



Meeting Minutes

Plan & Zoning Commission Meeting

Tuesday, November 21, 2023

Ankeny City Council Chambers, Second Floor
1250 SW District Drive, Ankeny, Iowa

CALL TO ORDER

Chair Ted Rapp called the November 21, 2023 meeting of the Plan & Zoning Commission to order at 6:30 p.m.

ROLL CALL

Members present: Ted Rapp, Glenn Hunter, Todd Ripper Randy Weisheit and Lisa West. Absent: Trina Flack and Annette Renaud. Staff present: E.Jensen, E.Carstens, B.Morrissey, L.Hutzell, R.Kirschman and B.Fuglsang.

AMENDMENTS TO THE AGENDA

Motion by G.Hunter to approve and accept the November 21, 2023 agenda without amendments. Second by T.Ripper. All voted aye. Motion carried 5 – 0.

COMMUNICATIONS

There were no communications.

CITIZEN'S REQUEST

There were no requests.

CONSENT AGENDA ITEMS

Item #1. Minutes

Motion to approve and accept the November 7, 2023 minutes of the Plan and Zoning Commission meeting.

Item #2. Deer Creek South Plat 3 Final Plat

Motion to recommend City Council approval of the Deer Creek Plat 3 Final Plat.

Item #3. Ankeny Fire Station No. 4 Final Plat

Motion to recommend City Council approval of the Ankeny Fire Station No. 4 Final Plat.

Item #4. 2320 NW Weigel Drive - Ankeny Fire Station No. 4 Site Plan

Motion to approve the site plan for 2320 NW Weigel Drive, Ankeny Fire Station No. 4, subject to approval of the associated final plat.

Referencing Item #4, R.Weisheit mentioned that the elevations for the fire station site plan look to have a discrepancy in the directional labeling. E.Carstens responded by saying that they do appear to be backwards and clarified the information for the Commission. T.Rapp asked if NW Weigel Drive will be paved with this project. E.Jensen responded yes, it is in the CIP. T.Rapp inquired as to whether the adjacent landowners have any knowledge of the proposed fire station location. E.Jensen said that he is unaware, since site plans do not require public notification.

Motion by G.Hunter to approve the recommendations for Consent Agenda Item #1 - #4. Second by R.Weisheit. All voted aye. Motion carried 5 – 0.

PUBLIC HEARINGS

There were no public hearings.

BUSINESS ITEMS

There were no business items.

REPORTS**City Council Meeting**

E.Jensen reported on the November 20, 2023 City Council meeting.

Director's Report

E.Jensen presented the tentative agenda items for the December 5, 2023 Plan and Zoning Commission meeting.

Commissioner's Reports

There were no reports.

MISCELLANEOUS ITEMS

November 20, 2023 – 5:30 p.m. City Council Meeting Representative: Staff

ADJOURNMENT

There being no further business, T.Rapp motioned to adjourn. Meeting adjourned at 6:35 p.m.



Submitted by Brenda Fuglsang, Secretary
Plan & Zoning Commission