MINUTES OF THE POLK COUNTY AVIATION AUTHORITY (PCAA)
Thursday, December 8, 2022 - 5:00 PM
Ankeny Kirkendall Library – City Council Chambers

Chairman Jeff Wangsness called the meeting to order at 5:00 P.M. Board Members William Gardner, Greg Johnson and Paul Novak were in attendance. Todd Ashby joined the meeting electronically. Dave Kalwishky (Exec 1) and Jay Pudenz (McClure) were in attendance. Airport Board Manager Paul Moritz joined the meeting electronically. City Attorney Amy Beattie, Administrative Services Director Jennifer Sease, and Recording Secretary Diane Klemme were also present.

Approval of Agenda

Board Member Gardner moved, second by Novak, to approve the agenda without amendment. Ayes: 5.

FBO Report

Dave Kalwishky reviewed his FBO Report with the Board.

Finance / Budget Report

Gardner reported on the 12/8/22 listing of bills.

Consent Agenda Items

1. Approval of November 10, 2022, minutes.
2. **RESOLUTION 2022-40** authorizing the execution of a land lease with John G. Jensen Revocable Trust.
3. **RESOLUTION 2022-41** authorizing the execution of a farm lease with DRA Properties LLC.
4. **RESOLUTION 2022-42** authorizing the farm lease with Todd Volz.
5. Payment #1 to McClure Engineering Company for services that include General On-Call Engineering Services in the amount of $2,005.00.
6. Payment #1 to McClure Engineering Company for services that include North Property Line Box Hangar in the amount of $12,406.00.
7. Payment #4 to McClure Engineering Company for services that include reconstruct/strengthen and extend Runway 18/36 in the amount of $12,624.75.
8. Approval of Bills and Transfer of Necessary Funds, $48,103.25.
9. Approval of November 2022 Financial Reports.

Approval of Consent Agenda Items

Board Member Novak moved, second by Gardner, to approve Consent Agenda Items CA-1 through CA-9. Ayes: Novak, Gardner, Ashby, Johnson, Wangsness.

New Business

1. **RESOLUTION 2022-43** authorizing the farm lease with Jeffrey Wangsness. Gardner moved, second by Johnson. Ayes: Gardner, Johnson, Ashby, Novak. Abstained: Wangsness.

2. Motion to approve the purchase of a FOD Commander Runway Sweeper for removal of runway debris by Exec 1 Aviation from Sherwin Industries, Inc. in the amount of $5,575.00. Johnson moved, second by Novak. Ayes: Johnson, Novak, Ashby, Gardner, Wangsness.
3. **RESOLUTION 2022-44** approving the FY 2024 Airport Capital Improvements Program for the Ankeny Regional Airport, authorizing the Chairperson to sign the Program Data Sheets and authorizing submittal of the Program to the Iowa Department of Transportation. Johnson moved, second by Gardner. Ayes: Johnson, Gardner, Ashby, Novak, Wangsness.
4. **RESOLUTION 2022-45** approving the execution of an Addendum to the General Contract for Mowing Services with Cutting Edge Outdoor LLC. Gardner moved, second by Novak. Ayes: Gardner, Novak, Ashby, Johnson, Wangsness.
5. **RESOLUTION 2022-46** authorizing the approval of Task Order No. 1 with HDR, Incorporated to complete on-call planning services for the Polk County Aviation Authority. Novak moved, second by Johnson. Ayes: Novak, Johnson, Ashby, Gardner, Wangsness.

Reports

A. Engineering Report – Pudenz
    a. Runway 18/36 Reconstruction Design Update
    b. North Box Hangar Design Update
B. Staff Report – Moritz
    a. Update on USDA Wildlife Management
    b. Tee Hangar Gutter Inspection – December 2, 2022
    c. Staff Discussion with FAA on the Runway 18/36 Extension Project
    d. Update on Underground Repairs to Taxiway Lights
C. Legal Counsel Report - None
D. Board Report – None
E. Chair Report – None

Adjournment

The meeting was adjourned at 5:57 p.m.

Attest: _____ Signed: _____
Diane Klemme, Recording Secretary Jeff Wangsness, Chairperson

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