

MINUTES OF THE ANKENY CITY COUNCIL

Monday, January 5, 2026, 5:30 p.m.

Ankeny Kirkendall Library - City Council Chambers

Mayor Bobbi Bentz

Mayor Pro Tem Todd Shafer

Council Members: Matt Davis, Dustin Graber, Justin Hollinrake, Jeff Perry

Mayor Bobbi Bentz called the meeting to order at 5:30 p.m. Council Members Matt Davis, Dustin Graber, Justin Hollinrake, Jeff Perry, and Todd Shafer were in attendance. City Manager Mike Schrock and City Attorney Pat Burk were also present. Mayor Bentz led in the Pledge of Allegiance.

CEREMONY

The Oath of Office was administered to Mayor Bobbi Bentz by City Clerk Yuska and to Council Members Dustin Graber and Justin Hollinrake by Mayor Bentz.

APPROVAL OF AGENDA

1. Council Member Graber moved, Shafer seconded, to approve and accept the January 5, 2026 agenda without amendment. Ayes: 5.

PUBLIC HEARINGS

1. PH 2026-01. Mayor Bentz announced this is the time and place for a public hearing on the matter of the proposed Ordinance 2247 vacating a Public Sanitary Sewer Easement located on Parcel 2021-85 W ½ NE FRL ¼ SEC 3-80-24 BK 18797 PG 373 and S 1573.05' NW FRL ¼ SEC 3-80-24. Notice of this hearing was published in the Des Moines Register on the 26th day of December, 2025.

Eric Jensen, Director of Community Development, reported that Hope K Farms, LLC has requested the vacation. The vacated easement will be replaced with other easement(s) to facilitate future development.

Mayor Bentz then asked for any public comment regarding the proposed vacation. Hearing none, Council Member Graber moved, Davis seconded, to close public hearing 2026-01. Ayes: 5. Council Member Hollinrake moved, Graber seconded, to accept first consideration of ORDINANCE 2247. Ayes: Hollinrake, Graber, Davis, Perry, Shafer.

APPROVAL OF CONSENT AGENDA

Minutes

1. Official council actions of the regular meeting of December 15, 2025, as published.
2. Receive and file minutes of the Plan and Zoning Commission meeting of December 2, 2025.

3. Receive and file minutes of the Zoning Board of Adjustment meeting of December 2, 2025.
4. Receive and file minutes of the Park Board meeting of October 27, 2025.

Licenses and Permits

5. Issuance of liquor licenses and beer/wine permits in the City of Ankeny.

Finance/Budget

6. Change Order #2 increasing the contract amount by \$22,383.14 to Shekar Engineering, PLC for construction services on the SW Des Moines Street Utility Improvements project.
7. Payment #7 in the amount of \$5,345.50 to Bolton & Menk, Inc., for engineering services on the NW 18th St Reconstruction - NW State St to NW Ash Dr. — Concept Study project.
8. Payment #1 in the amount of \$6,302.68 to HDR Engineering, Inc., for engineering services on the NW State Street Corridor Improvements Study: W 1st Street to NW 18th Street project.
9. Payment #36 in the amount of \$13,656.53 to HDR Engineering, Inc., for engineering services on the NW Irvinedale Elevated Storage Tank project.
10. Payment #14 in the amount of \$40,484.30 to HR Green, Inc., for engineering services on the NW Irvinedale Drive & NW 18th Street Intersection Improvements project.
11. Payment #2 in the amount of \$56,108.75 to HR Green, Inc., for engineering services on the SE Oralabor Road & SE Four Mile Drive Intersection Improvements project.
12. Payment #10 in the amount of \$4,400.00 to JEO Consulting Group, Inc., for engineering services on the Ankeny North Four Mile Creek Sanitary Sewer Study project.
13. Payment #21 in the amount of \$4,893.30 to MSA Professional Services, Inc., for engineering services on the SW Walnut Street and SW Ordinance Road Water Main project.
14. Payment #10 in the amount of \$257.70 to Olsson, Inc., for engineering services on the SW Oralabor Road and SW Irvinedale Drive Intersection Improvements project.
15. Payment #8 in the amount of \$136,888.91 to Shekar Engineering PLC for construction services on the SW Des Moines Street Utility Improvements.
16. Payment #10 in the amount of \$1,073.00 to Snyder & Associates, Inc., for engineering services on the S Ankeny Blvd and Oralabor Rd Concept Study project.
17. Payment #12 in the amount of \$5,061.50 to Snyder & Associates, Inc., for engineering services on the NW Northlawn Area Utility Improvements—Phase 4 project.
18. Payment #16 in the amount of \$8,020.25 to Snyder & Associates, Inc., for engineering services on the Sawgrass Park Dam Improvements project.
19. Payment #3 in the amount of \$5,886.25 to Snyder & Associates, Inc., for engineering services on the SW/SE Oralabor Road Traffic Signal Timing Updates project.
20. January 5, 2026 Accounts Payable by fund: General \$370,413; Fire Gift \$580; Hotel Motel Tax \$115; Road Use Tax \$121,668; Police/Fire Pension \$2,964; Library Foundation \$541; Solid Waste \$16,260; Water \$768,383; Sewer \$17,674; Storm Water \$13,867; Golf Course \$10,656; Enterprise Project \$240,755; Revolving \$123,651; Risk Management \$28,800; Health Insurance \$1,219; Capital Projects \$280,329; Payroll Totals \$3,800,025; Transfers/ACH (\$477,424); Agenda Payments Approved Separately (\$404,700); Grand Total \$4,915,776.
21. Receive and file the City of Ankeny Annual Comprehensive Financial Report (ACFR) for the year ended June 30, 2025.

Personnel Items

22. Approve the revised classification position descriptions for Permit Technician I, Permit Technician II, and Permit Supervisor in the Community Development Department.
23. **RESOLUTION 2026-001** amending the 401 Plan Document Adoption Agreement for the City of Ankeny, Iowa.

Community Development Items

24. **RESOLUTION 2026-002** accepting final plat, warranty deed to streets, subdivision bonds for seeding and silt fence, platted easements, and authorizing cost participation for 8' sidewalk for Ash Crossing Plat 1.

Capital Improvement Projects

25. **RESOLUTION 2026-003** approving contract and bonds for the Westlawn Place Area Utility Improvements - Phase 1, with S.M. Hentges & Sons, Inc. in the amount of \$5,869,000.00.
26. **Watercrest Park Expansion:** Approve: a) Certificate of Completion; b) **RESOLUTION 2026-004** accepting the public improvements with Graphite Construction Group in the amount of \$529,352.69; and c) Final Payment #6 in the amount of \$0, and Release of Retainage in the amount of \$26,467.63.
27. **Prairie Ridge Softball Batting Cages:** Approve: a) Change Order #1 increasing the contract amount by \$2,200.00; b) Certificate of Completion; c) **RESOLUTION 2026-005** accepting the public improvements with Howser Concrete Unlimited in the amount of \$89,854.00; and d) Final Payment #1 in the amount of \$85,361.30, and Release of Retainage in the amount of \$4,492.70.
28. **RESOLUTION 2026-006** ordering construction on the West First Street Widening and Improvements — Phase 2 project and fixing a date for hearing thereon and taking of bids therefor. (date of bid opening: 1/21/26 @ 10:00 A.M. (Iowa DOT) / date of hrg: 2/2/26 @ 5:30 P.M.)
29. **RESOLUTION 2026-007** ordering construction on the 2026 PCC Reconstruction Program - NE Chambers Parkway project and fixing a date for hearing thereon and taking of bids therefor. (date of bid opening: 1/27/26 @ 10:30 A.M. / date of hrg: 2/2/26 @ 5:30 P.M.)
30. **RESOLUTION 2026-008** ordering construction on the Deer Creek Trunk Sewer Extension — Phase 1 project and fixing a date for hearing thereon and taking of bids therefor. (date of bid opening: 1/27/26 @ 10:30 A.M. / date of hrg: 2/2/26 @ 5:30 P.M.)
31. Amendment No. 1 to the Professional Services Agreement increasing the contract amount by \$85,577.00 with Civil Design Advantage (CDA) for construction services on the Otter Creek Trunk Sewer Extension - Phase 4 project.

Ordinances

32. Accept third consideration of **ORDINANCE 2246** an Ordinance vacating Public Utility Easements located on Lots 3 & 4, Plaza 36 Plat 1, sending it on its final passage and publication as required by law.

RESOLUTION 2026-009 authorizing the sale of property vacated by the City of Ankeny, Iowa, to DRA Properties, LC.

APPROVAL OF CONSENT AGENDA

1. Council Member Hollinrake moved, seconded by Davis, to approve the recommendations for Consent Agenda Items CA-1 through CA-32. Ayes: Hollinrake, Davis, Graber, Perry, Shafer.

LEGISLATIVE BUSINESS

Boards and Commissions

34. Council Member Graber moved, Shafer seconded, to adopt **RESOLUTION 2026-010** appointing council and staff to serve on various committees and boards for 2026. Ayes: Graber, Shafer, Davis, Hollinrake, Perry. Council Member Perry moved, Graber seconded, to adopt **RESOLUTION 2026-011** appointing representatives to the Des Moines Area MPO Committees. Ayes: Perry, Graber, Davis, Hollinrake, Shafer.

ADJOURNMENT

Meeting was adjourned at 5:44 p.m.

Michelle Yuska, City Clerk

Bobbi B. Bentz, Mayor

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