Polk County Aviation Authority Meeting

Thursday, July 10, 2025
5:00 PM
Ankeny Regional Airport - Corporate/Terminal Hangar Building
3700 SE Convenience Blvd, Ankeny, Iowa

INSTRUCTIONS TO JOIN ELECTRONIC MEETING:

Please join using this link:
https://zoom.us/j/98294550961?pwd=MzdjTERQR1Y1SVNWOGhxWFd1b2FRUT09

Or dial: +13126266799 Meeting ID: 982 9455 0961 Passcode: 5678

A. ROLL CALL

B. APPROVAL OF AGENDA

1. Consider motion to approve and accept the July 10, 2025 agenda without amendment.

C. PUBLIC FORUM

D. PUBLIC HEARING

1. PH 2025-04 Proposed Reconstruct and Extend Runway 18/36 Project at the Ankeny Regional Airport

Action D1-1. Consider motion to close Public Hearing 2025-04.

Action D1-2. Consider motion to receive and file bids received on July 1, 2025.

Action D1-3. Consider motion to adopt RESOLUTION awarding the construction contract to Manatt's, Inc. of Brooklyn, Iowa in the amount of $8,381,982.58 for the Base Bid on the Reconstruct and Extend Runway 18/36 Project at the Ankeny Regional Airport.

E. FBO REPORTS

- Fuel Report
- Inspection Report
- Hangar tenant waiting list report
- Tenant concerns and response report

1. FBO Report & Waiting List

F. FINANCE / BUDGET REPORTS

G. CONSENT AGENDA ITEMS

CA - 1. Consider motion to approve the June 5, 2025 minutes.

CA - 2. Consider motion to approve Payment #3 – Retainage - in the amount of $4,180.80 to Eagle Sign Company for work on the Construction of Monument signs.

CA - 3. Consider motion to approve Payment #2 in the amount of $367,885.69 to Jensen Builders Ltd for services that include North Property Line Box Hangars – Phase 2.

CA - 4. Consider motion to approve Payment #32 in the amount of $5,827.92 to McClure Engineering Company for services that include General On-Call Engineering Services.

CA - 5. Consider motion to approve Payment #10 in the amount of $3,875.13 to McClure Engineering Company for Taxiway D Apron and Access Roadway Paving, Construction Management – Phase 4.

CA - 6. Consider motion to approve Payment #19 in the amount of $15,494.70 to McClure Engineering Company for services that includes Design & Bidding to Reconstruct Runway 18/36.

CA - 7. Consider motion to approve Payment #3 in the amount of $16,758.03 to McClure Engineering for Site Work & Vertical Infrastructure – Phase 2 - Construction Management, Administration & Observation Service for the North Property Line Box Hangars.

CA - 8. Consider motion to approve Payment #9 in the amount of $9,722.00 to McClure Engineering for Extend Runway 18: Design and Bidding Services.

CA - 9. Consider motion to approve Payment #3 in the amount of $13,320.76 to McClure Engineering for Runway 18 Localizer Relocation – Glideslope Impacts.

CA - 10. Consider motion to approve Bills and Transfer of Necessary Funds in the amount of $479,082.09.

CA - 11. Consider motion to approve July, 2025 Financial Reports.

- **<u>APPROVAL OF CONSENT AGENDA ITEMS</u>**

1. Consent Agenda Items CA-1 through CA-11

   Consider motion to approve the recommendations for Consent Agenda Items CA-1 through CA-11.

H. REMOVED CONSENT AGENDA ITEMS:

I. OLD BUSINESS

J. NEW BUSINESS

1. Consider motion to adopt **RESOLUTION** accepting the Federal Aviation Administration grant offer for the Reconstruct Airport Entrance Roundabout and Terminal Building Parking Lot Project at the Ankeny Regional Airport.

2. Consider motion to accept a proposal from Van Maanen Electric Inc. in the amount of $3,033.00 to repair the wind sock lighting issues at the Ankeny Regional Airport.

3. Consider motion to adopt **RESOLUTION** authorizing the execution of Task Order No. 13 for Construction Administration Services with McClure Engineering for the Reconstruct Runway 18/36 Project at the Ankeny Regional Airport.

4. Consider motion to approve the Special Event Permit Application by the Iowa National Guard for an August 3, 2025 Troop Sendoff Ceremony.

5. Acceptance of the Construct Monument Signs Project: Consider motion to approve: a) Change Order #2, which deducts $150.00 from the contract amount to match the final pay quantities with the field-measured final quantities; b) Statement of Completion as submitted by McClure Engineering; c) **RESOLUTION** accepting the public improvements as completed by Eagle Sign Company in the amount of $83,616.02; and d) Pay Application No. 3 to Eagle Sign Company authorizing the release of the retainage on the project in the amount of $4,180.80 thirty days after project acceptance.

6. Consider motion to approve a proposal from Construction Materials Testing (CMT) in the amount of $19,950.00 to complete the geotechnical testing associated with the "Reconstruct Runway 18/36" Project at the Ankeny Regional Airport.

7. Consider motion to adopt **RESOLUTION** authorizing the Application of a Federal Assistance Grant to partially finance the "Reconstruct Runway 18/36" Project at the Ankeny Regional Airport (AIP Grant No. 3-19-0132-032-2025).

8. Consider motion to adopt **RESOLUTION** authorizing the Application of a Federal Assistance Grant to partially finance the design and the FAA design review by reimbursable agreement of the localizer relocation and glide slope impacts to facilitate the Runway 18/36 Extension at the Ankeny Regional Airport (AIP Grant No. 3-19-0132-033-2025).

9. Consider motion to adopt **RESOLUTION** approving the lease agreements with the individuals and/or organizations detailed.

10. Consider motion to approve a Planned Unit Development (PUD) Amendment Request to facilitate the development of the Corporate Woods Toy Storage Facility at 6200 SE Convenience Boulevard.

11. Consider motion to adopt **RESOLUTION** authorizing the board chairperson to sign the construction contract for the Reconstruct Airport Entrance Roundabout and Terminal Parking Lot Project at the Ankeny Regional Airport.

K. REPORTS

1. **Engineering Report**

    a. Possible Grant Application: Economic Development Administration - Disaster Supplemental Appropriation Grant.

    b. Construction Update - North Box Hangar Phase 2 Project.

2. **Staff Report**

    a. Four States Airport Conference - August 20th through August 22nd in Kansas City.

    b. Channel mowing/maintenance along Taxiway D.

    c. Runway 18/36 Extension Project: Potential Funding by Bond utilizing Polk County Bonding Capacity.

    d. Runway 18/36 Extension: Revisit retaining the Instrument Landing System (ILS).

    e. Update on Emergency Runway Pavement Repairs.

3. **Legal Counsel Report**

    a. Taxiway D Box Hangar Land Lease: Request for Helicopter Sales and Service.

4. **Board Report**

5. **Chair Report**

L. ADJOURNMENT