

MINUTES OF THE POLK COUNTY AVIATION AUTHORITY (PCAA)
Thursday, August 7, 2025 - 5:00 PM
Ankeny Regional Airport, 3700 SE Convenience Blvd., Ankeny, Iowa

Chairman Jeff Wangsness called the meeting to order at 5:00 PM. Board Members William Gardner, Greg Johnson and Dr. Paul Novak were in attendance. Todd Ashby joined the meeting electronically. Dave Kalwishky (Exec 1), Jay Pudenz (McClure), City Attorney Erin Clanton, Airport Board Manager Paul Moritz, Administrative Services Director Jennifer Sease and Recording Secretary Diane Klemme were present.

Approval of Agenda

Board Member Novak moved, second by Johnson, to approve the agenda without amendment. Ayes: 5.

Public Forum

Jarrad Boever, DCI Group and Adam Day, Eick & Day Construction, addressed the Board regarding the construction of the Department of Public Safety Box Hangar.

FBO Report

Dave Kalwishky reviewed his FBO Report with the Board.

Finance / Budget Report

Gardner reported on the 8/7/25 listing of bills.

Consent Agenda Items

1. Approval of July 10, 2025 minutes.
2. **RESOLUTION 2025-34** approving the lease agreements with the individuals and/or organizations.
3. Task Order One-Payment #8 to HDR Engineering, Inc. for services that include Professional Consulting Services in the amount of \$1,353.26.
4. Payment #2 to HDR Engineering, Inc. for the South Corporate Terminal Area Formulation project in the amount of \$7,350.00.
5. Payment #3 to Jensen Builders Ltd for services that include North Property Line Box Hangars - Phase 2 in the amount of \$108,782.60.
6. Payment #20 to McClure Engineering Company for services that includes Design & Bidding to Reconstruct Runway 18/36 in the amount of \$27,207.84.
7. Payment #4 to McClure Engineering Company for Site Work & Vertical Infrastructure – Phase 2 – Construction Management, Administration & Observation Service for the North Property Line Box Hangars in the amount of \$16,157.49.
8. Payment #10 to McClure Engineering Company for Extend Runway 18: Design and Bidding Services in the amount of \$16,624.90.
9. Payment #9 to McClure Engineering Company for work on the Construction of Monument Signs in the amount of \$179.75.
10. Payment #4 to McClure Engineering Company for Runway 18 Localizer Relocation – Glideslope Impacts in the amount of \$23,566.44.
11. Approval of Bills and Transfer of Necessary Funds, \$253,280.85.

12. Approval of August 2025 Financial Reports.

Approval of Consent Agenda Items

Board Member Johnson moved, second by Novak, to approve Consent Agenda Items CA-1 through CA-12. Ayes: Johnson, Novak, Ashby, Gardner, Wangsness.

New Business

1. Motion to approve a proposal from Justice Fencing to repair the brackets, uprights and other fixtures on the wind socks at the Ankeny Regional Airport. Novak moved, second by Johnson. Ayes: Novak, Johnson, Ashby, Gardner, Wangsness.
2. Motion to approve the Special Event Permit Application for the Corvettes at Karl Reception on September 11, 2025 pending the submittal of the required fee, deposit and certificate of insurance. Novak moved, second by Johnson. Ayes: Novak, Johnson, Ashby, Gardner, Wangsness.
3. **RESOLUTION 2025-35** granting an electric easement to MidAmerican Energy Company for the installation of an electric service and transformer to serve the Iowa Department of Public Safety Hangar on the Ankeny Regional Airport. Novak moved, second by Johnson. Ayes: Novak, Johnson, Ashby, Gardner, Wangsness.

Reports

- A. Engineering Report – Pudenz
 - a. Update: Runway 18/36 Reconstruction Project.
 - b. Discussion: Runway 18/36 Extension Project.
 - c. Construction Update: North Box Hangars Phase 2 Project.
 - d. Schedule Update: Roundabout and Terminal Parking Lot Project.
- B. Staff Report - Moritz
 - a. Iowa National Guard Box Hangar – Construction Schedule.
 - b. Proposals for Lighted Runway Closure Markers.
 - c. Project Update: Concrete Infill Paving at Tee Hangars.
 - d. Update and discussion on Tee-Hangar and Tie-Down Leases.
 - e. Calm Wind Runway Survey.
 - f. North Property Line Box Hangars – Phase 2: Monthly Rent.
 - g. Update on possible Airport Ground Lease – Appraisal approval.
- C. Legal Counsel Report
- D. Board Report
- E. Chair Report

Adjournment

The meeting was adjourned at 6:36 p.m.

Attest: _____
Diane Klemme, Recording Secretary

Signed: _____
Jeff Wangsness, Chairperson

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