



Polk County Aviation Authority Meeting

Thursday, November 10, 2022

5:00 PM

1250 SW District Drive, Ankeny, Iowa

INSTRUCTIONS TO JOIN ELECTRONIC MEETING:

Please join using this link: <https://zoom.us/j/98294550961?pwd=MzdjTERQR1Y1SVNWOGhxWFd1b2FRUT09>

Or dial: +13126266799 Meeting ID: 982 9455 0961 Passcode: 5678

A. ROLL CALL

B. APPROVAL OF AGENDA

1. Approval of the November 10, 2022 Agenda

Action# B1-1. Consider motion to approve and accept the November 10, 2022 agenda without amendment.

C. PUBLIC FORUM

D. FBO REPORTS

- Fuel Report
- Inspection Report
- Hangar tenant waiting list report
- Tenant concerns and response report

Discussion on FOD Boss Runway Cleanup Equipment/Drag

E. FINANCE / BUDGET REPORTS

F. CONSENT AGENDA ITEMS

CA - 1 Consider motion to approve the October 6, 2022, minutes.

- CA - 2** Consider motion to approve Payment #56 in the amount of \$1,095 to McClure Engineering Company for services that include General On-Call Engineering Services.
- CA - 3** Consider motion to approve Payment #3 in the amount of \$18,103.00 to McClure Engineering Company for services that include reconstruct/strengthen and extend Runway 18/36.
- CA - 4** Consider motion to approve Bills and Transfer of Necessary Funds in the amount of \$49,062.94.
- CA - 5** Consider motion to approve October, 2022 Financial Reports

- **APPROVAL OF CONSENT AGENDA ITEMS**

1. Consent Agenda Items CA-1 through CA-5.

Action# F1-1. Consider motion to approve the recommendations for Consent Agenda Items CA-1 through CA-5.

G. REMOVED CONSENT AGENDA ITEMS

H. OLD BUSINESS

I. NEW BUSINESS

1. Consider motion to adopt **RESOLUTION** granting a Temporary Construction Easement to Hubbell Realty Company to facilitate the relocation of a section of drainage channel onto the Ankeny Regional Airport.
2. Consider motion to verify the signing of a petition for the rezoning of the NGR, Incorporated property located on the east side of the Ankeny Regional Airport.
3. Consider motion to approve a proposal from Voltmer Electric Inc. in the amount of \$16,808.97 to remove and replace the Runway End Identifier Lights (REIL) on Runway 4.
4. Consider motion to adopt **RESOLUTION** authorizing the execution of a Farm Land Lease with PowerPollen of Ames, Iowa for leasing of 110.97 acres for the purposes of farming and crop research.
5. Consider motion to adopt **RESOLUTION** approving Garage, Hangar and Tie-Down Lease documents effective for Calendar Year 2023.
6. Consider motion to direct HDR Engineering, Inc. to prepare a scope of services for an environmental assessment needed for the Runway 18/36 Strengthening Project, the Runway 18/36 Extension Project, and the South Corporate Terminal Area Development.
7. Consider motion to adopt **RESOLUTION** approving the adoption of a Land Disposal Policy for the Ankeny Regional Airport.
8. Consider motion to adopt **RESOLUTION** authorizing the execution of a Subordination Agreement with Acme Aviation, LLC and First Interstate Bank for the Acme Aviation - Taxiway D Box Hangar at the Ankeny Regional Airport.

J. REPORTS

1. Engineering Report

- a. Discussion on the Runway 18/36 Strengthening Project - Preliminary Engineering Report.
- b. North Property Line Box Hangars - Phase 1 Project: Update on survey and design.
- c. On-Call Planning Services by HDR Engineering, Inc. - Preparation of Task Order No. 1

2. Staff Report

- a. Review of the Proposed FFY 2024 Airport Capital Improvements Program
- b. Update on Deicer Trailer Acquisition
- c. B.I.L. Airport Terminal and Tower Grant Application Submittal
- d. Request from Acme Aviation Inc. for the installation of a gang mailbox.

3. Legal Counsel Report

4. Board Report

5. Chair Report

K. ADJOURNMENT