MINUTES OF THE POLK COUNTY AVIATION AUTHORITY (PCAA)
Thursday, May 8, 2025 - 5:00 PM
Ankeny Regional Airport, 3700 SE Convenience Blvd., Ankeny, Iowa

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Chairman Jeff Wangsness called the meeting to order at 5:00 PM. Board Members William Gardner, Greg Johnson and Dr. Paul Novak were in attendance. Todd Ashby joined the meeting electronically at 5:02. Dave Kalwishky (Exec 1), Austin Moran (McClure), City Attorney Erin Clanton, Airport Board Manager Paul Moritz, Administrative Services Director Jennifer Sease and Recording Secretary Diane Klemme were present.

Approval of Agenda

Board Member Johnson moved, second by Novak, to approve the agenda without amendment. Ayes: 4.

FBO Report

Dave Kalwishky reviewed his FBO Report with the Board.

Finance / Budget Report

Gardner reported on the 5/8/25 listing of bills.

Consent Agenda Items

1. Approval of April 10, 2025 minutes.
2. Task Order One-Payment #7 to HDR Engineering, Inc. for services that include Professional Consulting Services in the amount of $596.33.
3. Payment #1 to Jensen Builders Ltd for services that include North Property Line Box Hangars – Phase 2 in the amount of $27,195.65.
4. Payment #30 to McClure Engineering Company for services that include General On-Call Engineering Services in the amount of $1,571.18.
5. Payment #6 to McClure Engineering Company for Site Work & Vertical Infrastructure – Phase 2 – Design and Bidding for the North Property Line Box Hangars in the amount of $10,327.85.
6. Payment #1 to McClure Engineering Company for Site Work & Vertical Infrastructure – Phase 2 – Construction Management, Administration & Observation Services for the North Property Line Box Hangars in the amount of $1,100.33.
7. Payment #1 to McClure Engineering Company for Runway 18 Localizer Relocation – Glideslope Impacts in the amount of $23,272.80.
8. Payment #17 to McClure Engineering Company for the services that includes Design & Bidding to Reconstruct Runway 18/36 in the amount of $25,868.00.
9. Payment #7 to McClure Engineering Company for Extend Runway 18: Design and Bidding Services in the amount of $15,750.00.
10. Payment #5 to McClure Engineering Company for the Reconstruct Airport Entrance Roundabout and Terminal Building Parking Lot project in the amount of $15,207.50.
11. Payment #1 to Wood Roofing Company, Inc. for services that included construction of T-Hangars and J-Gutters in the amount of $21,660.00.
12. Approval of Bills and Transfer of Necessary Funds, $172,160.19.
13. Approval of May 2025 Financial Reports.

Approval of Consent Agenda Items

Board Member Novak moved, second by Johnson, to approve Consent Agenda Items CA-1 through CA-13. Ayes: Novak, Johnson, Ashby, Gardner, Wangsness.

New Business

1. **RESOLUTION 2025-22** fixing a date for the hearing on plans, specifications, opinion of probable cost and form of contract, taking of bids, and awarding the construction contract for the Reconstruct and Extend Runway 18-36 Project at the Ankeny Regional Airport. (date of bid opening: 7/1/25 @ 10:30 a.m./date of hrg: 7/10/25 @ 5:00 p.m.) Johnson moved, second by Novak. Ayes: Johnson, Novak, Ashby, Gardner, Wangsness.
2. **RESOLUTION 2025-23** authorizing the submittal of an Iowa DOT General Aviation Vertical Infrastructure (G.A.V.I.) Grant Application for partial funding of the proposed Construct Maintenance Storage Facility Project. Novak moved, second by Johnson. Ayes: Novak, Johnson, Ashby, Gardner, Wangsness.
3. Motion to approve quote from A-1 Concrete Leveling in the amount of $480.00 to complete crack repairs on the west side of the main apron. Novak moved, second by Johnson. Ayes: Novak, Johnson, Ashby, Gardner, Wangsness.
4. Motion to approve the proposal for the Runway 4-22 Concrete Leveling Repair Project at the Ankeny Regional Airport with Pingel Mudjacking. Johnson moved, second by Novak. Ayes: Johnson, Novak, Ashby, Gardner, Wangsness.
5. Motion to approve new Taxiway Designations as part of the Runway 18-36 Reconstruction Design. Ashby moved, second by Novak. Ayes: Ashby, Novak, Gardner, Wangsness. Nay: Johnson.
6. **RESOLUTION 2025-24** granting an electric easement to MidAmerican Energy Company for the installation of an electric service and transformer to serve the Casey's Hangar on the Ankeny Regional Airport. Novak moved, second by Johnson. Ayes: Novak, Johnson, Ashby, Gardner, Wangsness.

Reports

A. Engineering Report – Moran
    a. South Terminal Area Preliminary Development – Presentation by HDR.
    b. Construction Update – Construct Monument Signs Project.
    c. Construction Update – North Property Line Box Hangars – Phase 2.
    d. Construction Update – Reconstruct Airport Entrance Roundabout and Terminal Parking Lot Project.
    e. Construction Update – Taxiway D Apron and Access Roadway Paving, Phase 4.
    f. Terminal Hangar Door Upgrade.
B. Staff Report - Moritz
    a. Concept – Terminal Building Exterior Painting/Signage.
    b. Casey's Hangar Development – Additional PCC Paving Request.
    c. Emergency Patching – Runway 18-36, Taxiways B and C.
    d. Quotes for providing Fire Extinguishers in the Tee Hangars.
    e. Revised Tee Hangar Lease – Adjusted Monthly Rent.
    f. Project Update: Tee Hangar Gutter Replacement Project – Phase 2.
C. Legal Counsel Report
D. Board Report
E. Chair Report

Adjournment

The meeting was adjourned at 6:26 p.m.

Attest: _____ Signed: _____

Diane Klemme, Recording Secretary Jeff Wangsness, Chairperson

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