | 700. Topographic Survey                                     | Lump Sum | \$        |                    |
| <input type="checkbox"/>            | 800. Project Closeout                                       | Lump Sum | \$        |                    |
| <input checked="" type="checkbox"/> | 850. Project Management and Coordination                    | Lump Sum | \$        | \$13,923.00        |
| <input checked="" type="checkbox"/> | 960. Subconsultants (Electrical Engineering)                | Lump Sum | \$        | \$12,500.00        |
| <b>TOTAL PART I:</b>                |                                                             |          | <b>\$</b> | <b>\$80,114.00</b> |

#### Part II: Design and Bidding Services (If Necessary)

- 3.1.2 For performing the Services identified within Part II, the **Owner** shall pay the **Consultant** a lump sum amount in accordance with the following:

| <u>Item</u>                         | <u>Description</u>                                                  |          |           |                   |
|-------------------------------------|---------------------------------------------------------------------|----------|-----------|-------------------|
| <input checked="" type="checkbox"/> | 960. Subconsultants (Limited Hazardous Materials Inspection Survey) | Lump Sum | \$        | \$4,500.00        |
| <b>TOTAL PART II:</b>               |                                                                     |          | <b>\$</b> | <b>\$4,500.00</b> |

- 3.1.3 The lump sum includes compensation for the Services, Subconsultant costs, if any, and appropriate factors for labor, overhead, profit, and Reimbursable Expenses.

- 3.1.4 Although the **Consultant** recognizes and accepts the ordinary risks and/or benefits of a lump sum fee structure, the parties agree to negotiate an adjustment of the lump sum amount if there has been, or is to be, a material change in the: (a) scope, complexity or character of the Services or the Project; (b) conditions under which the Services are required to be performed; or (c) duration of the Services, if a change in the Schedule warrants such adjustment in accordance with the terms of this Agreement.

### Section 3.2: Additional Services

- 3.2.1 Any services rendered by the **Consultant** beyond those described in the Scope of Services shall be compensated on a lump sum basis as set forth in Section 3.1.
- 3.2.2 The **Consultant's** estimate of the amount that will become payable for Additional Services is only an estimate. If it becomes apparent that this estimated compensation amount will be exceeded, the **Consultant** and **Owner** shall mutually negotiate in writing to additional compensation exceeding said estimated amount.

### Section 3.3: Other Payment Provisions

- 3.3.1 Progress Payments: Payment to the **Consultant** shall be made on a monthly basis, within 30 days of invoice for work completed to date. Amounts unpaid 30 days after invoice date shall bear interest from the date payment is due at a rate of 1.5% per month compounded and shall include costs for attorney fees and other collection fees related to collecting fees for service. The amounts due for Additional Services will also be invoiced monthly.
- 3.3.2 Reimbursable Expense Definition: Reimbursable expenses include, but are not limited to, transportation, subsistence, reproduction of reports, drawings, specifications, and other Project documents, courier services, materials, supplies, equipment rental and other costs specific to the Project.



**OWNER** shall do the following in a timely manner so as not to delay the services of the **CONSULTANT**:

1. Designate in writing a person to act, as **OWNER'S** representative with respect to the services to be rendered under this Agreement. Such person shall have complete authority to transmit instructions, receive information, interpret and define **OWNER'S** policies and decisions with respect to **CONSULTANT'S** services for the Project.
2. Provide all criteria and full information as to **OWNER'S** requirements for the Project, including design objectives and constraints, space, capacity and performance requirements, flexibility and expendability, and any budgetary limitations; and furnish copies of all design and construction standards, which **OWNER** will require to be included in the drawings and specifications.
3. Assist **CONSULTANT** by placing at **CONSULTANT'S** disposal all available information pertinent to the Project including previous reports and any other data relative to design or construction of the Project.
4. Arrange for access to make all provisions for **CONSULTANT** to enter upon public and private property as required for **CONSULTANT** to perform services under this Agreement.
5. Examine all studies, reports, sketches, drawings, specifications, proposals and other documents presented by **CONSULTANT**, obtain advice of an attorney, insurance counselor and other consultants as **OWNER** deems appropriate for such examination and render in writing decisions pertaining thereto within a reasonable time so as not to delay the services of **CONSULTANT**.
6. Furnish approvals and permits from all governmental authorities having jurisdiction over the Project and such approvals and consents from others as may be necessary for completion of the Project.
7. Attend the prebid conference, bid opening, preconstruction conferences, construction progress and other job related meetings and substantial completion inspection and final payment inspection.
8. Give prompt written notice to **CONSULTANT** whenever **OWNER** observes or otherwise becomes aware of any development that affects the scope or timing of **CONSULTANT'S** services, or any defect or non-conformance in the work of any Contractor.
9. Arrange for financing and pay for services as agreed to in this Agreement.

## EXHIBIT G

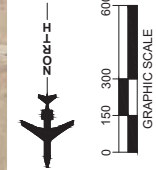
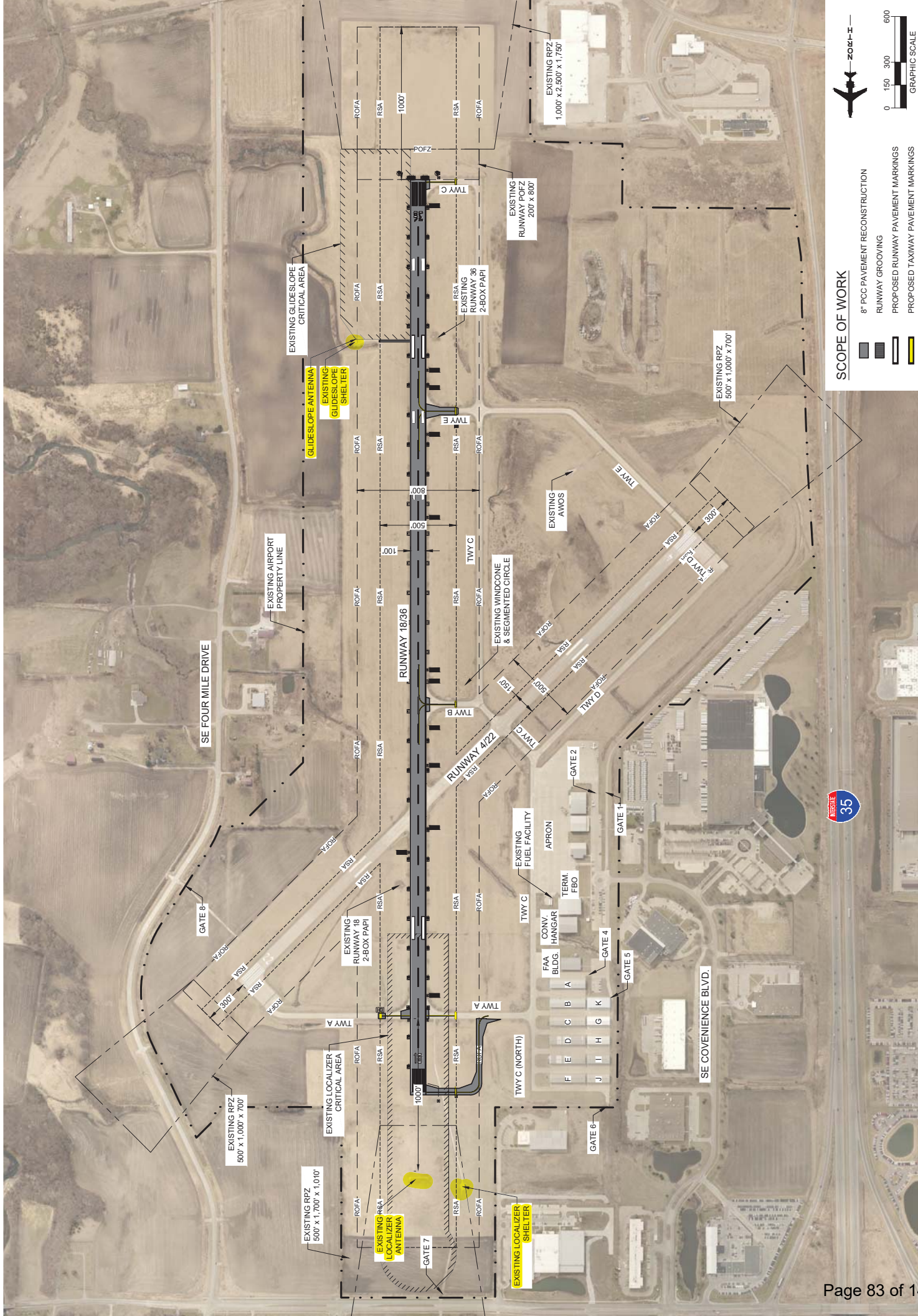
### McCLURE

PROJECT EXHIBIT

RUNWAY 18 LOCALIZER RELOCATION - GLIDESLOPE IMPACTS







- SCOPE OF WORK**
- 8" PCC PAVEMENT RECONSTRUCTION
  - RUNWAY GROOVING
  - PROPOSED RUNWAY PAVEMENT MARKINGS
  - PROPOSED TAXIWAY PAVEMENT MARKINGS



## EXHIBIT I

### McCLURE

FEDERAL PROVISIONS

RUNWAY 18 LOCALIZER RELOCATION - GLIDESLOPE IMPACTS





# FEDERAL CONTRACT PROVISIONS FOR A/E AGREEMENTS

ALL REFERENCES MADE HEREIN TO “CONTRACTOR”, “PRIME CONTRACTOR”,  
“BIDDER”, “OFFEROR”, AND “APPLICANT” SHALL PERTAIN TO THE  
ARCHITECT/ENGINEER (A/E).

ALL REFERENCES MADE HEREIN TO “SUBCONTRACTOR”, “SUB-TIER CONTRACTOR”  
OR “LOWER TIER CONTRACTOR” SHALL PERTAIN TO ANY SUBCONSULTANT UNDER  
CONTRACT WITH THE A/E.

ALL REFERENCES MADE HEREIN TO “SPONSOR” AND “OWNER” SHALL PERTAIN TO  
THE STATE, CITY, AIRPORT AUTHORITY OR OTHER PUBLIC ENTITY EXECUTING  
CONTRACTS WITH THE A/E.

## PROVISIONS APPLICABLE TO ALL CONTRACTS

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## **PROVISIONS APPLICABLE TO ALL CONTRACTS**

### **ACCESS TO RECORDS AND REPORTS**

Reference: 2 CFR § 200.334  
2 CFR § 200.337  
FAA Order 5100.38

The Contractor must maintain an acceptable cost accounting system. The Contractor agrees to provide the Owner, the Federal Aviation Administration and the Comptroller General of the United States or any of their duly authorized representatives access to any books, documents, papers and records of the Contractor which are directly pertinent to the specific contract for the purpose of making audit, examination, excerpts and transcriptions. The Contractor agrees to maintain all books, records and reports required under this contract for a period of not less than three years after final payment is made and all pending matters are closed.

### **CIVIL RIGHTS – GENERAL**

Reference: 49 USC § 47123

In all its activities within the scope of its airport program, the Contractor agrees to comply with pertinent statutes, Executive Orders, and such rules as identified in Title VI List of Pertinent Nondiscrimination Acts and Authorities to ensure that no person shall, on the grounds of race, color, national origin (including limited English proficiency), creed, sex (including sexual orientation and gender identity), age, or disability be excluded from participating in any activity conducted with or benefiting from Federal assistance.

This provision is in addition to that required by Title VI of the Civil Rights Act of 1964.

### **CIVIL RIGHTS – TITLE VI ASSURANCES**

Reference: 49 USC § 47123  
FAA Order 1400.11

#### **Title VI Solicitation Notice**

The Sponsor, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 USC §§ 2000d to 2000d-4) and the Regulations, hereby notifies all bidders or offerors that it will affirmatively ensure that for any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and no businesses will be discriminated against on the grounds of race, color, national origin (including limited English proficiency), creed, sex (including sexual orientation and gender identity), age, or disability in consideration for an award.

#### **Title VI List of Pertinent Nondiscrimination Acts and Authorities**

During the performance of this contract, the Contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the "Contractor") agrees to comply with the following non-discrimination statutes and authorities; including but not limited to:

- Title VI of the Civil Rights Act of 1964 (42 USC § 2000d *et seq.*, 78 stat. 252) (prohibits discrimination on the basis of race, color, national origin);

- 49 CFR part 21 (Non-discrimination in Federally-Assisted programs of the Department of Transportation—Effectuation of Title VI of the Civil Rights Act of 1964);
- The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 USC § 4601) (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- Section 504 of the Rehabilitation Act of 1973 (29 USC § 794 *et seq.*), as amended (prohibits discrimination on the basis of disability); and 49 CFR part 27 (Nondiscrimination on the Basis of Disability in Programs or Activities Receiving Federal Financial Assistance);
- The Age Discrimination Act of 1975, as amended (42 USC § 6101 *et seq.*) (prohibits discrimination on the basis of age);
- Airport and Airway Improvement Act of 1982 (49 USC § 47123), as amended (prohibits discrimination based on race, creed, color, national origin, or sex);
- The Civil Rights Restoration Act of 1987 (PL 100-259) (broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, the Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms “programs or activities” to include all of the programs or activities of the Federal-aid recipients, sub-recipients and contractors, whether such programs or activities are Federally funded or not);
- Titles II and III of the Americans with Disabilities Act of 1990 (42 USC § 12101, *et seq.*) (prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities) as implemented by U.S. Department of Transportation regulations at 49 CFR parts 37 and 38;
- The Federal Aviation Administration’s Nondiscrimination statute (49 USC § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex);
- Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations (ensures nondiscrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations);
- Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of limited English proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs [70 Fed. Reg. 74087 (2005)];
- Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 USC § 1681, *et seq.*).

*Nondiscrimination Requirements / Title VI Clauses for Compliance*

**Compliance with Nondiscrimination Requirements:**

During the performance of this contract, the Contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the “Contractor”) agrees as follows:

1. **Compliance with Regulations:** The Contractor (hereinafter includes consultants) will comply with the Title VI List of Pertinent Nondiscrimination Acts and Authorities, as they may be

amended from time to time, which are herein incorporated by reference and made a part of this contract.

2. **Nondiscrimination:** The Contractor, with regard to the work performed by it during the contract, will not discriminate on the grounds of race, color, national origin (including limited English proficiency), creed, sex (including sexual orientation and gender identity), age, or disability in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The Contractor will not participate directly or indirectly in the discrimination prohibited by the Nondiscrimination Acts and Authorities, including employment practices when the contract covers any activity, project, or program set forth in Appendix B of 49 CFR part 21.
3. **Solicitations for Subcontracts, including Procurements of Materials and Equipment:** In all solicitations, either by competitive bidding or negotiation made by the Contractor for work to be performed under a subcontract, including procurements of materials, or leases of equipment, each potential subcontractor or supplier will be notified by the Contractor of the contractor's obligations under this contract and the Nondiscrimination Acts and Authorities on the grounds of race, color, or national origin.
4. **Information and Reports:** The Contractor will provide all information and reports required by the Acts, the Regulations, and directives issued pursuant thereto and will permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the Sponsor or the Federal Aviation Administration to be pertinent to ascertain compliance with such Nondiscrimination Acts and Authorities and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish the information, the Contractor will so certify to the Sponsor or the Federal Aviation Administration, as appropriate, and will set forth what efforts it has made to obtain the information.
5. **Sanctions for Noncompliance:** In the event of a Contractor's noncompliance with the non-discrimination provisions of this contract, the Sponsor will impose such contract sanctions as it or the Federal Aviation Administration may determine to be appropriate, including, but not limited to:
  - a. Withholding payments to the Contractor under the contract until the Contractor complies; and/or
  - b. Cancelling, terminating, or suspending a contract, in whole or in part.
6. **Incorporation of Provisions:** The Contractor will include the provisions of paragraphs one through six in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Acts, the Regulations, and directives issued pursuant thereto. The Contractor will take action with respect to any subcontract or procurement as the Sponsor or the Federal Aviation Administration may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, that if the Contractor becomes involved in, or is threatened with litigation by a subcontractor, or supplier because of such direction, the Contractor may request the Sponsor to enter into any litigation to protect the interests of the Sponsor. In addition, the Contractor may request the United States to enter into the litigation to protect the interests of the United States.

## **PROHIBITION ON CERTAIN TELECOMMUNICATIONS AND VIDEO SURVEILLANCE SERVICES OR EQUIPMENT**

Reference: 2 CFR § 200, Appendix II(K)  
2 CFR § 200.216

Contractor and Subcontractor agree to comply with mandatory standards and policies relating to use and procurement of certain telecommunications and video surveillance services or equipment in compliance with the National Defense Authorization Act [Public Law 115-232 § 889(f)(1)].

## **FEDERAL FAIR LABOR STANDARDS ACT (FEDERAL MINIMUM WAGE)**

Reference: 29 USC § 201, et seq  
2 CFR § 200.430

All contracts and subcontracts that result from this solicitation incorporate by reference the provisions of 29 CFR part 201, et seq, the Federal Fair Labor Standards Act (FLSA), with the same force and effect as if given in full text. The FLSA sets minimum wage, overtime pay, recordkeeping, and child labor standards for full and part-time workers.

The Contractor has full responsibility to monitor compliance to the referenced statute or regulation. The Contractor must address any claims or disputes that arise from this requirement directly with the U.S. Department of Labor – Wage and Hour Division.

## **OCCUPATIONAL SAFETY AND HEALTH ACT OF 1970**

Reference: 20 CFR Part 1910

All contracts and subcontracts that result from this solicitation incorporate by reference the requirements of 29 CFR Part 1910 with the same force and effect as if given in full text. The employer must provide a work environment that is free from recognized hazards that may cause death or serious physical harm to the employee. The employer retains full responsibility to monitor its compliance and their subcontractor's compliance with the applicable requirements of the Occupational Safety and Health Act of 1970 (29 CFR Part 1910). The employer must address any claims or disputes that pertain to a referenced requirement directly with the U.S. Department of Labor – Occupational Safety and Health Administration.

## **RIGHT TO INVENTIONS**

Reference: 2 CFR Part 200, Appendix II(F)  
37 CFR Part 401

Contracts or agreements that include the performance of experimental, developmental, or research work must provide for the rights of the Federal Government and the Owner in any resulting invention as established by 37 CFR part 401, Rights to Inventions Made by Non-profit Organizations and Small Business Firms under Government Grants, Contracts, and Cooperative Agreements. This contract incorporates by reference the patent and inventions rights as specified within 37 CFR § 401.14. Contractor must include this requirement in all sub-tier contracts involving experimental, developmental, or research work.

## **SEISMIC SAFETY**

Reference: 49 CFR Part 41

In the performance of design services, the Consultant agrees to furnish a building design and associated construction specification that conform to a building code standard that provides a level of seismic safety substantially equivalent to standards as established by the National Earthquake Hazards Reduction Program (NEHRP). Local building codes that model their building code after the current version of the International Building Code (IBC) meet the NEHRP equivalency level for seismic safety. At the conclusion of the design services, the Consultant agrees to furnish the Owner a “certification of compliance” that attests conformance of the building design and the construction specifications with the seismic standards of NEHRP or an equivalent building code.

## **TAX DELINQUENCY AND FELONY CONVICTIONS**

Reference: Section 8113 of the Consolidated Appropriations Act, 2022 (Public Law 117-103) and similar provisions in subsequent appropriations acts  
DOT Order 4200.6 – Appropriations Act Requirements for Procurement and Non-Procurement Regarding Tax Delinquency and Felony Convictions

The Contractor certifies:

- 1) It is not a corporation that has any unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability. A tax delinquency is any unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted, or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability.
- 2) It is not a corporation that was convicted of a criminal violation under any Federal law within the preceding 24 months. A felony conviction is a conviction within the preceding twenty four (24) months of a felony criminal violation under any Federal law and includes conviction of an offense defined in a section of the U.S. code that specifically classifies the offense as a felony and conviction of an offense that is classified as a felony under 18 USC § 3559.

The Contractor agrees to incorporate the above certification in all lower tier subcontracts.

## **TRADE RESTRICTION CERTIFICATION**

Reference: 49 USC § 50104  
49 CFR Part 30

By submission of an offer, the Offeror certifies that with respect to this solicitation and any resultant contract, the Offeror:

- 1) is not owned or controlled by one or more citizens of a foreign country included in the list of countries that discriminate against U.S. firms as published by the Office of the United States Trade Representative (USTR);
- 2) has not knowingly entered into any contract or subcontract for this project with a person that is a citizen or national of a foreign country included on the list of countries that discriminate against U.S. firms as published by the USTR; and

- 3) has not entered into any subcontract for any product to be used on the Federal project that is produced in a foreign country included on the list of countries that discriminate against U.S. firms published by the USTR.

This certification concerns a matter within the jurisdiction of an agency of the United States of America and the making of a false, fictitious, or fraudulent certification may render the maker subject to prosecution under Title 18 USC § 1001.

The Offeror/Contractor must provide immediate written notice to the Owner if the Offeror/Contractor learns that its certification or that of a subcontractor was erroneous when submitted or has become erroneous by reason of changed circumstances. The Contractor must require subcontractors provide immediate written notice to the Contractor if at any time it learns that its certification was erroneous by reason of changed circumstances.

Unless the restrictions of this clause are waived by the Secretary of Transportation in accordance with 49 CFR § 30.17, no contract shall be awarded to an Offeror or subcontractor:

- 1) who is owned or controlled by one or more citizens or nationals of a foreign country included on the list of countries that discriminate against U.S. firms published by the USTR; or
- 2) whose subcontractors are owned or controlled by one or more citizens or nationals of a foreign country on such USTR list; or
- 3) who incorporates in the public works project any product of a foreign country on such USTR list.

Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render, in good faith, the certification required by this provision. The knowledge and information of a contractor is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

The Offeror agrees that, if awarded a contract resulting from this solicitation, it will incorporate this provision for certification without modification in all lower tier subcontracts. The Contractor may rely on the certification of a prospective subcontractor that it is not a firm from a foreign country included on the list of countries that discriminate against U.S. firms as published by USTR, unless the Offeror has knowledge that the certification is erroneous.

This certification is a material representation of fact upon which reliance was placed when making an award. If it is later determined that the Contractor or subcontractor knowingly rendered an erroneous certification, the Federal Aviation Administration (FAA) may direct through the Owner cancellation of the contract or subcontract for default at no cost to the Owner or the FAA.

#### **VETERAN'S PREFERENCE**

Reference: 49 USC § 47112(c)

In the employment of labor (excluding executive, administrative, and supervisory positions), the Contractor and all sub-tier contractors must give preference to covered veterans as defined within Title 49 United States Code Section 47112. Covered veterans include Vietnam-era veterans, Persian Gulf veterans, Afghanistan-Iraq war veterans, disabled veterans, and small business concerns (as defined by 15 USC § 632) owned and controlled by disabled veterans. This preference only applies when there are covered veterans readily available and qualified to perform the work to which the employment relates.



## **PROVISIONS APPLICABLE TO CONTRACTS EXCEEDING \$10,000**

### **DISTRACTED DRIVING**

Reference: Executive Order 13513  
DOT Order 3902.10

In accordance with Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving", (10/1/2009) and DOT Order 3902.10, "Text Messaging While Driving", (12/30/2009), the Federal Aviation Administration encourages recipients of Federal grant funds to adopt and enforce safety policies that decrease crashes by distracted drivers, including policies to ban text messaging while driving when performing work related to a grant or subgrant.

In support of this initiative, the Owner encourages the Contractor to promote policies and initiatives for its employees and other work personnel that decrease crashes by distracted drivers, including policies that ban text messaging while driving motor vehicles while performing work activities associated with the project. The Contractor must include the substance of this clause in all sub-tier contracts exceeding \$10,000 that involve driving a motor vehicle in performance of work activities associated with the project.

### **EQUAL EMPLOYMENT OPPORTUNITY (EEO)**

Reference: 2 CFR Part 200, Appendix II(C)  
41 CFR § 60-1.4  
41 CFR § 60-4.3  
Executive Order 11246

#### **Equal Opportunity Clause**

During the performance of this contract, the Contractor agrees as follows:

- (1) The Contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, gender identity, or national origin. The Contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, sexual orientation, gender identity, or national origin. Such action shall include, but not be limited to, the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff, or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided setting forth the provisions of this nondiscrimination clause.
- (2) The Contractor will, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, or national origin.
- (3) The contractor will not discharge or in any other manner discriminate against any employee or applicant for employment because such employee or applicant has inquired about, discussed, or disclosed the compensation of the employee or applicant or another employee or applicant. This provision shall not apply to instances in which an employee who has access to the compensation information of other employees or applicants as a part of such employee's essential job functions discloses the compensation of such other employees or applicants to individuals who do not otherwise have access to such information, unless such disclosure is in

response to a formal complaint or charge, in furtherance of an investigation, proceeding, hearing, or action, including an investigation conducted by the employer, or is consistent with the contractor's legal duty to furnish information.

- (4) The Contractor will send to each labor union or representative of workers with which it has a collective bargaining agreement or other contract or understanding, a notice to be provided by the agency contracting officer, advising the labor union or workers' representative of the Contractor's commitments under this section 202 of Executive Order 11246 of September 24, 1965, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
- (5) The Contractor will comply with all provisions of Executive Order 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.
- (6) The Contractor will furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by the rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the contracting agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.
- (7) In the event of the Contractor's noncompliance with the nondiscrimination clauses of this contract or with any such rules, regulations, or orders, this contract may be canceled, terminated, or suspended in whole or in part and the Contractor may be declared ineligible for further Government contracts in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.
- (8) The Contractor will include the provisions of paragraphs (1) through (8) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The Contractor will take such action with respect to any subcontract or purchase order as may be directed by the Secretary of Labor as a means of enforcing such provisions, including sanctions for noncompliance: *Provided*, however, that in the event the contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction, the Contractor may request the United States to enter into such litigation to protect the interests of the United States.

#### **PROHIBITION OF SEGREGATED FACILITIES**

Reference: 2 CFR Part 200, Appendix II(C)  
41 CFR Part 60-1

- (a) The Contractor agrees that it does not and will not maintain or provide for its employees any segregated facilities at any of its establishments, and that it does not and will not permit its employees to perform their services at any location under its control where segregated facilities are maintained. The Contractor agrees that a breach of this clause is a violation of the Equal Employment Opportunity clause in this contract.
- (b) "Segregated facilities," as used in this clause, means any waiting rooms, work areas, rest rooms and wash rooms, restaurants and other eating areas, time clocks, locker rooms and other storage or dressing areas, parking lots, drinking fountains, recreation or entertainment areas, transportation, and housing facilities provided for employees that are segregated by explicit directive or are in fact

segregated on the basis of race, color, religion, sex, sexual orientation, gender identity, or national origin because of written or oral policies or employee custom. The term does not include separate or single-user rest rooms or necessary dressing or sleeping areas provided to assure privacy between the sexes.

- (c) The Contractor shall include this clause in every subcontract and purchase order that is subject to the Equal Employment Opportunity clause of this contract.

## TERMINATION OF CONTRACT

Reference: 2 CFR Part 200, Appendix II(B)  
FAA Advisory Circular 150/5370-10, Section 80-09

### Termination for Convenience (Professional Services)

The Owner may, by written notice to the Consultant, terminate this Agreement for its convenience and without cause or default on the part of Consultant. Upon receipt of the notice of termination, except as explicitly directed by the Owner, the Contractor must immediately discontinue all services affected.

Upon termination of the Agreement, the Consultant must deliver to the Owner all data, surveys, models, drawings, specifications, reports, maps, photographs, estimates, summaries, and other documents and materials prepared by the Engineer under this contract, whether complete or partially complete.

Owner agrees to make just and equitable compensation to the Consultant for satisfactory work completed up through the date the Consultant receives the termination notice. Compensation will not include anticipated profit on non-performed services.

Owner further agrees to hold Consultant harmless for errors or omissions in documents that are incomplete as a result of the termination action under this clause.

### Termination for Cause (Professional Services)

Either party may terminate this Agreement for cause if the other party fails to fulfill its obligations that are essential to the completion of the work per the terms and conditions of the Agreement. The party initiating the termination action must allow the breaching party an opportunity to dispute or cure the breach.

The terminating party must provide the breaching party seven (7) days advance written notice of its intent to terminate the Agreement. The notice must specify the nature and extent of the breach, the conditions necessary to cure the breach, and the effective date of the termination action. The rights and remedies in this clause are in addition to any other rights and remedies provided by law or under this agreement.

- a) **Termination by Owner:** The Owner may terminate this Agreement for cause in whole or in part, for the failure of the Consultant to:
1. Perform the services within the time specified in this contract or by Owner approved extension;
  2. Make adequate progress so as to endanger satisfactory performance of the Project; or
  3. Fulfill the obligations of the Agreement that are essential to the completion of the Project.

Upon receipt of the notice of termination, the Consultant must immediately discontinue all services affected unless the notice directs otherwise. Upon termination of the Agreement, the Consultant

must deliver to the Owner all data, surveys, models, drawings, specifications, reports, maps, photographs, estimates, summaries, and other documents and materials prepared by the Engineer under this contract, whether complete or partially complete.

Owner agrees to make just and equitable compensation to the Consultant for satisfactory work completed up through the date the Consultant receives the termination notice. Compensation will not include anticipated profit on non-performed services.

Owner further agrees to hold Consultant harmless for errors or omissions in documents that are incomplete as a result of the termination action under this clause.

If, after finalization of the termination action, the Owner determines the Consultant was not in default of the Agreement, the rights and obligations of the parties shall be the same as if the Owner issued the termination for the convenience of the Owner.

b) **Termination by Consultant:** The Consultant may terminate this Agreement for cause in whole or in part, if the Owner:

1. Defaults on its obligations under this Agreement;
2. Fails to make payment to the Consultant in accordance with the terms of this Agreement;
3. Suspends the project for more than one hundred eighty (180) days due to reasons beyond the control of the Consultant.

Upon receipt of a notice of termination from the Consultant, Owner agrees to cooperate with Consultant for the purpose of terminating the agreement or portion thereof, by mutual consent. If Owner and Consultant cannot reach mutual agreement on the termination settlement, the Consultant may, without prejudice to any rights and remedies it may have, proceed with terminating all or parts of this Agreement based upon the Owner's breach of the contract.

In the event of termination due to Owner breach, the Consultant is entitled to invoice Owner and to receive full payment for all services performed or furnished in accordance with this Agreement and all justified reimbursable expenses incurred by the Consultant through the effective date of termination action. Owner agrees to hold Consultant harmless for errors or omissions in documents that are incomplete as a result of the termination action under this clause.

#### **PROVISIONS APPLICABLE TO CONTRACTS EXCEEDING \$25,000**

##### **DEBARMENT AND SUSPENSION**

Reference: 2 CFR Part 180 (Subpart B)  
2 CFR Part 200, Appendix II(H)  
2 CFR Part 1200  
DOT Order 4200.5  
Executive Orders 12549 and 12689

##### **Certification of Offeror/Bidder Regarding Debarment**

By submitting a bid/proposal under this solicitation, the bidder or offeror certifies that neither it nor its principals are presently debarred or suspended by any Federal department or agency from participation in this transaction.

### Certification of Lower Tier Contractors Regarding Debarment

The successful bidder, by administering each lower tier subcontract that exceeds \$25,000 as a “covered transaction”, must confirm each lower tier participant of a “covered transaction” under the project is not presently debarred or otherwise disqualified from participation in this federally-assisted project. The successful bidder will accomplish this by:

1. Checking the System for Award Management at website: <http://www.sam.gov>.
2. Collecting a certification statement similar to the Certification of Offeror /Bidder Regarding Debarment, above.
3. Inserting a clause or condition in the covered transaction with the lower tier contract.

If the Federal Aviation Administration later determines that a lower tier participant failed to disclose to a higher tier participant that it was excluded or disqualified at the time it entered the covered transaction, the FAA may pursue any available remedies, including suspension and debarment of the non-compliant participant.

### **PROVISIONS APPLICABLE TO CONTRACTS EXCEEDING \$100,000**

#### **CONTRACT WORKHOURS AND SAFETY STANDARDS ACT REQUIREMENTS**

Reference: 2 CFR Part 200, Appendix II(E)  
2 CFR § 5.5(b)  
40 USC § 3702  
40 USC § 3704

##### **1. Overtime Requirements.**

No contractor or subcontractor contracting for any part of the contract work which may require or involve the employment of laborers or mechanics shall require or permit any such laborer or mechanic, including watchmen and guards, in any workweek in which he or she is employed on such work to work in excess of forty hours in such workweek unless such laborer or mechanic receives compensation at a rate not less than one and one-half times the basic rate of pay for all hours worked in excess of forty hours in such workweek.

##### **2. Violation; Liability for Unpaid Wages; Liquidated Damages.**

In the event of any violation of the clause set forth in paragraph (1) of this clause, the Contractor and any subcontractor responsible therefor shall be liable for the unpaid wages. In addition, such contractor and subcontractor shall be liable to the United States (in the case of work done under contract for the District of Columbia or a territory, to such District or to such territory), for liquidated damages. Such liquidated damages shall be computed with respect to each individual laborer or mechanic, including watchmen and guards, employed in violation of the clause set forth in paragraph (1) of this clause, in the sum of \$29 for each calendar day on which such individual was required or permitted to work in excess of the standard workweek of forty hours without payment of the overtime wages required by the clause set forth in paragraph (1) of this clause.

##### **3. Withholding for Unpaid Wages and Liquidated Damages.**

The Federal Aviation Administration (FAA) or the Owner shall upon its own action or upon written request of an authorized representative of the Department of Labor withhold or cause to be withheld, from any moneys payable on account of work performed by the contractor or subcontractor under any

such contract or any other Federal contract with the same prime contractor, or any other federally-assisted contract subject to the Contract Work Hours and Safety Standards Act, which is held by the same prime contractor, such sums as may be determined to be necessary to satisfy any liabilities of such contractor or subcontractor for unpaid wages and liquidated damages as provided in the clause set forth in paragraph (2) of this clause.

#### 4. Subcontractors.

The Contractor or subcontractor shall insert in any subcontracts the clauses set forth in paragraphs (1) through (4) and also a clause requiring the subcontractor to include these clauses in any lower tier subcontracts. The prime contractor shall be responsible for compliance by any subcontractor or lower tier subcontractor with the clauses set forth in paragraphs (1) through (4) of this clause.

### **LOBBYING AND INFLUENCING FEDERAL EMPLOYEES**

Reference: 31 USC § 1352 – Byrd Anti-Lobbying Amendment  
2 CFR Part 200, Appendix II(I)  
49 CFR Part 20, Appendix A

#### *Certification Regarding Lobbying*

The Bidder or Offeror certifies by signing and submitting this bid or proposal, to the best of his or her knowledge and belief, that:

- (1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the Bidder or Offeror, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- (3) The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

## **PROVISIONS APPLICABLE TO CONTRACTS EXCEEDING \$150,000**

### **CLEAN AIR AND WATER POLLUTION CONTROL**

References: 2 CFR Part 200, Appendix II(G)  
42 USC § 7401, et seq  
33 USC § 1251, et seq

Contractor agrees to comply with all applicable standards, orders, and regulations issued pursuant to the Clean Air Act (42 USC §§ 7401-7671q) and the Federal Water Pollution Control Act as amended (33 USC §§ 1251-1387). The Contractor agrees to report any violation to the Owner immediately upon discovery. The Owner assumes responsibility for notifying the Environmental Protection Agency (EPA) and the Federal Aviation Administration.

The Contractor must include this requirement in all subcontracts that exceed \$150,000.

## **PROVISIONS APPLICABLE TO CONTRACTS EXCEEDING \$250,000**

### **BREACH OF CONTRACT TERMS**

Reference: 2 CFR § 200 Appendix II(A)

Any violation or breach of terms of this contract on the part of the Contractor or its subcontractors may result in the suspension or termination of this contract or such other action that may be necessary to enforce the rights of the parties of this agreement.

Owner will provide Contractor written notice that describes the nature of the breach and corrective actions the Contractor must undertake in order to avoid termination of the contract. Owner reserves the right to withhold payments to Contractor until such time the Contractor corrects the breach or the Owner elects to terminate the contract. The Owner's notice will identify a specific date by which the Contractor must correct the breach. Owner may proceed with termination of the contract if the Contractor fails to correct the breach by the deadline indicated in the Owner's notice.

The duties and obligations imposed by the Contract Documents and the rights and remedies available thereunder are in addition to, and not a limitation of, any duties, obligations, rights and remedies otherwise imposed or available by law.

### **DISADVANTAGED BUSINESS ENTERPRISE**

Reference: 49 CFR Part 26

#### **Solicitation Language (Solicitations that include a Contract Goal)**

##### **Bid Information Submitted as a matter of *responsiveness*:**

The Owner's award of this contract is conditioned upon Bidder or Offeror satisfying the good faith effort requirements of 49 CFR § 26.53.

As a condition of responsiveness, the Bidder or Offeror must submit the following information with its proposal on the forms provided herein:

- 1) The names and addresses of Disadvantaged Business Enterprise (DBE) firms that will participate in the contract;



- 2) A description of the work that each DBE firm will perform;
- 3) The dollar amount of the participation of each DBE firm listed under (1);
- 4) Written statement from Bidder or Offeror that attests their commitment to use the DBE firm(s) listed under (1) to meet the Owner's project goal;
- 5) Written confirmation from each listed DBE firm that it is participating in the contract in the kind and amount of work provided in the prime contractor's commitment; and
- 6) If Bidder or Offeror cannot meet the advertised project DBE goal, evidence of good faith efforts undertaken by the Bidder or Offeror as described in appendix A to 49 CFR part 26. The documentation of good faith efforts must include copies of each DBE and non-DBE subcontractor quote submitted to the bidder when a non-DBE subcontractor was selected over a DBE for work on the contract.

**Bid Information submitted as a matter of bidder responsibility:**

The Owner's award of this contract is conditioned upon Bidder or Offeror satisfying the good faith effort requirements of 49 CFR § 26.53.

As a condition of responsibility, every Bidder or Offeror must submit the following information on the forms provided herein within five days after bid opening.

- 1) The names and addresses of Disadvantaged Business Enterprise (DBE) firms that will participate in the contract;
- 2) A description of the work that each DBE firm will perform;
- 3) The dollar amount of the participation of each DBE firm listed under (1);
- 4) Written statement from Bidder or Offeror that attests their commitment to use the DBE firm(s) listed under (1) to meet the Owner's project goal;
- 5) Written confirmation from each listed DBE firm that it is participating in the contract in the kind and amount of work provided in the prime contractor's commitment; and
- 6) If Bidder or Offeror cannot meet the advertised project DBE goal, evidence of good faith efforts undertaken by the Bidder or Offeror as described in appendix A to 49 CFR part 26. The documentation of good faith efforts must include copies of each DBE and non-DBE subcontractor quote submitted to the bidder when a non-DBE subcontractor was selected over a DBE for work on the contract.

**Solicitation Language (Race/Gender Neutral Means)**

The requirements of 49 CFR part 26 apply to this contract. It is the policy of the Owner to practice nondiscrimination based on race, color, sex, or national origin in the award or performance of this contract. The Owner encourages participation by all firms qualifying under this solicitation regardless of business size or ownership.

**Prime Contracts (Contracts Covered by a DBE Program)**

**Contract Assurance (49 CFR § 26.13)**

The Contractor, subrecipient or subcontractor shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The Contractor shall carry out applicable requirements of 49 CFR part 26 in the award and administration of DOT-assisted contracts. Failure by the Contractor to carry out these requirements is a material breach of this contract, which may



result in the termination of this contract or such other remedy as the recipient deems appropriate, which may include, but is not limited to:

- 1) Withholding monthly progress payments;
- 2) Assessing sanctions;
- 3) Liquidated damages; and/or
- 4) Disqualifying the Contractor from future bidding as non-responsible.

Prompt Payment (49 CFR § 26.29)

The prime contractor agrees to pay each subcontractor under this prime contract for satisfactory performance of its contract no later than thirty (30) calendar days from the receipt of each payment the prime contractor receives from Owner. The prime contractor agrees further to return retainage payments to each subcontractor within thirty (30) calendar days after the subcontractor's work is satisfactorily completed. Any delay or postponement of payment from the above referenced time frame may occur only for good cause following written approval of the Owner. This clause applies to both DBE and non-DBE subcontractors.

Termination of DBE Subcontracts (49 CFR § 26.53(f))

The prime contractor must not terminate a DBE subcontractor listed in response to the above *Solicitation Language (Solicitations that include a Contract Goal)* section (or an approved substitute DBE firm) without prior written consent of Owner. This includes, but is not limited to, instances in which the prime contractor seeks to perform work originally designated for a DBE subcontractor with its own forces or those of an affiliate, a non-DBE firm, or with another DBE firm.

The prime contractor shall utilize the specific DBEs listed to perform the work and supply the materials for which each is listed unless the contractor obtains written consent from the Owner. Unless the Owner's consent is provided, the prime contractor shall not be entitled to any payment for work or material unless it is performed or supplied by the listed DBE.

The Owner may provide such written consent only if the Owner agrees, for reasons stated in the concurrence document, that the prime contractor has good cause to terminate the DBE firm. For purposes of this paragraph, good cause includes the circumstances listed in 49 CFR §26.53.

Before transmitting to the Owner its request to terminate and/or substitute a DBE subcontractor, the prime contractor must give notice in writing to the DBE subcontractor, with a copy to the Owner, of its intent to request to terminate and/or substitute, and the reason for the request.

The prime contractor must give the DBE five days to respond to the prime contractor's notice and advise the Owner and the contractor of the reasons, if any, why it objects to the proposed termination of its subcontract and why the Owner should not approve the prime contractor's action. If required in a particular case as a matter of public necessity (e.g., safety), the Owner may provide a response period shorter than five days.

In addition to post-award terminations, the provisions of this section apply to preaward deletions of or substitutions for DBE firms put forward by offerors in negotiated procurements.

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## EXHIBIT J

### McCLURE

ESTIMATED COST OF CONSULTANT SERVICES  
RUNWAY 18 LOCALIZER RELOCATION - GLIDESLOPE IMPACTS



# Exhibit J

## RUNWAY 18 LOCALIZER RELOCATION - GLIDESLOPE IMPACTS

### ANKENY REGIONAL AIRPORT

ANKENY, IOWA

#### PART I. DESIGN AND BIDDING SERVICES

##### I. Direct Salary Costs

| Title                   | Hours      | Rate    | Cost        |
|-------------------------|------------|---------|-------------|
| Project Manager II      | 79         | \$70.80 | \$ 5,594.00 |
| Sr. Project Engineer IV | 43         | \$63.75 | \$ 2,742.00 |
| Staff Engineer I        | 176        | \$36.80 | \$ 6,477.00 |
| CADD Technician         | 71         | \$35.97 | \$ 2,554.00 |
| Project Coordinator     | 39         | \$32.86 | \$ 1,282.00 |
| <b>Total</b>            | <b>408</b> |         |             |

**Total Direct Salary Costs \$ 18,649**

##### II. Labor and General Administrative Overhead\*

Percentage of Direct Salary Costs 195.99% **\$ 36,551**

**III. Subtotal (I+II) \$ 55,200**

##### IV. Profit

15% of Item III **\$ 8,280**

##### V. Direct Non-Salary Expenses

|                                         |             |                        |                    |
|-----------------------------------------|-------------|------------------------|--------------------|
| 8.5x11                                  | 5,000 pages | @ \$ 0.20 per page     | \$ 1,000           |
| 11x17                                   | 600 pages   | @ \$ 0.38 per page     | \$ 228             |
| Full-Size Plots                         | 392 pages   | @ \$ 1.90 per page     | \$ 745             |
| Specs                                   | 0 reports   | @ \$ 50.00 per report  | \$ -               |
| Postage                                 | 84 mailings | @ \$ 15.00 per mailing | \$ 1,260           |
| Vehicle Mileage                         | 1,200 miles | @ \$ 0.70 per mile     | \$ 840             |
| Car Rental                              | 0 days      | @ \$ 100.00 per day    | \$ -               |
| Lodging                                 | 0 nights    | @ \$ 96.00 per night   | \$ -               |
| Meals                                   | 6 meals     | @ \$ 10.00 per meal    | \$ 60              |
| <b>Total Direct Non-Salary Expenses</b> |             |                        | <b>\$ 4,133.00</b> |

##### VI. Additional Costs

Electrical Engineering **\$ 12,500**

**Total Subcontract Costs \$ 12,500**

**VII. Total Base Fee (III+IV+V+VI) \$ 80,113**

##### VIII. Additional Costs (if necessary)

Limited Hazardous Materials Inspection Survey **\$ 4,500**

**Total Subcontract Costs \$ 4,500**

**IX. Maximum Total Fee (III+IV+V+VI+VIII) \$ 84,613**

\*Overhead rate is fixed for the duration of this agreement



**RESOLUTION NO. 2025 -**

**A RESOLUTION GRANTING AN ELECTRIC EASEMENT TO  
MIDAMERICAN ENERGY COMPANY FOR THE INSTALLATION OF AN  
ELECTRIC SERVICE AND TRANSFORMER TO SERVE THE RICK'S  
LANDING HANGAR ON THE ANKENY REGIONAL AIRPORT**

**WHEREAS**, the Rick's Landing Hangar construction on Phase 1 of the Taxiway D Hangar Development is commencing at this time; and

**WHEREAS**, an electric service line and transformer needs to be installed underground to serve the new hangar; and

**WHEREAS**, staff coordinated with MidAmerican Energy, Downing Construction and Lee Engineering to determine the proper alignment of the proposed electric service line which runs generally along the west and north sides of the said Rick's Landing Hangar; and

**WHEREAS**, MidAmerican Energy provided an easement document containing their standard language and stipulations for creating an electric easement for their benefit and use; and

**WHEREAS**, staff reviewed the easement documentation and survey plat and found these to be in order.

**NOW, THEREFORE, BE IT RESOLVED** that the Polk County Aviation Authority hereby officially grants the said Electric Easement to MidAmerican Energy Company which authorizes the installation and future maintenance of the electric service and transformer to serve the Rick's Landing Hangar on the Ankeny Regional Airport.

Dated, this 6<sup>th</sup> day of March, 2025.

---

Jeff, Wangsness, Chairperson  
Polk County Aviation Authority

ATTEST:

---

Diane Klemme, Recording Secretary



|                                                                                                                                          |
|------------------------------------------------------------------------------------------------------------------------------------------|
| Prepared by and return to: Christin Erwin 515-252-6989<br>MIDAMERICAN ENERGY ATTN: RIGHT-OF-WAY SERVICES PO BOX 657 DES MOINES, IA 50306 |
|------------------------------------------------------------------------------------------------------------------------------------------|

**MIDAMERICAN ENERGY COMPANY  
ELECTRIC EASEMENT**

|               |                |           |             |                                  |
|---------------|----------------|-----------|-------------|----------------------------------|
| Folder No.    | <u>128185</u>  | State of  | <u>IOWA</u> |                                  |
| Work Req. No. | <u>4227433</u> | County of | <u>Polk</u> |                                  |
| Project No.   | <u>A1145</u>   | Section   | <u>31</u>   |                                  |
|               |                | Township  | <u>80</u>   | North                            |
|               |                | Range     | <u>23</u>   | West of the 5 <sup>th</sup> P.M. |

This MidAmerican Energy Company Electric Easement (this "Easement") is made this \_\_\_\_ day of \_\_\_\_\_, 2025, by and between **Polk County Aviation Authority** ("Grantor"), and **MIDAMERICAN ENERGY COMPANY**, an Iowa Corporation, its successors and assigns ("Grantee") (individually referred to at times as "Party", or collectively the "Parties").

**RECITALS**

WHEREAS, Grantor is the owner of the property legally described as:

Part of the NE $\frac{1}{4}$  and part of the SE $\frac{1}{4}$  of Section 31, Township 80 North, Range 23 West of the 5th P.M., all in the City of Ankeny, Polk County, Iowa.

WHEREAS, Grantor desires to grant to Grantee an electric easement to be located on a portion of the Property and Grantee desires to accept the easement on the following terms and conditions.

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties agree as follows:

1. **Electric Easement.** Grantor does hereby establish, give, grant, and convey to Grantee a perpetual, non-exclusive easement under, upon, through and across a portion of the Property as described on **Exhibit A** attached hereto (the "Easement Area"), to construct, attach, reconstruct, operate, maintain, inspect, replace or remove electric supply line(s) for the transmission and distribution of electric energy and for communication and electrical controls, including other reasonably necessary poles, wires, conduit, duct, transformers, switching equipment, measurement and monitoring equipment, guys, guy stubs, anchors, ground rods, and further including other reasonably necessary equipment incident thereto (collectively "Facilities"), together with the right to survey the Property and the right of ingress and egress to and from same and all the rights and privileges incident and necessary to the enjoyment of this Easement. Additionally, if Grantor provides or installs duct or conduit for said Facilities, this grant shall cover and include all Facilities installed as a part of the Easement Area

2. **Erection and Placement of Structures, Obstructions, Plantings or Materials Prohibited.** Grantor shall not construct or place any permanent or temporary buildings, pavement, hardscape, structures, fences, trees, plants or other objects on or within the Easement Area without prior written permission from Grantee indicating that said construction or placement will not result in inadequate or excessive ground cover, or otherwise interfere with the Grantee's rights to operate and maintain its Facilities, nor shall Grantor cause or permit any obstruction or material to be placed on or within the Easement Area which violates the clearance requirements of the National Electrical Safety Code and/or the rules of the Iowa Utilities Board. No brush, vegetation or other flammable materials shall be deposited, placed, accumulated, or burned within the Easement Area. Subject to the rights of Grantee granted in this Easement, Grantor shall have the right to cultivate, use, and occupy the Property.
3. **Change of Grade Prohibited.** Grantor shall not change the grade, elevation or contour of any part of the Easement Area without prior written consent from Grantee, nor shall Grantor place or install any rocking, paving or other hardscape materials in the Easement Area without prior written consent from Grantee. Grantee shall have the right to restore any changes in grade, elevation or contour without prior written consent of Grantor.
4. **Violations by Grantor.** In the event Grantor, its successors, assigns, contractors, employees, or agents violates Section 2 or 3 above or otherwise commits an intentional or negligent act, which results in damage to Grantee's Facilities or the Easement Area, Grantor shall be solely responsible for all costs associated with the repair, reconstruction, replacement, and/or work to the Easement Area and Grantee's Facilities.
5. **Right of Access and Removal.** Grantee shall have the right of access to the Easement Area and have all rights of ingress and egress reasonably necessary for the use and enjoyment of the Easement Area from property adjacent thereto. Grantee shall have the right to remove, trim, spray, or cut down any unauthorized fences, hardscape, structures, trees, shrubs, branches, saplings, brush, vegetation, or other obstructions within, upon, across, along, adjacent to and overhanging the Easement Area that may interfere with the proper construction, maintenance, operation or removal of Grantee's Facilities.
6. **Property to be Restored.** Grantee shall repair or pay for any damage which may be caused to crops, fences, or other property, real or personal of the Grantor by Grantee's construction, reconstruction, maintenance, operation, replacement or removal of Grantee's Facilities (except for damage to property placed subsequent to the granting of this easement). For any such repairs required to be made by Grantee hereunder, Grantee agrees to repair such damaged property to the approximate condition of such property existing immediately before being damaged, to the extent reasonably practicable. The cutting, recutting, trimming and removal of trees, branches, saplings, brush or other vegetation on or adjacent to the Easement Area is expected and not considered damage to the Grantor.
7. **Easement Runs with the Land.** This Easement shall be deemed perpetual and to run with the land. All provisions of this Easement, including benefits and burdens, shall run with the Property and are binding upon and inure to the heirs, assigns, successors, tenants, and personal representatives of the Parties hereto.
8. **Grantor Certification.** Grantor certifies that it is not acting, directly or indirectly, for or on behalf of any person, group, entity or nation named by any Executive Order or the United States Treasury Department as a terrorist, "Specially Designated National and Blocked Person" or any other banned or blocked person, entity, nation or transaction pursuant to any law, order, rule or regulation that is enforced or administered by the Office of Foreign Assets Control; and are not engaged in this transaction, directly or indirectly on behalf of, any such person, group, entity or nation. Grantor hereby agrees to defend, indemnify and hold harmless Grantee from and against any and all claims, damages, losses, risks, liabilities and expenses (including attorney's fees and costs) arising from or related to any breach of the foregoing certification.
9. **Severability, Choice of Law and Waiver.** Each of the provisions of this Easement shall be



enforceable independently of any other provision of this easement and independent of any other claim or cause of action. In the event of any matter or dispute arising out of or related to this easement, it is agreed between the parties that the law of the jurisdiction and location where this easement is recorded (including statute of limitation provisions) will govern the interpretation, validity and effect of this easement without regard to the place of execution or place of performance thereof, or any conflicts or law provisions. TO THE FULLEST EXTENT PERMITTED BY LAW, EACH OF THE PARTIES HERETO WAIVES ANY RIGHT IT MAY HAVE TO A TRIAL BY JURY IN RESPECT OF LITIGATION DIRECTLY OR INDIRECTLY ARISING OUT OF, UNDER OR IN CONNECTION WITH THIS EASEMENT. EACH PARTY FURTHER WAIVES ANY RIGHT TO CONSOLIDATE ANY ACTION IN WHICH A JURY TRIAL HAS BEEN WAIVED WITH ANY OTHER ACTION IN WHICH A JURY TRIAL CANNOT BE OR HAS NOT BEEN WAIVED.

10. **Dower, Homestead, and Distributive Share.** Grantor hereby relinquishes all rights of dower, homestead and distributive share in and to the Easement Area and waives all rights of exemption as to any of the Easement Area. Grantor understands that homestead property is in many cases protected from the claims of creditors and exempt from judicial sale; and that by signing this easement, Grantor voluntarily gives up any right to this protection for the Easement Area with respect to claims based upon this Easement.
11. **IRS W-9 Form.** Prior to any payments referenced herein being made, Grantor is required to submit a fully executed IRS W-9 form to Grantee. Grantor's failure to submit a fully executed IRS W-9 form shall not impact any other provisions or obligations under this Easement.
12. **Fee Simple.** Grantor warrants to Grantee that Grantor holds title to the Easement Area in fee simple and Grantor has good and lawful authority to grant the rights provided in this Easement.
13. **Headings and Captions.** The titles or captions of sections and paragraphs in this Easement are provided for convenience of reference only and shall not be considered a part hereof for purposes for interpreting or applying this Easement, and such titles or captions do not define, limit, extend, explain or describe the scope or extent of this Easement or any of its terms or conditions.
14. **Counterparts.** This Easement may be executed in two (2) or more counterparts, each of which shall be deemed an original for all purposes and all of which together shall constitute one and the same instrument. Parties may sign and deliver this Easement by facsimile, electronic, or PDF signatures, each such signature to be treated as an original.
15. **Entire Agreement.** It is mutually understood and agreed that this Easement covers all of the agreements and stipulations between the parties and that no representations or statements, oral or written, have been made modifying or changing the terms hereof.

**Signature Page Follows**



INDEX LEGEND - EXHIBIT A

|                                |                                                                                                                                          |
|--------------------------------|------------------------------------------------------------------------------------------------------------------------------------------|
| LOCATION:                      | SE 1/4 SEC. 31-80-23                                                                                                                     |
| REQUESTOR:                     | KADING PROPERTIES, L.L.C.                                                                                                                |
| PROPRIETOR:                    | POLK COUNTY AVIATION AUTHORITY                                                                                                           |
| SURVEYOR:                      | MARK L. LEE                                                                                                                              |
| SURVEY CO.:                    | LEE CHAMBERLIN CONSULTANT ENGINEERS                                                                                                      |
| RETURN TO<br>&<br>PREPARED BY: | MARK L. LEE, PE, PLS<br>10430 New York Ave, Ste C<br>URBANDALE, IA 50322-3773<br>TELE: (515) 252-7457<br>mlee@leechamberlinengineers.com |

EXHIBIT "A" - SE 1/4 SECTION 31-80-23, POLK COUNTY, CITY OF ANKENY, IOWA.

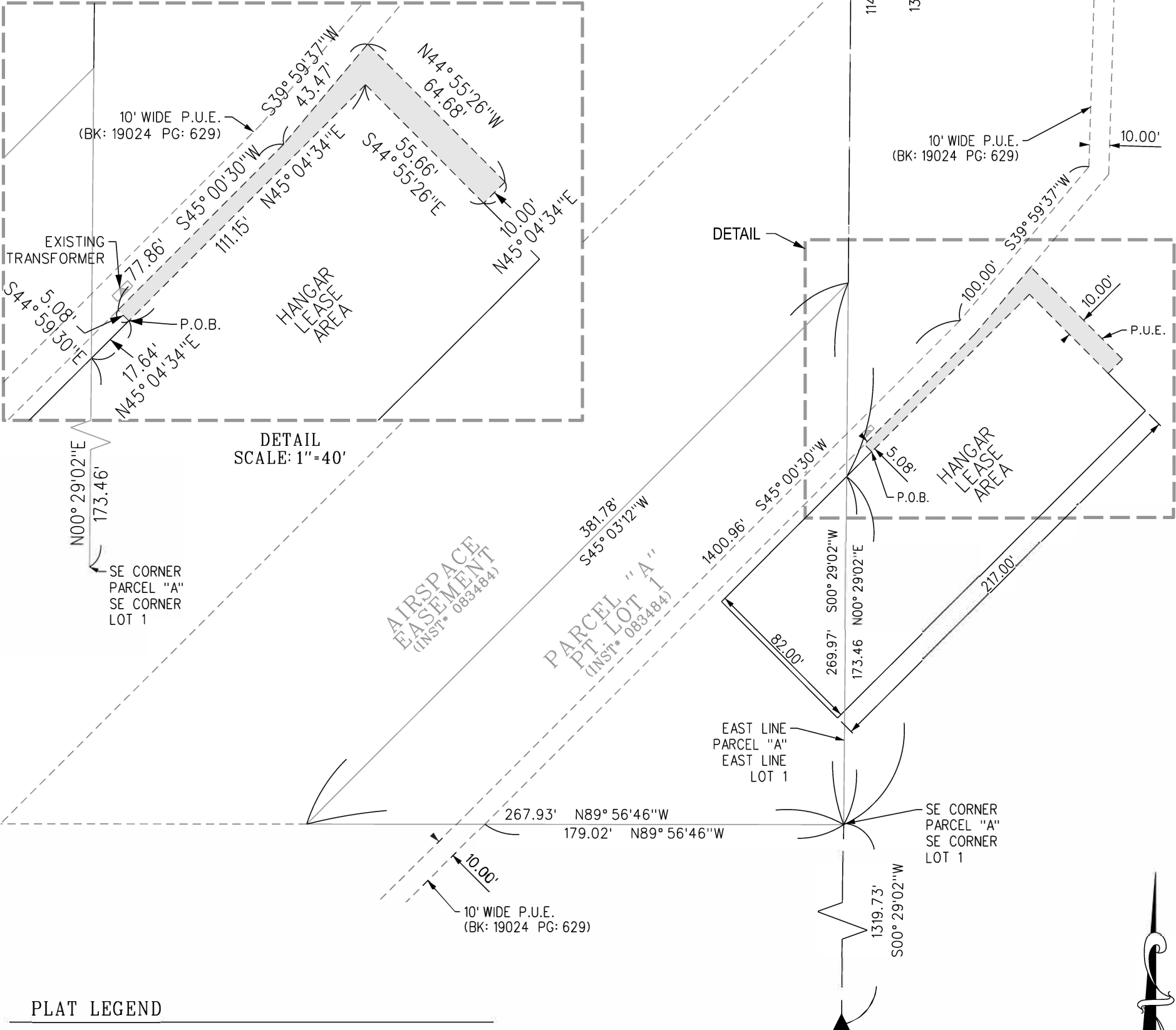
PREPARED BY & RETURN TO: MARK L. LEE, PE, PLS, LEE CHAMBERLIN CONSULTANT ENGINEERS, INC, 10430 NEW YORK AVE. STE C URBANDALE, IA 50322-3773 TELE: (515) 252-7457

LEGAL DESCRIPTION:

EXHIBIT "A"

AN ELECTRIC EASEMENT LOCATED IN THE NORTHWEST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 31, TOWNSHIP 80 NORTH, RANGE 23 WEST OF THE 5TH P.M., ANKENY, POLK COUNTY, IOWA, LYING SOUTH AND ADJACENT TO A PERMANENT PUBLIC UTILITY EASEMENT IN BOOK 19024 PAGE 629, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHEAST CORNER OF PARCEL "A" OF LOT 1 OF METRO NORTH, ALSO BEING THE SOUTHEAST CORNER OF LOT 1 OF SAID METRO NORTH, AN OFFICIAL PLAT IN THE SOUTHWEST QUARTER AND SOUTHEAST QUARTER OF SAID SECTION 31; THENCE N00°29'02"E ALONG THE EAST LINE OF SAID PARCEL "A", A DISTANCE OF 173.46 FEET; THENCE N45°04'34"E, A DISTANCE OF 17.64 FEET TO THE POINT OF BEGINNING; THENCE N45°04'34"E, A DISTANCE OF 111.15 FEET; THENCE S44°55'26"E, A DISTANCE OF 55.66 FEET; THENCE N45°04'34"E, A DISTANCE OF 10.00 FEET; THENCE N44°55'26"W, A DISTANCE OF 64.68 FEET; THENCE S39°59'37"W, A DISTANCE OF 43.47 FEET; THENCE S45°00'30"W, A DISTANCE OF 77.86 FEET; THENCE S44°59'30"E, A DISTANCE OF 5.08 FEET TO THE POINT OF BEGINNING, CONTAINING 1,263 SQUARE FEET MORE OR LESS. SUBJECT TO ANY EASEMENTS OR RESTRICTIONS OF RECORD.



PLAT LEGEND

|      |                                                      |         |                               |
|------|------------------------------------------------------|---------|-------------------------------|
| ▲    | FOUND SECTION CORNER MONUMENT                        | I.R.    | IRON ROD (REROD)              |
| △    | SECTION CORNER SET 5/8" IRON ROD W/YELLOW CAP *11582 | (M)     | MEASURED DIMENSION            |
| ●    | FOUND MONUMENT                                       | (P)     | PLATTED OR RECORDED DIMENSION |
| I    | FOUND RIGHT-OF-WAY RAIL                              | P.O.B.  | POINT OF BEGINNING            |
| ⊗    | FOUND FENCE CORNER POST                              | P.U.E.  | PUBLIC UTILITY EASEMENT       |
| ◆    | FOUND P.I., P.C., P.T., P.O.T.                       | —       | SECTION LINE                  |
| ○    | SET 5/8" IRON ROD W/YELLOW CAP *11582                | ---     | CENTERLINE                    |
| ◇    | SET STEEL NAIL W/WASHER *11582                       | - - - - | EASEMENT LINE                 |
| I.P. | IRON PIPE                                            | —x—x—   | FENCE LINE                    |



PROJECT NO. 22032

|                   |         |                            |           |             |
|-------------------|---------|----------------------------|-----------|-------------|
| DATE:             | SHEET 1 | FIELD WORK PERFORMED:      | DRAWN BY: | CHECKED BY: |
| FEBRUARY 17, 2025 |         | JULY 19- DECEMBER 13, 2024 | RWT       | JGP         |





**Fax pH# (515) 276-7123**

TECHNICIAN:

Signature

## **RESOLUTION 2025-**

### **A RESOLUTION AUTHORIZING THE EXECUTION OF A REIMBURSABLE AGREEMENT WITH THE FEDERAL AVIATION ADMINISTRATION FOR THE DESIGN REVIEW OF THE INSTRUMENT LANDING SYSTEM RELOCATION AS PART OF THE PROPOSED EXTENSION OF RUNWAY 18/36.**

**WHEREAS**, the Polk County Aviation Authority is responsible for the maintenance and expansion of the facilities at the Ankeny Regional Airport, including runways, taxiways and ramp areas, and

**WHEREAS**, the current Airport Capital Improvements Program includes two projects that will improve Runway 18/36:

- 1) Reconstruction/Strengthening of the Runway,
- 2) Extension of the Runway by 500 feet to the north,

and

**WHEREAS**, the preliminary design work by McClure Engineering has shown that the Instrument Landing System (ILS) equipment including the localizer, distance meter and glideslope will need to be relocated to facilitate the said extension of Runway 18/36, and

**WHEREAS**, the said ILS equipment is owned and maintained by the Federal Aviation Administration (FAA), and

**WHEREAS**, the design of the relocation of the said ILS equipment will need to be reviewed and administered by the FAA, and

**WHEREAS**, the FAA will require that the costs associated with their review work, in the amount of \$104,793.09 be provided up-front by the PCAA, with said costs to be reimbursed by the FAA when the federal grant for the Runway 18/36 Extension is received by the PCAA at the rate of 90% or 95%, and

**WHEREAS**, the FAA has provided a reimbursable agreement that stipulates the services that the FAA will provide, the required fees and other requirements/details of the design of the ILS relocation services.

**NOW, THEREFORE, BE IT RESOLVED**, that the Polk County Aviation Authority approves the execution of the Reimbursable Agreement with the Federal Aviation Administration to complete the review and administration services associated with the proposed Instrument Landing System Relocation design and further authorizes the Chairperson to sign the said agreement.

Dated at Ankeny, Iowa, this 6<sup>th</sup> day of March, 2025.

---

Jeff Wangsness, Chairperson

ATTEST:

---

Diane Klemme, Recording Secretary

**NON-FEDERAL REIMBURSABLE AGREEMENT**

**BETWEEN**

**DEPARTMENT OF TRANSPORTATION  
FEDERAL AVIATION ADMINISTRATION**

**AND**

**POLK COUNTY AVIATION AUTHORITY  
ANKENY REGIONAL AIRPORT  
ANKENY, IOWA**

**WHEREAS**, the Federal Aviation Administration (FAA) can furnish directly or by contract, material, supplies, equipment, and services which the **Polk County Aviation Authority** (Sponsor) requires, has funds available for, and has determined should be obtained from the FAA;

**WHEREAS**, it has been determined that competition with the private sector for provision of such material, supplies, equipment, and services is minimal; the proposed activity will advance the FAA's mission; and the FAA has a unique capability that will be of benefit to the Sponsor while helping to advance the FAA's mission;

**NOW THEREFORE**, the FAA and the Sponsor mutually agree as follows:

**ARTICLE 1. Parties**

The Parties to this Agreement are the FAA and **Polk County Aviation Authority**.

**ARTICLE 2. Type of Agreement**

This Agreement is an "other transaction" authorized under 49 U.S.C. § 106(l)(6). It is not intended to be, nor will it be construed as, a partnership, corporation, joint venture or other business organization.

**ARTICLE 3. Scope**

- A. The purpose of this Agreement between the FAA and the Sponsor is to perform site visit, preliminary design, engineering, and review activities in the Sponsor's project to extend Runway (RWY) 18 end 500 feet to the north and to perform grading on RWY 36 end. The planned project will impact the FAA RWY 36 Localizer (FVH LOC), collocated RWY 36 Distance Measuring Equipment (FVH DME), and RWY 36 Glideslope (FVH GS). This Agreement provides funding for the Sponsor to establish these services with FAA support. The FAA and the Sponsor will enter into either an amendment of this agreement or a new agreement to cover the implementation, oversight, or construction of the project

plans developed under this agreement. FAA support may be affected by government shutdowns, pandemics, natural disasters or other items outside of FAA control. FAA engineer and technician onsite support will be coordinated in advance and scheduled in accordance with FAA travel restrictions. No construction work shall be performed involving FAA facilities, systems, and equipment during FAA maintenance moratorium periods, which will be provided by FAA. Listed below are the FAA facilities and infrastructure that will be affected by the Sponsor's project. The Sponsor will be required to provide all engineering designs, and FAA will provide engineering reviews and oversight:

1. Relocation of existing RWY 36 LOC due to RWY 18 extension.
2. Relocation of existing RWY 36 DME (collocated with 36 LOC) due to RWY 18 extension.
3. Relocation/replacement/or do nothing of the existing RWY 36 GS due to the grading work planned in the GS critical areas.

Waivers will not be approved during a FAA moratorium. Therefore, this Agreement is titled:

**Ankeny, Iowa (IKV) - FAA engineering support for RWY 18 extension and RWY 36 grading project at Ankeny Regional Airport**

B. The FAA will perform the following activities:

1. The FAA will perform Preliminary Design planning activities. This includes technical consultation, site visits, feasibility assessments, project planning, scope definition, development of cost estimate(s), and travel in support of the reimbursable agreement program management.
2. Provide to the Sponsor any requirements and/or recommendations related to FAA facilities impacted by the Sponsor's project.
3. Provide all technical assistance necessary to ensure that the Sponsor's project meets FAA rules, regulations, orders, requirements, and standards.
4. Provide all FAA standard drawings, specifications, and directives for use by the Sponsor in execution of the project.
5. Provide applicable FAA directives, specifications, generic facility drawings, and any other information required to assist the Sponsor in design and preparing site specific plans for the project.
6. Meet with the Sponsor as required to coordinate and discuss project planning and engineering.
7. Coordinate with the Airport Sponsor in order to ensure that National Environmental Policy Act (NEPA) documentation for the project incorporates associated FAA actions. Also ensure NEPA documentation meets FAA requirements and approvals.



8. Complete environmental due diligence documentation for FAA facilities that are associated with this project.
9. Complete HazMat surveys for all applicable FAA facilities on the Airport and provide information to the Airport Sponsor for use in preparing plans for removal of the FAA facilities and reuse of the airport property. This work will be conducted prior to demolition of the applicable FAA facilities.
10. Perform engineering design reviews of the Sponsor's plans and specifications in support of the Sponsor's construction project that affects FAA systems or equipment.
11. The FAA will provide comments to the 50%, 90% and 100% design plans and specifications packages, as provided for in C.19 and C.23 below. The Sponsor's design plans and specifications are not final until the FAA has notified the Sponsor that all the FAA's comments, suggestions, and/or requirements have been incorporated into the design plans and specifications.
  - a) 50% and 100% design review comments will be provided within 21 calendar days of receipt of design plans and specifications package.
  - b) 90% design plans and specifications comments will be provided within 60 calendar days of receipt of design plans and specifications package.

C. The Sponsor will perform the following activities:

1. Provide funding for all activities outlined in this Agreement.
2. Provide a full set of plans, including scaled electronic drawings, showing the proposed work.
3. Provide a full schedule for the work to be accomplished, including construction activities related to FAA facilities and equipment.
4. Incorporate requirements and recommendations made by the FAA into the design drawings and specifications impacting FAA-owned systems.
5. Provide survey information and/or documentation to verify the clearance of critical areas and obstruction surfaces relating to FAA facilities. Airspace cases can be submitted online via <https://oeaaa.faa.gov>.
6. Support Engineering Services availability by not seeking engineering design review support before this Agreement is funded. Should the Sponsor decide to accelerate the schedule ahead of agreed upon dates, Technical Operations technicians and engineers may not be available to support. Thus, this Agreement would have to be canceled, or amended if Tech Ops staff is available to support an accelerated timeline.
7. Perform all appropriate surveys and engineering design for the Sponsor's project impacting FAA facilities, equipment, and infrastructure.

8. Develop the design plans and specifications for the construction of the Sponsor's project and required space for FAA equipment, with FAA's participation and approval. The Sponsor shall coordinate any interruptions or changes that may have an impact to FAA facilities, systems, and equipment necessitated by the Sponsor's project. Scope of work includes but is not limited to: siting of the facilities; all plot site preparation work (e.g., siting, trenching, grading, filing, foundations, power) in establishing new facilities, shelters and supporting infrastructure.
9. Provide the FAA copies of the proposed grading plan that the Sponsor and/or its consultants and/or contractors have prepared that shows the contours and site-grading profile information and all critical areas for communication, navigation, surveillance, and weather systems, for use during facility siting evaluation. Once the FAA has approved the siting of facilities in accordance with FAA siting criteria and specifications, the Sponsor will provide the FAA with copies of its finished grading plans 18 months prior to the expected return to service of final locations.
10. Provide to the FAA final project Plans and Specifications that incorporates the FAA's comments from the 100% engineering review no later than 21 calendar days after FAA approval of the 100% Plans and Specifications. The complete/finalized project Plans and Specifications shall be sent to the Engineering Services address listed in this section.
11. Provide funding for any mandatory upgrades or modifications to any FAA facility or equipment impacted by the Sponsor's project. An example of a required modification is safety-related improvements when a facility is "grandfathered" (i.e., allowed to operate under the original design but required to be compliant with current standards).
12. Coordinate the Sponsor's schedule and construction sequencing plan with all FAA Engineering Centers before finalizing the plan to ensure that the Sponsor and FAA are in agreement on the critical path, schedule, and milestones. This should be done during the project design phase, before construction contract award. In addition, provide a copy of the Sponsor's schedule within 30 calendar days of the effective date of this Agreement, and updated monthly (or as soon as changes occur), including the following tasks:
  - a. Construction bid
  - b. Construction award
  - c. Construction start
  - d. Construction complete
  - e. Overall construction sequencing schedule, to include FAA facilities
  - f. Dates when FAA assumes ownership for work on buried infrastructure
  - g. Dates when FAA is to assume ownership for work on buried infrastructure

- h. Dates when flight checks of each FAA-owned NAVAIDS are required
  - i. Date when ILS critical areas and image forming areas will be graded to within 3" of final grade.
- 13. Complete the contract, construction bid, and award process for the construction phase of the project using approved FAA Plans and Specifications for FAA impacted facilities. The project's scope of work will include but not be limited to all plot site preparation work (e.g., trenching, grading, filling, foundations, demolition) and the installation of all necessary equipment and associated infrastructure. Sponsor will not bid the portion of work that includes the FAA equipment and cabling until the FAA has agreed that all of the Plans and Specifications are final.
- 14. No construction associated with this project that affect FAA facilities or equipment may begin prior to receipt of the foregoing FAA design approval, as described in paragraph C.23 below. Furthermore, the Sponsor shall advise the FAA immediately of any proposed changes to the "approved" Plans and Specifications before and during the project's construction. Before starting any construction, provide four (4) full size sets of the construction package to:  
  
FAA NAVAIDS Engineering Center – Chicago, AJW-2C14A  
ATTN: Luis Dominguez, Manager  
FAA Center Regional Office  
2300 E. Devon Ave  
Des Plaines, IL 60018-4696  
(847) 294-7669  
luis.n.dominguez@faa.gov
- 15. Complete the NEPA documentation, according to FAA Order 1050.1(series) and coordinate with the FAA for comments/guidance to ensure FAA facilities are included.
- 16. Submit FAA Form 6000-26 Airport Sponsor Strategic Event Submission Form (Outage Request Form) no-less-than 45 calendar days prior to the start of construction that will impact NAS facilities, result in a full or partial runway closure, or result in a significant taxiway closure. This form is available at <https://oeaaa.faa.gov> under the Forms section on the left pane. This form may also be used to notify the FAA of any changes to the project schedule.
- 17. Provide a copy of the submitted FAA Form 6000-26 to the Article 4. Technical POC(s).
- 18. Sponsor shall work with the FAA Airports Region/District Office and submit non-rulemaking airport (NRA) or non-rulemaking (NR) airspace cases for temporary and permanent locations of all buildings and equipment to be placed on the airfield as well as required Airspace cases showing information regarding construction vehicles and equipment during each phase of the

project to include all trenching operation locations, truck routes, contractor staging The Sponsor will perform the following activities:

19. Provide a schedule of engineering deliverables for 50%, 90%, and 100% design plan and specifications submissions. No work may begin that affects FAA facilities until the design plans and specifications have received final approval from the FAA. The FAA will require 21 calendar days for review of the 50% and 100% packages, and 60 calendar days for review of the 90% submission. Within 21 working days of receipt of the FAA's comments, or within such other period as the parties may agree, the Sponsor will provide to the FAA a written response to each of the FAA's comments, suggestions, and/or requirements. The FAA Contracting Officer will notify the Sponsor when the drawings and specifications are final. No work may proceed that affects operational FAA facilities until the drawings and specifications are final. The Sponsor's design and construction shall be completed in accordance with all FAA, state, and local requirements. Sponsor shall complete the contract, offer, and award process for the construction phase.
20. Provide the FAA with access to the project site, including any airport-specific security briefs or driving requirements, for the purposes of site surveys, construction inspection, and other activities.
21. Provide funding sufficient to cover costs associated with the applicable phase of this agreement no later than 30 days prior to commencement or sufficient lead time to support contracting activities, whichever is greater.
22. Provide the FAA copies of the proposed grading plan showing the contours and site-grading profile information and all critical areas for navigation, surveillance and weather systems, such as ILS signal-forming areas, for use during facility siting evaluation. Once facilities have been sighted in accordance FAA siting criteria, specifications, the Sponsor will provide finished grading plans (including the latitude/longitude coordinates of centerline points and elevations to within 3 inches of final grade) 18 months prior to the expected return to service of final locations.
23. Provide to the FAA for review at the 50%, 90%, and 100% stage in electronic and hard copy format eight (8) sets of 11" x 17" (½ size), eight (8) sets of full American National Standards Institute (ANSI) size "D" drawings and four (4) sets of the specifications. Confirm quantities and recipient information with the FAA before distribution. At the 100% design phase, provide the FAA with hard copy eight (8) sets of 11" x 17" (½ size), four (4) sets of full American National Standards Institute (ANSI) size "D" of the drawings and twelve (12) sets of the specifications) and at least one (1) electronic copy using AutoCAD and one (1) of the complete and finalized design drawings and one (1) copy of specifications in Portable Document Format (.pdf). Confirm quantities and recipient information with the FAA before distribution. The electronic drawings will include all libraries necessary to generate the drawings. Within 21 calendar days of receipt of the FAA's comments, or within such other

period as the parties may agree, the Sponsor will provide to the FAA Chicago NAVAIDS Engineering Center a written response to each of the FAA's comments, suggestions, and requirements. The 100% design plans and specifications are not final until the FAA Chicago NAVAIDS Engineering Center have notified the Sponsor that all of the FAA's comments, suggestions, and requirements have been incorporated into the design plans and specifications.

24. Provide any information on hazardous materials or other environmental conditions that may impact the FAA relocated facilities. This information includes, but is not limited to, previous and current studies/reports conducted on known or suspected areas of environmental contamination located on or adjacent to airport property. The Sponsor agrees to remediate, at its sole cost, all hazardous substance contamination found to impact the proposed FAA facility sites prior to construction and modification to the land rights MOA. In the event that contaminants are discovered on future FAA equipment areas during the course of the FAA's environmental due diligence documentation process, the FAA will require that those areas be remediated. Should this occur, the FAA would coordinate further details with the Sponsor.
- D. This agreement is in whole or in part funded with funding from an AIP grant [X] Yes. If Yes, the grant date is: July 1, 2025 and the grant number is: 3-19-0132-033-2025. If the grant information is not available at the time of agreement execution, the Sponsor will provide the grant information to the FAA when it becomes available.

#### **ARTICLE 4. Points of Contact**

##### **A. FAA:**

1. The FAA, Air Traffic Organization, Central Service Area Center, Planning and Requirements Group will provide administrative oversight of this Agreement Vinh Nguyen is the Lead Planner and liaison with the Sponsor and can be reached at (817) 222-4618 or via email at [vinh.nguyen@faa.gov](mailto:vinh.nguyen@faa.gov). This liaison is not authorized to make any commitment, or otherwise obligate the FAA, or authorize any changes which affect the estimated cost, period of performance, or other terms and conditions of this Agreement.
2. The FAA Central Service Area, Chicago NAVAIDS Engineering Center will perform the scope of work included in this Agreement. Luis Dominguez is the Engineering Center Manager and liaison with the Sponsor and can be reached at (847) 294-7669 or via email at [luis.n.dominguez@faa.gov](mailto:luis.n.dominguez@faa.gov). The liaison is not authorized to make any commitment, or otherwise obligate the FAA, or authorize any changes which affect the estimated cost, period of performance, or other terms and conditions of this Agreement.

3. The execution, amendment, and administration of this Agreement must be authorized and accomplished by the FAA's Contracting Officer, Bradley K. Logan who can be reached at (817) 222-4395 or via email at [brad.logan@faa.gov](mailto:brad.logan@faa.gov).

B. Sponsor:

Ankeny Regional Airport  
Attn: Paul Moritz – Airport Manager  
City of Ankeny - Ankeny City Hall  
410 West First Street  
Ankeny, Iowa 50023  
Phone: (515) 965-6428  
Email: [pmoritz@ankenyiowa.gov](mailto:pmoritz@ankenyiowa.gov)

## **ARTICLE 5. Non-Interference with Operations**

The Sponsor understands and hereby agrees that any relocation, replacement, or modification of any existing or future FAA facility, system, and/or equipment covered by this Agreement during its term or any renewal thereof made necessary by Sponsor improvements, changes, or other actions which in the FAA's opinion interfere with the technical and/or operations characteristics of an FAA facility, system, and/or piece of equipment will be at the expense of the Sponsor, except when such improvements or changes are made at the written request of the FAA. In the event such relocations, replacements, or modifications are necessitated due to causes not attributable to either the Sponsor or the FAA, the parties will determine funding responsibility.

## **ARTICLE 6. Property Transfer**

- A. To the extent that the Sponsor provides any material associated with the Project, and to the extent that performance of the requirements of this Project results in the creation of assets constructed, emplaced, or installed by the Sponsor, all such material (buildings, equipment, systems, components, cable enclosures, etc.) and assets will be transferred to and become the property of the FAA upon project completion. For purposes of this Article 6, "project completion" means that FAA has inspected the specific equipment or construction, and has accepted it as substantially complete and ready for use. The creation of an additional agreement will not be required, unless such other agreement is required by the laws of the state in which the subject property is located. The Sponsor and FAA acknowledge by execution of this agreement the FAA will accept the fundamental responsibilities of ownership by assuming all operations and maintenance requirements for all property transferred to the FAA. The transfer of asset(s) will occur on the date the asset(s) is placed in service. It has been determined the subject transfer(s) to FAA is in the best interest of both the Sponsor and FAA.

- B. In order to ensure that the assets and materials subject to this Article remain fully accounted-for and operational, the Sponsor will provide the FAA any additional documents and publications that will enhance the FAA's ability to manage, maintain and track the assets being transferred. Examples may include, but are not limited to, operator manuals, maintenance publications, warranties, inspection reports, etc. These documents will be considered required hand-off items upon Project completion.

## ARTICLE 7. Estimated Costs

The estimated FAA costs associated with this Agreement are as follows:

| DESCRIPTION OF REIMBURSABLE<br>ITEM | ESTIMATED<br>COST   |
|-------------------------------------|---------------------|
| <b>Labor</b>                        |                     |
| WB4020 - Engineering                | \$60,621.52         |
| WB4030 - Environmental              | \$6,526.80          |
|                                     |                     |
| Labor Subtotal                      | \$67,148.32         |
| Labor Overhead                      | \$13,349.09         |
| <b>Total Labor</b>                  | <b>\$80,497.41</b>  |
| <b>Non-Labor</b>                    |                     |
| WB4020 - Engineering Travel         | \$10,544.00         |
| WB4030 - Environmental Travel       | \$1,952.00          |
| WB4030 - Environmental Supplies     | \$10,000.00         |
|                                     |                     |
| Non-Labor Subtotal                  | \$22,496.00         |
| Non-Labor Overhead                  | \$1,799.68          |
| <b>Total Non-Labor</b>              | <b>\$24,295.68</b>  |
| <b>TOTAL ESTIMATED COST</b>         | <b>\$104,793.09</b> |

## ARTICLE 8. Period of Agreement and Effective Date

The effective date of this Agreement is the date of the last signature. This Agreement is considered complete when the final invoice is provided to the Sponsor and a refund is sent or payment is received as provided for in Article 9 of this Agreement. This Agreement will not extend more than five years beyond its effective date.

## **ARTICLE 9. Reimbursement and Accounting Arrangements**

- A. The Sponsor agrees to prepay the entire estimated cost of the Agreement. The Sponsor will send a copy of the executed Agreement and submit full advance payment in the amount stated in Article 7 to the Reimbursable Receipts Team listed in Section C of this Article. The advance payment will be held as a non-interest bearing deposit. Such advance payment by the Sponsor must be received before the FAA incurs any obligation to implement this Agreement. Upon completion of this Agreement, the final costs will be netted against the advance payment and, as appropriate, a refund or final bill will be sent to the Sponsor, except as described in section D of this Article. Per U.S. Treasury guidelines, refunds under \$1.00 will not be processed. Additionally, FAA will not bill the Sponsor for amounts less than \$1.00.
- B. The Sponsor certifies that arrangements for sufficient funding have been made to cover the estimated costs of the Agreement.
- C. The Reimbursable Receipts team is identified by the FAA as the billing office for this Agreement. The preferred method of payment for this agreement is via Pay.Gov. The Sponsor can use a check or credit card to provide funding in this manner and receipt-processing time is typically within 3 working days. Alternatively, the Sponsor can mail the payment to the address shown below. When submitting funding by mail, the Sponsor must include a copy of the executed Agreement and the full advance payment. All payments mailed to the FAA must include the Agreement number, Agreement name, Sponsor name, and project location. Payments submitted by mail are subject to receipt-processing delay of up to 10 working days.

FAA payment remittance address using USPS is:

DOT/FAA/ESC  
P.O. Box 25770  
AMK-322 – MPB 328  
Oklahoma City, OK 73125

FAA payment remittance address using Fed Ex (overnight) is:

DOT/FAA/ESC  
AMK-322 – MPB328  
6500 S. MacArthur Blvd.  
Oklahoma City, OK 73125

The Sponsor hereby identifies the office to which the FAA will render bills for the project costs incurred as:



Ankeny Regional Airport  
Attn: Jennifer Sease  
City of Ankeny – Ankeny City Hall  
410 West First Street  
Ankeny, Iowa 50023  
Phone: (515) 965-6409  
Fax: (515) 965-6416  
Email: jsease@ankenyiowa.gov

- D. The FAA will accept payments under this Article from only one of two sources: either (1) the Sponsor or (2) a Third Party on behalf of the Sponsor, and the same source must make all required payments. If a Third Party makes the payments, then any refund due from FAA upon completion of the Agreement will be returned to that Third Party.
- E. The FAA will provide the Sponsor a quarterly Statement of Account of costs incurred against the advance payment.
- F. The cost estimates contained in Article 7 are expected to be the maximum costs associated with this Agreement, but may be amended to recover the FAA's actual costs. If during the course of this Agreement actual costs are expected to exceed the estimated costs, the FAA will notify the Sponsor immediately. The FAA will also provide the Sponsor an amendment to the Agreement which includes the FAA's additional costs. The Sponsor agrees to prepay the entire estimated cost of the amendment. The Sponsor will send a copy of the executed amendment to the Agreement to the Reimbursable Receipts Team with the additional advance payment. Work identified in the amendment cannot start until receipt of the additional advance payment. In addition, in the event that a contractor performing work pursuant to the scope of this Agreement brings a claim against the FAA and the FAA incurs additional costs as a result of the claim, the Sponsor agrees to reimburse the FAA for the additional costs incurred whether or not a final bill or a refund has been sent.

## **ARTICLE 10. Changes and Amendments**

Changes and/or amendments to this Agreement will be formalized by a written amendment that will outline in detail the exact nature of the change. Any amendment to this Agreement will be executed in writing and signed by the authorized representative of each party. The parties signing this Agreement and any subsequent amendment(s) represent that each has the authority to execute the same on behalf of their respective organizations. No oral statement by any person will be interpreted as amending or otherwise affecting the terms of the Agreement. Any party to this Agreement may request that it be amended, whereupon the parties will consult to consider such amendments.

## **ARTICLE 11. Termination**

In addition to any other termination rights provided by this Agreement, either party may terminate this Agreement at any time prior to its expiration date, with or without cause, and without incurring any liability or obligation to the terminated party other than payment of amounts due and owing and performance of obligations accrued, in each case on or prior to the termination date, by giving the other party at least thirty (30) days prior written notice of termination. Payment of amounts due and owing may include all costs reimbursable under this Agreement, not previously paid, for the performance of this Agreement before the effective date of the termination; the total cost of terminating and settling contracts entered into by the FAA for the purpose of this Agreement; and any other costs necessary to terminate this Agreement. Upon receipt of a notice of termination, the receiving party will take immediate steps to stop the accrual of any additional obligations which might require payment. All funds due after termination will be netted against the advance payment and, as appropriate, a refund or bill will be issued.

## **ARTICLE 12. Order of Precedence**

If attachments are included in this Agreement and in the event of any inconsistency between the attachments and the terms of this Agreement, the inconsistency will be resolved by giving preference in the following order:

- A. This Agreement
- B. The attachments

## **ARTICLE 13. Legal Authority**

This Agreement is entered into under one or more of the following authorities: 49 U.S.C. § 106(l), 31 U.S. Code 6505 Intergovernmental Cooperation Act. Nothing in this Agreement will be construed as incorporating by reference or implication any provision of Federal acquisition law or regulation.

## **ARTICLE 14. Disputes**

Where possible, disputes will be resolved by informal discussion between the parties. In the event the parties are unable to resolve any dispute through good faith negotiations, the dispute will be resolved by alternative dispute resolution using a method to be agreed upon by the parties. The outcome of the alternative dispute resolution will be final unless it is timely appealed to the Administrator, whose decision is not subject to further administrative review and, to the extent permitted by law, is final and binding (see 49 U.S.C. § 46110).

## **ARTICLE 15. Warranties**

The FAA makes no express or implied warranties as to any matter arising under this Agreement, or as to the ownership, merchantability, or fitness for a particular purpose of any property, including any equipment, device, or software that may be provided under this Agreement.

## **ARTICLE 16. Insurance**

The Sponsor will arrange by insurance or otherwise for the full protection of itself from and against all liability to third parties arising out of, or related to, its performance of this Agreement. The FAA assumes no liability under this Agreement for any losses arising out of any action or inaction by the Sponsor, its employees, or contractors, or any third party acting on its behalf.

## **ARTICLE 17. Limitation of Liability**

To the extent permitted by law, the Sponsor agrees to indemnify and hold harmless the FAA, its officers, agents and employees from all causes of action, suits or claims arising out of the work performed under this Agreement. However, to the extent that such claim is determined to have arisen from the act or omission by an officer, agent, or employee of the FAA acting within the scope of his or her employment, this holds harmless obligation will not apply and the provisions of the Federal Tort Claims Act, 28 U.S.C. § 2671, et seq., will control. The FAA assumes no liability for any losses arising out of any action or inaction by the Sponsor, its employees, or contractors, or any third party acting on its behalf. In no event will the FAA be liable for claims for consequential, punitive, special and incidental damages, claims for lost profits, or other indirect damages.

## **ARTICLE 18. Civil Rights Act**

The Sponsor will comply with Title VI of the Civil Rights Act of 1964 relating to nondiscrimination in federally assisted programs.

## **ARTICLE 19. Protection of Information**

The parties agree that they will take appropriate measures to identify and protect proprietary, privileged, or otherwise confidential information that may come into their possession as a result of this Agreement.

## **ARTICLE 20. Security**

In the event that the security office determines that the security requirements under FAA Order 1600.72A applies to work under this Agreement, the FAA is responsible for ensuring that security requirements, including compliance with AMS clause 3.14.2.1, Contractor Personnel Suitability Requirements are met.

**ARTICLE 21. RESERVED**

**ARTICLE 22. Entire Agreement**

This document is the entire Agreement of the parties, who accept the terms of this Agreement as shown by their signatures below. In the event the parties duly execute any amendment to this Agreement, the terms of such amendment will supersede the terms of this Agreement to the extent of any inconsistency. Each party acknowledges participation in the negotiations and drafting of this Agreement and any amendments thereto, and, accordingly that this Agreement will not be construed more stringently against one party than against the other. If this Agreement is not executed by the Sponsor within 120 calendar days after the FAA transmits it to the Sponsor, the terms contained and set forth in this Agreement shall be null and void. Additionally, the FAA expects this agreement to be funded within 120 days of execution, if funding is not received by that date; the FAA may exercise the right to renegotiate estimated costs.

**AGREED:**

**FEDERAL AVIATION  
ADMINISTRATION**

SIGNATURE \_\_\_\_\_  
NAME Brad Logan  
TITLE Contracting Officer  
DATE \_\_\_\_\_

**POLK COUNTY AVIATION  
AUTHORITY**

SIGNATURE \_\_\_\_\_  
NAME \_\_\_\_\_  
TITLE \_\_\_\_\_  
DATE \_\_\_\_\_

## **RESOLUTION**

### **A RESOLUTION SETTING A PUBLIC HEARING ON THE POLK COUNTY AVIATION AUTHORITY REVISED FISCAL YEAR 2024-2025 BUDGET AND THE PROPOSED FISCAL YEAR 2025-2026 BUDGET**

**WHEREAS**, the Polk County Aviation Authority is responsible to plan and prepare an annual budget; and

**WHEREAS**, it is necessary to hold a public hearing to review and approve an annual budget.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the Polk County Aviation Authority that a public hearing on the revised Fiscal Year 2024-2025 Budget and the proposed Fiscal Year 2025-2026 Budget is hereby set for the 10<sup>th</sup> day of April, 2025 at 5:00 p.m.

**BE IT FURTHER RESOLVED** that notice of said hearing be published as required by law.

Passed and approved this 6<sup>th</sup> day of March, 2025.

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Jeff Wangsness, Chairperson

ATTEST:

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Diane Klemme, Recording Secretary

**NOTICE OF PUBLIC HEARING ON THE POLK COUNTY AVIATION AUTHORITY  
REVISED FISCAL YEAR 2024-2025 BUDGET AND THE PROPOSED FISCAL YEAR  
2025-2026 BUDGET**

Polk County Aviation Authority  
ANKENY REGIONAL AIRPORT  
Revised Fiscal Year 2024-2025 Budget  
and  
Fiscal Year 2025-2026 Budget

Notice is hereby given that a public hearing will be held at the Ankeny Regional Airport, 3700 SE Convenience Boulevard, Ankeny, Iowa, at 5:00 P.M. on the 10<sup>th</sup> day of April, 2025, to review and adopt the Polk County Aviation Authority revised Fiscal Year 2024-2025 Budget and the Fiscal Year 2025-2026 Budget.

Published in the Des Moines Register on the 28<sup>th</sup> day of March, 2025.

**RESOLUTION NO. 2025-**

**RESOLUTION FIXING A DATE FOR THE HEARING ON THE PLANS,  
SPECIFICATIONS, OPINION OF PROBABLE COST AND FORM OF CONTRACT,  
TAKING OF BIDS AND AWARDING THE CONSTRUCTION CONTRACT FOR THE  
RECONSTRUCT AIRPORT ENTRANCE ROUNDABOUT AND TERMINAL PARKING  
LOT PROJECT**

**WHEREAS**, the Polk County Aviation Authority has determined that there is a need to construct the Reconstruct Airport Entrance Roundabout and Terminal Parking Lot Project at the Ankeny Regional Airport; and

**WHEREAS**, the scope of the said project generally includes the pavement removal, grading, and paving to reconstruct the entrance roundabout and terminal building parking lot; and

**WHEREAS**, McClure Engineering has completed the construction plans, detailed specifications, and cost estimate for the work necessary to construct this project which is being primarily funded by a Federal BIL Grant; and

**WHEREAS**, it is recommended that the Board approve the following schedule that will establish the proceedings for the construction of the said project:

March 6, 2025..... PCAA Board sets dates of Bid Letting and Public Hearing  
March 7, 2025.....Post Notice of Hearing and Letting on appropriate web sites  
March 24 2025.....Publish Notice of Hearing and Letting in the DM Register  
April 1, 2025.....Hold Bid Letting at 10:30 a.m. using the Quest Bidding Service  
April 10, 2025..... Public Hearing and awarding of the Construction Contract  
August, 2025..... Approximate Construction Start Date  
November, 2025.....Anticipated Construction Completion Date

**NOW, THEREFOR, BE IT RESOLVED** that an April 1, 2025 letting date be established and an April 10, 2025 Public Hearing date be established by the Polk County Aviation Authority to facilitate the award of the construction contract for the Reconstruct Airport Entrance Roundabout and Terminal Parking Lot Project.

**BE IT FURTHER RESOLVED** that the Polk County Aviation Authority on this 6<sup>th</sup> day of March, 2025 hereby authorizes the posting and publication of the official notice for the said project as stated above and in accordance with the Code of Iowa.

Passed and adopted this 6<sup>th</sup> day of March, 2025.

POLK COUNTY AVIATION AUTHORITY

\_\_\_\_\_  
Jeff Wangsness, Chairperson

ATTEST:

\_\_\_\_\_  
Diane Klemme, Recording Secretary

## SECTION 00050

### NOTICE OF PUBLIC HEARING AND LETTING

#### ANKENY REGIONAL AIRPORT RECONSTRUCT AIRPORT ENTRANCE ROUNDABOUT AND TERMINAL PARKING LOT ANKENY, IOWA

FAA BIL-AIG NO. 3-19-0132-034-2025

Sealed bids for the construction of certain Ankeny Regional Airport improvements and work incidental thereto on an improvement project described in general as “**Ankeny Regional Airport: Reconstruct Airport Entrance Roundabout and Terminal Parking Lot**” must be filed **before 10:30 a.m. on the 1<sup>st</sup> day of April, 2025**, utilizing online bidding through QuestCDN. (Ebid Reference No. 9510230), in accordance with the Plans and Specifications now on file in the office of the Airport Manager. At said time and place, Proposals will be opened and tabulated by the Engineer.

**A non-mandatory pre-bid conference will be held at 11:00 a.m. on the 19<sup>th</sup> day of March 2025. The pre-bid conference will be held virtually through the Microsoft Teams app (Meeting ID: 218 592 910 649, Passcode: wR6pp69Y) or by using the teleconference line +1 (563) 265-2421 (Phone Conference ID: 532727288#).**

Proposals received will be presented to the **Polk County Aviation Authority** and considered at a meeting presided over by the **Chairperson**, to be held at **Ankeny Regional Airport Terminal Building Conference Room, Ankeny, Iowa at 5:00 p.m. on the 10<sup>th</sup> of April, 2025.**

At such time and place, the **Polk County Aviation Authority** shall also hold a Public Hearing on the proposed Plans, Specifications, form of Contract, and estimate of cost for the construction of said improvements hereinafter described in accordance with the provisions of Chapter 384, Code of Iowa, **at 5:00 p.m. on the 10<sup>th</sup> of April, 2025 at Ankeny Regional Airport, Ankeny, Iowa.** At the hearing, the **Polk County Aviation Authority** will receive and consider any comments made by any interested party, to the Plans and Specifications, proposed form of Contract, and the estimate of the cost for the project.

#### Contract Work Items:

This project will involve the following improvements:

| BASE BID   |                                               |
|------------|-----------------------------------------------|
| DIVISION I |                                               |
| 1          | TOPSOIL, ON-SITE, STRIP, SALVAGE AND RESPREAD |
| 2          | EXCAVATION, CLASS 10                          |
| 3          | SUBGRADE PREPARATION, IDOT 4123, 12-INCH      |
| 4          | GEOTEXTILE FABRIC                             |
| 5          | MODIFIED SUBBASE, 6-INCH                      |
| 6          | COMPACTION TESTING                            |
| 7          | VALVE BOX ADJUSTMENT, MINOR                   |
| 8          | INTAKE ADJUSTMENT, MINOR                      |
| 9          | PAVEMENT, PCC, 6-INCH                         |
| 10         | PCC PAVEMENT SAMPLES AND TESTING              |
| 11         | REMOVAL OF SIDEWALK                           |
| 12         | SIDEWALK, PCC, 4-INCH                         |
| 13         | DETECTABLE WARNING                            |
| 14         | PAVEMENT REMOVAL                              |
| 15         | PAINTED PAVEMENT MARKINGS, SOLVENT/WATERBORNE |
| 16         | PAINTED SYMBOLS AND LEGENDS                   |
| 17         | TEMPORARY TRAFFIC CONTROL                     |
| 18         | TYPE A SIGN, SHEET ALUMINUM                   |
| 19         | SALVAGE AND RE-INSTALL CREW CAR SIGN          |
| 20         | HYDRAULIC SEEDING, FERTILIZING, AND MULCHING  |



|                    |                       |
|--------------------|-----------------------|
| 21                 | SWPPP PREPARATION     |
| 22                 | SWPPP MANAGEMENT      |
| 23                 | FILTER SOCK, 12-INCH  |
| 24                 | FILTER SOCK, REMOVAL  |
| 25                 | CONSTRUCTION SURVEY   |
| 26                 | MOBILIZATION          |
| 27                 | CONCRETE PARKING STOP |
| 28                 | LANDSCAPE ROCK        |
| <b>DIVISION II</b> |                       |
| 29                 | DUMPSTER ENCLOSURE    |

Copies of the Plans and Specifications will be available on QuestCDN.com.

**Information and Bidding Documents for the Project can be found and may be downloaded from the following designated website: QuestCDN.com Ebid Reference No. 9510230.**

All bids must be on file on QuestCDN.com on or before the time herein set. Each bid shall be accompanied by a Bid Bond in an amount equal to five (5%) of the total amount of the bid. Bid Bonds must be on the form provided with the Contract Documents.

The Bid Bond may be forfeited and the proceeds retained as liquidated damages if the bidder fails to execute a contract or file acceptable performance bonds or provide an acceptable certificate of insurance within fifteen (15) calendar days after the acceptance of his proposal by resolution of the Authority. No bidder may withdraw a proposal before August 1, 2025.

The right is reserved, as the **Polk County Aviation Authority** may require, to reject any and all bids and to waive any informality in the bids received.

The Polk County Aviation Authority is exempt from all sales taxes. The bid price should not include sales tax. The awarded contractor will be issued a tax exemption certificate that can be used to purchase materials in the State of Iowa that will be converted into real property for this project tax free. These tax exemption certificates are only for use on this specific project as covered under the Contract. Before final payment will be made on this project, the Contractor(s) and subcontractor(s) shall provide lien waivers as required in the Specifications.

All work shall be completed in accordance with the construction window established by the Polk County Aviation Authority:

### Construction Schedule

| Work Phase       | Anticipated Start Date            | Contract Time    | Anticipated Completion Date             | Liquidated Damages   |
|------------------|-----------------------------------|------------------|-----------------------------------------|----------------------|
| Phase 1*         | August 18, 2025                   | 18 Calendar Days | August 27, 2025                         | \$1,500/Calendar Day |
| Phase 2*         | August 28, 2025                   | 22 Calendar Days | September 18, 2025                      | \$1,500/Calendar Day |
| Phase 3*         | September 19, 2025                | 24 Calendar Days | October 12, 2025                        | \$1,500/Calendar Day |
| Phase 4*         | October 13, 2025                  | 10 Calendar Days | October 22, 2025                        | \$1,500/Calendar Day |
| Project Closeout | Final Inspection/Punch List Items | 10 Calendar Days | After Final Inspection/Punch List Items | \$250/Calendar Day   |

\*Tentative and may be adjusted due to release of FAA funding. Phases shall begin immediately after substantial completion of previous phase. Substantial completion date estimated October 22, 2025.

This project is subject to the requirements of 49 CFR Part 26 Disadvantaged Business Enterprise Participation. The owner has established a contract goal of **1.35%** percent participation for small business concerns owned and controlled by registered disadvantaged business enterprises (DBE). The bidder shall make and document good faith efforts, as defined in Appendix A of 49 CFR Part 26, to meet the established goal.

Award of contract is also subject to the following Federal provisions:

Executive Order 11246 and DOL Regulation 41 CFR PART 60-4 - Affirmative Action to Ensure Equal Employment Opportunity

DOL Regulation 2 CFR § 200 Appendix II (D) – Davis Bacon Act

2 CFR part 180 (Subpart C), 2 CFR part 1200, DOT Order 4200.5- DOT Suspension & Debarment Procedures & Ineligibility

15 CFR § 29 – Government wide Requirements for Drug-free Workplace

DOT Regulation 49 CFR PART 30 - Denial of Public Works Contracts to Suppliers of Goods and Services of Countries that Deny Contracts to Suppliers of Goods and Services of Countries that Deny Procurement Market Access to U.S. Contractors (Foreign Trade Restriction).

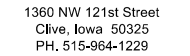
TITLE 49 United States Code §50101 – Buy American Preferences

By virtue of statutory authority, preference will be given to products and provisions grown and coal produced within the State of Iowa and to Iowa domestic labor to the extent lawfully required under Iowa statutes, providing that the award of the contract will be made to the lowest responsible bidder submitting the lowest acceptable bid, which shall be without regard to state or local law whereby preference is given on factors other than the amount of the bid.

Published by the order of the Polk County Aviation Authority, Iowa, this 6<sup>th</sup> day of March, 2025.

**POLK COUNTY AVIATION AUTHORITY,  
ANKENY, IOWA**

By: /s/ Jeff Wangsness  
Chairperson



Ankeny, IA | Carroll, IA | Clive, IA  
Cedar Rapids, IA | Fort Dodge, IA  
North Liberty, IA | Sioux City, IA  

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Macon, MO | Columbia, MO  
North Kansas City, MO  

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Lenexa, KS

**NOTICE:**  
McClure Engineering Co. is not responsible or liable for any issues, claims, damages, or losses (collectively, "Losses") which arise from failure to follow these Plans, Specifications, and the engineering intent they convey, or for Losses which arise from failure to obtain and/or follow the engineers' or surveyors' guidance with respect to any alleged errors, omissions, inconsistencies, ambiguities, or conflicts contained within the Plans and Specifications.

## REVISIONS

PROJECT INFO  
#####

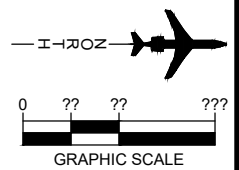
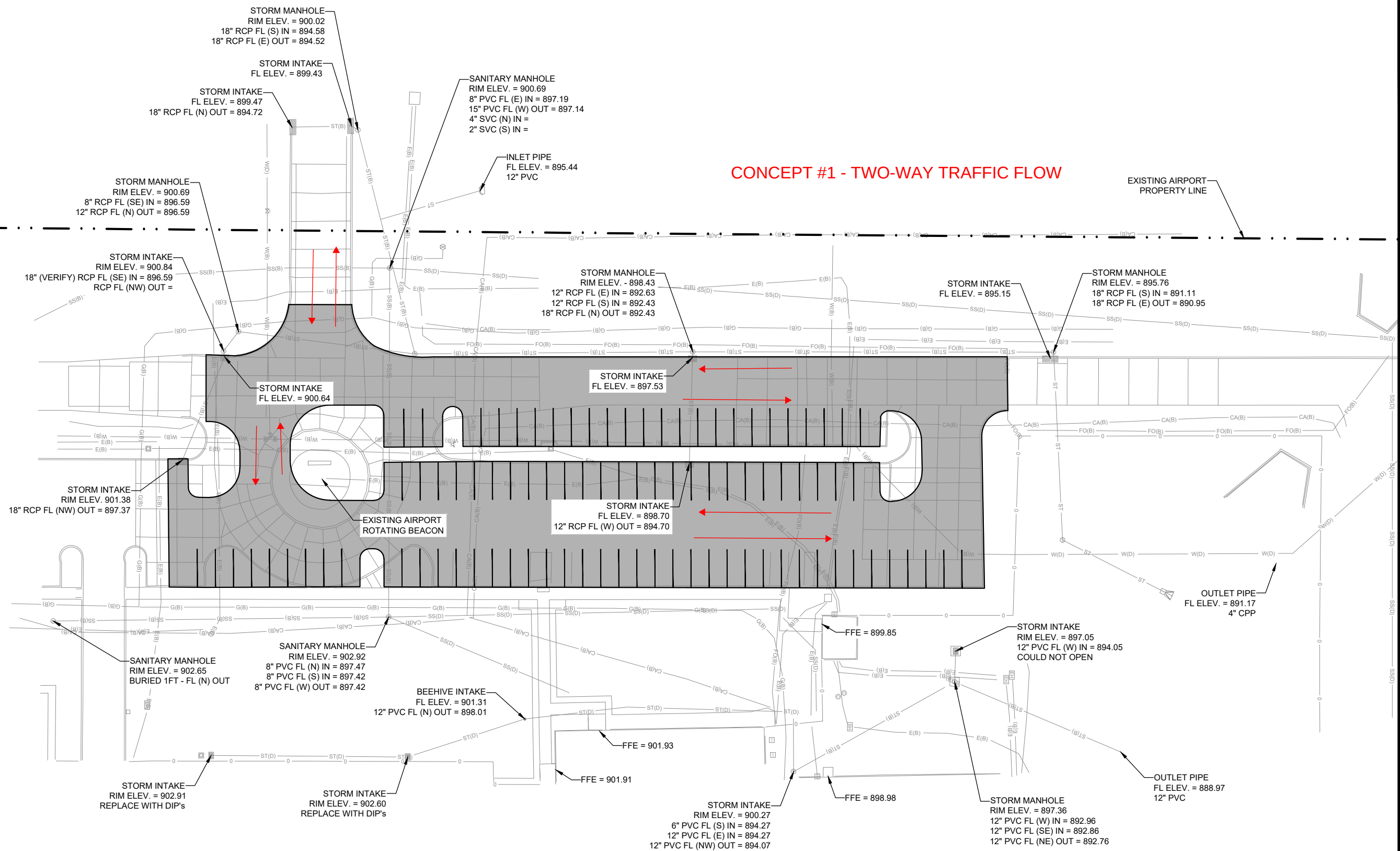
XXXXXXX MUNICIPAL AIRPORT  
XXXXXX PROJECT NAME XXXXX  
FAA AIP # X-XX-XXXX-025

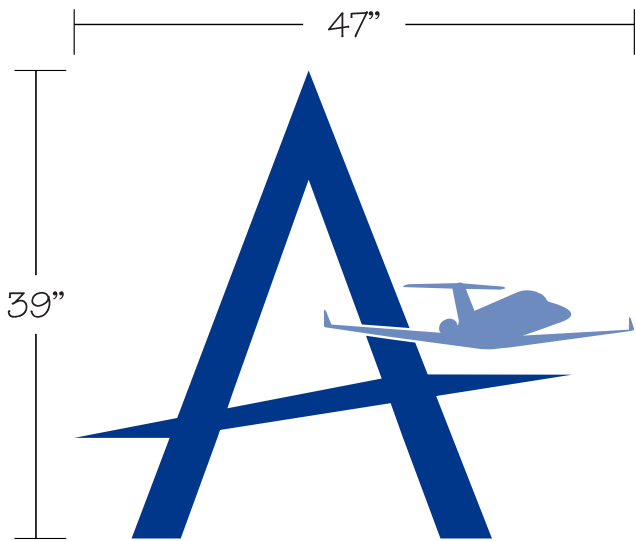
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TAXIWAY B JOINT LAYOUT PLAN

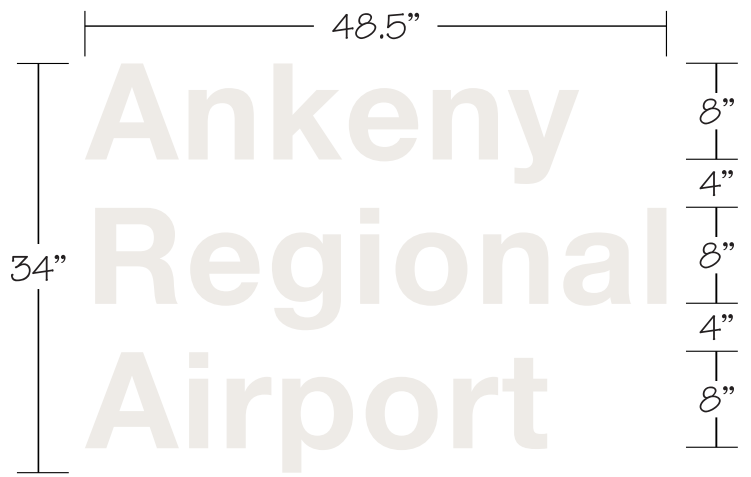
DRAWING NO.  
PA-01  
02 OF ##

P:\202200\1042-007 - IKV - Reconstruct Terminal Building Parking Lot\04-Drawings\Civil\Plans\EC-01.dwg 11/22/2024 10:04 AM





3.25' x 3.9' = 12.7 SQ FT



2.83' x 4' = 11.3 SQ FT

NORTH ELEVATION



ELEVATION SCALE: APPROXIMATELY 3/8" = 1'



NAME: ANKENY REGIONAL AIRPORT - ANKENY, IA

SKETCH #: 0125-38729-00\_ANKENYREGIONALAIRPORT

APPROVAL: X

DATE: X

SCALE: 3/4" = 1' | DESIGNER: CRN

SALES REP: JEFF FYE

REVISIONS:

THIS IS A CONCEPTUAL  
DRAWING. FINAL PRODUCT  
MAY VARY. THIS ARTWORK  
IS PROPERTY OF  
**EAGLE SIGN CO.** AND  
MAY NOT BE REPRODUCED



605 SW 37th St.  
Grimes, Iowa, 50111

515-243-5663 • Fax: 515-243-5313

REMIT TO: 605 SW 37th St., Grimes, Iowa, 50111

# PROPOSAL

## Proposal #: 30280

Proposal Date: 02/05/25  
Customer #: 6288  
Page: 1 of 5

| SOLD TO:                                                                                           | JOB LOCATION:                                                                                          |
|----------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------|
| POLK COUNTY AVIATION AUTHORITY<br>ATTN: PAUL MORITZ<br>3700 SE CONVENIENCE BLVD<br>ANKENY IA 50021 | Ankeny Regional Airport<br>3700 SE Convenience Blvd<br>Ankeny IA 50021<br><br>REQUESTED BY: Jay Pudenz |

Eagle Sign Company (HEREINAFTER CALLED THE "COMPANY") HEREBY PROPOSES TO FURNISH ALL THE MATERIALS AND PERFORM ALL THE LABOR NECESSARY FOR THE COMPLETION OF:

| QTY                      | DESCRIPTION                                                                                                                            | UNIT PRICE | TOTAL PRICE                     |
|--------------------------|----------------------------------------------------------------------------------------------------------------------------------------|------------|---------------------------------|
| 1                        | * QUOTE #38729<br>Furnish and Install graphics to North side of interstate sign on site. "A w/<br>plane" and "Ankeny Regional Airport" | \$1,475.00 | \$1,475.00                      |
| 1                        | * QUOTE #38729A<br>Electrical Bid - installation of lighting and running power to North Side of<br>sign (goes with quote 38729)        | \$6,685.25 | \$6,685.25                      |
| SUB TOTAL:               |                                                                                                                                        |            | \$8,160.25                      |
| * INDICATES TAXABLE ITEM |                                                                                                                                        |            | ESTIMATED SALES TAXES: \$571.22 |

ALL MATERIAL IS GUARANTEED TO BE AS SPECIFIED, AND THE ABOVE TO BE IN ACCORDANCE WITH THE DRAWINGS AND OR SPECIFICATIONS SUBMITTED FOR THE ABOVE WORK AND COMPLETED IN A WORKMANLIKE MANNER FOR THE SUM OF:

**TOTAL PROPOSAL AMOUNT: \$8,731.47**

### TERMS: 50.0% DOWN, BALANCE DUE ON COMPLETION

(INTEREST OF 1.5% PER MONTH WILL BE ADDED TO PAST DUE ACCOUNTS)

**THIS PRICE DOES NOT INCLUDE ELECTRICAL HOOKUP, PERMITS, ENGINEERING, SHIPPING, FREIGHT OR SALES OR USE TAX UNLESS SPECIFICALLY STATED.**

NOTE: THIS PROPOSAL MAY BE WITHDRAWN IF NOT ACCEPTED WITHIN 30 DAYS. WORK WILL NOT BEGIN UNTIL DOWN PAYMENT AND WRITTEN ACCEPTANCE IS RECEIVED.

ANY ALTERATION FROM THE ABOVE SPECIFICATIONS INVOLVING EXTRA COSTS, WILL BE EXECUTED ONLY UPON WRITTEN ORDERS, AND WILL BECOME AN EXTRA CHARGE OVER AND ABOVE THE ESTIMATE TO BE PAID BY THE PURCHASER.

### TERMS AND CONDITIONS

1. All agreements contingent upon strikes, accidents, material shortages or any other delays beyond our control.

COMPANY INITIALS \_\_\_\_\_

CUSTOMER INITIALS \_\_\_\_\_



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## PROPOSAL

Proposal #: 30280

Proposal Date: 02/05/25  
Customer #: 6288  
Page: 2 of 5

2. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.
3. This proposal is made for specially constructed equipment and when accepted by owner is not subject to cancellation. EAGLE SIGN CO shall not be responsible for errors in plans, designs, specifications or drawings furnished by owner or its representatives, or for defects or increased costs caused by such errors.
4. EAGLE SIGN CO shall commence the constructions of display and prosecute the work thereon with due diligence until completion. All obligations to be performed by EAGLE SIGN CO hereunder shall be subject to delay or failure resulting from war, fire, labor disputes, material shortages, unforeseen commercial delays, acts of God, regulations or restrictions of the Government or public authorities, or other accidents, forces, conditions or circumstances beyond its control.
5. Owner shall be responsible for securing and maintaining in force all necessary permits from the owner of the premises upon which display is to be installed, and for all other private permissions necessary for the maintenance, use and existence of display. EAGLE SIGN CO shall apply for public permits. Only the cost of normal permit applications is included in this proposal. Buyer shall be responsible for any and all costs incurred should procedures other than normal permit applications be required. EAGLE SIGN CO shall not be obligated to commence construction of display until public permits have been issued. If public permits are denied after every reasonable effort by both parties to secure same, then this agreement shall terminate without liability to either party.
6. Buyer shall bring feed wires of suitable capacity and approved type to the locations of the display, and make connection thereto, and shall pay for all electrical energy used by display and shall be responsible for the supply thereof in the event substantially adverse building or soil conditions or underground obstructions are encountered at delivery site. In the event of such adverse building or soil conditions or underground obstructions, owner agrees that Eagle Sign Co. shall be allowed to increase the price quoted in this proposal to the extent of Eagle Sign Co.'s additional costs.
7. Owner shall be responsible for locating all property lines and utility easements and existing utilities located within or on the real estate on which the display is to be constructed.
8. EAGLE SIGN CO unconditionally warrants the signs against defective workmanship and materials for 1 year from date of shipment or installation, if installation is effected by EAGLE SIGN CO Any part found by EAGLE SIGN CO to be defective due to faulty workmanship or materials within the warranty period will be repaired or replaced f.o.b. point of production. EAGLE SIGN CO SPECIFICALLY DISCLAIMS ALL OTHER WARRANTIES OF ANY KIND OR NATURE WHATSOEVER, EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE. EAGLE SIGN CO shall not be liable for any incidental or consequential damages or

COMPANY INITIALS \_\_\_\_\_

CUSTOMER INITIALS \_\_\_\_\_



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## PROPOSAL

### Proposal #: 30280

Proposal Date: 02/05/25  
Customer #: 6288  
Page: 3 of 5

losses. Owners sole and exclusive remedy against EAGLE SIGN CO for the breach of its express warranty contained herein shall be the replacement of such defective work or material.

9. Payment for items purchased under the terms of this agreement will be made upon receipt of invoices submitted. In the event payment is not made within thirty (30) days of the invoice date, Buyer agrees to pay a service charge on past due amounts at the rate of 1½% per month. In the event this agreement is placed for collection with a collection agency or if litigation is commenced to collect amounts owed, Buyer shall be responsible for all costs incurred by Eagle Sign Co, including but not limited to its reasonable attorney's fees.
10. Title to all materials and property covered by this contract shall remain in EAGLE SIGN CO. and shall not be deemed to constitute a part of the realty to which it may be attached until the purchase price is paid in full. EAGLE SIGN CO. is given an express security interest in said material and property both erected and unerected notwithstanding the manner in which such personal property shall be annexed or attached to the realty and is authorized to file a financing statement perfecting this security interest. In the event of default by Buyer, including, but not limited to, payment of any amounts due and payable, EAGLE SIGN CO may at once (and without process of law) take possession of and remove, as and when it sees fit and wherever found, all material used or intended for use in this construction of said equipment and any and all property called for in this Agreement without being deemed guilty of trespass.
11. When this Agreement is signed by a duly authorized person of each party, this document shall constitute a binding contract and the entire agreement between the parties and shall supersede all other written or oral agreements. The parties agree that a signature communicated by facsimile or by e-mail shall Have the same effect as an original signature on an original document, and either party may prove the existence of a binding contract by producing a copy thereof with a signature obtained through electronic means (by facsimile or e-mail). This contract shall be governed by the laws of the state of Iowa.
12. Owner is liable for any and all state, local or federal taxes imposed upon this transaction, including but not limited to sales and/or use tax. Owner will be liable for the taxes even if the taxes are not included in the original invoice to Owner if the taxes are imposed by a governing body after invoicing.
13. The Iowa District Court in and for Polk County, Iowa shall have exclusive jurisdiction of all actions of any kind or nature whatsoever arising out of the work to be performed pursuant to this proposal including but not limited to any action by EAGLE SIGN CO to collect amounts owed to it pursuant to the terms of this proposal and any corresponding invoice, and the parties consent to exclusive jurisdiction and venue in said court.

THIS PROPOSAL DOES NOT BECOME EFFECTIVE UNTIL SIGNED AND DATED BY THE COMPANY.

COMPANY INITIALS \_\_\_\_\_

CUSTOMER INITIALS \_\_\_\_\_



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## PROPOSAL

**Proposal #: 30280**

Proposal Date: 02/05/25  
Customer #: 6288  
Page: 4 of 5

**REMIT TO: 605 SW 37th St., Grimes, Iowa, 50111**

THE ABOVE PRICES, SPECIFICATIONS, AND CONDITIONS ARE SATISFACTORY AND ARE HEREBY ACCEPTED. YOU ARE AUTHORIZED TO DO THE WORK AS SPECIFIED. PAYMENT WILL BE MADE AS OUTLINED ABOVE.

SALESPERSON: \_\_\_\_\_

DATE: \_\_\_\_\_

ACCEPTED BY: \_\_\_\_\_

TITLE: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

COMPANY INITIALS \_\_\_\_\_

CUSTOMER INITIALS \_\_\_\_\_





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Grimes, Iowa, 50111

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# DEPOSIT INVOICE

Invoice #: DP30280

Inv Date: 02/05/25  
Customer #: 6288  
Page: 5 of 5

REMIT TO: 605 SW 37th St., Grimes, Iowa, 50111

| SOLD TO:                                                                                           | JOB LOCATION:                                                                                          |
|----------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------|
| POLK COUNTY AVIATION AUTHORITY<br>ATTN: PAUL MORITZ<br>3700 SE CONVENIENCE BLVD<br>ANKENY IA 50021 | Ankeny Regional Airport<br>3700 SE Convenience Blvd<br>Ankeny IA 50021<br><br>REQUESTED BY: Jay Pudenz |

| ORDERED BY | PO NUMBER | SALESPERSON | ORDER DATE | PAYMENT TERMS          | DUE DATE |
|------------|-----------|-------------|------------|------------------------|----------|
| Jay Pudenz |           | Jeff Fye    | 12/20/24   | 50.0% Due Upon Receipt | 02/15/25 |

| QTY | DESCRIPTION                                                                                                                            | UNIT PRICE            | TOTAL PRICE         |
|-----|----------------------------------------------------------------------------------------------------------------------------------------|-----------------------|---------------------|
| 1   | * QUOTE #38729<br>Furnish and Install graphics to North side of interstate sign on site. "A w/<br>plane" and "Ankeny Regional Airport" | \$1,475.00            | \$1,475.00          |
| 1   | * QUOTE #38729A<br>Electrical Bid - installation of lighting and running power to North Side of<br>sign (goes with quote 38729)        | \$6,685.25            | \$6,685.25          |
|     |                                                                                                                                        | SUB TOTAL             | -----<br>\$8,160.25 |
|     | * INDICATES TAXABLE ITEM                                                                                                               | ESTIMATED SALES TAXES | \$571.22            |
|     |                                                                                                                                        | TOTAL PROPOSAL AMOUNT | \$8,731.47          |
|     | *** FINAL INVOICE AMOUNT MAY VARY UPON COMPLETION ***                                                                                  |                       |                     |

PLEASE PAY THIS DEPOSIT AMOUNT: \$4,365.74

Paul,

I understand that they have not been required in the past, however, Section 906.1 of the Fire Code requires extinguishers in new and existing S occupancies (hangars are S-1 occupancies).

With the fuel in the aircraft, people working on their planes, and the other uses in the hangars, I think that this is a prudent move to provide a minimum level of fire protection since the buildings have no fire protection systems in them. The tagging requirement is the same across all commercial buildings. I understand that there is more cost involved, however, with these being commercial buildings that is the code requirement.

Thanks,  
Craig

**Craig Ver Huel** | Division Chief - Community Risk Reduction - FI  
City of Ankeny

**From:** Paul Moritz <[PMoritz@Ankenylowa.gov](mailto:PMoritz@Ankenylowa.gov)>

**Sent:** Wednesday, February 12, 2025 2:22 PM

**To:** Craig Ver Huel <[CVerHuel@Ankenylowa.gov](mailto:CVerHuel@Ankenylowa.gov)>; Dave Kalwishky <[davek@exec1aviation.com](mailto:davek@exec1aviation.com)>

**Subject:** RE: [External] Fire Extinguishers for T Hangars

Craig: It is my understanding that the hangar tenants have not been required to have an extinguisher in the past. Dave and I anticipate that the expense of getting an extinguisher from a specialized company with an annual service plan vs. one from Home Depot or such will be viewed as costly. That said, we will have the tenants do whatever is required. But I just want to be sure that they are required to install a tagged extinguisher from a fire service company vs. purchasing their own extinguisher. Thanks.