



Polk County Aviation Authority Meeting

Thursday, June 5, 2025

5:00 PM

**Ankeny Regional Airport - Corporate/Terminal Hangar Building
3700 SE Convenience Blvd, Ankeny, Iowa**

INSTRUCTIONS TO JOIN ELECTRONIC MEETING:

Please join using this link:

<https://zoom.us/j/98294550961?pwd=MzdjTERQR1Y1SVNWOGhxWFd1b2FRUT09>

Or dial: +13126266799 Meeting ID: 982 9455 0961 Passcode: 5678

A. ROLL CALL

B. ADMINISTRATIVE

1. **Administer Oath of Office to Current Board Member Dr. Paul Novak - term expiring June 30, 2029.**

C. APPROVAL OF AGENDA

1. **Consider motion to approve and accept the June 5, 2025 agenda without amendment.**

D. PUBLIC FORUM

E. FBO REPORTS

- Fuel Report
- Inspection Report
- Hangar tenant waiting list report
- Tenant concerns and response report

1. **FBO Report & Waiting List**

F. FINANCE / BUDGET REPORTS

G. CONSENT AGENDA ITEMS

- CA - 1. Consider motion to approve the May 8, 2025 minutes.
- CA - 2. Consider motion to approve Payment #2 in the amount of \$19,313.61 to Eagle Sign Company for work on the Construction of Monument signs.
- CA - 3. Consider motion to approve Payment #1 in the amount of \$33,000 to HDR Engineering, Inc. for services that include South Corporate Terminal Area Project Formulation.
- CA - 4. Consider motion to approve Payment #2 in the amount of \$11,565.10 to McClure Engineering for Runway 18 Localizer Relocation – Glideslope Impacts.
- CA - 5. Consider motion to approve Payment #2 in the amount of \$14,127.55 to McClure Engineering for Site Work & Vertical Infrastructure – Phase 2 - Construction Management, Administration & Observation Service for the North Property Line Box Hangars.
- CA - 6. Consider motion to approve Payment #6 in the amount of \$2,376.00 to McClure Engineering Company for the Reconstruct Airport Entrance Roundabout and Terminal Building Parking Lot project.
- CA - 7. Consider motion to approve Payment #8 in the amount of \$11,664.80 to McClure Engineering for Extend Runway 18: Design and Bidding Services.
- CA - 8. Consider motion to approve Payment #18 in the amount of \$29,218.70 to McClure Engineering Company for services that includes Design & Bidding to Reconstruct Runway 18/36.
- CA - 9. Consider motion to approve Payment #31 in the amount of \$1,251.25 to McClure Engineering Company for services that include General On-Call Engineering Services.
- CA - 10. Consider motion to approve Bills and Transfer of Necessary Funds in the amount of \$193,995.09.
- CA - 11. Consider motion to approve June 2025 Financial Reports.

- **APPROVAL OF CONSENT AGENDA ITEMS**

- 1. Consent Agenda Items CA-1 through CA-11

Consider motion to approve the recommendations for Consent Agenda Items CA-1 through CA-11.

H. REMOVED CONSENT AGENDA ITEMS:

I. OLD BUSINESS

J. NEW BUSINESS

- 1. Consider motion to approve the proposal from Foth Infrastructure & Environmental to complete an Independent Fee Estimate (IFE) in the amount of \$4,200.00 for justification of the Runway 18/36 Reconstruction - Construction Administration Services by McClure.

2. Consider motion to approve a proposal from Allen Lawn Care in the amount of \$1,515.00 to mow the west channel slope along Taxiway D, including cleanup against the Casey's fence and the removal of volunteer trees.
3. Consider motion to approve a proposal from Wood Roofing in the amount of \$1,800.00 for maintenance work (cleaning and resealing joints) on the rain gutters for Tee-Hangar Buildings G and H.
4. Consider motion to authorize an emergency full-depth patch on Runway 18/36 by Ridnour Construction for the amount of \$4,614.50.
5. Acceptance of the Taxiway D Apron and Access Roadway - Phase 4 Project: Consider motion to approve: a) Statement of Completion as submitted by McClure Engineering; b) **RESOLUTION** accepting the public improvements as completed by Concrete Technologies, Incorporated in the amount of \$573,986.10; and c) Payment #6 - Final/Retainage Release in the amount of \$5,280.68 thirty days after project acceptance.

K. REPORTS

1. Engineering Report

- a. Construction Update - Construct Monument Signs Project.
- b. Construction Update - North Property Line Box Hangars - Phase 2.
- c. Status of Bidding - Reconstruct and Extend Runway 18/36.

2. Staff Report

- a. Concept for Aircraft Runup Pad/Area with Compass.
- b. Status of Airport Management Restructuring.
- c. Report: Runway 4/22 Pavement Leveling.
- d. Goodyear Blimp Overnight Docking.
- e. Terminal Building: Brick Repairs and Painting Proposal.
- f. Possible Business Development on Airport Property.

3. Legal Counsel Report

4. Board Report

5. Chair Report

L. ADJOURNMENT

[MEET_FOOT]