



Polk County Aviation Authority Meeting

Thursday, May 8, 2025

5:00 PM

**Ankeny Regional Airport - Corporate/Terminal Hangar Building
3700 SE Convenience Blvd, Ankeny, Iowa**

INSTRUCTIONS TO JOIN ELECTRONIC MEETING:

Please join using this link:

<https://zoom.us/j/98294550961?pwd=MzdjTERQR1Y1SVNWOGhxWFd1b2FRUT09>

Or dial: +13126266799 Meeting ID: 982 9455 0961 Passcode: 5678

A. ROLL CALL

B. APPROVAL OF AGENDA

1. Consider motion to approve and accept the May 8, 2025 agenda without amendment.

C. PUBLIC FORUM

D. FBO REPORTS

- Fuel Report
- Inspection Report
- Hangar tenant waiting list report
- Tenant concerns and response report

1. FBO Report & Waiting List

E. FINANCE / BUDGET REPORTS

F. CONSENT AGENDA ITEMS

CA - 1. Consider motion to approve the April 10, 2025 minutes.

CA - 2. Consider motion to approve Task Order One-Payment #7 in the amount of \$596.33 to HDR Engineering, Inc. for services that include Professional

Consulting Services.

- CA - 3.** Consider motion to approve Payment #1 in the amount of \$27,195.65 to Jensen Builders Ltd for services that include North Property Line Box Hangars – Phase 2.
- CA - 4.** Consider motion to approve Payment #30 in the amount of \$1,571.18 to McClure Engineering Company for services that include General On-Call Engineering Services.
- CA - 5.** Consider motion to approve Payment #6-Final in the amount of \$10,327.85 to McClure Engineering Company for Site Work & Vertical Infrastructure – Phase 2 – Design and Bidding for the North Property Line Box Hangars.
- CA - 6.** Consider motion to approve Payment #1 in the amount of \$1,100.03 to McClure Engineering Company for Site Work & Vertical Infrastructure – Phase 2 - Construction Management, Administration & Observation Service for the North Property Line Box Hangars.
- CA - 7.** Consider motion to approve Payment #1 in the amount of \$23,272.80 to McClure Engineering Company for Runway 18 Localizer Relocation – Glideslope Impacts.
- CA - 8.** Consider motion to approve Payment #17 in the amount of \$25,868.00 to McClure Engineering Company for services that includes Design & Bidding to Reconstruct Runway 18/36.
- CA - 9.** Consider motion to approve Payment #7 in the amount of \$15,750.00 to McClure Engineering Company for Extend Runway 18: Design and Bidding Services.
- CA - 10.** Consider motion to approve Payment #5 in the amount of \$15,207.50 to McClure Engineering Company for the Reconstruct Airport Entrance Roundabout and Terminal Building Parking Lot project.
- CA - 11.** Consider motion to approve Payment #1 in the amount of \$21,660.00 to Wood Roofing Company, Inc for services that included construction of T-Hangars and J-Gutters.
- CA - 12.** Consider motion to approve Bills and Transfer of Necessary Funds in the amount of \$172,160.19
- CA - 13.** Consider motion to approve May, 2025 Financial Reports.

• **APPROVAL OF CONSENT AGENDA ITEMS**

1. Consent Agenda Items CA-1 through CA-13

Consider motion to approve the recommendations for Consent Agenda Items CA-1 through CA-13.

G. REMOVED CONSENT AGENDA ITEMS:

H. OLD BUSINESS

I. NEW BUSINESS

1. Consider motion to adopt **RESOLUTION** fixing a date for the hearing on the plans, specifications, opinion of probable cost and form of contract, taking of bids, and awarding the construction contract for the Reconstruct and Extend Runway 18-36 Project at the Ankeny Regional Airport (date of bid opening: 7/1/25 @ 10:30 a.m./date of hrg: 7/10/25 @ 5:00 p.m.).
2. Consider motion to adopt **RESOLUTION** authorizing the submittal of an Iowa DOT General Aviation Vertical Infrastructure (G.A.V.I.) Grant Application for partial funding of the proposed Construct Maintenance Storage Facility Project.
3. Consider motion to approve the quote from A-1 Concrete Leveling in the amount of \$480.00 to complete crack repairs on the west side of the main apron.
4. Consider motion to approve the proposal for the Runway 4-22 Concrete Leveling Repair Project at the Ankeny Regional Airport.
5. Consider motion to approve new Taxiway Designations as part of the Runway 18-36 Reconstruction Design.
6. Consider motion to adopt **RESOLUTION** granting an electric easement to MidAmerican Energy Company for the installation of an electric service and transformer to serve the Casey's Hangar on the Ankeny Regional Airport.

J. REPORTS

1. Engineering Report

- a. South Terminal Area Preliminary Design - Presentation by HDR.
- b. Construction Update - Construct Monument Signs Project.
- c. Construction Update - North Property Line Box Hangars - Phase 2.
- d. Construction Update - Reconstruct Airport Entrance Roundabout and Terminal Parking Lot Project.
- e. Construction Update - Taxiway D Apron and Access Roadway Paving, Phase 4.
- f. Terminal Hangar Door Upgrade.

2. Staff Report

- a. Concept - Terminal Building Exterior Painting/Signage.
- b. Casey's Hangar Development - Additional PCC Paving Request.
- c. Emergency Patching - Runway 18-36, Taxiways B and C.
- d. Quotes for providing Fire Extinguishers in the Tee Hangars.
- e. Revised Tee Hangar Lease - Adjusted Monthly Rent.
- f. Project Update: Tee Hangar Gutter Replacement Project - Phase 2.

3. Legal Counsel Report

4. **Board Report**

5. **Chair Report**

K. ADJOURNMENT

[MEET_FOOT]