

MINUTES OF THE POLK COUNTY AVIATION AUTHORITY (PCAA)

Thursday, March 5, 2026, 5:00 p.m.

Ankeny Regional Airport, 3700 SE Convenience Blvd., Ankeny, Iowa

Chairman Jeff Wangsness joined the meeting electronically and called the meeting to order at 5:00 PM. Board Member Greg Johnson was in attendance. William Gardner joined the meeting electronically. Todd Ashby joined the meeting electronically at 5:09. Dr. Paul Novak was absent. Jay Pudenz (McClure), City Attorney Erin Clanton, Airport Board Manager Dave Kalwishky, Administrative Services Director Jennifer Sease and Recording Secretary Diane Klemme were present.

Approval of Agenda

Board Member Johnson moved, second by Gardner, to approve the agenda without amendment. Ayes: 3.

Finance / Budget Report

Jennifer Sease reported on the 3/5/26 listing of bills.

Consent Agenda Items

1. Approval of February 5, 2026 minutes.
2. **RESOLUTION 2026-06** authorizing the execution of a Farm Lease with Johnson Bros of Ankeny, Ltd.
3. Payment #39 to McClure Engineering Company for services that include General On-Call Engineering Services in the amount of \$865.00.
4. Payment #7 to McClure Engineering Company for services that include Construction Administration and Observation Services to Reconstruct Runway 18/36 in the amount of \$38,362.16.
5. Payment #2 to McClure Engineering Company for the Construct Maintenance Storage Facility, Design and Bidding Services in the amount of \$31,636.50.
6. Approval of Bills and Transfer of Necessary Funds, \$84,083.93.
7. Approval of March 2026 Financial Reports.

Approval of Consent Agenda Items

Board Member Johnson moved, second by Gardner, to approve Consent Agenda Items CA-1 through CA-7. Ayes: Johnson, Gardner, Wangsness.

New Business

1. **RESOLUTON 2026-07** authorizing the Farm Leases with Jeffrey Wangsness. Ashby moved, second by Johnson. Ayes: Ashby, Johnson, Gardner. Abstained: Wangsness.

2. **RESOLUTON 2026-08** setting a public hearing on the Polk County Aviation Authority revised Fiscal Year 2025-2026 Budget and the proposed Fiscal Year 2026-2027 Budget. (date of hrg: 4/9/26 @ 5:00 p.m.). Johnson moved, second by Gardner. Ayes: Johnson, Gardner, Ashby, Wangsness.
3. **RESOLUTON 2026-09** authorizing the execution of an Equipment Rental Agreement between the Polk County Aviation Authority and Exec 1 Aviation II, LLC. Johnson moved, second by Gardner. Ayes: Johnson Gardner, Ashby, Wangsness.
4. **RESOLUTON 2026-10** authorizing the execution of a Diesel Fuel Trailer Lease Agreement between the Polk County Aviation Authority and Exec 1 Aviation II, LLC. Johnson moved, second by Ashby. Ayes: Johnson, Ashby, Gardner, Wangsness.
5. **RESOLUTON 2026-11** ratifying the signing of an FFA Grant Application for reimbursement of the FAA inspection costs for the Glide Slope Replacement and Flight Checks on the Reconstruct and Extend Runway 18/36 Project at the Ankeny Regional Airport. Ashby moved, second by Johnson. Ayes: Ashby, Johnson, Gardner, Wangsness.
6. **RESOLUTON 2026-12** authorizing an amendment to the Reimbursable Agreement with the FAA for the Instrument Landing System Relocation Inspection Services as part of the Runway 18/36 Extension Project. Johnson moved, second by Gardner. Ayes: Johnson, Gardner, Ashby, Wangsness.
7. **RESOLUTON 2026-13** ratifying the signing of an FAA grant application for reimbursement of the design and construction costs for completing the 500-foot extension of Runway 18/36 as part of the overall Reconstruct and Extend Runway 18/36 Project. Ashby moved, second by Gardner. Ayes: Ashby, Gardner, Johnson, Wangsness.
8. **RESOLUTON 2026-14** ratifying the signing of an FFA Cold Weather Early Start Acknowledgment for the 500-foot Extension of Runway 18/36 as part of the overall Reconstruct and Extend Runway 18/36 Project. Johnson moved, second by Gardner. Ayes: Johnson, Gardner, Ashby, Wangsness.
9. **RESOLUTON 2026-15** authorizing the execution of a Software Agreement with Airport Monitoring Systems to allow the use of Airport Monitoring Systems software. Johnson moved, second by Ashby. Ayes: Johnson, Ashby, Gardner, Wangsness.
10. Motion to approve the execution of a Rough Cutting and Weed Control agreement with Perficut in an amount not to exceed \$2,035.00. Gardner moved, second by Johnson. Ayes: Gardner, Johnson, Ashby, Wangsness.
11. Motion to approve the execution of a Lawn Fertilization agreement with Allen Lawn Care for fertilization in an amount not to exceed \$1,160.00. Johnson moved, second by Gardner. Ayes: Johnson, Gardner, Ashby, Wangsness.

Reports

1. FBO Update
2. Engineering Report – Pudenz
 - a. Maintenance Building Project Design Update
 - b. Runway 18/36 Reconstruction Project Update
3. Staff Report - Kalwishky
 - a. Fuel Sales
 - b. T-Hangar Waiting List

- c. 2026 T-Hangar Lease Renewals
 - d. Airport Maintenance Technician Position
 - e. North Property Line Private Box Hangar Update
 - f. Taxiway D Remaining Lot Development Update
 - g. South Corporate Terminal Area – Possible Meeting to discuss State Funding Opportunity
- 4. Legal Counsel Report
 - 5. Board Report
 - 6. Chair Report

Adjournment

The meeting was adjourned at 5:58 p.m.

Attest: _____ Signed: _____
Diane Klemme, Recording Secretary Jeff Wangsness, Chairperson

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