

MINUTES OF THE POLK COUNTY AVIATION AUTHORITY (PCAA)
Monday, July 8, 2024 - 5:00 PM
Ankeny Regional Airport, 3700 SE Convenience Blvd., Ankeny, Iowa

Chairman Jeff Wangsness called the meeting to order at 5:00 PM. Board Members William Gardner and Greg Johnson were in attendance. Todd Ashby joined the meeting electronically. Dr. Paul Novak was absent. Dave Kalwishky (Exec 1), Jay Pudenz (McClure), City Attorney Amy Beattie, Airport Board Manager Paul Moritz, Administrative Services Director Jennifer Sease, and Recording Secretary Diane Klemme were also present.

Approval of Agenda

Board Member Johnson moved, second by Gardner, to approve the agenda without amendment. Ayes: 4.

FBO Report

Dave Kalwishky reviewed his FBO Report with the Board.

Finance / Budget Report

Gardner reported on the 7/8/24 listing of bills.

Consent Agenda Items

1. Approval of June 6, 2024 minutes.
2. Payment #2 to Concrete Technologies, Inc. for services that include Taxiway D Apron and Access Roadway Paving – Phase 4 in the amount of \$310,199.41.
3. Payment #4 to McClure Engineering Company for Taxiway D Apron and Access Roadway Paving, Design and Bidding – Phase 4 in the amount of \$14,377.37.
4. Payment #20 to McClure Engineering Company for services that include General On-Call Engineering Services in the amount of \$3,421.25.
5. Payment #11 to McClure Engineering Company for Site Work & Vertical Infrastructure for the North Property Line Box Hangars in the amount of \$1,457.19.
6. Payment #7 to McClure Engineering Company for services that includes Design & Bidding for Runway 18/36 in the amount of \$29,073.75.
7. Payment #3 to McClure Engineering Company for Construction of Monument Signs in the amount of \$2,471.50.
8. Approval of Bills and Transfer of Necessary Funds, \$391,071.82.
9. Approval of July 2024 Financial Reports.

Approval of Consent Agenda Items

Board Member Johnson moved, second by Gardner, to approve Consent Agenda Items CA-1 through CA-9. Ayes: Johnson, Gardner, Ashby, Wangsness.

New Business

1. Motion to approve a proposal from Airfield Mat Systems of Delray Beach, Florida in the amount of \$23,524.00 to provide and deliver 84 runway light protect mats for installation on

Runway 4/22. Johnson moved, second by Gardner. Ayes: Johnson, Gardner, Ashby, Wangsness.

2. Motion to approve a proposal from Dave's Dozing of Swan, Iowa in the amount of \$2,200.00 for the cleanout of the concrete channel and ditch area along Taxiway D. Johnson moved, second by Gardner. Ayes: Johnson, Gardner, Ashby, Wangsness.
3. Motion to approve the advertisement and form of lease agreement for the initial leasing of the two new North Property Line Box Hangars at the Ankeny Regional Airport. Johnson moved, second by Gardner. Ayes: Johnson, Gardner, Ashby, Wangsness.
4. **RESOLUTION 2024-27** authorizing the execution of Task Order 6A with McClure Engineering Company for the Runway 18/36 Extension – Data Collection and Analysis for an ADIP/Aeronautical Survey. Gardner moved, second by Johnson. Ayes: Gardner, Johnson, Ashby, Wangsness.
5. **RESOLUTION 2024-28** authorizing the setting of a hearing on a proposal by Casey's Services Company to lease certain public property for construction of a hangar. (date of hrg: 8/8/24 @ 5:00 p.m.) Gardner moved, second by Johnson. Ayes: Gardner, Johnson, Ashby, Wangsness.

Reports

- A. Engineering Report – Pudenz
 - a. Project Update – Taxiway D Apron and Access Roadway Paving – Phase 4 Construction
- B. Staff Report - Moritz
 - a. Construct Monument Signs Project – August 8th Consideration of Bids & Award
 - b. Emergency full-depth and partial-depth patching of Runway 18/36 completed June 26, 2024 by Ridnour Construction Company
 - c. Pavement Settlement in Runway 4/22 – Investigation and possible repair
- C. Legal Counsel Report
- D. Board Report
- E. Chair Report

Adjournment

The meeting was adjourned at 6:02 p.m.

Attest: _____
Diane Klemme, Recording Secretary

Signed: _____
Jeff Wangsness, Acting Chairperson

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