



Polk County Aviation Authority Meeting

Thursday, August 7, 2025

5:00 PM

**Ankeny Regional Airport - Corporate/Terminal Hangar Building
3700 SE Convenience Blvd, Ankeny, Iowa**

INSTRUCTIONS TO JOIN ELECTRONIC MEETING:

Please join using this link:

<https://zoom.us/j/98294550961?pwd=MzdjTERQR1Y1SVNWOGhxWFd1b2FRUT09>

Or dial: +13126266799 Meeting ID: 982 9455 0961 Passcode: 5678

A. ROLL CALL

B. APPROVAL OF AGENDA

1. Consider motion to approve and accept the August 7, 2025 agenda without amendment.

C. PUBLIC FORUM

1. Department of Public Safety Box Hangar Construction - Phase 1.

D. FBO REPORTS

- Fuel Report
- Inspection Report
- Hangar tenant waiting list report
- Tenant concerns and response report

1. FBO Report & Waiting List

E. FINANCE / BUDGET REPORTS

F. CONSENT AGENDA ITEMS

- CA - 1.** Consider motion to approve the July 10, 2025 minutes.

- CA - 2.** Consider motion to adopt **RESOLUTION** approving the lease agreements with the individuals and/or organizations.
- CA - 3.** Consider motion to approve Task Order One-Payment #8 in the amount of \$1,353.26 to HDR Engineering, Inc. for services that include Professional Consulting Services.
- CA - 4.** Consider motion to approve Payment #2 in the amount of \$7,350.00 to HDR Engineering, Inc. for the South Corporate Terminal Area Formulation project.
- CA - 5.** Consider motion to approve Payment #3 in the amount of \$108,782.60 to Jensen Builders Ltd for services that include North Property Line Box Hangars – Phase 2.
- CA - 6.** Consider motion to approve Payment #20 in the amount of \$27,207.84 to McClure Engineering Company for services that includes Design & Bidding to Reconstruct Runway 18/36.
- CA - 7.** Consider motion to approve Payment #4 in the amount of \$16,157.49 to McClure Engineering Company for Site Work & Vertical Infrastructure – Phase 2 - Construction Management, Administration & Observation Service for the North Property Line Box Hangars.
- CA - 8.** Consider motion to approve Payment #10 in the amount of \$16,624.90 to McClure Engineering Company for Extend Runway 18: Design and Bidding Services.
- CA - 9.** Consider motion to approve Payment #9 in the amount of \$179.75 to McClure Engineering Company for work on the Construction of Monument signs.
- CA - 10.** Consider motion to approve Payment #4 in the amount of \$23,566.44 to McClure Engineering Company for Runway 18 Localizer Relocation – Glideslope Impacts.
- CA - 11.** Consider motion to approve Bills and Transfer of Necessary Funds in the amount of \$253,280.85
- CA - 12.** Consider motion to approve August, 2025 Financial Reports.

• **APPROVAL OF CONSENT AGENDA ITEMS**

1. Consent Agenda Items CA-1 through CA-12.

Consider motion to approve the recommendations for Consent Agenda Items CA-1 through CA-12.

G. REMOVED CONSENT AGENDA ITEMS:

H. OLD BUSINESS

I. NEW BUSINESS

1. Consider motion to approve a proposal from Justice Fencing to repair the brackets, uprights and other fixtures on the wind socks at the Ankeny Regional Airport.

2. Consider motion to approve the Special Event Permit Application for the Corvettes at Karl Reception on September 11, 2025 pending the submittal of the required fee, deposit and certificate of insurance.
3. Consider motion to adopt **RESOLUTION** granting an electric easement to MidAmerican Energy Company for the installation of an electric service and transformer to serve the Iowa Department of Public Safety Hangar on the Ankeny Regional Airport.

J. REPORTS

1. Engineering Report

- a. Update: Runway 18/36 Reconstruction Project.
- b. Discussion: Runway 18/36 Extension Project.
- c. Construction Update: North Box Hangars Phase 2 Project.
- d. Schedule Update: Roundabout and Terminal Parking Lot Project.

2. Staff Report

- a. Iowa National Guard Box Hangar - Construction Schedule.
- b. Proposals for Lighted Runway Closure Markers.
- c. Project Update: Concrete Infill Paving at Tee Hangars.
- d. Update and discussion on Tee-Hangar and Tie-Down Leases.
- e. Calm Wind Runway Survey.
- f. North Property Line Box Hangars - Phase 2: Monthly Rent.
- g. Update on possible Airport Ground Lease - Appraisal approval.

3. Legal Counsel Report

4. Board Report

5. Chair Report

K. ADJOURNMENT