



Polk County Aviation Authority Meeting

Thursday, December 4, 2025

5:00 PM

**Ankeny Regional Airport - Corporate/Terminal Hangar Building
3700 SE Convenience Blvd, Ankeny, Iowa**

INSTRUCTIONS TO JOIN ELECTRONIC MEETING:

Please join using this link:

<https://zoom.us/j/98294550961?pwd=MzdjTERQR1Y1SVNWOGhxWFd1b2FRUT09>

Or dial: +13126266799 Meeting ID: 982 9455 0961 Passcode: 5678

A. ROLL CALL

B. APPROVAL OF AGENDA

1. Consider motion to approve the December 4, 2025 agenda without amendment.

C. PUBLIC FORUM

D. FBO REPORTS

- Fuel Report
- Inspection Report
- Hangar tenant waiting list report
- Tenant concerns and response report

1. FBO Report & Waiting List

E. FINANCE / BUDGET REPORTS

F. CONSENT AGENDA ITEMS

CA - 1. Consider motion to approve the November 6, 2025 minutes.

CA - 2. Consider motion to approve payment in the amount of \$4,200.00 to Foth Infrastructure & Environment for IFE for Runway 18/36 Construction Services.

- CA - 3. Consider motion to approve Payment #36 in the amount of \$4,726.76 to McClure Engineering Company for services that include General On-Call Engineering Services.
- CA - 4. Consider motion to approve Payment #4 in the amount of \$19,389.56 to McClure Engineering Company for services that include Construction Administration and Observation Services to Reconstruct Runway 18/36.
- CA - 5. Consider motion to approve Payment #8 in the amount of \$9,979.86 to McClure Engineering Company for Site Work & Vertical Infrastructure – Phase 2 - Construction Management, Administration & Observation Service for the North Property Line Box Hangars.
- CA - 6. Consider motion to approve Payment #4 in the amount of \$18,860.33 to McClure Engineering Company for Construction Administration, Observation & Closeout Services for the Reconstruct Airport Entrance Roundabout and Terminal Building Parking Lot project.
- CA - 7. Consider motion to approve Bills and Transfer of Necessary Funds in the amount of \$178,605.87
- CA - 8. Consider motion to approve December 2025 Financial Reports.

- **APPROVAL OF CONSENT AGENDA ITEMS**

- 1. Consent Agenda Items CA-1 through CA-8.

Consider motion to approve the recommendations for Consent Agenda Items CA-1 through CA-8.

G. REMOVED CONSENT AGENDA ITEMS:

H. OLD BUSINESS

I. NEW BUSINESS

- 1. Consider motion to approve election of Chairperson, Secretary and Treasurer for terms expiring December 31, 2027.
- 2. Consider motion to adopt **RESOLUTION** approving the FY 2027 Airport Capital Improvements Program (ACIP) for the Ankeny Regional Airport.
- 3. Consider motion to approve the purchase of a Kubota Midsize Utility Tractor from Capital City Equipment in an amount not to exceed \$79,795.09.
- 4. Consider motion to approve the purchase of a Land Pride Rotary Cutter from Capital City Equipment in an amount not to exceed \$31,093.36.
- 5. Consider motion to approve the purchase of a Kubota Zero Turn Mower from Capital City Equipment in an amount not to exceed \$19,379.73.
- 6. Consider motion to approve the purchase of a Western Adjustable Wing Snowplow from Truck Equipment in an amount not to exceed \$10,817.00.
- 7. Consider motion to approve the purchase of a Salt Spreader and Spray on Bed Liner from Hawkeye Truck Equipment in an amount not to exceed \$7,166.00.

8. Consider motion to adopt **RESOLUTION** authorizing the execution of Task Order 14 for design and bidding services with McClure Engineering on the Construct Maintenance Storage Facility Project in an amount not to exceed \$150,340.00.
9. Consider motion to approve the proposal from Construction Materials Testing Services to complete the geotechnical services needed for the design of the Construct Maintenance Storage Facility Project in an amount not to exceed \$9,560.00.
10. Consider motion to approve a proposal from Exec 1 Aviation to increase the hourly compensation rate for the utilization of the Oshkosh snow machine for the year 2026.

J. REPORTS

1. Engineering Report

- a. Construction Update — Reconstruct Airport Entrance Roundabout and Terminal Parking Lot project.
- b. Runway 18/36 Extension — Status of CPF Federal Grant Application.

2. Staff Report

- a. Tee-Hangar D9: Status of aircraft within the hangar.
- b. Request for cropland lease rate adjustment — Dennis Miller.
- c. Des Moines Partnership/Polk County - Potential grant opportunity for South Terminal Area.

3. Legal Counsel Report

4. Board Report

5. Chair Report

K. ADJOURNMENT