



Polk County Aviation Authority Meeting

Thursday, February 5, 2026

5:00 PM

Ankeny Regional Airport - Corporate/Terminal Hangar Building
3700 SE Convenience Blvd, Ankeny, Iowa

INSTRUCTIONS TO JOIN ELECTRONIC MEETING:

Please join using this link:

<https://zoom.us/j/98294550961?pwd=MzdjTERQR1Y1SVNWOGhxWFd1b2FRUT09>

Or dial: +13126266799 Meeting ID: 982 9455 0961 Passcode: 5678

A. ROLL CALL

B. APPROVAL OF AGENDA

1. Approval of the Agenda

Consider motion to approve the February 5, 2026 agenda without amendment.

C. PUBLIC FORUM

D. FINANCE / BUDGET REPORTS

E. CONSENT AGENDA ITEMS

CA - 1. Consider motion to approve the January 8, 2026 minutes.

CA - 2. Consider motion to adopt **RESOLUTION** approving lease agreements with the individuals and/or organizations detailed.

CA - 3. Consider motion to approve Task Order One-Payment #10 in the amount of \$857.83 to HDR Engineering, Inc. for services that include Professional Consulting Services.

CA - 4. Consider motion to approve Payment #38 in the amount of \$1,135.00 to McClure Engineering Company for services that include General On-Call Engineering Services.

- CA - 5. Consider motion to approve Payment #6 in the amount of \$28,153.16 to McClure Engineering Company for services that include Construction Administration and Observation Services to Reconstruct Runway 18/36.
- CA - 6. Consider motion to approve Payment #6 in the amount of \$1,639.88 to McClure Engineering Company for Construction Administration, Observation & Closeout Services for the Reconstruct Airport Entrance Roundabout and Terminal Building Parking Lot project.
- CA - 7. Consider motion to approve Payment #1 in the amount of \$24,317.50 to McClure Engineering Company for the Construct Maintenance Storage Facility, Design and Bidding Services.
- CA - 8. Consider motion to approve Bills and Transfer of Necessary Funds in the amount of \$80,898.20.
- CA - 9. Consider motion to approve February 2026 Financial Reports.

- **APPROVAL OF CONSENT AGENDA ITEMS**

- 1. Consent Agenda Items CA-1 through CA-9.

Consider motion to approve the recommendations for Consent Agenda Items CA-1 through CA-9.

F. REMOVED CONSENT AGENDA ITEMS:

G. OLD BUSINESS

H. NEW BUSINESS

- 1. Consider motion to approve the purchase of miscellaneous items from Exec 1 Aviation in an amount not to exceed \$5,681.85.
- 2. Consider motion to approve the purchase of an ICOM A120 aircraft radio and antenna from Aircraft Spruce & Specialty Co. in an amount not to exceed \$1,196.70.
- 3. Consider motion to approve the installation of an ICOM A120 aircraft radio and antenna from Electronic Engineering in an amount not to exceed \$327.71.
- 4. Consider motion to adopt **RESOLUTION** authorizing the execution of a Memorandum of Understanding delineating the mowing and snow removal responsibilities associated with the FAA Flight Standards District Office Building.
- 5. Consider motion to adopt **RESOLUTION** authorizing the execution of an Employee Lease Agreement with Exec 1 Aviation II, L.L.C. to allow the use of Exec 1 employees on demand when extra help is needed.

I. REPORTS

- 1. **FBO Report**

- a. Fuel Sales

- 2. **Engineering Report**

- a. Maintenance Building Project Design Update
- b. Runway 18/36 Reconstruction Project Update

3. Staff Report

- a. T-Hangar Waiting List
- b. 2026 T-Hangar Lease Renewals
- c. Airport Truck Options Update
- d. 2025 Noise Complaints Review
- e. North Property Line Private Box Hangar Update
- f. Airport Monitoring Systems
- g. Iowa National Guard Hangar Construction Schedule
- h. Taxiway D Remaining Lot Development Update
- i. IPAA Conference

4. Legal Counsel Report

5. Board Report

6. Chair Report

J. ADJOURNMENT