Meeting Minutes
Plan & Zoning Commission Meeting
Tuesday, December 2, 2025
Ankeny City Council Chambers, Second Floor
1250 SW District Drive, Ankeny, Iowa

CALL TO ORDER

Chair Ted Rapp called the December 2, 2025, meeting of the Plan & Zoning Commission to order at 6:30 p.m.

ROLL CALL

Members present: Ted Rapp, Randy Weisheit, Glenn Hunter, Trina Flack, Lisa West, Todd Ripper and Phil Tuning.
Staff present: Eric Jensen, Eric Carstens, Bryan Morrissey, Laura Hutzell, Ryan Kirschman, Megan Flynn, Brenda Fuglsang.

AMENDMENTS TO THE AGENDA

Motion by T.Flack to approve and accept the November 18, 2025, agenda without amendments. Second by G.Hunter. All voted aye. Motion carried 7 – 0.

COMMUNICATIONS

There were no communications.

CITIZEN'S REQUEST

There were no requests.

CONSENT AGENDA ITEMS

Item #1. Minutes of the November 18, 2025, Plan and Zoning Commission meeting
Motion to approve and accept the November 18, 2025, minutes of the Plan and Zoning Commission meeting.
Item #2. Ash Crossing Plat 1 Final Plat
Motion to recommend City Council approval of Ash Crossing Plat 1 Final Plat.
Item #3. 4750 NW Ash Drive - NW Ash Drive Substation Site Plan
Motion to approve the site plan for 4750 NW Ash Drive, NW Ash Drive Substation, subject to the applicant using at least two earth-toned colors for the security wall and recordation of Ash Crossing Plat 1 Final Plat.
Item #4. Kimberley Villas Plat 4 Final Plat
Motion to recommend City Council approval of Kimberley Villas Plat 4 Final Plat.
Item #5. Kimberley Villas Plat 5 Final Plat
Motion to recommend City Council approval of Kimberley Villas Plat 5 Final Plat.
Item #6. Kimberley Villas Phase II Site Plan
Motion to approve the site plan for Kimberley Villas Phase II.

Motion by L.West to approve the recommendations for Consent Agenda Items #1 - #6. Second by P.Tuning. All voted aye. Motion carried 7 – 0.

REPORTS

City Council Meeting

E.Jensen reported on the December 1, 2025, City Council meeting.

Director's Report

E.Jensen presented the tentative agenda items for Tuesday December 16, 2025, Plan and Zoning Commission meeting and the November 2025 Building Permit Report.

Commissioner's Reports

There were no reports.

ADJOURNMENT

There being no further business, Chair Rapp moved to adjourn the meeting. Meeting adjourned at 6:41 p.m.

Brenda Fuglsang

Submitted by Brenda Fuglsang
Recording Secretary
Plan & Zoning Commission