Polk County Aviation Authority Meeting

Thursday, July 6, 2023
5:00 PM
3700 SE Convenience Blvd, Ankeny, Iowa

INSTRUCTIONS TO JOIN ELECTRONIC MEETING:

Please join using this link: https://zoom.us/j/98294550961?pwd=MzdjTERQR1Y1SVNWOGhxWFd1b2FRUT09

Or dial: +13126266799 Meeting ID: 982 9455 0961 Passcode: 5678

A. ROLL CALL

B. APPROVAL OF AGENDA

1. Approval of the July 6, 2023 Agenda

Action# B1-1. Consider motion to approve and accept the July 6, 2023 agenda without amendment.

C. PUBLIC FORUM

D. PUBLIC HEARING

1. PH 2023-02 Proposed North Property Line Box Hangars

Action# D1-1. Consider motion to close Public Hearing 2023-02.

Action# D1-2. Consider motion to receive and file bids received on June 27, 2023.

Action# D1-3. Consider motion to adopt RESOLUTION awarding the construction contract for the North Property Line Box Hangars (site work and vertical infrastructure) project at the Ankeny Regional Airport.

E. FBO REPORTS

- Fuel Report

- Inspection Report
- Hangar tenant waiting list report
- Tenant concerns and response report

F. FINANCE / BUDGET REPORTS

G. CONSENT AGENDA ITEMS

CA - 1 Consider motion to approve the June 8, 2023, minutes.

CA - 2 Consider motion to approve Task Order Two-Payment #3 in the amount of $6,047.70 to HDR Engineering, Inc. for Environmental Assessment services.

CA - 3 Consider motion to approve Payment #8 in the amount of $1,724.75 to McClure Engineering for General On-Call Engineering Services.

CA - 4 Consider motion to approve Payment #8 in the amount of $20,277.50 to McClure Engineering for AIP Site & Infrastructure work on the North Property Line Box Hangars.

CA - 5 Consider motion to approve Payment #10 in the amount of $4,200.00 to McClure Engineering Company for services that includes Preliminary Engineering for Runway 18/36.

CA - 6 Consider motion to approve Bills and Transfer of Necessary Funds in the amount of $67,314.87

CA - 7 Consider motion to approve July 2023 Financial Reports.

- **APPROVAL OF CONSENT AGENDA ITEMS**

1. Consent Agenda Items CA-1 through CA-7.

Action# G1-1. Consider motion to approve the recommendations for Consent Agenda Items CA-1 through CA-7.

H. REMOVED CONSENT AGENDA ITEMS

I. OLD BUSINESS

J. NEW BUSINESS

1. Consider motion to approve the proposal from Controlled Access Midwest to replace the automatic gate operator unit, operator stand, wiring, reversing loop and photo eyes on Fence Gate 4 next to the FSDO Building.

2. Consider motion to receive and file report of bids received and project schedule for the Runway 18/36 Emergency Partial Depth Patches project.

3. Consider motion to approve Task Order No. 2 with McClure Engineering to provide construction inspection and administration services for the North Property Line Box Hangars (Site Work and Vertical Infrastructure) Project at the Ankeny Regional Airport.

K. REPORTS

1. **Engineering Report**

   a. Environmental Assessment for Runway 18/36 Reconstruction

   b. Taxiway D Apron and Access Roadway Paving - Phase 4: Status of Grant Application.

2. **Staff Report**

   a. Request from the Baker Group to acquire 2.7 acres of airport property to support their facility expansion.

   b. Annual Tee Hangar Inspections.

   c. Tee Hangar Buildings - Gutter/Structural Repairs.

3. **Legal Counsel Report**

4. **Board Report**

5. **Chair Report**

L. ADJOURNMENT

1. Request for Executive Session under Code Section 21.5.1 (c)

   Following adjournment of the Executive Session, Council may take action on any matter discussed during the Executive Session.

   Action# L1-1.
   Consider motion to go into Executive Session, pursuant to the provisions of Iowa Code Section 21.5, subparagraph (c) "to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation".

2. Adjournment