

Meeting Minutes
Plan & Zoning Commission Meeting

Tuesday, July 2, 2024

Ankeny City Council Chambers, Second Floor
1250 SW District Drive, Ankeny, Iowa

CALL TO ORDER

Chair Ted Rapp called the July 2, 2024 meeting of the Plan & Zoning Commission to order at 6:30 p.m.

ROLL CALL

Members present: Ted Rapp, Randy Weisheit, Trina Flack, Lisa West, Todd Ripper, and Glenn Hunter.

Absent: Annette Renaud.

Staff present: Eric Jensen, Eric Carstens, Jake Heil, Bryan Morrissey, Ryan Kirschman, and Brenda Fuglsang.

AMENDMENTS TO THE AGENDA

Motion by T.Flack to approve and accept the July 2, 2024 agenda without amendments. Second by T.Ripper. All voted aye. Motion carried 6 – 0.

COMMUNICATIONS

There were no communications.

CITIZEN'S REQUEST

There were no requests.

CONSENT AGENDA ITEMS

Item #1. Minutes

Motion to approve and accept the June 18, 2024 minutes of the Plan and Zoning Commission meeting.

Item #2. 2750 NE 36th Street - Community State Bank Site Plan

Motion to approve the site plan for 2750 NE 36th Street, Community State Bank Site Plan.

Item #3. Berwick Estates Plat 1 Final Plat

Motion to recommend City Council approval of the Berwick Estates Plat 1 Final Plat; and recommend City Council authorization of cost-participation request for water main extension to two existing lots and sidewalk cost sharing along NE Berwick Drive in the amount estimated to be \$112,684.

Motion by L.West to approve the recommendations for Consent Agenda Item(s) #1 - #3. Second by R.Weisheit. All voted aye. Motion carried 6 – 0.

PUBLIC HEARINGS

There were no public hearings.

BUSINESS ITEMS

There were no business items.

REPORTS

City Council Meeting

E.Jensen reported on the July 1, 2024 City Council meeting.

Director's Report

E.Jensen presented the tentative agenda items for the Tuesday, July 16, 2024 Plan and Zoning Commission meeting and the June 2024 Building Permit Report. E.Jensen stated that there will be two public hearings on the July 16, 2024 agenda.

Commissioner's Reports

There were no reports.

MISCELLANEOUS ITEMS

July 15, 2024 – 5:30 p.m. City Council Meeting Representative: Staff

ADJOURNMENT

There being no further business, T.Ripper motioned to adjourn the meeting. Meeting adjourned at 6:34 p.m.



Submitted by Brenda Fuglsang, Secretary
Plan & Zoning Commission