Polk County Aviation Authority Meeting

Thursday, August 10, 2023
5:00 PM
3700 SE Convenience Blvd, Ankeny, Iowa

INSTRUCTIONS TO JOIN ELECTRONIC MEETING:

Please join using this link: https://zoom.us/j/98294550961?pwd=MzdjTERQR1Y1SVNWOGhxWFd1b2FRUT09

Or dial: +13126266799 Meeting ID: 982 9455 0961 Passcode: 5678

A. ROLL CALL

B. APPROVAL OF AGENDA

1. Approval of the August 10, 2023 Agenda

Action# B1-1. Consider motion to approve and accept the August 10, 2023 agenda without amendment.

C. PUBLIC FORUM

D. FBO REPORTS

- Fuel Report
- Inspection Report
- Hangar tenant waiting list report
- Tenant concerns and response report

E. FINANCE / BUDGET REPORTS

F. CONSENT AGENDA ITEMS

CA - 1 Consider motion to approve the July 6, 2023, minutes.

CA - 2 Consider motion to approve Payment #6 in the amount of $5,655.40 to Concrete Technologies for services that include Taxiway D Apron and Access Roadway

Paving – Phase 3.

CA - 3 Consider motion to approve Payment #9 in the amount of $9,631.25 to McClure Engineering Company for services that include General On-Call Engineering Services.

CA - 4 Consider motion to approve Payment #9 in the amount of $32,573.50 to McClure Engineering Company for services that include North Property Line Box Hangars.

CA - 5 Consider motion to adopt **RESOLUTION** approving the lease agreements with the individuals and/or organizations.

CA - 6 Consider motion to approve Bills and Transfer of Necessary Funds in the amount of $66,582.32

CA - 7 Consider motion to approve August 2023 Financial Reports.

- **APPROVAL OF CONSENT AGENDA ITEMS**

1. Consent Agenda Items CA-1 through CA-7.

Action# F1-1. Consider motion to approve the recommendations for Consent Agenda Items CA-1 through CA-7.

G. REMOVED CONSENT AGENDA ITEMS

H. OLD BUSINESS

I. NEW BUSINESS

1. Consider motion to adopt **RESOLUTION** authorizing the Board Chairperson to sign the construction contract for the North Property Line Box Hangars (Site Work and Vertical Infrastructure) project at the Ankeny Regional Airport.

2. Consider motion to adopt **RESOLUTION** confirming the granting of an underground electric easement to MidAmerican Energy Company for the installation of an electric cable to serve the Acme Aviation Hangar on the Ankeny Regional Airport.

3. **Runway 18/36 Emergency Partial Depth Patches Project**: Consider motion to approve: a) Change Order #1 in the amount of $2,173.42, which reduces the final contract amount based on as-built field-measured quantities; b) Statement of Completion; c) **RESOLUTION** accepting the public improvements as completed by Ridnour Construction of Windsor Heights, Iowa in the final amount of $32,824.08; and d) Payment #1 Final in the amount of $32,824.08.

4. Consider motion to approve the proposal from MidAmerican Energy Company to install an electric cable on airport property to serve the proposed North Property Line Box Hangars for the refundable amount of $12,450.33.

5. Consider motion to accept the electrician's proposal to replace the non-working rotating beacon at the Ankeny Regional Airport.

6. Consider motion to approve payment to Ridnour Construction of Windsor Heights, Iowa for 16 additional emergency pavement patches on Runway 18/36 in the amount of $2,002.88.

7. Consider motion to approve the Special Event Application for the September 14, 2023 Above &

Beyond Cancer Fundraiser to be held within the terminal building pending the required submittals.

J. REPORTS

1. **Engineering Report**

   a. North Property Line Box Hangars Project: Acquisition of Sanitary Sewer Easement on SPAL Property.

   b. ADA Compliance Review - Entrance into the Iowa Aviation Heritage Museum

2. **Staff Report**

   a. Tee Hangar Buildings: Rain Gutter Repair Estimate by Jensen Builders

   b. Schedule for Tee Hangar Inspections - September 12, 2023

   c. Update on the FOD Commander - Runway 18/36 Cleaning

3. **Legal Counsel Report**

4. **Board Report**

5. **Chair Report**

K. ADJOURNMENT

1. Request for Executive Session under Code Section 21.5.1 (c)

   Following adjournment of the Executive Session, Council may take action on any matter discussed during the Executive Session.

   Action# K1-1.
   Consider motion to go into Executive Session, pursuant to the provisions of Iowa Code Section 21.5, subparagraph (c) "to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation".

2. Adjournment