



Polk County Aviation Authority Meeting

Thursday, July 6, 2023

5:00 PM

3700 SE Convenience Blvd, Ankeny, Iowa

INSTRUCTIONS TO JOIN ELECTRONIC MEETING:

Please join using this link: <https://zoom.us/j/98294550961?pwd=MzdjTERQR1Y1SVNWOGhxWFd1b2FRUT09>

Or dial: +13126266799 Meeting ID: 982 9455 0961 Passcode: 5678

A. ROLL CALL

B. APPROVAL OF AGENDA

1. Approval of the July 6, 2023 Agenda

Action# B1-1. Consider motion to approve and accept the July 6, 2023 agenda without amendment.

C. PUBLIC FORUM

D. PUBLIC HEARING

1. PH 2023-02 Proposed North Property Line Box Hangars

Action# D1-1. Consider motion to close Public Hearing 2023-02.

Action# D1-2. Consider motion to receive and file bids received on June 27, 2023.

Action# D1-3. Consider motion to adopt RESOLUTION awarding the construction contract for the North Property Line Box Hangars (site work and vertical infrastructure) project at the Ankeny Regional Airport.

E. FBO REPORTS

- Fuel Report

- Inspection Report
- Hangar tenant waiting list report
- Tenant concerns and response report

F. FINANCE / BUDGET REPORTS

G. CONSENT AGENDA ITEMS

- CA - 1** Consider motion to approve the June 8, 2023, minutes.
- CA - 2** Consider motion to approve Task Order Two-Payment #3 in the amount of \$6,047.70 to HDR Engineering, Inc. for Environmental Assessment services.
- CA - 3** Consider motion to approve Payment #8 in the amount of \$1,724.75 to McClure Engineering for General On-Call Engineering Services.
- CA - 4** Consider motion to approve Payment #8 in the amount of \$20,277.50 to McClure Engineering for AIP Site & Infrastructure work on the North Property Line Box Hangars.
- CA - 5** Consider motion to approve Payment #10 in the amount of \$4,200.00 to McClure Engineering Company for services that includes Preliminary Engineering for Runway 18/36.
- CA - 6** Consider motion to approve Bills and Transfer of Necessary Funds in the amount of \$67,314.87
- CA - 7** Consider motion to approve July 2023 Financial Reports.

- **APPROVAL OF CONSENT AGENDA ITEMS**

1. Consent Agenda Items CA-1 through CA-7.

Action# G1-1. Consider motion to approve the recommendations for Consent Agenda Items CA-1 through CA-7.

H. REMOVED CONSENT AGENDA ITEMS

I. OLD BUSINESS

J. NEW BUSINESS

1. Consider motion to approve the proposal from Controlled Access Midwest to replace the automatic gate operator unit, operator stand, wiring, reversing loop and photo eyes on Fence Gate 4 next to the FSDO Building.
2. Consider motion to receive and file report of bids received and project schedule for the Runway 18/36 Emergency Partial Depth Patches project.
3. Consider motion to approve Task Order No. 2 with McClure Engineering to provide construction inspection and administration services for the North Property Line Box Hangars (Site Work and Vertical Infrastructure) Project at the Ankeny Regional Airport.

K. REPORTS

1. **Engineering Report**

- a. Environmental Assessment for Runway 18/36 Reconstruction
- b. Taxiway D Apron and Access Roadway Paving - Phase 4: Status of Grant Application.

2. **Staff Report**

- a. Request from the Baker Group to acquire 2.7 acres of airport property to support their facility expansion.
- b. Annual Tee Hangar Inspections.
- c. Tee Hangar Buildings - Gutter/Structural Repairs.

3. **Legal Counsel Report**

4. **Board Report**

5. **Chair Report**

L. ADJOURNMENT

1. Request for Executive Session under Code Section 21.5.1 (c)

Following adjournment of the Executive Session, Council may take action on any matter discussed during the Executive Session.

Action# L1-1.

Consider motion to go into Executive Session, pursuant to the provisions of Iowa Code Section 21.5, subparagraph (c) “to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation”.

2. Adjournment



ANKENY CITY COUNCIL
POLK COUNTY AVIATION AUTHORITY MEETING

July 6, 2023
5 : 00 PM

 Print

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?? ORIGINATING DEPARTMENT:

COUNCIL GOAL:

??

ACTION REQUESTED:

LEGAL:

SUBJECT:

Please join using this link: <https://zoom.us/j/98294550961?pwd=MzdjTERQR1Y1SVNWOGhxWFd1b2FRUT09>

Or dial: +13126266799 Meeting ID: 982 9455 0961 Passcode: 5678

EXECUTIVE SUMMARY:

FISCAL IMPACT: ??No

STAFF RECOMMENDATIONS:

PREVIOUS COUNCIL/COMMISSION/BOARD ACTION(S):

PUBLIC OUTREACH EFFORTS:

ACTION REQUESTED:

ADDITIONAL INFORMATION:

ATTACHMENTS:

Click to download
No Attachments Available



ANKENY CITY COUNCIL
POLK COUNTY AVIATION AUTHORITY MEETING

July 6, 2023
5 : 00 PM

??

 **Print**

?? ORIGINATING DEPARTMENT:
City Manager

COUNCIL GOAL: ??
Upgrade Essential Infrastructure

ACTION REQUESTED:
Public Hearing

LEGAL:
No Review Required

SUBJECT:
PH 2023-02: Proposed North Property Line Box Hangars

EXECUTIVE SUMMARY:

FISCAL IMPACT: ??**Yes**

STAFF RECOMMENDATIONS:

PREVIOUS COUNCIL/COMMISSION/BOARD ACTION(S):

PUBLIC OUTREACH EFFORTS:

ACTION REQUESTED:

Action: Consider motion to close Public Hearing 2023-02.

Action: Consider motion to receive and file bids received on June 27, 2023.

Action: Consider motion to adopt RESOLUTION awarding the construction contract for the North Property Line Box Hangars (site work and vertical infrastructure) project at the Ankeny Regional Airport.

ADDITIONAL INFORMATION:

ATTACHMENTS:

Click to download
 PH Coversheet
 Resolution Award Project
 Cost Estimate
 Bid Tabulation
 Letter of Recommendation

PUBLIC HEARING 2023-02

5:00 P.M.

JULY 6, 2023

NORTH PROPERTY LINE BOX HANGARS PROJECT

Chairperson Wangsness

“This is the time and place for a public hearing on the matter of the adoption of plans, specifications, form of contract and opinion of probable costs for the construction of certain public improvements described as the North Property Line Box Hangar Project”.

Notice of this hearing was published in the Des Moines Register on June 23, 2023.

REPORT ON BIDS RECEIVED June 27 at 10:30 A.M.

ASK IF THERE IS ANYONE PRESENT WHO WISHES TO BE HEARD FOR OR AGAINST THE PROPOSED PROJECT?

After any comments from the audience, Chairperson states: “We need to take the following actions”

1. Consider **MOTION** to close Public Hearing 2023-02.
2. Consider **MOTION** to receive and file report of bids received on June 27, 2023.
3. Consider **MOTION** to adopt **RESOLUTION** awarding the contract to Jensen Builders Ltd with a total of \$1,254,924.90 for the construction contract for the North Property Line Box Hangars Project.

RESOLUTION NO. 2023-

**RESOLUTION AWARDING THE CONSTRUCTION CONTRACT FOR THE NORTH
PROPERTY LINE BOX HANGARS (SITE WORK AND VERTICAL INFRASTRUCTURE)
PROJECT AT THE ANKENY REGIONAL AIRPORT**

WHEREAS, at their June 8, 2023 meeting, the Polk County Aviation Authority authorized staff to publish a notice for a May 27, 2023 bid letting and to advertise and publish a notice to conduct a public hearing for the award of the construction contract for the North Property Line Box Hangars (Site Work and Infrastructure) Project at the Ankeny Regional Airport, and

WHEREAS, the project engineers, McClure Engineers, have prepared the contract documents (plans, specifications and form of contract) and engineer's estimate for the project, and

WHEREAS, the bid letting was held on Tuesday, May 27th at 10:30 AM at the City of Ankeny, Iowa, City Hall, 410 West First Street in Ankeny, IA 50023 ; and

WHEREAS, the results of the bid letting yielded two competitive bids as follows:

	<u>Base Bid</u>	<u>Alternate #1</u>	<u>Alternate #2</u>
Jensen Builders Ltd. (Des Moines, Iowa)	\$ 1,254,924.90	- \$ 25,000.00	- \$ 35,000.00
Dean Snyder Construction (Ankeny, Iowa)	\$ 1,494,571.27	- \$ 1,300.00	-\$ 1,400.00
Engineer's Estimate (McClure Engineers)	\$ 1,093,510.00	- \$ 35,000.00	-\$ 30,000.00

WHEREAS, an official notice of Public Hearing was published in the Des Moines Register in accordance with the Code of Iowa ; and

WHEREAS, a Public Hearing was held at the regularly scheduled meeting of the Polk County Aviation Authority on July 6, 2023.

NOW THEREFORE, BE IT RESOLVED BY THE POLK COUNTY AVIATION AUTHORITY that the contract documents and engineer's estimate as prepared by McClure Engineers for the North Property Line Box Hangars (Site Work and Vertical Infrastructure) Project be adopted.

BE IT FURTHER RESOLVED that the bid of Jensen Builders, Ltd. of Des Moines, Iowa in the amount of \$ 1,254,924.90 for the construction of the North Property Line Box Hangars (Site Work and Vertical Infrastructure) Project as described in the plans and specifications heretofore adopted by this board for said project, after public hearing on published notice required by law, be and is hereby accepted, the same being the lowest responsive, responsible bid received for said work.

BE IT FURTHER RESOLVED that the representatives of the Polk County Aviation Authority (McClure Engineers) are hereby directed to execute the contract awarded above, for the construction of said improvements.

PASSED AND APPROVED, This 6th day of July, 2023.

POLK COUNTY AVIATION AUTHORITY

Jeff Wangsness, Chairperson

ATTEST:

Diane Klemme, Recording Secretary

OPINION OF PROBABLE PROJECT COST

PROJECT: ANKENY NORTH PROPERTY LINE BOX HANGARS

AIRPORT: ANKENY REGIONAL AIRPORT

DATE: MAY 2023

ITEM	ITEM CODE	ITEM DESCRIPTION	UNIT	UNIT COST	QUANTITY	COST
BASE BID						
1	C-102-1	STORM WATER POLLUTION PREVENTION PLAN (SWPPP) PREPARATION AND MANAGEMENT	LS	\$ 3,500.00	1.0	\$ 3,500.00
2	C-102-2	INSTALLATION AND REMOVAL OF SILT FENCE	LF	\$ 10.00	60.0	\$ 600.00
3	C-102-3	INSTALLATION AND REMOVAL OF FILTER SOCK	LF	\$ 20.00	30.0	\$ 600.00
4	C-102-4	TEMPORARY ROLLED EROSION CONTROL PRODUCT (RECP), TYPE 2C	SY	\$ 4.00	720.0	\$ 2,880.00
5	C-102-5	FLEXAMAT STANDARD TIED CONCRETE BLOCK MAT, 5.5' WIDE	SF	\$ 10.00	88.0	\$ 880.00
6	C-105-1	MOBILIZATION	LS	\$ 70,000.00	1.0	\$ 70,000.00
7	C-105-2	TRAFFIC CONTROL	LS	\$ 5,000.00	1.0	\$ 5,000.00
8	C-105-3	QUALITY ASSURANCE MATERIAL TESTING	LS	\$ 15,000.00	1.0	\$ 15,000.00
9	C-105-4	LOCATION AND PROTECTION OF EXISTING AND NEW CABLES AND EQUIPMENT	LS	\$ 5,000.00	1.0	\$ 5,000.00
10	P-101-1	REMOVAL OF HYDRANT AND VALVE	EA	\$ 400.00	1.0	\$ 400.00
11	P-101-2	REMOVAL OF 8" PVC WATER MAIN	LF	\$ 15.00	150.0	\$ 2,250.00
12	P-101-3	REMOVAL OF AREA INTAKE AND 12" STORM SEWER PIPE	LS	\$ 1,000.00	1.0	\$ 1,000.00
13	P-151-1	CLEARING AND GRUBBING	AC	\$ 20,000.00	0.2	\$ 4,000.00
14	P-152-1	UNCLASSIFIED EXCAVATION	CY	\$ 30.00	270.0	\$ 8,100.00
15	P-152-2	EMBANKMENT IN PLACE	CY	\$ 35.00	1,660.0	\$ 58,100.00
16	P-152-3	12" SUBGRADE PREPARATION	SY	\$ 10.00	310.0	\$ 3,100.00
17	IDOT 2115-1	6" MODIFIED SUBBASE	SY	\$ 15.00	290.0	\$ 4,350.00
18	P-505-1	7" PLAIN PORTLAND CEMENT CONCRETE PAVEMENT	SY	\$ 90.00	220.0	\$ 19,800.00
19	P-505-2	4" PLAIN PORTLAND CEMENT CONCRETE PAVEMENT	SY	\$ 60.00	30.0	\$ 1,800.00
20	P-505-3	PAVED SWALE, PCC, 4 IN.	SY	\$ 70.00	250.0	\$ 17,500.00
21	P-505-4	ELECTRICAL TRANSFORMER PAD, 8" REINFORCED PCC	LS	\$ 1,000.00	1.0	\$ 1,000.00
22	P-505-5	PCC CURB STOP BOX PAD, 16"x16"	EA	\$ 200.00	1.0	\$ 200.00
23	D-701-1	8" PVC STORM SEWER, SDR-26	LF	\$ 65.00	30.0	\$ 1,950.00
24	D-701-2	DOWNSPOUT CONNECTION TO EXISTING OR PROPOSED 8" STORM SEWER	EA	\$ 1,500.00	1.0	\$ 1,500.00
25	T-901-1	SEEDING AND FERTILIZING	AC	\$ 4,000.00	0.8	\$ 3,200.00
26	T-905-1	TOPSOILING (STRIPPING, STOCKPILING, RE-SPREADING)	CY	\$ 25.00	720.0	\$ 18,000.00
27	T-908-1	MULCHING	AC	\$ 2,000.00	0.8	\$ 1,600.00
28	IDOT 4010-1	4" SANITARY SEWER SERVICE, SCHEDULE 80	LF	\$ 50.00	50.0	\$ 2,500.00
29	IDOT 4010-2	8" TRUSS PIPE SANITARY SEWER	LF	\$ 65.00	620.0	\$ 40,300.00
30	IDOT 4010-3	CONNECTION TO EXISTING SANITARY SEWER MANHOLE	EA	\$ 1,000.00	1.0	\$ 1,000.00
31	IDOT 4010-4	SW-301 SANITARY SEWER MANHOLE, 48 IN.	EA	\$ 4,000.00	2.0	\$ 8,000.00
32	IDOT 5010-1	8" PVC WATER MAIN, DR 18, TRENCHED	LF	\$ 50.00	340.0	\$ 17,000.00
33	IDOT 5010-2	8" PVC WATER MAIN, DR 18, TRENCHED, WITH 16" PVC CASING	LF	\$ 70.00	20.0	\$ 1,400.00
34	IDOT 5010-3	WM-201 - FIRE HYDRANT ASSEMBLY, 6" DIA.	EA	\$ 8,500.00	2.0	\$ 17,000.00
35	IDOT 5010-4	CONNECTION TO EXISTING WATER MAIN, WITH TAPPING SLEEVE AND VALVE	EA	\$ 5,000.00	1.0	\$ 5,000.00
36	IDOT 5010-5	8" DUCTILE IRON FITTINGS (BENDS, TEES, REDUCERS)	EA	\$ 500.00	7.0	\$ 3,500.00
37	IDOT 5010-6	2" WATER SERVICE LINE EXTENSION W/ 2" CURB STOP BOX	LS	\$ 3,000.00	1.0	\$ 3,000.00
38	IDOT 6010-1	CONSTRUCT NEW SW-511 INTAKE	EA	\$ 5,000.00	1.0	\$ 5,000.00
39	SP-01	FIBER OPTIC LINE EXTENSION	LS	\$ 3,500.00	1.0	\$ 3,500.00
40	SP-02	GAS UTILITY SERVICE EXTENSION	LS	\$ 10,000.00	1.0	\$ 10,000.00
41	15714-1	ELECTRIC SERVICE EXTENSION	LS	\$ 10,000.00	1.0	\$ 10,000.00
HANGAR FOUNDATION AND BUILDING						
42	SP-03	INSTALL RESTROOM FACILITIES	EA	\$ 35,000.00	2	\$ 70,000.00
43	SP-04	INSTALL STORAGE ROOM	EA	\$ 30,000.00	1	\$ 30,000.00
44	13122-1	CONVENTIONAL BOX HANGAR, PRE-ENGINEERED METAL BUILDING, FLOOR SLAB, AND FOUNDATION (100'X42')	LS	\$ 450,000.00	1	\$ 450,000.00
45	13122-2	INTERIOR WALL METAL PANELING (28 GA. 10' HEIGHT)	LS	\$ 12,000.00	1	\$ 12,000.00
46	13122-3	GUTTERS AND DOWNSPOUTS	LS	\$ 7,000.00	1	\$ 7,000.00
47	13122-4	FURNISH AND INSTALL HIGHER POWER HYDRAULIC DOOR INCLUDING PRE-ENGINEERED METAL BUILDING FRAMING MODIFICATIONS (IF ANY)	EA	\$ 45,000.00	2	\$ 90,000.00
48	07200-1	3" STANDARD BATT WALL AND HANGAR DOOR INSULATION (R-10), 9" CEILING INSULATION (R-30) (SIMPLE SAVER SYSTEM OR APPROVED EQUAL)	EA	\$ 28,000.00	2	\$ 56,000.00
TOTAL						\$ 1,093,510.00

BID TABULATION

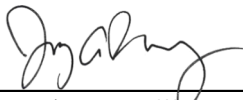
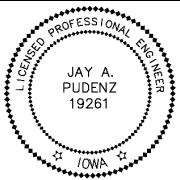
McCLURE CLIVE, IOWA

DATE: JUNE 27, 2023 TIME: 10:30 A.M.

For the construction of an improvement project described as:

Ankeny Regional Airport
Ankeny North Property Line Box Hangars
IOWA DOT PROJECT NO. 91230IKV100 (AIP) and IOWA DOT PROJECT NO. 91230IKV300 (GAVI)
Ankeny, Iowa



					ENGINEER'S ESTIMATE		Jensen Builders Ltd. Des Moines, IA		Dean Snyder Construction Ankeny, IA	
ITEM NO.	ITEM CODE	ITEM DESCRIPTION	QUANTITY	UNITS	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION
BASE BID: SITE WORK										
1	C-102-1	STORM WATER POLLUTION PREVENTION PLAN (SWPPP) PREPARATION AND MANAGEMENT	1.0	LS	\$ 3,500.00	\$ 3,500.00	\$ 6,680.00	\$ 6,680.00	\$ 6,182.46	\$ 6,182.46
2	C-102-2	INSTALLATION AND REMOVAL OF SILT FENCE	60.0	LF	\$ 10.00	\$ 600.00	\$ 12.37	\$ 742.20	\$ 11.45	\$ 687.00
3	C-102-3	INSTALLATION AND REMOVAL OF FILTER SOCK	30.0	LF	\$ 20.00	\$ 600.00	\$ 12.37	\$ 371.10	\$ 11.45	\$ 343.50
4	C-102-4	TEMPORARY ROLLED EROSION CONTROL PRODUCT (RECP), TYPE 2C	720.0	SY	\$ 4.00	\$ 2,880.00	\$ 3.10	\$ 2,232.00	\$ 2.86	\$ 2,059.20
5	C-102-5	FLEXAMAT STANDARD TIED CONCRETE BLOCK MAT, 5.5' WIDE	88.0	SF	\$ 10.00	\$ 880.00	\$ 24.75	\$ 2,178.00	\$ 22.90	\$ 2,015.20
6	C-105-1	MOBILIZATION	1.0	LS	\$ 70,000.00	\$ 70,000.00	\$ 20,900.00	\$ 20,900.00	\$ 103,110.55	\$ 103,110.55
7	C-105-2	TRAFFIC CONTROL	1.0	LS	\$ 5,000.00	\$ 5,000.00	\$ 2,130.00	\$ 2,130.00	\$ 6,296.95	\$ 6,296.95
8	C-105-3	QUALITY CONTROL AND QUALITY ASSURANCE MATERIAL TESTING	1.0	LS	\$ 15,000.00	\$ 15,000.00	\$ 4,765.00	\$ 4,765.00	\$ 19,759.69	\$ 19,759.69
9	C-105-4	LOCATION AND PROTECTION OF EXISTING AND NEW CABLES AND EQUIPMENT	1.0	LS	\$ 5,000.00	\$ 5,000.00	\$ 620.00	\$ 620.00	\$ 572.45	\$ 572.45
10	P-101-1	REMOVAL OF HYDRANT AND VALVE	1.0	EA	\$ 400.00	\$ 400.00	\$ 2,365.00	\$ 2,365.00	\$ 1,631.75	\$ 1,631.75
11	P-101-2	REMOVAL OF 8" PVC WATER MAIN	150.0	LF	\$ 15.00	\$ 2,250.00	\$ 19.80	\$ 2,970.00	\$ 61.82	\$ 9,273.00
12	P-101-3	REMOVAL OF AREA INTAKE AND 12" STORM SEWER PIPE	1.0	LS	\$ 1,000.00	\$ 1,000.00	\$ 1,815.00	\$ 1,815.00	\$ 2,289.80	\$ 2,289.80
13	P-151-1	CLEARING AND GRUBBING	0.2	AC	\$ 20,000.00	\$ 4,000.00	\$ 68,000.00	\$ 13,600.00	\$ 8,929.15	\$ 1,785.83
14	P-152-1	UNCLASSIFIED EXCAVATION	270.0	CY	\$ 30.00	\$ 8,100.00	\$ 17.32	\$ 4,676.40	\$ 7.15	\$ 1,930.50
15	P-152-2	EMBANKMENT IN PLACE	1,660.0	CY	\$ 35.00	\$ 58,100.00	\$ 17.32	\$ 28,751.20	\$ 15.74	\$ 26,128.40
16	P-152-3	12" SUBGRADE PREPARATION	310.0	SY	\$ 10.00	\$ 3,100.00	\$ 17.95	\$ 5,564.50	\$ 5.73	\$ 1,776.30
17	IDOT 2115-1	6" MODIFIED SUBBASE	290.0	SY	\$ 15.00	\$ 4,350.00	\$ 38.35	\$ 11,121.50	\$ 15.74	\$ 4,564.60
18	P-505-1	7" PLAIN PORTLAND CEMENT CONCRETE PAVEMENT	220.0	SY	\$ 90.00	\$ 19,800.00	\$ 80.15	\$ 17,633.00	\$ 594.22	\$ 130,728.40
19	P-505-2	4" PLAIN PORTLAND CEMENT CONCRETE PAVEMENT	30.0	SY	\$ 60.00	\$ 1,800.00	\$ 81.40	\$ 2,442.00	\$ 53.43	\$ 1,602.90
20	P-505-3	FLUME, PCC, 4 IN.	250.0	SY	\$ 70.00	\$ 17,500.00	\$ 60.25	\$ 15,062.50	\$ 94.73	\$ 23,862.50
21	P-505-4	ELECTRICAL TRANSFORMER PAD, 8" REINFORCED PCC	1.0	LS	\$ 1,000.00	\$ 1,000.00	\$ 865.00	\$ 865.00	\$ 2,862.00	\$ 2,862.00
22	P-505-5	PCC CURB STOP BOX PAD, 16"x16"	1.0	EA	\$ 200.00	\$ 200.00	\$ 230.00	\$ 230.00	\$ 1,052.00	\$ 1,052.00
23	D-701-1	8" PVC STORM SEWER, SDR-26	30.0	LF	\$ 65.00	\$ 1,950.00	\$ 102.00	\$ 3,060.00	\$ 123.00	\$ 3,690.00
24	D-701-2	DOWNSPOUT CONNECTION TO EXISTING OR PROPOSED 8" STORM SEWER	1.0	EA	\$ 1,500.00	\$ 1,500.00	\$ 5,735.00	\$ 5,735.00	\$ 4,124.00	\$ 4,124.00
25	T-901-1	SEEDING AND FERTILIZING	0.8	AC	\$ 4,000.00	\$ 3,200.00	\$ 3,710.00	\$ 2,968.00	\$ 3,434.00	\$ 2,747.20
26	T-905-1	TOPSOILING (STRIPPING, STOCKPILING, RE-SPREADING)	720.0	CY	\$ 25.00	\$ 18,000.00	\$ 18.55	\$ 13,356.00	\$ 11.00	\$ 7,920.00
27	T-908-1	MULCHING	0.8	AC	\$ 2,000.00	\$ 1,600.00	\$ 3,710.00	\$ 2,968.00	\$ 3,434.00	\$ 2,747.20
28	IDOT 4010-1	4" SANITARY SEWER SERVICE, SCHEDULE 80	50.0	LF	\$ 50.00	\$ 2,500.00	\$ 80.75	\$ 4,037.50	\$ 81.00	\$ 4,050.00
29	IDOT 4010-2	8" TRUSS PIPE SANITARY SEWER	620.0	LF	\$ 65.00	\$ 40,300.00	\$ 77.55	\$ 48,081.00	\$ 91.00	\$ 56,420.00
30	IDOT 4010-3	CONNECTION TO EXISTING SANITARY SEWER MANHOLE	1.0	EA	\$ 1,000.00	\$ 1,000.00	\$ 1,890.00	\$ 1,890.00	\$ 4,552.89	\$ 4,552.89
31	IDOT 4010-4	SW-301 SANITARY SEWER MANHOLE, 48 IN.	2.0	EA	\$ 4,000.00	\$ 8,000.00	\$ 4,150.00	\$ 8,300.00	\$ 4,808.00	\$ 9,616.00
32	IDOT 5010-1	8" PVC WATER MAIN, DR 18, TRENCHED	340.0	LF	\$ 50.00	\$ 17,000.00	\$ 72.00	\$ 24,480.00	\$ 63.00	\$ 21,420.00
33	IDOT 5010-2	8" PVC WATER MAIN, DR 18, TRENCHED, WITH 16" PVC CASING	20.0	LF	\$ 70.00	\$ 1,400.00	\$ 345.00	\$ 6,900.00	\$ 240.00	\$ 4,800.00
34	IDOT 5010-3	WM-201 - FIRE HYDRANT ASSEMBLY, 6" DIA.	2.0	EA	\$ 8,500.00	\$ 17,000.00	\$ 10,120.00	\$ 20,240.00	\$ 8,243.00	\$ 16,486.00
35	IDOT 5010-4	CONNECTION TO EXISTING WATER MAIN, WITH TAPPING SLEEVE AND VALVE	1.0	EA	\$ 5,000.00	\$ 5,000.00	\$ 8,480.00	\$ 8,480.00	\$ 11,000.00	\$ 11,000.00
36	IDOT 5010-5	8" DUCTILE IRON FITTINGS (BENDS, TEES, REDUCERS)	7.0	EA	\$ 500.00	\$ 3,500.00	\$ 1,800.00	\$ 12,600.00	\$ 715.00	\$ 5,005.00
37	IDOT 5010-6	1" WATER SERVICE LINE EXTENSION W/ 1" CURB STOP AND BOX	1.0	LS	\$ 3,000.00	\$ 3,000.00	\$ 3,565.00	\$ 3,565.00	\$ 2,000.00	\$ 2,000.00
38	IDOT 6010-1	CONSTRUCT NEW SW-511 INTAKE	1.0	EA	\$ 5,000.00	\$ 5,000.00	\$ 9,955.00	\$ 9,955.00	\$ 4,000.00	\$ 4,000.00
39	SP-01	FIBER OPTIC LINE EXTENSION, CONDUIT ONLY WITH PULL BOXES	1.0	LS	\$ 3,500.00	\$ 3,500.00	\$ 28,875.00	\$ 28,875.00	\$ 26,700.00	\$ 26,700.00
40	SP-02	GAS UTILITY SERVICE EXTENSION	1.0	LS	\$ 10,000.00	\$ 10,000.00	\$ 24,000.00	\$ 24,000.00	\$ -	\$ 0.00
41	15714-1	ELECTRIC SERVICE EXTENSION	1.0	LS	\$ 10,000.00	\$ 10,000.00	\$ 17,220.00	\$ 17,220.00	\$ 16,000.00	\$ 16,000.00
TOTAL BASE BID						\$ 378,510.00		\$ 394,424.90		\$ 553,613.27
HANGAR FOUNDATION AND BUILDING										
42	13122-1	CONVENTIONAL BOX HANGAR, PRE-ENGINEERED METAL BUILDING, FLOOR SLAB, AND FOUNDATION (100'X42' INCLUDING RESTROOM FACILITIES (20'X10') AND STORAGE ROOM (22'X10'), COMPLETE	1.0	LS	\$ 715,000.00	\$ 715,000.00	\$ 860,500.00	\$ 860,500.00	\$ 940,958.00	\$ 940,958.00
TOTAL BASE BID + HANGAR FOUNDATION AND BUILDING						\$ 1,093,510.00		\$ 1,254,924.90		\$ 1,494,571.27
BID DEDUCTIONS										
BA-1	SP-03	DEDUCT FOR DELETING ONE (1) RESTROOM (10'X10'), ASSOCIATED STRUCTURE, FLOOR SLAB, ACCESSORIES, AND ADJACENT SIDEWALK. FURNISH AND INSTALL EXTERIOR SHEATHING (26 GA.)	1.0	LS	\$ (35,000.00)	\$ (35,000.00)	\$ (25,000.00)	\$ (25,000.00)	\$ (1,300.00)	\$ (1,300.00)
BA-2	SP-04	DEDUCT FOR DELETING STORAGE ROOM, ASSOCIATED STRUCTURE, FLOOR SLAB, ACCESSORIES, AND ADJACENT SIDEWALK. FURNISH AND INSTALL EXTERIOR SHEATHING (26 GA.) AND R-19 WALL	1.0	LS	\$ (30,000.00)	\$ (30,000.00)	\$ (35,000.00)	\$ (35,000.00)	\$ (1,400.00)	\$ (1,400.00)
I hereby certify that the Bid Tabulation was prepared by me or under my direct supervision and that I am duly licensed Professional Engineer under the laws of the State of Iowa By:  Jay A. Pudenz, P.E. No. 19261 My license renewal is December 31, 2024										



June 27, 2023

Mr. Paul Moritz
Airport Manager
Polk County Aviation Authority
410 West First St.
Ankeny, IA 50023

**Re: Ankeny Regional Airport
North Property Line Box Hangars
IOWA DOT PROJECT NO. 9I230IKV100 (AIP) and IOWA DOT PROJECT NO. 9I230IKV300 (GAVI)
Letter of Recommendation**

Dear Mr. Moritz:

McClure has reviewed the bids received June 27, 2023, for the *"Ankeny Regional Airport – North Property Line Box Hangars project"*. A total of two (2) bids were received. The lowest responsive and responsible Bidder was Jensen Builders, Ltd., of Des Moines, IA. With all the necessary bid requirements being met, McClure recommends the contract in the amount of \$1,254,924.90 be awarded to Jensen Builders, Ltd.

The contract amount includes awarding the Base Bid and Hangar Foundation and Building:

Base Bid-Site Work:	\$394,424.90
Hangar Foundation and Building:	<u>\$860,500.00</u>
Total Base Bid-Site Work + Hangar Foundation and Building	\$1,254,924.90

We have enclosed a copy of the bid tabulation for your files. If you have any questions or require any additional information, please call me at (515) 964-1229.

Sincerely,

McCLURE

A handwritten signature in black ink, appearing to read 'Jay Pudenz'.

Jay Pudenz, P.E., LEED AP
Team Leader

Enclosures: Bid Tab



ANKENY CITY COUNCIL
POLK COUNTY AVIATION AUTHORITY MEETING

July 6, 2023
5 : 00 PM

 **Print**

??

?? ORIGINATING DEPARTMENT:

COUNCIL GOAL:

??

ACTION REQUESTED:

LEGAL:

SUBJECT:

- Fuel Report
 - Inspection Report
 - Hangar tenant waiting list report
 - Tenant concerns and response report
-

EXECUTIVE SUMMARY:

FISCAL IMPACT: ??No

STAFF RECOMMENDATIONS:

PREVIOUS COUNCIL/COMMISSION/BOARD ACTION(S):

PUBLIC OUTREACH EFFORTS:

ACTION REQUESTED:

ADDITIONAL INFORMATION:

ATTACHMENTS:

Click to download

 [FBO Report](#)

 [Waiting List](#)

FBO REPORT July 6th, 2023

FUEL SALES

05/26 - 06/25	2023 Gallons		2022 Gallons	Last Month
100LL	15,477.0		9,719.8	11,751.0
JET-A	38,493.0		50,289.0	40,792.0
Total Gallons	53,970.0		60,008.8	52,543.0
53,970.0	x \$.09/gallon=		\$ 4,857.30	

Self-Serve 100LL fuel sales: 4,048.7 gallons equaling 26% of total sales.

T-HANGARS

ACCOUNTS RECIEVABLE: Nothing to report.

LEASES: Hangar I-05: Brent Harris has sold his plane; Dick Bascom has signed a lease to move in.
Hangar E-10: Zach Stubbs has moved to DSM, existing lessee Dave Kalwishky has moved in from F-07.
Hangar F-07: Dave Kalwishky has moved to E-10, Nick Olson has signed a lease to move in.
Hangar A-10: Dave Schuler has moved out of state, Ryan White has signed a lease to move in.
Hangar J-05: Rick Vinson has moved out of state, Darrin McBroom has signed a lease to move in.
Hangar B-04: Gary Smith will be moving his plane to DSM and will likely give up the hangar in July. The next two people on the list have been notified that a hangar may be available.

INSURANCE RENEWALS: Nothing to report.

WAITING LIST: There are 66 people on the list, 28 of those on the list don't have an airplane, are building or restoring a plane or live out of state but will be moving back at some point.

It was discovered that one additional person was on the waiting list three times, two positions have been removed. The list has been scrubbed more thoroughly for duplicate data and none should exist. The full list is attached.

VIOLATIONS: Nothing to report.

REPAIRS: Nothing to report.

MISC: Nothing to report.

AIRFIELD

LIGHTING:

Bill from Baker Electric has been out getting runway and taxiway lights working that were out. There were some underground issues, burned out bulbs and failed LED driver boards.

EXEC1

— AVIATION —

MOWING:

In full swing.

SNOW REMOVAL:

Done for the season.

WILDLIFE:

A deer was sighted by Power Pollen on 06/20/23 inside the fence by the old Byron show grounds, Dave called Ernie (USDA) to let him know.

MISC:

One of the valves on the JET farm that was replaced last month has failed and was replaced.

The T Hangar gate was inoperative for a day, once we were made aware that the gate wouldn't open from the airfield side the power was turned off and back on and that seems to have fixed the problem.

SPECIAL:

Nothing to report.

Waiting List

(Note on Garage restriction: Per Amy Beattie: No hangar = no car storage. If they have a hangar we would not prohibit car storage for use coming and going from airport)

28 people do not have a plane to put in a hangar or now live out of state but may return to Iowa.

Pos	Date Added	Name	Plane	Phone	E-Mail	Notes	Passes
T HANGAR							
1	12/6/2018	Derek Meyer	Looking	515-240-1077	meyer.derek3@gmail.com	11/5/21 Dave K - e-mailed Derek asking if he is still interested and what type of plane he has. 11/12/21 no plane, would like to stay on the list. 05/05/23 Dave K emailed Derek to see if he was still intereted in being on the list and that if his name comes up and he doesn't have a plane the hangar will be offered to the next person in line. 05/08/23 Derek emailed back asing to see the lease to make sure he can comply with it. He did not indicate whether or not he has aquired a plane. 05/09/23 Dave K notified Derek that he is next on the list. Dave & Derek had a phone conversation and I explained that typically there is no subleasing to a friend. He will decide what to do when a hangar becomes available. 05/11/23 Derek emailed back and won't have a plane until next year, he would like to remain on the list.	1
2	7/17/2019	Jeff Davis	Looking	515-444-7673	jeffreypaulhomes@gmail.com	11/5/21 Dave K talked to Jeff, he'd like to stay on the list as he may buy a plane in a year. 05/08/23 Dave K emailed Jeff to see if he was still intereted in being on the list and that if his name comes up and he doesn't have a plane the hangar will be offered to the next person in line. 05/11/23 Jeff called Dave and said he doesn't have a plane yet but would like to remain on the list.	1
3	8/28/2019	Dan Stull	Looking	515-447-2339	dan@Stullcompanies.com	05/08/23 Dave K emailed Dan to see if he was still intereted in being on the list and that if his name comes up and he doesn't have a plane the hangar will be offered to the next person in line. 05/10/23 Dan e-mailed back and said he doesn't have a plane and may not have one by late summer, he would like to stay on the list.	1
4	6/7/2017	Mike Hubbell	Phoenix motorglider	515-988-3646	mchubbell@gmail.com	11/5/21 Dave K - e-mailed Mike asking if he is still interested and what type of plane he has. 11/7/21 Dave K texted Mike the e-mail that was sent. 11/7/21 he emailed back and would like to stay on the list. He has an SR22 and it thinking about adding a smaller plane, a car and a project in this hangar. 05/09/23 Dave K emailed Mike to let him know he was number four on the list and if he still wanted a hangar. 05/09/23 Mike emailed back, he sold his SR22, the motorglider will be here in July or August. I let him know if he's not ready to move in when his name comes up we move to the next person on the list. 05/22/23 Dave K e-mailed Mike to let him know a hangar will be available July 1st. 06/26/23 Dave K e-mailed Mike that he is next up on the list and I should have a hangar available at the end of July. I told him if he has a firm delivery date on his plane we may be able to do something.	1
5	10/31/2019	Mike Callison	Looking	515-505-9111	MLCallison8@gmail.com	11/5/21 Dave K - Called Mike, he wants to stay on the list.	1
6	1/14/2020	James (Skip) Clark	Restoring a Long EXZ N989LE	224-420-1400	S2244201400@gmail.com	11/5/21 Dave K - texted asking if he is still interested. 11/5/21 He said to keep him on the list. 06/12/23 Dave K - Skip called while I was gone to see where he was on the list. I called him today and let him know. 06/22/23 Dave K notified Skip that a hangar may be available in the next 30 days. 06/25/23 Dave K e-mailed Skip that the guy ahead of him hasn't made a decision on the hangar so if we offered it to him would he be ready to move right away? 06/26/23 Skip called and updated me on his situation, he is spening time between Iowa and Michigan (parental health issues) plus the plane is not airworthy yet, anticipated that it will be at the end of the year. I told him he'd retain his current spot.	1
7	4/20/2020	Scott Hogue	RV7	515-779-2447	rshogue@gmail.com	Found this request in wrong file 05/28/2020. 11/5/21 Dave K - emailed asking if he is still interested. 11/22/21 Dave K texted to see if he's still interested. 11/22/21 He texted back that he'd like to remain on the list. 06/27/23 Dave K e-mailed Scott to see if he's interested in a hangar if one opens up in the next 30 days.	
8	4/22/2020	Kurt Wendl	Looking	515-883-0566	kurtwendl@gmail.com	05/28/20 Found this request in wrong file. 11/02/21 Dave K texted with Kurt, he will be moving back to DSM in 3 - 4 years asked be moved to bottom of the list. 05/16/23 Dave spoke with Kurt today, he will be back in Iowa in July 2025.	

9	2/16/2016	Tom Burghardt	Cessna 340, RV7	515-418-2028	tlburghardt@stineseed.com	Has a Cessna 340, tail height to and plane too long for anything but a G Hangar. But also too deep. 11/5/21 Dave K - emailed asking if he is still interested. 11/22/21 Dave K texted Tom to see if he is interested. I never heard back from the email I sent. 11/22/21 Tom called, the 340 won't fit in the T hangars however he also has an RV7 that will fit. He'd like to remain on the list.
10	3/21/2016	CAP - Darrel Mullins	Saratoga or Motor glider	515-490-6779	darrelmullins@me.com	Dan: Passed 05/05/2020. 11/05/21 Dave K - emailed asking if he is still interested. 11/05/21 wants to stay on list.
11	5/7/2020	Todd Freeland	Additional Plane	515-208-0819	todd@innovative-me.com	11/5/21 Dave K - emailed asking if he is still interested. 11/5/21 emailed back and asked to remain on the list.
12	4/8/2016	Tom Kielty	Cessna 150	515-480-0313	tkielty73@gmail.com	11/5/21 Dave K - texted asking if he is still interested. 11/5/21 Tom texted back to keep him on the list.
13	5/28/2020	Nick Wynen	Bonanza	515-965-9568	nixkiks1@gmail.com	11/5/21 Dave K - Nick wants to remain on the waiting list.
14	6/10/2020	Kayode Fajingbesi	Cessna 182	713-825-8262	Kay.Faji@yahoo.com	11/5/21 Dave K - emailed asking if he is still interested. 11/5/21 He emailed back that he would like to stay on the list.
15	6/10/2020	Darby Bauer	Looking	515-306-9465	darby.bauer@gmail.com	11/5/21 Dave K - emailed asking if he is still interested. 11/5/21 He emailed back that he would like to stay on the list. He is going to buy a second plane for cross country travel.
16	8/3/2020	John Paszek	N615BJ	619-876-8164	paszekj@gmail.com	11/5/21 Dave K - emailed asking if he is still interested. 11/5/21 emailed back asking to remain on the list. May be moving to Denver in a year but unsure if that will be long term.
17	9/2/2020	Nate Booth	Looking	515-802-2385	nate@otis8.com	11/5/21 Dave K texted, he would like to remain on the list.
18	10/9/2020	Brooks Woolson	looking	515-559-6875	brooks.woolson@gmail.com	11/6/21 Dave K talked to him, he'd like to stay on the list.
19	11/2/2017	Andy Rowland	Cessna	515-210-2452	andy@arowland.com	10/20/20 Passed on the available hangar - Dan Stull. 11/5/21 Dave K - emailed asking if he is still interested. 11/5/21 He wants to remain on the list.
20	11/5/2020	James Stogdill	Looking for Bonanza	515-240-7700	revjames.stog@gmail.com	12/07/21 - Dave K He called checking on his place on the list. He e-mailed back on 11/05/21 but never got added. I added him.
21	11/12/2020	Nate Schneider	SR22 N223TF	319-383-3206	nathan_schneider@msn.com	11/5/21 Dave K - emailed asking if he is still interested. 11/5/21 He wants to remain on the list.
22	11/20/2020	Todd Lenig	Looking	515-664-2451	tlenig@icloud.com	11/5/21 Dave K - emailed asking if he is still interested. 11/5/21 Wrote back to keep him on the list.
23	4/5/2021	Jacob Greenfield	Building Sonex B	(319)-573-9763	greenfj17@gmail.com	11/5/21 Dave K - emailed asking if he is still interested. 11/5/21 He wants to remain on the list.
24	5/1/2021	Mike Hannam	N845R Debonair	515-556-7290	bigyellowjeep@msn.com	11/5/21 Dave K - emailed asking if he is still interested. 11/5/21 He emailed back that he wants to stay on the list.
25	5/14/2021	Clay Wright	V Tail Bonanza	515-669-8969	claytonwright01@gmail.com	11/5/21 Dave K - emailed asking if he is still interested. 11/22/21 Dave k texted to see if he wanted to remain on the list. 11/22/21 He texted back and would like to remain on the list.
26	5/24/2021	Matt Ver Steeg	1946 Ercoupe 415-C	515-333-8787	mattversteeg@gmail.com	11/5/21 Dave K - emailed asking if he is still interested. 11/5/21 He emailed back, he wants to stay on the list. He also has a Titan Tornado II SS.
27	6/8/2021	Paul Peterson	C180	651-336-2041	fr8tdog@juno.com	11/5/21 Dave K - emailed asking if he is still interested. 11/5/21 He emailed back, he wants to stay on the list.
28	8/12/2021	David Hogan	RV6	949-410-5823	rv709rw@gmail.com	Called in, I told him to email me. Have not received email - Dan 11/22/21 Called Walter Aviation and spoke with Gretchen, she knows David. I asked her to pass my number along and for him to call me or I'll have to remove him from the list. 11/24/21 He replied back to stay on the list.
29	8/16/2021	Todd Anderson	N714AT	515-419-9142	todd@4andersons.com	11/5/21 Dave K - emailed asking if he is still interested.
30	8/23/2021	Kurt Wegge	LongEZ - N85LD	225-456-6092	123kwegge@gmail.com	11/5/21 Dave K - emailed asking if he is still interested. 11/5/21 He emailed back, he wants to stay on the list.
31	8/31/2021	Sam Marcsisak	looking	515-208-7946	Sam@midiowaelectric.com	11/5/21 Dave K - emailed asking if he is still interested. 11/08/21 emailed back asking to stay on list.
32	8/31/2021	Chad Larson	PA32	515-202-2394	CDLChadmark@hotmail.com	Dave K - Chad sent Dave an e-mail per Jeff Wagsness. Dave e-mailed Chad back letting him know he's been added to the list. 11/5/21 Dave K - emailed asking if he is still interested. 11/5/21 he emailed back to stay on the list.
33	9/7/2021	Larry Plathe	looking - Malibu	515-508-1290	plathelarry@mchsi.com	11/5/21 Dave K - emailed asking if he is still interested.
34	10/4/2021	Kolbe Stenoien	Looking C172 or A36	515-201-6542	stenoien2@gmail.com	11/5/21 Dave K - emailed asking if he is still interested. 11/5/21 He emailed back that he wants to remain on the list.

35	8/6/2018	Ben Sweet	Looking	515-231-9062	ben.sweet_84@yahoo.com	11/3/21 Dave K - e-mailed Ben asking if he is still interested and what type of plane he has. He e-mailed right back asking to be moved to the bottom on the list.
36	11/29/2021	Nile Ackerman	RV-6	515-848-8075	nile.ackerman@gmail.com	11/29/21 Dave K - Request received. Preveious T Hangar customer, lives in Colorado now. Will be moving back to Iowa.
37	1/11/2022	Tom Drew	Looking	515-490-4555	tdrew@drewlawfirm.com	01/11/22 - Dan Stull e-mailed Dave K asking to add Tom to the list. I sent Tom an e-mail that he has been added and his position on the list.
38	1/26/2022	Solar Flying Club	Looking	515-240-5272	jvimage@msn.com	01/26/22 - Dave K - Jeneanne e-mailed me asking to have Solar added to the list, I sent her their position on the list.
39	1/28/2022	Paul Reinke	RANS S21 - Building	515-201-4762	preinke@energycontroltechnologies.com	01/28/22 - Dave K - Paul e-mailed asking to be put on the list.
40	2/3/2022	Dalton Headlee	Looking	515-975-3314	dalton.headlee@gmail.com	02/03/22 - Dave K - Dalton e-mailed asking to be put on the list.
41	3/3/2022	Ken King	Looking	515-350-6201	kennethscottking@gmail.com	03/03/22 - Dave K - Ken e-mailed asking to be put on the list.
42	3/16/2022	Adam Obrecht	Looking	515-224-7849	aobrecht@aowealthadvisory.com	03/16/22 - Dave K - Adam e-mailed asking to be put on the list.
43	4/21/2022	Austin Lanphier	Looking	641-295-3058	lanphierproduce@gmail.com	04/21/22 - Dave K - Austin e-mailed asking to be put on the list.
44	4/28/2022	Marc Broer	Stinson 108	515-249-8511	skycoupe318@gmail.com	04/28/22 - Dave K - Marc e-mailed asking to be put on the list.
45	5/31/2022	John Kolbo	Bellanca Viking	402-681-0976	johnkolbo18@gmail.com	05/31/22 - Dave K - John e-mailed asking to be put on the list.
46	6/2/2022	Bill Bergren	Cessna 182	515-669-6331	bbergren1728@gmail.com	06/02/22 - Dave K - Bill e-mailed asking to be put on the list.
47	6/17/2022	Jeremy Sikes	Cessna 182	505-934-3244	flyabq@yahoo.com	06/17/22 - Dave K - Jeremy e-mailed asking to be put on the list.
48	6/17/2022	Chris Foster	Cherokee 160	515-505-5612	fosterlimo@aol.com	06/21/22 - Dave K - Chris e-mailed asking to be put on the list.
49	7/10/2022	Harold Petro	Cessna 140	515-402-1558	harleyguydsm@gmail.com	07/10/22 - Dave K - Harold e-mailed asking to be put on the list.
50	7/11/2022	Greg Jensen	Cherokee 235	515-291-3909	gregj@jcorpdesignbuild.com	07/11/22 - Dave K - Greg e-mailed asking to be put on the list.
51	7/19/2022	Raymond Kingery	Looking	515-450-7467	Raymond.Kingery@uss.s.dhs.gov	07/19/22 - Dave K - Raymond e-mailed asking to be put on the list. Won't be in the area till 2023/2024
52	8/26/2022	Shaune Osborne	Looking	515-473-8903	leigh.osborne@mchsi.com	08/26/22 - Dave K - Shaune e-mailed asking to be put on the list.
53	9/6/2022	Nichole Needs	Cessna 150	515-518-7356	nichole.triplett@gmail.com	09/06/22 - Dave K - Nichole e-mailed asking to be put on the list.
54	9/7/2022	Gravis Alger	Cirrus SR22	515-650-1620	gravis.alger@gmail.com	09/07/22 - Dave K - Gravis e-mailed asking to be put on the list.
55	9/7/2022	David Switzer	Lancair 360	772-332-2016	davefromcoulee@comcast.net	09/07/22 - Dave K - David e-mailed asking to be put on the list.
56	2/14/2023	Dave Seybert	Piper Cherokee	515-313-5585	daves@exec1aviation.com	02/14/23 - Dave K - Dave e-mailed asking to be put on the list.
57	2/14/2023	Aaron Hopkins	Cessna 172	515-732-4133	aahopkins@gmail.com	02/14/23 - Dave K - Aaron e-mailed asking to be put on the list.
58	3/7/2023	Gabe Roth	Citabria	515-201-8569	groth9421@gmail.com	03/07/23 - Gabe e-mailed asking to be put on the list.
59	3/14/2023	Bob Folkestad	Citabria	515-324-2424	bobf@creativewerksinc.com	03/14/23 - Bob e-mailed asking to be put on the list.
60	4/6/2023	Jeff Vosberg	PA28-235 Pathfinder	515-351-0066	vosbergj@hotmail.com	04/06/23 - Jeff e-mailed asking to be put on the list.
61	4/11/2023	Joe Kirby	Cirrus SR22	319-270-9631	jokirby@bellevue.edu	04/11/23 - Joe e-mailed asking to be put on the list.
62	4/24/2023	Mark Barnett	Cirrus SR22	319-310-2783	sharp11blade@gmail.com	04/14/23 - Mark e-mailed asking to be put on the list.
63	10/24/2018	Todd Slezak	Arrow III	319-210-3793	slezcorp@gmail.com	11/3/21 Dave K - email sent asking if he was still interested in a hangar. 11/5/21 Dave K sent a text asking about his interest. 11/5/21 texted back to stay on list. 09/22/22 Dave K e-mailed that he was next up and to verify that he wants to remain on the list. 05/05/23 Dave K emailed Todd letting him know he is next up and to verify he still wants a hangar. 05/08/23 Dave K texted Todd to see if he saw my email, he would like moved to the bottom of the list as he has a partnership in Ames. I asked him to send that back to me as an e-mail. 05/13/23 Todd email and said to move him to the back of the list.
64	6/12/2023	Corbin McClavy	Looking	515-612-5125	cbinmc@gmail.com	06/12/23 - Corbin e-mailed asking to be put on the list.
65	1/10/2020	Andy Maysent	Looking	515-231-1422	amaysent@mecresults.com	11/05/21 Dave K - texted asking if he is still interested. 11/06/21 texted back to remain on list. 06/13/23 Dave K - Andy emailed that he won't be buyung a plane for 2 - 3 years and that I could move him to the bottom of the list.

66	12/23/2019	Ben Welch	Lancair, Robinson, C172	217-443-4992	bwelch54@msn.com	11/05/21 Dave K - emailed asking if he is still interested. 11/05/21 He emailed back that he wants to stay on the list. 06/13/23 Dave K e-mailed Ben to see if he wanted to take a hangar when one becomes available. 06/22/23 Dave K notified Ben that J-05 is available starting July 1st. 06/22/23 Ben e-mailed back asking questions about the hangar. 06/23/23 Dave K sent an e-mail answering the questions. 06/24/23 Dave K sent a followup e-mail to see if he has any additional quesitons. 06/25/23 Ben e-mailed back and will pass this time, they will be in NV for the next three years as his son and wife attend medical school. I told him I'd keep him on the list and move him to the bottom. Dave K found Ben was on the list two other times, those have been removed.
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SOUTH HANGAR

1	2/17/2020	Jeff Brandt	D8 - C172		brandtjd67@gmail.com	06/22/23 Dave K e-mailed Jeff to see if he's intersted in the B-04 if it becomes available. 06/23/23 Jeff emailed back wanting to know who was going to fix the insulation and leaking roof. I told him I brought the issue to the airport manager and it's now out of my hands. I asked to to let me know if he wants it or not, if he doesn't I'll move to the next person on the list. 06/23/23 Jeff has decided he'll take the hangar when it becomes available.
2	9/27/2017	Scott Wallace	A6 - C150		wallacets@msn.com	05/10/20 Dan: Passed on C4, stuck in Colorado. 06/22/23 Dave K e-mailed to see if he's still intersted in a South facing hangar when on becomes available. 06/22/23 Scott e-mailed back that he is still interested.
3	11/11/2020	Ken Ashley	E8 - RV7	515-782-2803	malibuf16@gmail.com	06/22/23 Dave K e-mailed to see if he's still intersted in a South facing hangar when on becomes available. 06/22/23 Ken emailed back and said he's ready to move when one becomes available.
4	1/27/2022	Scott Biller	E6 - Dakota	515-240-0858	Scott.Biller1@gmail.com	06/22/23 Dave K e-mailed to see if he's still intersted in a South facing hangar when on becomes available. 06/22/23 Scott emailed back that he's still interested.
5	2/15/2016	Paul Reinke	E4 - Mooney 201		preinke@energycontroltechnologies.com	Paul is building a plane that will eventually go in the hangar. 06/22/23 Dave K e-mailed to see if he's still intersted in a South facing hangar when on becomes available.
6	12/27/2016	Dave Kalwishky	E10 - C182		dave@kalwishky.com	Dianna: Declined A-2 on 12/16 and asked to stay on the list, but move to the bottom. / Dave K: passed on 06/28/22, asked to stay on list. 06/22/23 Dave K asked himself if he wanted to stay on the South facing list and he said yes.
7	1/30/2017	Tony Palmer	A9 - C182		onfinalflying@icloud.com	Dave K: contacted Tony to see if he's intersted, he will get back to me tomorrow. Tony declined the hangar and asked to stay on the list. 06/22/23 Dave K e-mailed to see if he's still intersted in a South facing hangar when on becomes available.

BOX HANGAR - The numbers do not represent any kind of order. They exist so we know how many pilots are interested.

1	6/26/2022	JR Boesen	Cirrus			JR mentioned he might be intested in one of these.
2	6/26/2022	Ken Ashley	E8 - RV7	515-782-2803	malibuf16@gmail.com	Looking for a second plane, said he'd be intested in one of these hangars.
3	6/26/2022	Marty Jorgensen	F8 - C310R			I mentioned to Kirk Enos about the new hangars, let them know when the time comes.
4	7/9/2022	Paul Novak	Archer	515-240-3982	phnovak@aol.com	07/07/22 Dave K: Paul texted Dave asking to be put on the list.
5	2/17/2023	Mike Hubbell	SR 22 / Motorglider	515-988-3646	mchubbell@gmail.com	02/17/23 Dave K: Mike called in asking about his position on the T hangar list, we talked about these hangars and he asked to be put on the list.

GARAGE SPACE

1	10/24/2018	Todd Slezak		319-210-3793	toddslezak@aol.com	
2	8/12/2019	Bob Folkestad		515-645-5902	bobf@creativewerksinc.com	
3	8/18/2019	Dan Stull		515-447-2339	dan@stullcompanies.com	
4	10/28/2020	Marc Broer			skycoupe318@gmail.com	Only wants B-SE
5	10/28/2020	Ken Anderson				Will Pass on all others. Only wants G-NW - For door size
6	11/17/2020	Nic Rupiper		515-564-9715	nicholasrupiper@yahoo.com	
7	4/6/2020	Jacob Greenfield	Building A/C	319-573-9783	greenfj17@gmail.com	
8	7/7/2020	Todd Freeland		515-208-0819	todd@innovative-me.com	
9	2/3/2022	Dalton Headlee		515-975-3314	dalton.headlee@gmail.com	
10	4/21/2022	Lisa Reilly		515-661-4553		

COMMUNITY HANGAR						
1	9/8/2021	Darrel Mullins	Saratoga	515-490-6779	darrelmullins@me.com	Dave K added him to the list from a phone call. 02/13/22 Sent email with his position on the list and if he wants to stay on it. 02/14/22 He e-mailed back and wants to stay on the list. 11/26/22 Dave K e-mailed and asked if he'd like to stay on the list. 11/28/22 Darrel emailed back and would like to stay on the list.
2	11/8/2021	Nate Schneider	SR22 N223TF	319-383-3206	nathan_schneider@msn.com	02/13/22 Sent email with his position on the list and if he wants to stay on it. 02/14/22 He e-mailed back and wants to stay on the list. 11/26/22 Dave K e-mailed and asked if he'd like to stay on the list.
3	2/7/2022	Craig Davidson	Piper Super Cub	515-393-7203	craigmel13@yahoo.com	02/07/22 - Request received. 02/13/22 Sent email with his position on the list and if he wants to stay on it. 11/26/22 Dave K e-mailed and asked if he'd like to stay on the list. 12/4/22 Craig emailed back and would like to stay on the list.
4	4/11/2023	Joe Kirby	Cirrus SR22	319-270-9631	jofskirby@gmail.com	04/01/23 - Joe called in, he is interested in space in a few months.



ANKENY CITY COUNCIL
POLK COUNTY AVIATION AUTHORITY MEETING

July 6, 2023
5 : 00 PM

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 **Print**

?? ORIGINATING DEPARTMENT:
City Clerk

COUNCIL GOAL: ??
Exercise Financial Discipline

ACTION REQUESTED:
Motion

LEGAL:
No Review Required

SUBJECT:
Consider motion to approve the June 8, 2023, minutes.

EXECUTIVE SUMMARY:

FISCAL IMPACT: ??No

STAFF RECOMMENDATIONS:

PREVIOUS COUNCIL/COMMISSION/BOARD ACTION(S):

PUBLIC OUTREACH EFFORTS:

ACTION REQUESTED:

ADDITIONAL INFORMATION:

ATTACHMENTS:

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 Minutes

MINUTES OF THE POLK COUNTY AVIATION AUTHORITY (PCAA)
Thursday, June 8, 2023 - 5:00 PM
Ankeny Regional Airport, 3700 SE Convenience Blvd., Ankeny, Iowa

Chairman Jeff Wangsness called the meeting to order at 5:00 PM. Board Members Bill Gardner, Greg Johnson and Paul Novak were in attendance. Todd Ashby was absent. Dave Kalwishky (Exec 1) joined via phone. Jay Pudenz (McClure), Airport Board Manager Paul Moritz, City Attorney Amy Beattie and Recording Secretary Diane Klemme were also present.

Approval of Agenda

Board Member Gardner moved, second by Novak, to approve the agenda without amendment. Ayes: 4.

Public Forum

Dave Vance thanked the board for their support of the Corvette Club during the Memorial Day event.

FBO Report

Dave Kalwishky reviewed his FBO Report with the Board.

Finance / Budget Report

Gardner reported on the 6/8/23 listing of bills.

Consent Agenda Items

1. Approval of May 4, 2023 minutes.
2. Task Order Two-Payment #2 to HDR Engineering, Inc. for Environmental Assessment services in the amount of \$8,063.60.
3. Payment #7 to McClure Engineering Company for services that include General On-Call Engineering Services in the amount of \$2,805.00.
4. Payment #7 to McClure Engineering Company for services that include North Property Line Box Hangars in the amount of \$28,733.00.
5. Payment #9 to McClure Engineering Company for services that include Runway 18/36 Preliminary Engineering in the amount of \$1,683.30.
6. Approval of Bills and Transfer of Necessary Funds, \$57,282.61.
7. Approval of June 2023 Financial Reports.

Approval of Consent Agenda Items

Board Member Johnson moved, second by Novak, to approve Consent Agenda Items CA-1 through CA-7. Ayes: Johnson, Novak, Gardner, Wangsness.

New Business

1. Motion to approve the Special Event Application for the June 22 or June 23, 2023 DMAM Rotary End of Year Meeting event to be held in the Exec 1 Aviation Main Hangar. Gardner moved, second by Johnson. Ayes: Gardner, Johnson, Novak, Wangsness.
2. Motion to approve letter of agreement for banking services with First National Bank for three years with an option to renew for one additional three-year period by mutual agreement of both parties. Johnson moved, second by Novak. Ayes: Johnson, Novak, Gardner, Wangsness.
3. Motion to approve the updated Application Procedures for Tee Hangar Leases at the Ankeny Regional Airport. Gardner moved, second by Johnson. Ayes: Gardner, Johnson, Novak, Wangsness.
4. **RESOLUTION 2023-14** fixing a date for a hearing on the plans, specifications, opinion of probable cost and form of contract, taking of bids and awarding the construction contract for the North Property Line Box Hangars Project at the Ankeny Regional Airport. Johnson moved, second by Novak. Ayes: Johnson, Novak, Gardner, Wangsness.
5. **RESOLUTION 2023-15** authorizing the execution of a construction contract on an emergency basis for the Runway 18/36 Partial Depth Patches project at the Ankeny Regional Airport. Johnson moved, second by Novak. Ayes: Johnson, Novak, Gardner, Wangsness.

Reports

- A. Engineering Report – Pudenz
 - a. Update on Runway 18/36 Environmental Assessment and Preliminary Engineering
- B. Staff Report – Moritz
 - a. Notice received by the Aviation Museum regarding accessibility
 - b. 4 States Airport Conference: August 23rd to 25th in Kansas City
 - c. Iowa DNR Review of the use of Fire Suppressant Foam on May 20th incident
 - d. Consideration of Renaming the Ankeny Regional Airport
 - e. Presentation to Ankeny Rotary Club – June 13, 2023
- C. Legal Counsel Report - None
- D. Board Report – None
- E. Chair Report – None

Adjournment

The meeting was adjourned at 6:00 p.m.

Attest: _____
Diane Klemme, Recording Secretary

Signed: _____
Jeff Wangsness, Chairperson

Published in the Des Moines Register on the 16th day of June, 2023.



ANKENY CITY COUNCIL
POLK COUNTY AVIATION AUTHORITY MEETING

July 6, 2023
5 : 00 PM

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 **Print**

?? ORIGINATING DEPARTMENT:
Finance

COUNCIL GOAL: ??
Exercise Financial Discipline

ACTION REQUESTED:
Motion

LEGAL:
No Review Required

SUBJECT:
Consider motion to approve Task Order Two-Payment #3 in the amount of \$6,047.70 to HDR Engineering, Inc. for Environmental Assessment services.

EXECUTIVE SUMMARY:

FISCAL IMPACT: ??No

STAFF RECOMMENDATIONS:

PREVIOUS COUNCIL/COMMISSION/BOARD ACTION(S):

PUBLIC OUTREACH EFFORTS:

ACTION REQUESTED:

ADDITIONAL INFORMATION:

ATTACHMENTS:

Click to download

 [HDR Engineering - Invoice 3 for EA services Task Order 2](#)

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



Project Title: PCAA - Environmental Assessment (EA) Task Order 2
Contractor: HDR Engineering Inc.
Address: 300 East Locust Street, Suite 210, Des Moines, IA 50309
Finance Budget Code: 644 **Finance Project Code:** N/A
Vendor Project or Invoice #: 1200527544 **PO #** N/A
Original Contract Date: February 9, 2023 **Vendor #** N/A

Date of Board Meeting 6/8/2023 **PAYMENT REQUEST # 3**
PAYMENT PERIOD: From: 05/07/23 through: 06/03/23

Contract Summary

Original Contract Amount: \$ 221,304.00
Net change by Change Orders: \$ -
Contract Amount to Date: (line 1 ± 2) \$ 221,304.00

Total completed and stored to date: \$ 24,190.80
Retainage: 0 % of Completed Work: \$ -
Total Earned less Retainage: \$ 24,190.80
Less previous applications for payment: \$ 18,143.10

SUBTOTAL \$ 6,047.70

OTHER CHARGES (Please attach an itemized list) \$ -

CURRENT PAYMENT DUE \$ 6,047.70

Balance to finish, including retainage: \$ 197,113.20

Contract Time Remaining (If applicable) N/A ##

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Engineer/Consultant Approval: HDR Engineering Inc.
Firm Name

Jerald Searle
Signature Date June 6, 2023

PCAA Approval:
Signature Date

City of Ankeny Staff Approval:
Signature Date

Work completed: Task 2: Purpose & Need; Task T3: Alternatives; Task 4: Affected Environment- Wetland/Stream Delineation

Submit to: Paul Moritz; **cc:** Jennifer Sease, Terri Havens

Email: pmoritz@ankenyiowa.gov; jsease@ankenyiowa.gov; thavens@ankenyiowa.gov
Phone: 515-965-6428 **Fax:** 515-965-6416



HDR Engineering Inc.
Omaha NE 68106-2973
Phone: (402) 399-1000

Bill To:
Polk County Aviation Authority
410 West 1st Street
ANKENY, IA 50023

Invoice

Reference Invoice Number with Payment

HDR Invoice No. 1200527544
Invoice Date June 6, 2023
Invoice Amount Due \$6,047.70
Payment Terms 30 NET

Remit to PO Box 74008202
Chicago, IL 60674-8202
ACH/EFT Payments Bank of America ML US
ABA # 081000032
Account # 355004076604

For Professional Services
From: May 7, 2023 To: June 3, 2023

Environmental Assessment (EA) for the Ankeny Regional Airport

Professional Services	Fee	Percent Complete	Fee Earned To Date	Previous Fee Invoiced	Current Fee Invoiced
Environmental Assessment	\$201,590.00	12.00%	\$24,190.80	\$18,143.10	\$6,047.70
Conduct Public Hearing	\$14,106.00	0.00%	\$0.00	\$0.00	\$0.00
Cultural Resources Survey	\$5,608.00	0.00%	\$0.00	\$0.00	\$0.00
	\$221,304.00		\$24,190.80	\$18,143.10	\$6,047.70

Fee Amount	\$221,304.00
Fee Invoiced to Date	\$24,190.80
Fee Remaining	\$197,113.20

Total Invoice	6,047.70
Amount Due this Invoice(USD)	6,047.70



ANKENY CITY COUNCIL
POLK COUNTY AVIATION AUTHORITY MEETING

July 6, 2023
5 : 00 PM

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 **Print**

?? ORIGINATING DEPARTMENT:

Finance

COUNCIL GOAL:

Exercise Financial Discipline

??

ACTION REQUESTED:

Motion

LEGAL:

No Review Required

SUBJECT:

Consider motion to approve Payment #8 in the amount of \$1,724.75 to McClure Engineering for General On-Call Engineering Services.

EXECUTIVE SUMMARY:

FISCAL IMPACT: ??No

STAFF RECOMMENDATIONS:

PREVIOUS COUNCIL/COMMISSION/BOARD ACTION(S):

PUBLIC OUTREACH EFFORTS:

ACTION REQUESTED:

ADDITIONAL INFORMATION:

ATTACHMENTS:

Click to download
 McClure Engineering Invoice #8 for General On-Call Engineering Services

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



Project Title: General On-Call Engineering Services
Contractor: McClure Engineering Company
Address: 1360 NW 121st St, Suite A, Clive, IA 50325
Finance Budget Code: 644 **Finance Project Code:** N/A
Vendor Project or Invoice #: 2022001042-000 **PO #** N/A
Original Contract Date: October 6, 2022 **Vendor #** N/A

Date of Board Meeting 6-Jul-23 **PAYMENT REQUEST #** 8
PAYMENT PERIOD: From: 04/30/23 through: 05/27/23

Contract Summary

Original Contract Amount:	\$	-	
Net change by Change Orders:	\$	-	
Contract Amount to Date: (line 1 ± 2)		\$15,161.00	
Total completed and stored to date:		\$15,161.00	
Retainage: 0 % of Completed Work:	\$	-	
Total Earned less Retainage:		\$15,161.00	
Less previous applications for payment:		\$13,436.25	
SUBTOTAL	\$		1,724.75

OTHER CHARGES (Please attach an itemized list) \$ -

CURRENT PAYMENT DUE \$ 1,724.75

Balance to finish, including retainage: -

Contract Time Remaining (If applicable) N/A ##

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Engineer/Consultant Approval: McClure Engineering Company
Signature:  Date: 6/22/2023

PCAA Approval:
Signature: _____ Date: _____

City of Ankeny Staff Approval:
Signature: _____ Date: _____

Work completed:
-Coordinated with Owner and Contractor on needed easement for MidAmerican for Phase 3 electric
-Staked existing easement location in the field in order for Contractor to place conduit for part of electric run
-Began putting together plan sheet, RFQ following site visit on 5/24 for emergency pavement repairs for Runway 18/36

Paul Moritz, cc:Jennifer Sease
Email: PMoritz@AnkenyIowa.gov; jsease@ankenyiowa.gov Phone: 515-965-6420 Fax: 515-965-6416



1360 NW 121st Street
Clive, IA 50325

Paul Moritz
Polk County Aviation Authority
410 West First St
Ankeny, IA 50023

May 31, 2023
Project No: 2022001042-000
Invoice No: 8
Due Date: June 30, 2023

Project 2022001042-000 Ankeny Regional Airport - General On-Call Services

Professional Services from April 30, 2023 to May 27, 2023

Phase 163 General On-Call Services

	Hours	Rate	Amount	
Crew Chief	2.50	135.00	337.50	
Professional Land Surveyor	1.00	180.00	180.00	
Project Manager III	4.75	230.00	1,092.50	
Project Coordinator	.75	135.00	101.25	
Totals	9.00		1,711.25	
Total Labor				1,711.25

Mileage (.90 p/mile) 13.50

Total this Phase \$1,724.75

Total Due this Invoice \$1,724.75

Outstanding Invoices

Number	Date	Balance
7	4/30/2023	2,805.00
Total		2,805.00



ANKENY CITY COUNCIL

POLK COUNTY AVIATION AUTHORITY MEETING

July 6, 2023
5 : 00 PM

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 **Print**

?? ORIGINATING DEPARTMENT:

Finance

COUNCIL GOAL:

Exercise Financial Discipline

??

ACTION REQUESTED:

Motion

LEGAL:

No Review Required

SUBJECT:

Consider motion to approve Payment #8 in the amount of \$20,277.50 to McClure Engineering for AIP Site & Infrastructure work on the North Property Line Box Hangars.

EXECUTIVE SUMMARY:

FISCAL IMPACT: ??No

STAFF RECOMMENDATIONS:

PREVIOUS COUNCIL/COMMISSION/BOARD ACTION(S):

PUBLIC OUTREACH EFFORTS:

ACTION REQUESTED:

ADDITIONAL INFORMATION:

ATTACHMENTS:

Click to download
 McClure Engineering Invoice #8 North Property Line Box Hangars

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



Project Title: Ankeny Airport - North Property Line Box Hangars
(AIP Site Work and GAVI Vertical Infrastructure)
Contractor: McClure Engineering Company
Address: 1360 NW 121st St, Suite A, Clive, IA 50325
Finance Budget Code: 644 **Finance Project Code:** N/A
Vendor Project or Invoice #: 2022001042-001 **PO #** N/A
Original Contract Date: October 6, 2022 **Vendor #** N/A

Date of Board Meeting 6-Jul-23 **PAYMENT REQUEST #** 8
PAYMENT PERIOD: From: 04/30/23 through: 05/27/23

Contract Summary

Original Contract Amount:	\$	163,360.00	
Net change by Change Orders:	\$	-	
Contract Amount to Date: (line 1 ± 2)	\$	163,360.00	
Total completed and stored to date:	\$	119,036.50	
Retainage: 0 % of Completed Work:	\$	-	
Total Earned less Retainage:	\$	119,036.50	
Less previous applications for payment:	\$	98,759.00	
SUBTOTAL	\$		20,277.50

OTHER CHARGES (Please attach an itemized list) \$ -

CURRENT PAYMENT DUE \$ 20,277.50

Balance to finish, including retainage: \$ 44,323.50

Contract Time Remaining (If applicable) N/A ##

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Engineer/Consultant Approval: McClure
Firm Name

Signature

6/22/2023

Date

PCAA Approval:

Signature

Date

City of Ankeny Staff Approval:

Signature

Date

Work Completed: See attached Progress Report.

Submit to: Paul Moritz, cc: Alexia Grgurich

Email: pmoritz@ankenyiowa.gov; AGrgurich@Ankenyiowa.gov Phone: 515-965-6420 Fax: 515-965-6416

Date Printed: 6/22/2023



1360 NW 121st Street
Clive, IA 50325

Paul Moritz
Polk County Aviation Authority
410 West First St
Ankeny, IA 50023

May 31, 2023
Project No: 2022001042-001
Invoice No: 8
Due Date: June 30, 2023

Project 2022001042-001 Ankeny: North Property Line Box Hangars (AIP Site Work and GAVI Vertical Infrastructure)

Professional Services from April 30, 2023 to May 27, 2023

Phase 1 Part I: Design and Bidding Services for both AIP and GAVI Services

Billing Phase	Fee	Percent Complete	Earned	Previous Billing	Current Billing
Existing Conditions	1,240.00	100.00	1,240.00	1,240.00	0.00
AIP Grant Administration	1,370.00	0.00	0.00	0.00	0.00
Preliminary Design	5,740.00	100.00	5,740.00	5,740.00	0.00
Soil Boring Coordination	920.00	100.00	920.00	920.00	0.00
30% Design	5,990.00	100.00	5,990.00	5,990.00	0.00
Sanitary Sewer /Lift Station Des IF NEED	3,470.00	100.00	3,470.00	1,735.00	1,735.00
Fire Flow Eval/Water Main Des IF NEEDED	2,520.00	100.00	2,520.00	1,260.00	1,260.00
90% Design	24,890.00	100.00	24,890.00	24,890.00	0.00
Sanitary Sewer /Lift Station Des IF NEED	4,060.00	0.00	0.00	0.00	0.00
Fire Flow Eval/Water Main Des IF NEEDED	3,820.00	0.00	0.00	0.00	0.00
Issued for Bid (100%)	6,220.00	100.00	6,220.00	0.00	6,220.00
Construction Permits	5,700.00	50.00	2,850.00	2,850.00	0.00
Advertise, Bidding, Contract Award	6,030.00	30.00	1,809.00	0.00	1,809.00
Topographic Survey	2,980.00	100.00	2,980.00	2,980.00	0.00
Project Management and Coordination	5,070.00	75.00	3,802.50	3,042.00	760.50
Total Fee	80,020.00		62,431.50	50,647.00	11,784.50
Total Fee					11,784.50
Total this Phase					\$11,784.50

Phase 2 Part II: GAVI Vertical Infrastructure Design and Bidding Services

Billing Phase	Fee	Percent Complete	Earned	Previous Billing	Current Billing
Existing Conditions	1,240.00	100.00	1,240.00	1,240.00	0.00

Project	2022001042-001	Ankeny: North Property Line Box Hangars				Invoice	8
AIP Grant Administration		1,370.00	0.00	0.00	0.00	0.00	
Preliminary Design		5,640.00	100.00	5,640.00	5,640.00	0.00	
Soil Boring Coordination		920.00	100.00	920.00	920.00	0.00	
30% Design		4,450.00	100.00	4,450.00	4,450.00	0.00	
90% Design		22,670.00	100.00	22,670.00	22,670.00	0.00	
Issued for Bid (100%)		5,670.00	100.00	5,670.00	0.00	5,670.00	
Construction Permits		5,700.00	50.00	2,850.00	2,850.00	0.00	
Advertise, Bidding, Contract Award		6,030.00	30.00	1,809.00	0.00	1,809.00	
Topographic Survey		2,980.00	100.00	2,980.00	2,980.00	0.00	
Project Management and Coordination		5,070.00	80.00	4,056.00	3,042.00	1,014.00	
Subconsultants-Bluestone Eng & SVPA Arch		21,600.00	20.00	4,320.00	4,320.00	0.00	
Total Fee		83,340.00		56,605.00	48,112.00	8,493.00	
		Total Fee				8,493.00	
		Total this Phase				\$8,493.00	
		Total Due this Invoice				\$20,277.50	

Outstanding Invoices

Number	Date	Balance
7	4/30/2023	28,733.00
Total		28,733.00



PROGRESS REPORT

PROJECT #	2022001042-001		
PROJECT	ANKENY REGIONAL AIRPORT – NORTH PROPERTY LINE BOX HANGARS (AIP SITE WORK AND GAVI VERTICAL INFRASTRUCTURE)		
PRJ MNGR	JAY PUDENZ, P.E., LEED AP		
CLIENT	POLK COUNTY AVIATION AUTHORITY 410 WEST 1ST STREET ANKENY, IOWA 50021	Phone 515.965.6420 Fax Email: pmoritz@ankenyiowa.gov	

REPORT BY	JAY PUDENZ, P.E., LEED AP Email: jpudenz@mcclurevision.com		
REPORTING PERIOD	MAY 2023	NEXT REPORT	JUNE 2023

SUMMARY OF WORK DONE LAST PERIOD

- ✓ Made necessary revisions to plans and finalized design and plans and comment responses for re-submittal to City (5/26) for Site Plan Approval process
- ✓ Finalized Bid Documents (plans and specs) for advertising
- ✓ Held Coordination meeting with Architect and MEP for final coordination
- ✓ Advertised plans and specs to Contractors on May 26th

FORECAST OF ACTIVITIES FOR NEXT PERIOD

- Contact Contractors to drive interest in the project
- Answered Contractor questions
- Hold Pre-Bid Meeting
- Prepare Notice of Hearing and Letting
- Prepare and distribute Pre-Bid Meeting Minutes
- Prepare and distribute Addendum with meeting minutes and contract document clarifications
- Receive bids on June 27th
- Prepare bid tab and recommendation of award

VALUE ADDED SERVICES

- N/A

INPUT NEEDED

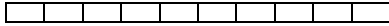
- N/A

Part I: AIP Site Work Design and Bidding-Services

Phase 200 – Existing Conditions



Phase 300 – AIP Grant Administration



Phase 400 – Preliminary Design



Phase 435 – Soil Boring Coordination



Phase 500.A – 30% Design



Phase 500.A1 – Sanitary Sewer/Lift Station Design, IF NEEDED



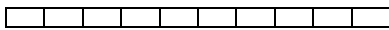
Phase 500.A2 – Fire Flow Evaluation/Water Design, IF NEEDED



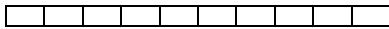
Phase 500.B – 90% Design



Phase 500.B1 – Sanitary Sewer/Lift Station Design, IF NEEDED



Phase 500.B2 – Fire Flow Evaluation/Water Design, IF NEEDED



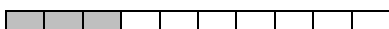
Phase 500.C – Issued for Bid (100%)



Phase 504 – Construction Permits



Phase 602 – Advertise, Bidding and Contract Award



Phase 700 – Topographic Survey



Phase 850 – Project Management and Coordination

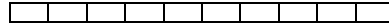


Part II: GAVI Vertical Infrastructure Design and Bidding Services

Phase 200 – Existing Conditions



Phase 300 – AIP Grant Administration



Phase 400 – Preliminary Design



Phase 435 – Soil Boring Coordination



Phase 500.A – 30% Design



Phase 500.B – 90% Design



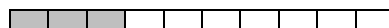
Phase 500.C – Issued for Bid (100%)



Phase 504 – Construction Permits



Phase 602 – Advertise, Bidding and Contract Award



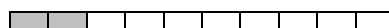
Phase 700 – Topographic Survey



Phase 850 – Project Management and Coordination



Phase 960 – Subconsultants (Bluestone Engineering, LLC and SVPA Architects)





ANKENY CITY COUNCIL

POLK COUNTY AVIATION AUTHORITY MEETING

July 6, 2023
5 : 00 PM

??

 **Print**

?? ORIGINATING DEPARTMENT:

Finance

COUNCIL GOAL:

Exercise Financial Discipline

??

ACTION REQUESTED:

Motion

LEGAL:

No Review Required

SUBJECT:

Consider motion to approve Payment #10 in the amount of \$4,200.00 to McClure Engineering Company for services that includes Preliminary Engineering for Runway 18/36.

EXECUTIVE SUMMARY:

FISCAL IMPACT: ??No

STAFF RECOMMENDATIONS:

PREVIOUS COUNCIL/COMMISSION/BOARD ACTION(S):

PUBLIC OUTREACH EFFORTS:

ACTION REQUESTED:

ADDITIONAL INFORMATION:

ATTACHMENTS:

Click to download

 [McClure Engineering Invoice #10 Runway 18/36 Preliminary Engineering](#)



1360 NW 121st Street
Clive, IA 50325

Paul Moritz
Polk County Aviation Authority
410 West First St
Ankeny, IA 50023

May 31, 2023
Project No: 2022000104-000
Invoice No: 10
Due Date: June 30, 2023

Project 2022000104-000 Runway 18/36 Preliminary Engineering
Professional Services from April 30, 2023 to May 27, 2023

Billing Phase	Fee	Percent Complete	Earned	Previous Billing	Current Billing
ExistingConditions	4,840.00	100.00	4,840.00	4,840.00	0.00
Preliminary Tasks	7,815.00	100.00	7,815.00	7,815.00	0.00
Preliminary Design Phase	71,465.00	97.00	69,321.05	69,321.05	0.00
Conduct Site Visit (if necessary)	4,200.00	100.00	4,200.00	0.00	4,200.00
Soil Boring Coordination	4,810.00	100.00	4,810.00	4,810.00	0.00
Base Topographic Survey	17,800.00	100.00	17,800.00	17,800.00	0.00
Expanded Topo Survey (if necessary)	10,400.00	100.00	10,400.00	10,400.00	0.00
Project Management and Coordination	12,700.00	97.00	12,319.00	12,319.00	0.00
Total Fee	134,030.00		131,505.05	127,305.05	4,200.00
Total Fee					4,200.00
Total Due this Invoice					\$4,200.00

Outstanding Invoices

Number	Date	Balance
9	4/30/2023	1,683.30
Total		1,683.30



PROGRESS REPORT

PROJECT # **2022000104-000**

PROJECT **ANKENY REGIONAL AIRPORT – RUNWAY 18/36 Preliminary Engineering**

PRJ MNGR **JAY PUDENZ, P.E., LEED AP**

CLIENT **POLK COUNTY AVIATION AUTHORITY** Phone **515.965.6420**
410 WEST 1ST STREET Fax
ANKENY, IOWA 50021 Email: **pmoritz@ankenyiowa.gov**

REPORT BY **JAY PUDENZ, P.E., LEED AP**
Email: **jpudenz@mcclurevision.com**

REPORTING PERIOD **MAY 2023** NEXT REPORT **JUNE 2023**

SUMMARY OF WORK DONE LAST PERIOD

- ✓ Completed site visit with Owner to review the condition of the runway in order to prepare contract documents for emergency patching project and
- ✓ Amended Report A to include 2023 emergency patching project into the narrative
- ✓ Continued preparation of Pavement Strength Assessment Report Section B: Pavement Alternatives

FORECAST OF ACTIVITIES FOR NEXT PERIOD

- Resubmit Report A and responses to FAA comments
- Continue preparation of Pavement Strength Assessment Report Section B: Pavement Alternatives

VALUE ADDED SERVICES

- N/A

INPUT NEEDED

- N/A

Phase 200 – Existing Conditions



Phase 400.1 – Preliminary Tasks



Phase 400.2 – 15% Preliminary Design Phase



Phase 400.3 – Conduct Site Visit (if necessary)



Phase 435 – Soil Boring Coordination



Phase 700 – Base Topographic Survey



Phase 700.4 – Expanded Topo Survey (if necessary)



Phase 850 – Project Management and Coordination





ANKENY CITY COUNCIL
POLK COUNTY AVIATION AUTHORITY MEETING

July 6, 2023
5 : 00 PM

??

 **Print**

?? ORIGINATING DEPARTMENT:

Finance

COUNCIL GOAL:

Exercise Financial Discipline

??

ACTION REQUESTED:

Motion

LEGAL:

No Review Required

SUBJECT:

Consider motion to approve Bills and Transfer of Necessary Funds in the amount of \$67,314.87

EXECUTIVE SUMMARY:

FISCAL IMPACT: ??No

STAFF RECOMMENDATIONS:

PREVIOUS COUNCIL/COMMISSION/BOARD ACTION(S):

PUBLIC OUTREACH EFFORTS:

ACTION REQUESTED:

ADDITIONAL INFORMATION:

ATTACHMENTS:

Click to download
 Listing of Bills

**POLK COUNTY AVIATION AUTHORITY
LISTING OF BILLS TO BE APPROVED
FOR THE JULY 6, 2023 BOARD MEETING**

Vendor	Amount	Date of Invoice	Description
City of Ankeny	22,360.67	06/30/23	Semi-annual administrative billing
Coleman Moore Company	1,867.20	05/31/23	Runway Fast Patch #3111 - 12 units
Des Moines Register	108.49	05/31/23	May A/P, minutes
Exec 1 Aviation	5,000.00	06/30/23	On-site management fee
McClure Engineering	1,724.75	05/27/23	Professional services through 12/31/22
MidAmerican Energy	529.89	06/12/23	Lift station; Runway lights
Perficut	3,010.00	05/31/23	Fenceline Weed Control and Sterilant applied on 5/27/23
Perficut	1,348.00	06/25/23	Aquatic Algicide/Herbicide Application 6/25/23
Special event deposit refund	200.00	06/13/23	Corvette Club of Iowa on 5/27 - 5/29/2023
Special event deposit refund	200.00	06/13/23	Legacy Car Show 6/03/23
Tenant deposit refund	175.00	06/01/23	Winterset Aero Club - Brent Harris Hangar Lease deposit
USDA, APHIS, General	265.67	04/03/23	Wildlife mitigation services includes unbilled activity through 01/31/23
Total Airport Operations Fund	\$ 36,789.67		
McClure Engineering	20,277.50	05/27/23	North Property Line Box Hangers 04/30/23-05/27/23
McClure Engineering	4,200.00	05/27/23	Runway 18/36 Preliminary Engineering Professional Services 04/30/23-05/27/23
HDR Engineering	6,047.70	06/03/23	Task Order Two: Environmental Assessment services 05/07/23-06/03/23
Total Capital Improvements Fund	\$ 30,525.20		
Grand Total	\$ 67,314.87		

See attachments for more information regarding:

Contractor/project costs

Snow removal costs, if applicable

Insurance renewal costs, if applicable



ANKENY CITY COUNCIL
POLK COUNTY AVIATION AUTHORITY MEETING

July 6, 2023
5 : 00 PM

??

 **Print**

?? ORIGINATING DEPARTMENT:

Finance

COUNCIL GOAL:

Exercise Financial Discipline

??

ACTION REQUESTED:

Motion

LEGAL:

No Review Required

SUBJECT:

Consider motion to approve July 2023 Financial Reports.

EXECUTIVE SUMMARY:

FISCAL IMPACT: ??No

STAFF RECOMMENDATIONS:

PREVIOUS COUNCIL/COMMISSION/BOARD ACTION(S):

PUBLIC OUTREACH EFFORTS:

ACTION REQUESTED:

ADDITIONAL INFORMATION:

ATTACHMENTS:

Click to download
 July Financial Reports

POLK COUNTY AVIATION AUTHORITY**Balance Sheet**

As of June 30, 2023

Jun 30, 23

ASSETS

Current Assets

Checking/Savings

101 · FIRST INTERSTATE BANK

5,921,429.20

Total Checking/Savings

5,921,429.20

Accounts Receivable

112 · ACCOUNTS RECEIVABLE

30,949.44

Total Accounts Receivable

30,949.44

Other Current Assets

113 · PRE-PAID EXPENSES

9,634.77

114 · LEASE RECEIVABLE

765,621.97

Total Other Current Assets

775,256.74

Total Current Assets

6,727,635.38

Fixed Assets

140 · NON-DEPRECIABLE ASSETS

6,956,965.27

141 · DEPRECIABLE ASSETS

25,509,562.79

180 · CONSTRUCTION IN PROGRESS

1,451,613.53

181 · ACCUMULATED DEPRECIATION

(17,999,204.14)

Total Fixed Assets

15,918,937.45

TOTAL ASSETS

22,646,572.83

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Accounts Payable

202 · ACCOUNTS PAYABLE

66,209.98

Total Accounts Payable

66,209.98

Other Current Liabilities

206 · DEFERRED REVENUE

18,181.42

207 · HANGAR/LEASE ADVANCE DEPOSITS

15,685.00

208 · SPECIAL EVENT DEPOSITS

600.00

209 · DEFERRED LEASE REVENUE

754,008.79

Total Other Current Liabilities

788,475.21

Total Current Liabilities

854,685.19

Total Liabilities

854,685.19

Equity

3000 · INVESTED IN CAPITAL ASSETS

15,884,598.93

3001 · UNRESTRICTED NET ASSETS

6,216,121.41

3003 · RESTRICTED FOR AIRPORT IMPROVE

(308,832.70)

Total Equity

21,791,887.64

TOTAL LIABILITIES & EQUITY

22,646,572.83

POLK COUNTY AVIATION AUTHORITY
Profit & Loss Budget vs. Actual
July 2022 through June 2023

	Jul '22 - Jun 23	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
400 · MEMBER GOVERNMENT ASSESSMENTS	1,263,744.64	1,263,745.00	(0.36)	100.0%
401 · LEASE AND LICENSE FEE INCOME	222,993.33	219,000.00	3,993.33	101.82%
403 · FUEL FEE INCOME	47,513.64	51,000.00	(3,486.36)	93.16%
404 · INTEREST INCOME	(5,085.62)			
407 · OTHER REVENUE	226,650.00	224,193.00	2,457.00	101.1%
Total Income	1,755,815.99	1,757,938.00	(2,122.01)	99.88%
Gross Profit	1,755,815.99	1,757,938.00	(2,122.01)	99.88%
Expense				
601 · OFFSITE MANAGEMENT SERVICES	42,876.08	59,900.00	(17,023.92)	71.58%
602 · POSTAGE & OFFICE SUPPLIES	1,325.22	1,100.00	225.22	120.48%
603 · ONSITE MANAGEMENT SERVICES	60,000.00	60,000.00	0.00	100.0%
609 · FINANCIAL SERVICES	22.97	100.00	(77.03)	22.97%
610 · ADVERTISING & PROMOTION	227.32	700.00	(472.68)	32.47%
611 · PUBLICATIONS	1,232.21	2,400.00	(1,167.79)	51.34%
612 · CONFERENCES AND SEMINARS	858.13	4,000.00	(3,141.87)	21.45%
613 · LEGAL SERVICES	13,125.00	22,000.00	(8,875.00)	59.66%
614 · AUDIT SERVICES	10,675.00	10,700.00	(25.00)	99.77%
616 · GENERAL INSURANCE	6,435.00	6,500.00	(65.00)	99.0%
617 · PROPERTY INSURANCE	35,066.60	35,100.00	(33.40)	99.91%
618 · PUBLIC OFFICIALS INSURANCE	1,402.00	1,500.00	(98.00)	93.47%
620 · MINOR EQUIPMENT	6,575.00	6,600.00	(25.00)	99.62%
630 · SNOW REMOVAL & MOWING	88,259.75	102,000.00	(13,740.25)	86.53%
631 · REPAIRS & MAINTENANCE (General)	79,491.24	113,000.00	(33,508.76)	70.35%
640 · UTILITIES	5,914.85	6,300.00	(385.15)	93.89%
644 · AIRPORT PLANNING & ENGINEERING	33,303.01	68,000.00	(34,696.99)	48.98%
645 · MISCELLANEOUS	0.00	100.00	(100.00)	0.0%
703 · NORTH PROPERTY LINE BOX HANGARS	124,071.50	1,296,880.00	(1,172,808.50)	9.57%
721 · TAXIWAY D ACCESS ROAD	9,280.34	52,289.00	(43,008.66)	17.75%
729 · STRENGTHEN & EXTEND RW 18/36	175,480.85	406,621.00	(231,140.15)	43.16%
730 · SIGNING AND ENTRY IMPROVEMENTS	0.00	200,000.00	(200,000.00)	0.0%
Total Expense	695,622.07	2,455,790.00	(1,760,167.93)	28.33%
Net Ordinary Income	1,060,193.92	(697,852.00)	1,758,045.92	(151.92%)
Other Income/Expense				
Other Income				
402 · INVESTMENT INCOME	91,814.51	25,000.00	66,814.51	367.26%
504 · FAA GRANT REIMBURSEMENT	0.00	365,959.00	(365,959.00)	0.0%
505 · STATE GRANT REIMBURSEMENT	0.00	565,200.00	(565,200.00)	0.0%
Total Other Income	91,814.51	956,159.00	(864,344.49)	9.6%
Net Other Income	91,814.51	956,159.00	(864,344.49)	9.6%
Net Income	1,152,008.43	258,307.00	893,701.43	445.98%

POLK COUNTY AVIATION AUTHORITY**A/R Aging Summary**

	As of June 30, 2023					TOTAL
	Current	1 - 30	31 - 60	61 - 90	> 90	
ACME Aviation, LLC	1,287.00	1,287.00	0.00	0.00	0.00	2,574.00
All Energy Corporation	1,375.14	0.00	0.00	0.00	0.00	1,375.14
MILLER, DENNIS (FARM LEASE)	0.00	0.00	0.00	0.00	5.88	5.88
POWERPOLLEN	24,968.28	0.00	0.00	0.00	0.00	24,968.28
WANGSNESS FARM LEASE	1,016.88	0.00	0.00	0.00	0.00	1,016.88
WANGSNESS LAND LEASE	1,009.26	0.00	0.00	0.00	0.00	1,009.26
TOTAL	29,656.56	1,287.00	0.00	0.00	5.88	30,949.44

Index

Sheet	Project Name	Contractors	Grant Eligible?	Original Contract Amount	Change orders & Non-Contract	Total Project Cost	Expenditures to date	Remaining Obligation	Retainage	Expected Grant Receipts	Grant Funds Received to date:	FY Completed
Sheet01	General Engineering - 2022 Agreement	McClure Engineering	EXP	15,161.00	-	15,161.00	15,161.00	-	-	-	-	-
Sheet08	General Planning - 2022 Agreement	HDR Engineering	EXP	42,000.00	-	42,000.00	12,692.01	29,307.99	-	-	-	-
Sheet09	Wildlife Exclusion Fence	McClure & Minturn	FAA	1,734,213.00	39,286.51	1,773,499.51	1,773,499.51	-	-	1,560,177	1,560,177	FY18
Sheet02	IKV Grading & Drainage Plan	HDR Engineers	EXP	43,304.00	-	43,304.00	43,304.00	-	-	-	-	FY19
Sheet10	Protect RW18 Land Acquisition-LGI	Snyder & Associates	FAA	18,900.00	743,119.59	762,019.59	762,019.59	-	-	685,653	685,653	FY19
Sheet17	3-Year Vegetation Control Agreement	Perficut ('17-'19)	EXP	28,445.00	(13,710.00)	14,735.00	14,735.00	-	-	-	-	FY20
Sheet15	Drainage Channel Improvements	McClure & RW Excavating	laDOT	191,633.80	11,925.19	203,558.99	203,558.99	-	-	76,950	76,950	FY20
Sheet16	Taxiway D Apron Access Road & Utilities - Phase 1	McClure & Sternquist	laDOT	633,250.00	54,844.02	688,094.02	688,094.02	-	-	225,000	225,000	FY20
Sheet06	Taxiway Rehab & Reconstruction-2018	McClure & Con-Struct	FAA	1,635,735.05	7,406.00	1,643,141.05	1,643,141.05	-	-	1,393,240	1,393,240	FY21
Sheet14	Bi-Fold Hangar Door Replacement	Jensen Builders	laDOT	130,075.00	9,900.00	139,975.00	139,975.00	-	-	75,000	75,000	FY21
Sheet05	SE Convenience Blvd Extension	City of Ankeny	EXP/RISE	877,279.79	115,104.30	992,384.09	991,544.82	-	-	-	-	FY21
Sheet04	Taxiway D Access Road & Utilities - Phase 2	McClure, SandStone	EXP	746,334.00	(19,963.60)	726,370.40	726,370.40	-	-	-	-	FY22
Sheet21	Taxiway D Apron and Access Roadway Paving-Phase 2	McClure, Concrete Tech	EXP	682,393.50	6,027.81	688,421.31	685,371.31	3,050.00	-	-	-	FY22
Sheet12	Protect RW18 Land Acquisition-Clark	Various	TBD	-	897,154.77	897,154.77	897,154.77	-	-	-	-	FY23
Sheet19	Protect RW18 Land Acquisition-Disposal	Various	EXP	-	29,955.00	29,955.00	29,955.00	-	-	-	-	FY23
Sheet18	3-Year Vegetation Control Agreement	Perficut ('20-'22)	EXP	47,586.00	-	47,586.00	47,066.00	520.00	-	-	-	FY22
Sheet03	Wildlife Hazard Mitigation	USDA, APHIS, General	EXP	39,000.00	-	39,000.00	29,842.27	9,157.73	-	-	-	-
Sheet20	Runway 18/36 Rehabilitation	McClure & Fahrner	FAA	631,380.24	18,270.99	649,651.23	649,651.23	-	-	584,686	584,686	-
Sheet07	Taxiway D Apron and Access Roadway Paving-Phase 3	McClure, Concrete Tech	laDOT	736,490.90	41,046.73	777,537.63	769,552.63	7,985.00	-	312,682	312,682	-
Sheet11	Strengthen & Extend RW 18/36	McClure & HDR	EXP	212,717.00	-	212,717.00	181,990.05	30,726.95	-	-	-	-
Sheet22	North Property Line Box Hangars	McClure & CMT	IDOT	163,360.00	6,520.00	169,880.00	124,071.50	45,808.50	-	-	-	-
Sheet23	3-Year Vegetation Control Agreement	Perficut ('23-'25)	EXP	47,586.00	-	47,586.00	5,308.00	42,278.00	-	-	-	-
Sheet24	Forecasting & AE Services-Task Order Two	HDR Engineering	EXP	221,304.00	-	221,304.00	24,190.80	197,113.20	-	-	-	-
Grayed out = Completed items, no new charges expected												-
				8,878,148.28	1,946,887.31	10,825,035.59	10,458,248.95	365,947.37	-	4,913,388	4,913,388	-
									\$ -		\$ -	
									^= 204 Retainage Pay		^= 110 Grant AR	



ANKENY CITY COUNCIL

POLK COUNTY AVIATION AUTHORITY MEETING

July 6, 2023
5 : 00 PM

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 **Print**

?? ORIGINATING DEPARTMENT:
City Manager

COUNCIL GOAL:
Deliver Exceptional Service

??

ACTION REQUESTED:
Motion

LEGAL:
No Review Required

SUBJECT:

Consider motion to approve the proposal from Controlled Access Midwest to replace the automatic gate operator unit, operator stand, wiring, reversing loop and photo eyes on Fence Gate 4 next to the FSDO Building.

EXECUTIVE SUMMARY:

FISCAL IMPACT: ??**No**

STAFF RECOMMENDATIONS:

PREVIOUS COUNCIL/COMMISSION/BOARD ACTION(S):

PUBLIC OUTREACH EFFORTS:

ACTION REQUESTED:

ADDITIONAL INFORMATION:

ATTACHMENTS:

Click to download
 Proposal



CONTROLLED ACCESS

GATE AUTOMATION SINCE 1994

5606 NE 12th Ave
Pleasant Hill, IA 50327
515-244-4834 Office
515-266-0975 Fax

****Proposal****

Date	Proposal #
1/31/2023	37567

info@controlmidwest.com
www.controlmidwest.com

Name / Address

**EXEC 1 AVIATION
ATTN: ACCOUNTS PAYABLE
3700 SE CONVENIENCE BLVD.
ANKENY, IA 50021**

Project Name	P.O. No.	Terms	Rep	Est. Delivery	Tax ID
TWO N GATES		50% @ signing...	SARAH	TBD	27-4654977

Description	Qty	Rate	Total
MAINTENANCE GATE SCOPE OF WORK: LABOR AND MATERIAL TO REPLACE SLIDE GATE OPERATOR AND CHAIN MOUNTING BRACKETS, INSTALL OPERATOR STAND. REPLACE WIRE TO PHOTO EYES AND RUN WIRE IN CONDUIT. REPLACE OUTSIDE REVERSING LOOP		8,814.00	8,814.00T
THANK YOU FOR ALLOWING US TO BID THIS PROJECT. PLEASE FEEL FREE TO CALL WITH ANY QUESTIONS 515-244-4834.		0.00	0.00T
PLEASE SIGN AND DATE BELOW AND RETURN VIA EMAIL TO GET THE PROJECT SCHEDULED! THANK YOU.			

**ORDERED BY
(signature):** _____

**PRINT
NAME:** _____

DATE SIGNED: _____

CUSTOMER PO # IF REQUIRED: _____

A service charge of 1.5% (18% Annual) will be charged on past due balances. Attorney's fees and costs of collections will be added. This Contract shall be interpreted pursuant to the laws of Iowa. Any action brought to resolve any issue arising from the interpretation of or the performance of the Contract shall be brought in Iowa District Court for Polk County. The parties agree that minimum contacts with the State of Iowa have been established and that the Iowa District Court for Polk County has personal jurisdiction over the contracting parties

**Proposal good for: 30
days - manufacturers
increase prices
periodically - sign and
email back now to
lock in these prices!**

***SEE ATTACHED
SALES &
SERVICE
AGREEMENT* if
applicable**

ACCEPTANCE AND AGREEMENT: By my signature above (The Buyer), I hereby accept and authorize the work as described above to be performed by Controlled Access of the Midwest, LLC of Pleasant Hill, IA. I realize that my written acceptance of this proposal is binding and constitutes a legal contract. I agree to pay Controlled Access of the Midwest, LLC of Pleasant Hill, IA all monies described herein upon completion of this work including additional above TERMS. Any equipment either in stock or on-site that is returned because of customer breach of contract will incur a 25% restocking fee on any and all equipment. (NO EXCEPTIONS)

Service Agreement is billed directly from Controlled Access of the Midwest, LLC (if applicable)

Subtotal \$8,814.00

Sales Tax (0.0%) \$0.00

Total \$8,814.00



ANKENY CITY COUNCIL

POLK COUNTY AVIATION AUTHORITY MEETING

July 6, 2023
5 : 00 PM

??

 **Print**

?? ORIGINATING DEPARTMENT:
City Manager

COUNCIL GOAL: ??
Upgrade Essential Infrastructure

ACTION REQUESTED:
Motion

LEGAL:
Item Reviewed by Legal Counsel

SUBJECT:
Consider motion to receive and file report of bids received and project schedule for the Runway 18/36
Emergency Partial Depth Patches project.

EXECUTIVE SUMMARY:

FISCAL IMPACT: ??No

STAFF RECOMMENDATIONS:

PREVIOUS COUNCIL/COMMISSION/BOARD ACTION(S):

PUBLIC OUTREACH EFFORTS:

ACTION REQUESTED:

ADDITIONAL INFORMATION:

ATTACHMENTS:

Click to download

 [Bid Tabulation](#)

 [Construction Contract](#)

McCLURE™

Apparent Low Bidder

Indicates calculation error corrected by Engineer.

CONTRACT

THIS CONTRACT, made and entered into at Ankeny City Hall this ____ day of June, 2023, by and between the **Polk County Aviation Authority**, by its Airport Manager, upon order of its Authority Board hereinafter called the "Owner", and **Ridnour Construction** hereinafter called the "Contractor".

WITNESSETH:

The Contractor hereby agrees to complete the work comprising the below referenced improvements as specified in the attached proposal, a copy of which is officially on file with the Owner. The work under this Contract shall be constructed in accordance with the SUDAS Standard Specifications, Most Recent Edition, and as further modified by the Supplemental Specifications and Special Provisions. The Contractor further agrees to complete the work, and to guarantee the work as required by law, for the time required herein, after its acceptance by the Owner.

This Contract is awarded and executed for completion of the work specified in the Proposal for the bid prices shown. Bid Items, Quantities, and Prices, which were proposed by the Contractor in its Proposal as submitted for the following described improvements:

Runway 18/36 Emergency Partial Depth Patches Project

The **Runway 18/36 Emergency Partial Depth Patches Project Project** consists of traffic control, pavement disposal, concrete patching, pavement marking, cleanup and associated work required to repair pavement failures at the Ankeny Regional Airport:

- **On the main Runway 18/36, approximately 108 patches ranging in size from 2 SF to 12SF totaling approximately 406 SF.**

The Contractor agrees to perform said work for and in consideration of the Owner's payment of the bid amount of **Thirty-Four Thousand Nine Hundred Ninety-Seven and 50/100 DOLLARS (\$34,997.50)**. The Contractor hereby agrees to commence work under this Contract on or before a date to be specified in a written Notice to Proceed by the Owner; and to substantially complete the project as noted below:

The Contractor shall fully complete the project by **July 14, 2023**. Fully complete shall be defined as all work completed, and all improvements ready for final acceptance.

IN WITNESS WHEREOF, the parties hereto have executed this instrument, in triplicate on the date first shown written.

OWNER:

By: _____

Chairman
Title

Polk County Aviation Authority

CONTRACTOR:

Ridnour Construction
Contractor

By: _____
Signature

Title

7123 Del Matro Ave.
Street Address

Windsor Heights, IA 50311
City, State, Zip Code

515-577-7840
Telephone

CONTRACTOR PUBLIC REGISTRATION INFORMATION To Be Provided By:

1. All Contractors:

- A. The Contractor shall enter its Public Registration Number ____ - ____ issued by the Iowa Commissioner of Labor pursuant to Section 91C.5 of the Iowa Code.

2. Out-of-State Contractors:

- A. Pursuant to Section 91C.7 of the Iowa Code, an out-of-state contractor, before commencing a contract in excess of five thousand dollars in value in Iowa, shall file a bond with the Division of Labor Services of the Iowa Department of Workforce Development. It is the contractor's responsibility to comply with said Section 91C.7 before commencing this work.
- B. Prior to entering into contract, the designated low bidder, if it is a corporation organized under the laws of a state other than Iowa, shall file with the Engineer a certificate from the Secretary of the State of Iowa showing that it has complied with all the provisions of Chapter 490 of the Iowa Code, or as amended, governing foreign corporations.

NOTE:

1. **All signatures on this Contract must be original signatures in ink; copies, facsimiles, or electronic signatures will not be accepted.**



ANKENY CITY COUNCIL
POLK COUNTY AVIATION AUTHORITY MEETING

July 6, 2023
5 : 00 PM

??

 **Print**

?? ORIGINATING DEPARTMENT:
City Manager

COUNCIL GOAL: ??
Upgrade Essential Infrastructure

ACTION REQUESTED:
Motion

LEGAL:
No Review Required

SUBJECT:
Consider motion to approve Task Order No. 2 with McClure Engineering to provide construction inspection and administration services for the North Property Line Box Hangars (Site Work and Vertical Infrastructure) Project at the Ankeny Regional Airport.

EXECUTIVE SUMMARY:

FISCAL IMPACT: ??**No**

STAFF RECOMMENDATIONS:

PREVIOUS COUNCIL/COMMISSION/BOARD ACTION(S):

PUBLIC OUTREACH EFFORTS:

ACTION REQUESTED:

ADDITIONAL INFORMATION:

ATTACHMENTS:

Click to download
 Task Order 02 for Project

Project No.: 2022001042-002
Project Name: North Property Line Box Hangars (Site Work and Vertical Infrastructure): Construction Management, Administration, and Observation Services
Project Location: Ankeny Regional Airport (IKV)
Project Manager: Jay A. Pudenz, P.E., LEED AP

AGREEMENT FOR ENGINEERING SERVICES
NORTH PROPERTY LINE BOX HANGARS (AIP SITE WORK AND GAVI VERTICAL INFRASTRUCTURE)
ANKENY REGIONAL AIRPORT
ANKENY, IOWA

This **TASK ORDER NO. 02**, made on the ____ day of _____, 2023, under the terms and conditions established in the MASTER AGREEMENT, dated the 6th day of October, 2022, by and between **McClure, of Clive, Iowa** (herein referred to as "**Consultant**") and the **Polk County Aviation Authority (PCAA)** (hereinafter referred to as "**Owner**"). Services shall be performed per the fees, terms and conditions outlined in this **Agreement**. The **Consultant** shall provide **Engineering Services** at the request of the **Owner** which consists of the items listed below, located at the **Ankeny Regional Airport (IKV)** in **Ankeny, Iowa**.

PROJECT DESCRIPTION:

CONSTRUCTION MANAGEMENT, ADMINISTRATION AND OBSERVATION SERVICES
NORTH PROPERTY LINE BOX HANGARS (AIP SITE WORK AND GAVI VERTICAL INFRASTRUCTURE)
ANKENY REGIONAL AIRPORT, ANKENY, IOWA
IOWA DOT PROJECT NO. 9I230IKV100 (AIP)
IOWA DOT PROJECT NO. 9I230IKV300 (GAVI)

1. The **Owner** shall provide information, which shall set forth the **Owner's** objectives, schedule, constraints, budget with reasonable contingencies and other applicable criteria. (See Exhibit 'C' for **Owner's** responsibilities).
2. The **Consultant** shall provide the following services, including:

Part I. Construction Management, Administration, and Observation Services for Both AIP and GAVI Services

Item	Included	Not Included
300. Airport Improvement Program (AIP) and General Aviation Vertical Infrastructure (GAVI) Grant Administration		
1. Prepare AIP & GAVI Grant Applications		X
2. Prepare AIP Sponsor Certifications		X
3. Prepare Iowa DOT Form 291108 & assist Owner with monthly reimbursement requests	X	
4. Prepare AIP Sponsor Quarterly Performance Reports		X
5. Prepare AIP (SF-271 and SF-425 forms)		X
6. Update 3-year DBE Program (FY23-FY25)		X
504. Construction Permits		
1. Erosion Control Plan/Permit		
• Apply for NPDES Permit from DNR (Owner will be operator listed on permit).		X
• Prepare Storm Water Pollution Prevention Plan (SWPPP)		X
2. Iowa DOT Right-of-Way Permit		X
3. City Permits		X
4. County Permits		X
5. Other Permits, including Army Corps of Engineers Section 404 Permit		X
6. File and submit FAA OE/AAA Case Study		
• FAA Obstruction Evaluation/Airport Airspace Analysis (OE/AAA) Form		X
600. Construction Administration		
1. Prepare and Distribute Issued for Construction Plans and Specifications.		
a. Hard Copies (3 - Owner, 3 - Engineer, 3 - Contractor : 6 - Half size, 3 - Full size)	X	
2. Distribute Construction Contracts, Review Insurance Certs, Bonds, Prepare NTP	X	
3. Schedule, Coordinate, and Conduct Pre-Construction Conference at Owner's location. Prepare agenda/minutes	X	
4. Provide general admin/engineering support to address construction issues (assume 8 months)	X	
5. Prepare Construction Management Program (CMP) per FAA AIP Sponsor Guide Section 1030		X
6. Visit site at appropriate stages of construction to observe the Contractor's work. (assume 4 visits in addition to weekly progress meetings).	X	
7. Issue interpretations, clarifications, and Requests for Information (RFIs) (assume 6 RFIs).	X	
8. Review and approve Shop Drawings and maintain log.		
a. Construction Safety Plan Compliance Document	X	
b. C-102 Temporary Air and Water Pollution, Soil Erosion, and Siltation Control	X	
c. C-105 Mobilization/Traffic Control	X	
d. IDOT 2115 Modified Subbase	X	
e. P-505 Portland Cement Concrete	X	
f. P-605 Joint Sealant		
g. P-610 Structural Concrete	X	
h. D-701 Storm Sewer Items	X	
i. T-901 Seeding, Mulching, Fertilizer	X	
j. IDOT 4010 Sanitary Sewer Materials	X	
k. IDOT 5010 Water Main/Service Line Materials	X	

Item	Included	Not Included
l. Section 5030 Testing and Disinfection m. Utility Extensions (Fiber, Gas, Electrical) n. Pre-Engineered Metal Building - Anchor Bolt Layout, Foundation Design, Roof/Exterior Wall Panels, Color Charts - Doors and Windows - Plumbing and Heating - Miscellaneous (Gutters, Downspouts, Interior wall panelling, insulation, exterior lighting, etc.)	X X X X X	
9. Confirm material compliance with Build American, Buy America (BABA) contract provisions		X
10. Monitor Contractor's compliance with DBE and EEO requirements		X
11. Review and process monthly Contractor's application for payment (assume 8 pay applications)	X	
12. Review certified payrolls for prevailing wage rates		X
13. Conduct wage rate interviews per FAA AIP Sponsor Guide Section 1060 on GSA Form 1445		X
14. Submit Construction Progress and Inspection Report (FAA Form 5370-1) on a weekly basis (assume 22 weeks)		X
15. Develop and distribute Change Orders/Supplemental Agreements (assume 3)	X	
16. Attend monthly Construction Progress Meetings on-site (assume 5 total meetings)	X	
17. Conduct Final Inspection. Prepare agenda and distribute minutes.	X	
18. Monitor completion of punchlist items. Prepare and maintain log of punchlist	X	
19. Conduct Final Site Visit to confirm punchlist items	X	
20. Record Drawings:		
a. Develop record drawings developed from documentation created by the Contractor and Engineer.	X	
b. Hard Copies (1-Full-Size Owner, 4-Half-size Copies: 2-Owner, 2-Engineer)	X	
c. Electronic Copies (1 CD -Owner)	X	
603. <u>Quality Assurance (QA) Material Testing Coordination</u>		
1. Prepare Quality Assurance Testing Scope of Work. Submit to QA testing firm/laboratory.	X	
2. Review Quality Assurance Testing Scope/Fee Proposal and coordinate contract with Owner	X	
3. Coordinate Quality Assurance Field Testing with Independent Testing Firm and Contractors Testing Firm (assume 2 months)	X	
4. Provide Quality Assurance Testing in accordance with Iowa DOT/FAA standards	X	
5. Review material testing reports against specs. Coordinate deficiencies with QA Testing Firm		
a. P-152 Excavation, Subgrade, and Embankment	X	
b. IDOT 2115 Modified Subbase	X	
c. P-505 Portland Cement Concrete	X	
d. P-610: Structural Concrete	X	
6. Perform Percent Within Limits (PWL) calculations for each paving lot		
a. P-505 Portland Cement Concrete	X	
650. <u>Resident Project Representative</u>		
1. Provide Resident Project Representative (RPR) to be on-site as follows:		
• Phase 3: Demolition, Site and Underground Construction, Grading, Utilities, Paving, Foundations for 75 calendar days or 11 weeks at 3 days per week for 11 weeks, 8 hours per day, not to exceed 264 total hours (264 regular hours, no OT hours)	X	
• Phase 4: Building Erection & Utility Hookups for 75 calendar days or 11 weeks at 20 hours per week, not to exceed 220 total hours (220 regular hours, no OT hours)	X	
760. <u>Construction Staking</u>		
1. Establish field construction control for Contractor use (Horizontal and Vertical Control)	X	
2. Set control points	X	
3. Perform Construction Layout and Staking		X
800. <u>Project Closeout</u>		
1. Draft Statement of Completion/Acceptance Form.	X	
2. Prepare closeout documentation in accordance with AIP Sponsor Guide Section 1600, including:		
a. Sponsor Cover Letter		X
b. Final Project Cost Summary for the AIP Grant funding.		X
c. Final Project Cost Summary for the BIL-AIG Grant funding.		X
d. Final SF-271 Form for the AIP Grant funding.		X
e. Final SF-271 Form for the BIL-AIG Grant funding.		X
f. Final SF-425 Form for the AIP Grant funding.		X
g. Final SF-425 Form for the BIL-AIG Grant funding.		X
h. Final Construction Report for the AIP & BIL-AIG Grant projects.		X
3. As-Built ALP Sheet. Develop updated ALP sheet and submit for review. After acceptance, submit appropriate documents.		X
4. Update and Distribute Airport Part 139 Sign and Marking Plan		X

Item	Included	Not Included
850. <u>Project Management and Coordination</u>		
1. Continual Communication/Coordination with Owner and FBO (phone, email, letters, etc.)	X	
2. Develop and maintain project schedule (assume 10 months)	X	
3. Provide monthly progress reports to Owner (assume 10 months)	X	
4. Maintain documentation of pertinent correspondence (email, letters, telephone logs)	X	
5. Prepare independent fee analysis package	X	
6. Perform business and contract administration (assume 10 months)	X	
7. Coordination between sub-consultants	X	
8. Other Meetings		
• Special meetings with Council/Staff		X
• Public Informational Meetings		X
• Regulatory Agencies		X
960. <u>Subconsultants</u>		
1. Mechanical, Electrical, Plumbing Engineering (provided by Bluestone Engineering, LLC)		
• Attend Pre-Construction meeting	X	
• Perform Shop drawing reviews of MEP related materials	X	
• Perform one (1) job site observation during construction	X	
• Respond to contractor questions (RFI's)	X	
• Attend monthly progress meeting (2 total)	X	
• Final Job site observation (JSO) and issues report	X	
• Perform edits to MEP drawings during construction to prepare record drawings	X	
2. Architectural (provided by SVPA Architects)		
• Perform two (2) site visits during construction and provide site observation reports	X	
i. One visit at roughly 30% building completion and one site visit at 99% completion		

3. Payment to the Consultant shall be made on the following basis:

Section 3.1: Basis of Compensation

Part IA: Construction Administration/Observation Services - AIP Services

- 3.1.1 For performing the Services identified within Part I, the Owner shall pay the Consultant an amount of payroll plus an overhead of **207.09%** for all office principals and employees engaged directly in the Services, plus a fixed fee, plus Reimbursable Expenses as further defined below and subconsultants (if any). The total compensation for Part I is based on the following estimate of costs:

Direct Payroll	\$17,563.00
Overhead (207.09%)	\$36,372.00
Fixed Fee	\$8,100.00
Reimbursable Expenses	\$1,174.00
Subconsultant Fees	N/A
<u>Total Not to Exceed Amount</u>	<u>\$63,209.00</u>

Part IB: Construction Administration/Observation Services - GAVI Services

- 3.1.2 For performing the Services identified within Part I, the Owner shall pay the Consultant an amount of payroll plus an overhead of **207.09%** for all office principals and employees engaged directly in the Services, plus a fixed fee, plus Reimbursable Expenses as further defined below and subconsultants (if any). The total compensation for Part I is based on the following estimate of costs:

Direct Payroll	\$15,255.00
Overhead (207.09%)	\$31,592.00
Fixed Fee	\$7,030.00
Reimbursable Expenses	\$1,876.00
Subconsultant Fees	\$6,200.00
<u>Total Not to Exceed Amount</u>	<u>\$61,953.00</u>

- 3.1.3 Adjustment of the upper limit may be made should the Consultant establish and the Owner agree that there has been, or is to be, a material change in the:
- (a) scope, complexity or character of the Services or the Project;
 - (b) conditions under which the Services are required to be performed; or
 - (c) duration of the Services, if a change in the Schedule warrants such adjustment.

Section 3.2: Additional Services

- 3.2.1 Any services rendered by the Consultant beyond those described in Part I shall be compensated on the following basis: In the event additional project construction observation services are required beyond **the outlined scope in Section 2**, the **Owner** shall compensate the Consultant on a time and materials basis, including an overhead rate of **207.09%** for all office principals and employees engaged directly in the services, plus 15% fixed fee based on loaded labor costs, plus expenses for all costs associated with providing construction services beyond the respective contract length.
- 3.2.2 The Consultant's estimate of the amount that will become payable for Additional Services is only an estimate. If it becomes apparent that this estimated compensation amount will be exceeded, the **Consultant** and **Owner** shall mutually negotiate in writing to additional compensation exceeding said estimated amount.

Section 3.3: Other Payment Provisions

- 3.3.1 **Progress Payments:** Payment to the **Consultant** shall be made on a monthly basis, within 30 days of invoice for work completed to date. Amounts unpaid 30 days after invoice date shall bear interest from the date payment is due at a rate of 1.5% per month compounded and shall include costs for attorney fees and other collection fees related to collecting fees for service. The amounts due for Additional Services will also be invoiced monthly.
- 3.3.2 **Reimbursable Expense Definition:** Reimbursable expenses include, but are not limited to, transportation, subsistence, reproduction of reports, drawings, specifications, and other Project documents, courier services, materials, supplies, equipment rental and other costs specific to the Project.

4. The Consultant shall perform the Services and deliver the related Documents (if any) according to the schedule outlined as follows:
 - a. Issued for Construction Documents shall be available ten (10) calendar days after award of Construction Contract by Owner.
 - b. On-site construction services shall begin upon issuance of Notice-to-Proceed for Contractor to begin the project.
 - c. Project closeout shall be completed within 90 calendar days after final project acceptance.
5. This Agreement represents the entire and integrated Agreement between the **OWNER** and the **CONSULTANT**.

		Included	Not Included
Exhibit 'A'	Consultant Terms and Conditions Standard Agreement		X
Exhibit 'B'	Hourly Rate Schedule		X
Exhibit 'C'	Project Exhibit	X	
Exhibit 'D'	Subconsultant(s) Contract		X
Exhibit 'E'	Owner's Responsibilities to Consultant	X	
Exhibit 'F'	Duties and Responsibilities of Resident Project Representative (RPR)	X	
Exhibit 'G'	Opinion of Probable Construction Cost	X	
Exhibit 'H'	Federal Provisions		X
Exhibit 'I'	Estimated Costs for Consultant Services		X
Exhibit 'J'	Project Schedule	X	

SPECIAL INSTRUCTIONS:

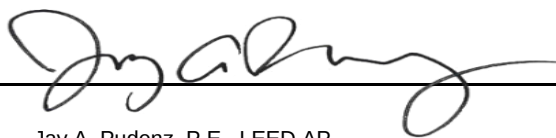
OWNER: Polk County Aviation Authority
Ankeny, Iowa

CONSULTANT: McClure
Clive, Iowa

By: _____

Name: _____

Title: _____

By:  _____

Name: Jay A. Pudenz, P.E., LEED AP

Title: Project Manager

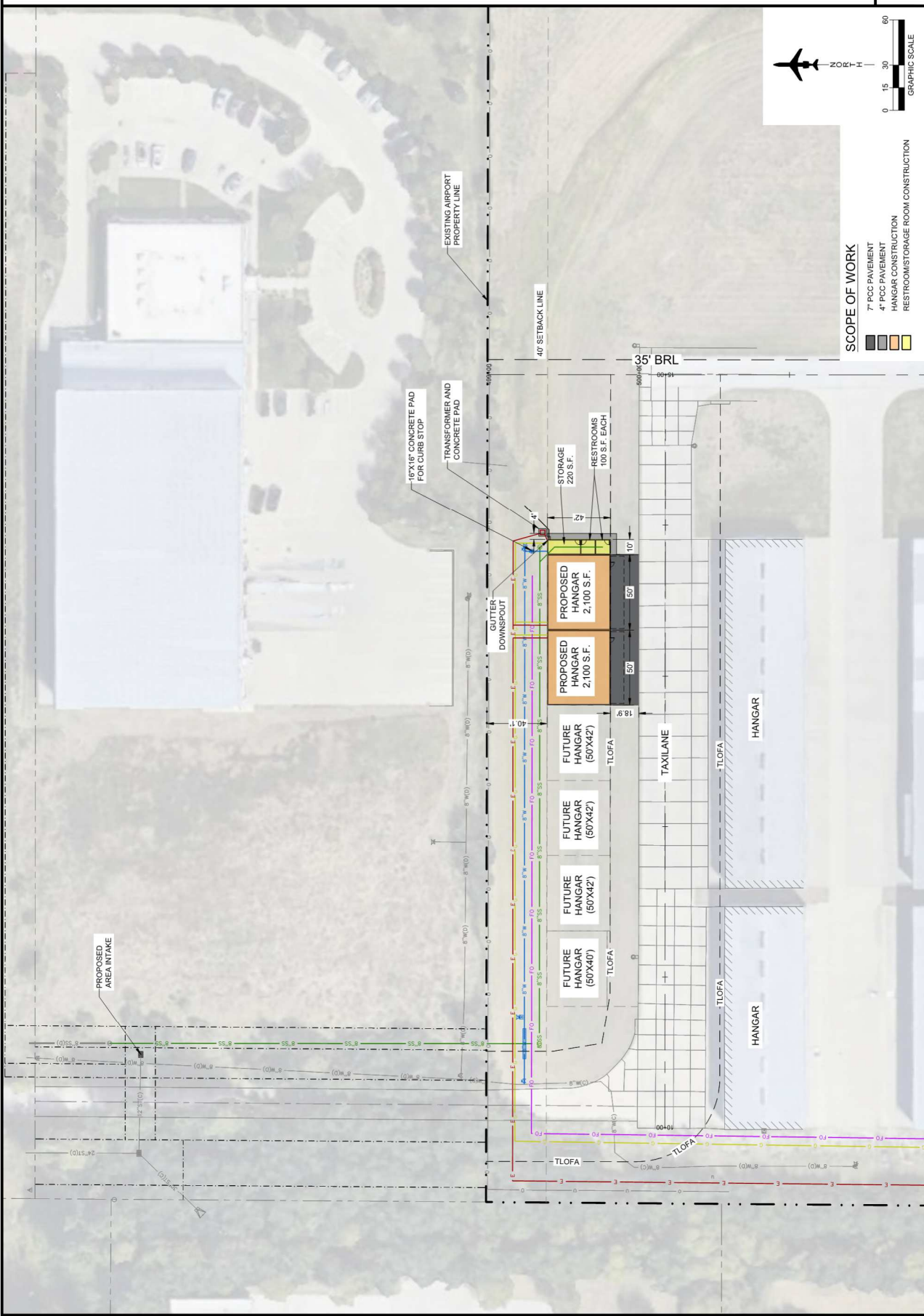
EXHIBIT C

McCLURE ENGINEERING COMPANY

PROJECT EXHIBIT

NORTH PROPERTY LINE BOX HANGARS (AIP SITE WORK AND GAVI VERTICAL INFRASTRUCTURE)





McCLURE ENGINEERING COMPANY OWNER'S RESPONSIBILITIES



OWNER shall do the following in a timely manner so as not to delay the services of the **CONSULTANT**:

1. Designate in writing a person to act, as **OWNER'S** representative with respect to the services to be rendered under this Agreement. Such person shall have complete authority to transmit instructions, receive information, interpret and define **OWNER'S** policies and decisions with respect to **CONSULTANT'S** services for the Project.
2. Provide all criteria and full information as to **OWNER'S** requirements for the Project, including design objectives and constraints, space, capacity and performance requirements, flexibility and expendability, and any budgetary limitations; and furnish copies of all design and construction standards, which **OWNER** will require to be included in the drawings and specifications.
3. Assist **CONSULTANT** by placing at **CONSULTANT'S** disposal all available information pertinent to the Project including previous reports and any other data relative to design or construction of the Project.
4. Arrange for access to make all provisions for **CONSULTANT** to enter upon public and private property as required for **CONSULTANT** to perform services under this Agreement.
5. Examine all studies, reports, sketches, drawings, specifications, proposals and other documents presented by **CONSULTANT**, obtain advice of an attorney, insurance counselor and other consultants as **OWNER** deems appropriate for such examination and render in writing decisions pertaining thereto within a reasonable time so as not to delay the services of **CONSULTANT**.
6. Furnish approvals and permits from all governmental authorities having jurisdiction over the Project and such approvals and consents from others as may be necessary for completion of the Project.
7. Attend the prebid conference, bid opening, preconstruction conferences, construction progress and other job related meetings and substantial completion inspection and final payment inspection.
8. Give prompt written notice to **CONSULTANT** whenever **OWNER** observes or otherwise becomes aware of any development that affects the scope or timing of **CONSULTANT'S** services, or any defect or non-conformance in the work of any Contractor.
9. Arrange for financing and pay for services as agreed to in this Agreement.

MCCLURE ENGINEERING COMPANY

A LISTING OF THE DUTIES, RESPONSIBILITIES, AND LIMITATIONS OF AUTHORITY
OF THE RESIDENT PROJECT REPRESENTATIVE (RPR)



CONSULTANT shall furnish a Resident Project Representative (RPR), assistants and other field staff to assist **OWNER** in observing performance of the Work of the Contractor.

Through on-site observations of the Work in progress and field checks of materials and equipment by the RPR and assistants, **CONSULTANT** shall endeavor to provide further protection for **OWNER** against defects and deficiencies in the Work; but, the furnishing of such services will not make **CONSULTANT** responsible for or give **CONSULTANT** control over construction means, methods, techniques, sequences, procedures, storm water runoff, erosion control, or for safety precautions or programs, or responsibility for **CONTRACTOR**'s failure to perform the Work in accordance with the Contract Documents.

The duties and responsibilities of the RPR are limited to those of **CONSULTANT** in **CONSULTANT**'S agreement with the **OWNER** and in the construction Contract Documents, and are further limited and described as follows:

1. GENERAL

RPR is **OWNER**'S agent at the site, will act as directed by and under the direction of **OWNER**, and will confer with **OWNER** regarding RPR's actions. RPR's dealings in matters pertaining to the on-site work shall in general be with **OWNER** and **CONTRACTOR** keeping **OWNER** advised as necessary. RPR's dealings with sub-contractors shall only be through or with the full knowledge and approval of **CONTRACTOR**.

2. DUTIES AND RESPONSIBILITIES OF RPR

- A. *Conferences and Meetings:* Attend meetings with **CONTRACTOR**, such as pre-construction conferences, progress meetings, job conferences and other project-related meetings.
 - i. Liaison:
 - 1. Serve as **OWNER**'S liaison with **CONTRACTOR**, working principally through **CONTRACTOR**'s superintendent and assist in understanding the intent of the Contract Documents; and assist **OWNER** in serving as **OWNER**'S liaison with **CONTRACTOR** when **CONTRACTOR**'s operations affect **OWNER**'S on-site operations.
 - 2. Assist in obtaining from **OWNER** additional details or information, when required for proper execution of the Work.
- B. Shop Drawings and Samples:
 - i. Receive samples that are furnished at the site by **CONTRACTOR** and notify **OWNER** of availability of samples for examination.
 - ii. Advise **OWNER** and **CONTRACTOR** of the commencement of any Work requiring a Shop Drawing or sample if the submittal has not been approved by **OWNER**.
- C. Review of Work, Rejection of Defective Work, Inspections and Tests:
 - i. Conduct on-site observations of the Work in progress to assist **OWNER** in determining if the work is in general proceeding in accordance with the Contract Documents.
 - ii. Report to **OWNER** whenever RPR believes that any Work is unsatisfactory, faulty or defective or does not conform to the Contract Documents, or has been damaged, or does not meet the requirements of any inspection, test or approval required to be made; and advise **OWNER** of Work that RPR believes should be corrected or rejected or should be uncovered for observation, or requires special testing, inspection or approval.
 - iii. Verify that tests, equipment and systems startups and operating and maintenance training are conducted in the presence of appropriate personnel and that **CONTRACTOR** maintains adequate records thereof; and observe, record and report to **OWNER** appropriate details relative to the test procedures and startups.
 - iv. Accompany visiting inspectors representing public or other agencies having jurisdiction over the Project, record the results of these inspections and report to **OWNER**.

- D. *Interpretation of Contract Documents:* Report to **OWNER** when clarifications and interpretations of the Contract Documents are needed and transmit to **OWNER** clarifications and interpretations as issued by **OWNER**.
- E. *Modifications:* Consider and evaluate CONTRACTOR's suggestions for modifications in Drawing or Specifications and report with RPR's recommendations to **OWNER**. Transmit to CONTRACTOR decisions as issued by **OWNER**.
- F. Records:
 - i. Maintain at the job site orderly files for correspondence, reports of job conferences. Shop Drawings and samples, reproductions of original Contract Documents including all Work Directive Changes, Addenda, Change Orders, Field Orders, and additional Drawings issued subsequent to the execution of the Contract. **OWNER'S** clarifications and interpretations of the Contract Documents, progress reports, and other Project related documents.
 - ii. Keep a diary or log book, recording CONTRACTOR hours on the job site, weather conditions, data relative to questions of Work Directive Changes, Change Orders or changed conditions, list of job site visitors, daily activities, decisions, observations in general and specific observations in more detail as in the case of observing test procedures; and send copies to **OWNER**.
 - iii. Record names, addresses and telephone numbers of all CONTRACTORS, subcontractors and major suppliers of materials and equipment.
- G. *Reports:*
 - i. Furnish **OWNER** periodic reports as required of progress of the Work and of CONTRACTOR's compliance with the progress schedule and schedule of Shop Drawing and sample submittals.
 - ii. Consult with **OWNER** in advance of schedule major tests, inspections or start of important phases of the Work.
 - iii. Draft proposed Change Orders and Work Directive Changes, obtaining backup material from CONTRACTOR and recommend to **CONSULTANT** Change Orders, Work Directive Changes and Field Orders.
 - iv. Report immediately to **OWNER** upon occurrence of any accident.
- H. *Payment Requests:* Review applications for payment with CONTRACTOR for compliance with the established procedure for their submission and forward with recommendations to **CONSULTANT**, noting particularly the relationship of the payment requested to the schedule of values. Work completed, and materials and equipment delivered at the site but not incorporated in the Work.
- I. *Certificates, Maintenance and Operation Manuals:* During the course of the Work, verify that certificates, maintenance and operation manuals and other data required to be assembled and furnished by CONTRACTOR are applicable to the items actually installed and in accordance with the Contract Documents, and have this material delivered to **OWNER** for review and forwarding to **OWNER** prior to final payment for the Work.
- J.

3. LIMITATIONS OF AUTHORITY

- A. Resident Project Representative:
 - i. Shall not authorize any deviation from the Contract Documents or substitution of materials or equipment, unless authorized by **OWNER**.
 - ii. Shall not exceed limitations of **OWNER'S** authority as set forth in the Contract Documents.
 - iii. Shall not undertake any of the responsibilities of CONTRACTOR, subcontractors or CONTRACTOR's superintendent.
 - iv. Shall not advise on, issue directions relative to or assume control over any aspect of the means, methods, techniques, sequences, storm water management, erosion control or other procedures of construction.
 - v. Shall not advise on, issue directions regarding or assume control over safety precautions and programs in connection with the Work.
 - vi. Shall not accept Shop Drawings or sample submittals from anyone other than CONTRACTOR.
 - vii. Shall not authorize **OWNER** to occupy the Project in whole or in part.
 - viii. Shall not participate in specialized field or laboratory tests or inspections conducted by other except as specifically authorized by **OWNER**.

EXHIBIT G

McCLURE ENGINEERING COMPANY

OPINION OF PROBABLE COSTS

NORTH PROPERTY LINE BOX HANGARS (AIP SITE WORK AND GAVI VERTICAL INFRASTRUCTURE)



OPINION OF PROBABLE PROJECT COST
PROJECT: ANKENY NORTH PROPERTY LINE BOX HANGARS
AIRPORT: ANKENY REGIONAL AIRPORT
DATE: JUNE 2023

ITEM	ITEM CODE	ITEM DESCRIPTION	UNIT	UNIT COST	QUANTITY	COST
BASE BID						
SITE WORK						
1	C-102-1	STORM WATER POLLUTION PREVENTION PLAN (SWPPP) PREPARATION AND MANAGEMENT	LS	\$ 3,500.00	1.0	\$ 3,500.00
2	C-102-2	INSTALLATION AND REMOVAL OF SILT FENCE	LF	\$ 10.00	60.0	\$ 600.00
3	C-102-3	INSTALLATION AND REMOVAL OF FILTER SOCK	LF	\$ 20.00	30.0	\$ 600.00
4	C-102-4	TEMPORARY ROLLED EROSION CONTROL PRODUCT (RECP), TYPE 2C	SY	\$ 4.00	720.0	\$ 2,880.00
5	C-102-5	FLEXAMAT STANDARD TIED CONCRETE BLOCK MAT, 5.5' WIDE	SF	\$ 10.00	88.0	\$ 880.00
6	C-105-1	MOBILIZATION	LS	\$ 70,000.00	1.0	\$ 70,000.00
7	C-105-2	TRAFFIC CONTROL	LS	\$ 5,000.00	1.0	\$ 5,000.00
8	C-105-3	QUALITY CONTROL AND QUALITY ASSURANCE MATERIAL TESTING	LS	\$ 15,000.00	1.0	\$ 15,000.00
9	C-105-4	LOCATION AND PROTECTION OF EXISTING AND NEW CABLES AND EQUIPMENT	LS	\$ 5,000.00	1.0	\$ 5,000.00
10	P-101-1	REMOVAL OF HYDRANT AND VALVE	EA	\$ 400.00	1.0	\$ 400.00
11	P-101-2	REMOVAL OF 8" PVC WATER MAIN	LF	\$ 15.00	150.0	\$ 2,250.00
12	P-101-3	REMOVAL OF AREA INTAKE AND 12" STORM SEWER PIPE	LS	\$ 1,000.00	1.0	\$ 1,000.00
13	P-151-1	CLEARING AND GRUBBING	AC	\$ 20,000.00	0.2	\$ 4,000.00
14	P-152-1	UNCLASSIFIED EXCAVATION	CY	\$ 30.00	270.0	\$ 8,100.00
15	P-152-2	EMBANKMENT IN PLACE	CY	\$ 35.00	1,660.0	\$ 58,100.00
16	P-152-3	12" SUBGRADE PREPARATION	SY	\$ 10.00	310.0	\$ 3,100.00
17	IDOT 2115-1	6" MODIFIED SUBBASE	SY	\$ 15.00	290.0	\$ 4,350.00
18	P-505-1	7" PLAIN PORTLAND CEMENT CONCRETE PAVEMENT	SY	\$ 90.00	220.0	\$ 19,800.00
19	P-505-2	4" PLAIN PORTLAND CEMENT CONCRETE PAVEMENT	SY	\$ 60.00	30.0	\$ 1,800.00
20	P-505-3	FLUME, PCC, 4 IN.	SY	\$ 70.00	250.0	\$ 17,500.00
21	P-505-4	ELECTRICAL TRANSFORMER PAD, 8" REINFORCED PCC	LS	\$ 1,000.00	1.0	\$ 1,000.00
22	P-505-5	PCC CURB STOP BOX PAD, 16"x16"	EA	\$ 200.00	1.0	\$ 200.00
23	D-701-1	8" PVC STORM SEWER, SDR-26	LF	\$ 65.00	30.0	\$ 1,950.00
24	D-701-2	DOWNSPOUT CONNECTION TO EXISTING OR PROPOSED 8" STORM SEWER	EA	\$ 1,500.00	1.0	\$ 1,500.00
25	T-901-1	SEEDING AND FERTILIZING	AC	\$ 4,000.00	0.8	\$ 3,200.00
26	T-905-1	TOPSOILING (STRIPPING, STOCKPILING, RE-SPREADING)	CY	\$ 25.00	720.0	\$ 18,000.00
27	T-908-1	MULCHING	AC	\$ 2,000.00	0.8	\$ 1,600.00
28	IDOT 4010-1	4" SANITARY SEWER SERVICE, SCHEDULE 80	LF	\$ 50.00	50.0	\$ 2,500.00
29	IDOT 4010-2	8" TRUSS PIPE SANITARY SEWER	LF	\$ 65.00	620.0	\$ 40,300.00
30	IDOT 4010-3	CONNECTION TO EXISTING SANITARY SEWER MANHOLE	EA	\$ 1,000.00	1.0	\$ 1,000.00
31	IDOT 4010-4	SW-301 SANITARY SEWER MANHOLE, 48 IN.	EA	\$ 4,000.00	2.0	\$ 8,000.00
32	IDOT 5010-1	8" PVC WATER MAIN, DR 18, TRENCHED	LF	\$ 50.00	340.0	\$ 17,000.00
33	IDOT 5010-2	8" PVC WATER MAIN, DR 18, TRENCHED, WITH 16" PVC CASING	LF	\$ 70.00	20.0	\$ 1,400.00
34	IDOT 5010-3	WM-201 - FIRE HYDRANT ASSEMBLY, 6" DIA.	EA	\$ 8,500.00	2.0	\$ 17,000.00
35	IDOT 5010-4	CONNECTION TO EXISTING WATER MAIN, WITH TAPPING SLEEVE AND VALVE	EA	\$ 5,000.00	1.0	\$ 5,000.00
36	IDOT 5010-5	8" DUCTILE IRON FITTINGS (BENDS, TEES, REDUCERS)	EA	\$ 500.00	7.0	\$ 3,500.00
37	IDOT 5010-6	1" WATER SERVICE LINE EXTENSION W/ 1" CURB STOP BOX	LS	\$ 3,000.00	1.0	\$ 3,000.00
38	IDOT 6010-1	CONSTRUCT NEW SW-511 INTAKE	EA	\$ 5,000.00	1.0	\$ 5,000.00
39	SP-01	FIBER OPTIC LINE EXTENSION, CONDUIT ONLY WITH PULL BOXES	LS	\$ 3,500.00	1.0	\$ 3,500.00
40	SP-02	GAS UTILITY SERVICE EXTENSION	LS	\$ 10,000.00	1.0	\$ 10,000.00
41	15714-1	ELECTRIC SERVICE EXTENSION	LS	\$ 10,000.00	1.0	\$ 10,000.00
HANGAR FOUNDATION, FLOOR SLAB AND BUILDING						
42	13122-1	CONVENTIONAL BOX HANGAR, PRE-ENGINEERED METAL BUILDING, FLOOR SLAB, AND FOUNDATION (100'X42') INCLUDING RESTROOM FACILITIES (20'X10') AND STORAGE ROOM (22'X10'), COMPLETE	LS	\$ 715,000.00	1	\$ 715,000.00
BASE BID TOTAL						\$ 1,093,510.00
BASE BID DEDUCTIONS						
BA-1	SP-03	DEDUCT FOR DELETING ONE (1) RESTROOM (10'X10'), ASSOCIATED STRUCTURE, FLOOR SLAB, ACCESSORIES, AND ADJACENT SIDEWALK. FURNISH AND INSTALL EXTERIOR SHEATHING (26 GA.) AND R-19 WALL INSULATION	LS	\$ (35,000.00)	1	\$ (35,000.00)
BA-2	SP-04	DEDUCT FOR DELETING STORAGE ROOM (22'X10'), ASSOCIATED STRUCTURE, FLOOR SLAB, ACCESSORIES, AND ADJACENT SIDEWALK. FURNISH AND INSTALL EXTERIOR SHEATHING (26 GA.) AND R-19 WALL INSULATION	LS	\$ (30,000.00)	1	\$ (30,000.00)

EXHIBIT J

McCLURE ENGINEERING COMPANY

PROJECT SCHEDULE

NORTH PROPERTY LINE BOX HANGARS (AIP SITE WORK AND GAVI VERTICAL INFRASTRUCTURE)



PROJECT SCHEDULE

**ANKENY REGIONAL AIRPORT
NORTH PROPERTY LINE BOX HANGARS (AIP SITE WORK AND GAVI VERTICAL INFRASTRUCTURE)
ANKENY, IOWA
IOWA DOT PROJECT NO. 9I230IKV100 (AIP)
IOWA DOT PROJECT NO. 9I230IKV300 (GAVI)**

Construction Window*:

Milestone	Date
Contract Award	
Consider Bids, Award Contract	July 6, 2023
Execute Construction Contracts and Bonds	August 7, 2023
Construction	
Phase 1 – Engineer review of shop drawings, foundation design, manufacturer's necessary modifications (assume 1 month)	August 2023 – September 2023
Phase 2 – Manufacture hangar and deliver to site (assume 6 months)	September 2023 – February 2024
Phase 3 – Site and underground construction (demolition, grading, utilities, foundation, paving) (assume 3 months)	September 2023 – November 2023
Phase 4 – Building erection and complete utility hook ups (assume 3 months)	February 2024 – April 2024
Phase 5 – Punch list, project closeout (assume 1 month)	April 2024 – May 2024
Grant Closeout	May 2024 – July 2024

**Schedule is subject to change and is contingent on weather and site conditions.*



ANKENY CITY COUNCIL
POLK COUNTY AVIATION AUTHORITY MEETING

July 6, 2023
5 : 00 PM

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 **Print**

?? ORIGINATING DEPARTMENT:
City Manager

COUNCIL GOAL: ??
Upgrade Essential Infrastructure

ACTION REQUESTED:

LEGAL:
No Review Required

SUBJECT:
Environmental Assessment for Runway 18/36 Reconstruction

EXECUTIVE SUMMARY:

FISCAL IMPACT: ??No

STAFF RECOMMENDATIONS:

PREVIOUS COUNCIL/COMMISSION/BOARD ACTION(S):

PUBLIC OUTREACH EFFORTS:

ACTION REQUESTED:

ADDITIONAL INFORMATION:

ATTACHMENTS:

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 FAA Grant Agreement



ANKENY CITY COUNCIL
POLK COUNTY AVIATION AUTHORITY MEETING

July 6, 2023
5 : 00 PM

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?? ORIGINATING DEPARTMENT:
City Manager

COUNCIL GOAL: ??
Upgrade Essential Infrastructure

ACTION REQUESTED:

LEGAL:
No Review Required

SUBJECT:
Taxiway D Apron and Access Roadway Paving - Phase 4: Status of Grant Application.

EXECUTIVE SUMMARY:

FISCAL IMPACT: ??No

STAFF RECOMMENDATIONS:

PREVIOUS COUNCIL/COMMISSION/BOARD ACTION(S):

PUBLIC OUTREACH EFFORTS:

ACTION REQUESTED:

ADDITIONAL INFORMATION:

ATTACHMENTS:

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No Attachments Available



ANKENY CITY COUNCIL
POLK COUNTY AVIATION AUTHORITY MEETING

July 6, 2023
5 : 00 PM

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?? ORIGINATING DEPARTMENT:
City Manager

COUNCIL GOAL:
Exercise Financial Discipline

??

ACTION REQUESTED:

LEGAL:
Item Reviewed by Legal Counsel

SUBJECT:
Request from the Baker Group to acquire 2.7 acres of airport property to support their facility expansion.

EXECUTIVE SUMMARY:

FISCAL IMPACT: ??No

STAFF RECOMMENDATIONS:

PREVIOUS COUNCIL/COMMISSION/BOARD ACTION(S):

PUBLIC OUTREACH EFFORTS:

ACTION REQUESTED:

ADDITIONAL INFORMATION:

ATTACHMENTS:

Click to download
 Proposed Acquisition Area Map
 Response to Baker Request
 Land Disposal Policy

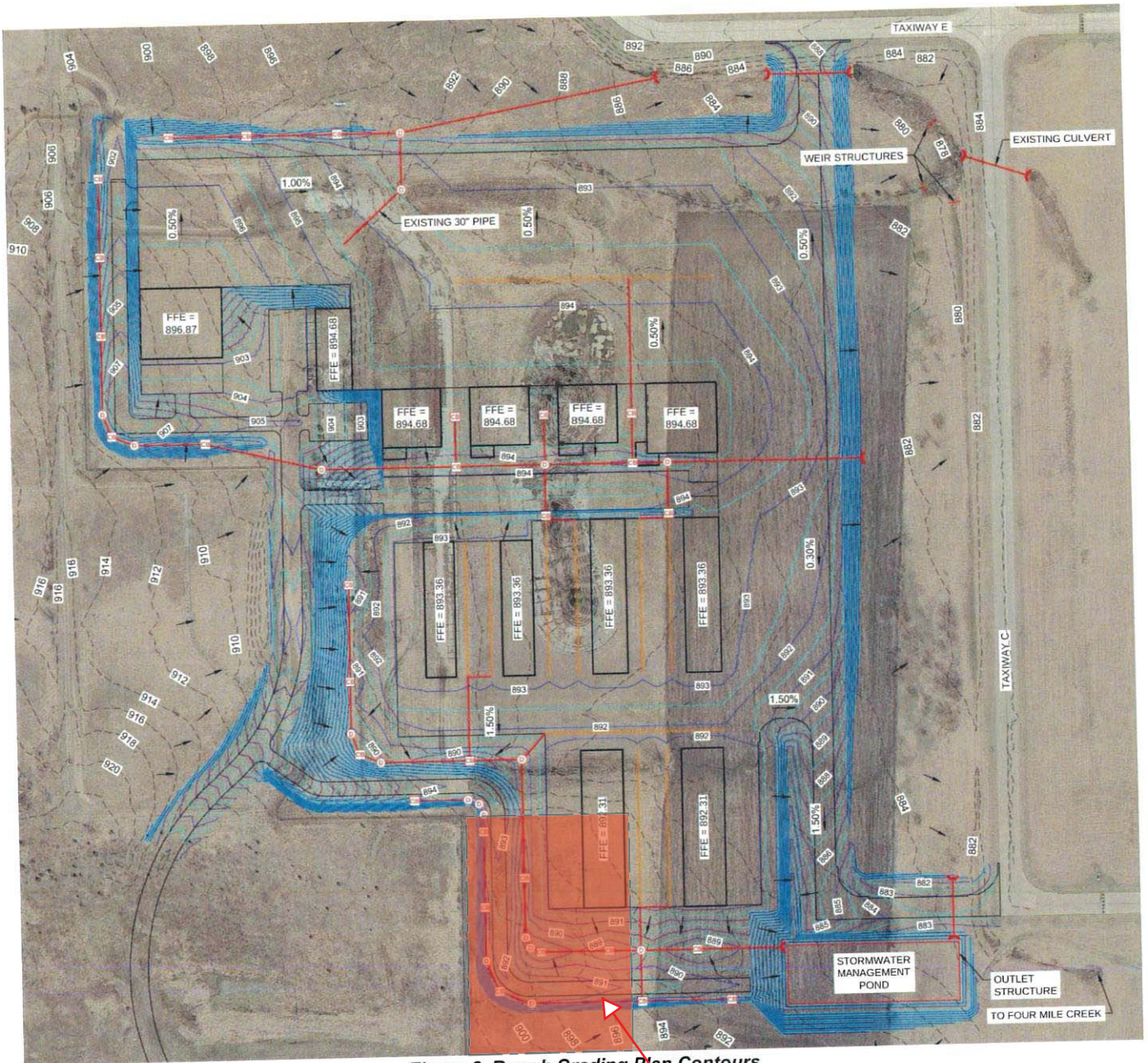


Figure 8. Rough Grading Plan Contours

Approximate 2.7
acre parcel
overlaid onto S.
Corp. Terminal
Area Drainage
Plan

Paul,
Thank you for your consideration in this matter.
Let us know what we can do to support you.
Thank you .
Gary Bridgewater

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From: Paul Moritz <PMoritz@Ankenylowa.gov>
Sent: Thursday, June 15, 2023 2:52:16 PM
To: Gary Bridgewater <BridgewaterG@TheBakerGroup.com>
Cc: BJ Baker <BakerBJ@TheBakerGroup.com>; Amy Beattie (amy.beattie@brickgentrylaw.com) <amy.beattie@brickgentrylaw.com>; 'Jeff Wangsness' <jwangsness@citruking.com>
Subject: {External} Baker Expansion Discussion - Ankeny Regional Airport

Gary:

Thanks for providing the sketch drawing showing the area you would like to acquire from the airport. For the airport to allow Baker Group to obtain the 2.7 acres, there are generally two actions that need to happen: 1) The Polk County Aviation Authority Board would need to approve of the possible land transfer; and 2) We would need the FAA to deem the property to have a non-aeronautical purpose and allow for the transfer. Working with the FAA can be an extensive process that includes updated property appraisals and multiple clearances.

As an initial step, I will present your sketch drawing and your request to the PCAA Board at the next regular board meeting on July 6th. If the Board gives a positive response, Amy Beattie (Board Attorney) and I will contact the FAA and start the process for seeking FAA approval. Let me know if you need additional information at this time. Thanks again.

Paul Moritz, PE | Airport Manager
City of Ankeny

PCAA POLICY

RE: LAND DISPOSAL

ADOPTED: November 10, 2022

SALE OR DISPOSAL OF AIRPORT PROPERTY

PCAA must obtain FAA approval.

FAA MAY GRANT RELEASE IF:

Property is no longer needed to support an airport purpose or activity directly; AND

Disposal will produce an equal or greater benefit as retaining the land.

Disposal must not adversely affect the development or improvement of the airport.

Property must not be needed for present or foreseeable airport purposes.

PCAA must obtain Fair Market Value for the property and use the proceeds for airport purposes.

STANDARDS FOR SALE OF PROPERTY

Must protect, advance, or benefit civil aviation.

Major considerations:

**Reasonableness and practicality of request.*

**Effect on needed aeronautical facilities.*

**Net benefit to civil aviation.*

**Compatibility of proposal with civil aviation needs.*



ANKENY CITY COUNCIL
POLK COUNTY AVIATION AUTHORITY MEETING

July 6, 2023
5 : 00 PM

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 **Print**

?? ORIGINATING DEPARTMENT:
City Manager

COUNCIL GOAL:
Deliver Exceptional Service

??

ACTION REQUESTED:

LEGAL:
No Review Required

SUBJECT:
Annual Tee Hangar Inspections.

EXECUTIVE SUMMARY:

FISCAL IMPACT: ??No

STAFF RECOMMENDATIONS:

PREVIOUS COUNCIL/COMMISSION/BOARD ACTION(S):

PUBLIC OUTREACH EFFORTS:

ACTION REQUESTED:

ADDITIONAL INFORMATION:

ATTACHMENTS:

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ANKENY CITY COUNCIL
POLK COUNTY AVIATION AUTHORITY MEETING

July 6, 2023
5 : 00 PM

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?? ORIGINATING DEPARTMENT:
City Manager

COUNCIL GOAL: ??
Upgrade Essential Infrastructure

ACTION REQUESTED:

LEGAL:
No Review Required

SUBJECT:
Tee Hangar Buildings - Gutter/Structural Repairs.

EXECUTIVE SUMMARY:

FISCAL IMPACT: ??No

STAFF RECOMMENDATIONS:

PREVIOUS COUNCIL/COMMISSION/BOARD ACTION(S):

PUBLIC OUTREACH EFFORTS:

ACTION REQUESTED:

ADDITIONAL INFORMATION:

ATTACHMENTS:

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ANKENY CITY COUNCIL
POLK COUNTY AVIATION AUTHORITY MEETING

July 6, 2023
5 : 00 PM

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?? ORIGINATING DEPARTMENT:
City Manager

COUNCIL GOAL:

??

ACTION REQUESTED:
Motion

LEGAL:

SUBJECT:
Request for Executive Session under Code Section 21.5.1 (c)

EXECUTIVE SUMMARY:

FISCAL IMPACT: ??No

STAFF RECOMMENDATIONS:

PREVIOUS COUNCIL/COMMISSION/BOARD ACTION(S):

PUBLIC OUTREACH EFFORTS:

ACTION REQUESTED:

Action: Consider motion to go into Executive Session, pursuant to the provisions of Iowa Code Section 21.5, subparagraph (c) “to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation”.

ADDITIONAL INFORMATION:

Following adjournment of the Executive Session, Council may take action on any matter discussed during the Executive Session.

ATTACHMENTS:

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