Meeting Minutes

Plan & Zoning Commission Meeting

Tuesday, June 18, 2024

Ankeny City Council Chambers, Second Floor
1250 SW District Drive, Ankeny, Iowa

CALL TO ORDER

Chair Ted Rapp called the June 18, 2024 meeting of the Plan & Zoning Commission to order at 6:30 p.m.

ROLL CALL

Members present: Ted Rapp, Randy Weisheit, Trina Flack, Lisa West, and Todd Ripper. Absent: Glenn Hunter and Annette Renaud. Staff present: Eric Jensen, Eric Carstens, Bryan Morrissey, Derek Silverthorn, Jake Heil, Ryan Kirschman, and Brenda Fuglsang.

AMENDMENTS TO THE AGENDA

Motion by T.Flack to approve and accept the June 18, 2024 agenda without amendments. Second by T.Ripper. All voted aye. Motion carried 5 – 0.

COMMUNICATIONS

The Commission received correspondence from Jeremy & Teresa Nefzger, 1558 NE 126th Avenue, Alleman, regarding Consent Agenda Item #2, Kings Pointe Plat 1 Final Plat.

Motion by T.Flack to receive and file the correspondence from Jeremy & Teresa Nefzger, 1558 NE 126th Avenue, Alleman. Second by T.Ripper. All voted aye. Motion carried 5 – 0.

CITIZEN'S REQUEST

There were no requests.

CONSENT AGENDA ITEMS

Item #1. Minutes
Motion to approve and accept the June 4, 2024 minutes of the Plan and Zoning Commission meeting.
Item #2. King's Pointe Plat 1 Final Plat
Motion to recommend City Council preliminary approval of King's Pointe Plat 1 Final Plat.
Item #3. Manatt Estates Final Plat
Motion to recommend City Council approval of the Manatt Estates Final Plat.
Item #4. 4320 NW 5th Street - Watercrest Park Improvements Site Plan
Motion to approve the site plan for 4320 NW 5th Street, Watercrest Park Improvements.
Item #5. Brazelton Estates - Final Plat (County)
Motion to recommend City Council approval of the Brazelton Estates Final Plat, subject to applicable Polk County Subdivision Requirements in lieu of the City of Ankeny Subdivision Regulations.

Motion by L.West to approve the recommendations for Consent Agenda Item(s) #1 - #5. Second by T.Rapp. All voted aye. Motion carried 5 – 0.

PUBLIC HEARINGS

There were no public hearings.

BUSINESS ITEMS

There were no business items.

REPORTS

City Council Meeting
E.Jensen reported on the June 17, 2024 City Council meeting and the Council Action Planning Session.

Director's Report
E.Jensen presented the tentative agenda items for the Tuesday, July 2, 2024 Plan and Zoning Commission meeting.

Commissioner's Reports
There were no reports.

MISCELLANEOUS ITEMS
July 1, 2024 – 5:30 p.m. City Council Meeting Representative: Staff

ADJOURNMENT
There being no further business, T.Rapp motioned to adjourn the meeting. Meeting adjourned at 6:34 p.m.

Brenda Fuglsang

Submitted by Brenda Fuglsang, Secretary
Plan & Zoning Commission