



Polk County Aviation Authority Meeting

Thursday, April 10, 2025

5:00 PM

**Ankeny Regional Airport - Corporate/Terminal Hangar Building
3700 SE Convenience Blvd, Ankeny, Iowa**

INSTRUCTIONS TO JOIN ELECTRONIC MEETING:

Please join using this link:

<https://zoom.us/j/98294550961?pwd=MzdjTERQR1Y1SVNWOGhxWFd1b2FRUT09>

Or dial: +13126266799 Meeting ID: 982 9455 0961 Passcode: 5678

A. ROLL CALL

B. APPROVAL OF AGENDA

1. Consider motion to approve and accept the April 10, 2025 agenda without amendment.

C. PUBLIC FORUM

D. PUBLIC HEARING

1. PH 2025-02 Revised FY 2024-2025 Budget and the Proposed FY 2025-2026 Budget

Consider motion to close Public Hearing 2025-02.

Consider motion to adopt RESOLUTION approving the revised FY 2024-2025 Budget and the proposed FY 2025-2026 Budget.

2. PH 2025-03 Proposed Reconstruct Airport Entrance Roundabout and Terminal Parking Lot Project

Action D1-1. Consider motion to close Public Hearing 2025-03.

Action D1-2. Consider motion to receive and file bids received on April 1, 2025.

Action D1-3. Consider motion to adopt RESOLUTION awarding the construction contract to Jensen Builders, Ltd of Des Moines, Iowa, with a total of \$492,313.12 for the construction contract for the Reconstruct Airport Entrance Roundabout and Terminal Parking Lot Project.

E. FBO REPORTS

- Fuel Report
- Inspection Report
- Hangar tenant waiting list report
- Tenant concerns and response report

1. FBO Report & Waiting List

F. FINANCE / BUDGET REPORTS

G. CONSENT AGENDA ITEMS

CA - 1. Consider motion to approve the March 6, 2025 minutes.

CA - 2. Consider motion to adopt **RESOLUTION** authorizing the execution of a Farm Lease with Dennis Miller.

CA - 3. Consider motion to approve Task Order One-Payment #6 in the amount of \$1,582.91 to HDR Engineering, Inc. for services that include Professional Consulting Services.

CA - 4. Consider motion to approve Payment #29 in the amount of \$772.50 to McClure Engineering Company for services that include General On-Call Engineering Services.

CA - 5. Consider motion to approve Payment #16 in the amount of \$13,729.00 to McClure Engineering Company for services that includes Design & Bidding to Reconstruct Runway 18/36.

CA - 6. Consider motion to approve Payment #5 in the amount of \$12,995.65 to McClure Engineering Company for Site Work & Vertical Infrastructure – Phase 2 – Design and Bidding for the North Property Line Box Hangars.

CA - 7. Consider motion to approve Payment #6 in the amount of \$27,709.00 to McClure Engineering Company for Extend Runway 18: Design and Bidding Services.

CA - 8. Consider motion to approve Payment #4 in the amount of \$18,535.50 to McClure Engineering Company for the Reconstruct Airport Entrance Roundabout and Terminal Building Parking Lot project.

CA - 9. Consider motion to approve Bills and Transfer of Necessary Funds in the amount of \$203,874.64

CA - 10. Consider motion to approve April 2025 Financial Reports.

• **APPROVAL OF CONSENT AGENDA ITEMS**

1. Consent Agenda Items CA-1 through CA-10.

Consider motion to approve the recommendations for Consent Agenda Items CA-1 through CA-10.

H. REMOVED CONSENT AGENDA ITEMS:

I. OLD BUSINESS

J. NEW BUSINESS

1. Consider motion to approve the construction plans for Phase 2 of the State of Iowa - Department of Public Services Hangar on a portion of Phase 3 of the Taxiway D Hangar Development at the Ankeny Regional Airport.
2. Consider motion to adopt **RESOLUTION** authorizing the renewal of the Disadvantaged Business Enterprise Policy utilized on federally-funded Airport Capital Improvement Projects at the Ankeny Regional Airport for the years 2025 through 2027.
3. Consider motion to approve a proposal from Wood Roofing and Sheet Metal in the amount of \$21,660.00 for completing the T-Hangars Gutter Replacement Project - Phase 2 at the Ankeny Regional Airport.
4. Consider motion to approve a proposal from Van Maanen Electric, Inc. in the amount of \$2,130.00 to provide the labor and equipment needed to replace 15 wall-pack light fixtures on the outside of the tee hangar buildings.
5. Consider a motion to approve a proposal from Van Maanen Electric Inc. in an amount not to exceed \$2,080.00 to provide labor, materials and equipment to diagnose and repair the lighting circuit for the windsock lights.
6. Consider motion to adopt **RESOLUTION** authorizing the execution of Task Order No. 12 for construction administration services with McClure Engineering for the Rehabilitate Terminal Building Entrance and Parking Lot Project.
7. Consider motion to approve Change Order No. 1 with Eagle Sign Company increasing the contract amount by \$9,641.13 for an additional sign logo, additional landscaping and the beacon electrical hookup on the Construct Monument Signs Project.
8. Consider motion to adopt a **RESOLUTION** authorizing the application of a Federal Assistance Grant to partially finance the Reconstruct Airport Entrance Roundabout and Terminal Building Parking Lot Project (AIP GRANT No. 3-19-0132-034 BIL-AIG).

K. REPORTS

1. Engineering Report

- a. Runway 18/36 Extension Project - Include as a Bid Alternate with the Runway Reconstruction Project.
- b. North Box Hangars Phase 2 Project - Construction Schedule.

2. Staff Report

- a. 2026 Tee Hangar Lease Document - Proposed Revisions for Review

- b. Consider New Taxiway Designations as part of the Runway 18/36 Reconstruction.
- c. Televising Inspection of Storm Sewer Pipes under Pavement Dip on Runway 4/22.
- d. 2026 PCAA Maintenance Building Project - Schedule for Iowa DOT Grant Application
- e. May 2025 DC Partnership Trip - Airport Brochure.
- f. Runway 18/36 Extension - Status of Federal Funding Earmark.
- g. Goodyear Blimp - Possible Overnight Stay on June 24, 2025

3. Legal Counsel Report

4. Board Report

5. Chair Report

L. ADJOURNMENT

[MEET_FOOT]