



## **Polk County Aviation Authority Meeting**

**Thursday, May 7, 2026**

**5:00 PM**

**Ankeny Regional Airport - Corporate/Terminal Hangar Building  
3700 SE Convenience Blvd, Ankeny, Iowa**

### **INSTRUCTIONS TO JOIN ELECTRONIC MEETING:**

**Please join using this link:**

**<https://zoom.us/j/98294550961?pwd=MzdjTERQR1Y1SVNWOGhxWFd1b2FRUT09>**

**Or dial: +13126266799 Meeting ID: 982 9455 0961 Passcode: 5678**

#### **A. ROLL CALL**

#### **B. APPROVAL OF AGENDA**

1. Approval of the Agenda

**Consider motion to approve the May 7, 2026 agenda without amendment.**

#### **C. PUBLIC FORUM**

#### **D. FINANCE / BUDGET REPORTS**

#### **E. CONSENT AGENDA ITEMS**

**CA - 1.** Consider motion to approve the April 9, 2026 minutes.

**CA - 2.** Consider motion to approve Payment #1 in the amount of \$369,648.72 to Manatt's for construction services for the Reconstruct Runway 18/36 Project.

**CA - 3.** Consider motion to approve Payment #40 in the amount of \$2,475.00 to McClure Engineering Company for services that include General On-Call Engineering Services.

**CA - 4.** Consider motion to approve Payment #9 in the amount of \$51,342.21 to McClure Engineering Company for services that include Construction Administration and Observation Services to Reconstruct Runway 18/36.

**CA - 5.** Consider motion to approve Payment #4 in the amount of \$45,242.50 to

McClure Engineering Company for the Construct Maintenance Storage Facility, Design and Bidding Services.

**CA - 6.** Consider motion to approve Payment #7 in the amount of \$3,803.02 to McClure Engineering Company for Construction Administration, Observation & Closeout Services for the Reconstruct Airport Entrance Roundabout and Terminal Building Parking Lot project.

**CA - 7.** Consider motion to approve Bills and Transfer of Necessary Funds in the amount of \$611,359.53

**CA - 8.** Consider motion to approve May 2026 Financial Reports.

• **APPROVAL OF CONSENT AGENDA ITEMS**

1. Consent Agenda Items CA-1 through CA-8.

**Consider motion to approve the recommendations for Consent Agenda Items CA-1 through CA-8.**

**F. REMOVED CONSENT AGENDA ITEMS:**

**G. OLD BUSINESS**

**H. NEW BUSINESS**

1. Consider motion to approve the Letter of Agreement for Broker/Agent of Record for Insurance Services with TrueNorth Companies, L.C. of Cedar Rapids, Iowa, and authorize the Chairperson to sign the Letter of Agreement.
2. Consider motion to approve the construction plans for the 5842, LLC Hangar on the phase 3 box hangar development at the Ankeny Regional Airport.
3. Acceptance of the Reconstruction of the Airport Entrance Roundabout and Terminal Parking Lot Project at the Ankeny Regional Airport: Consider motion to approve: a) Change Order #5, which adds \$851.87 to the contract amount to match the final pay quantities with the field-measured final quantities; b) Statement of Completion as submitted by McClure Engineering; c) **RESOLUTION** accepting the public improvements as completed by Jensen Builders in the amount of \$14,811.27 and d) Pay Application No. 5 to McClure Engineering authorizing the release of the retainage on the project in the amount of \$5,020.13 thirty days after project acceptance.

**I. REPORTS**

1. **FBO Update**
2. **Engineering Report**
  - a. Runway 18/36 Update.
  - b. Maintenance Building Update.
  - c. Terminal Building Parking Lot Update.
3. **Staff Report**

- a. Fuel Sales.
- b. T-Hangar Waiting List.
- c. Terminal Building Repairs Update.
- d. Taxiway D Phase Four Hangar Update.
- e. Airport Monitoring Systems Update.
- f. IPAA Conference Update.
- g. Polk County Communications Tower Update.
- h. Ankeny Fire Department Airport Visit Update.

4. **Legal Counsel Report**

- a. T Hangar Lease Update.
- b. Beech 18 parked along taxiway D.

5. **Board Report**

6. **Chair Report**

**J. ADJOURNMENT**