Polk County Aviation Authority Meeting

Thursday, June 8, 2023
5:00 PM
3700 SE Convenience Blvd, Ankeny, Iowa

INSTRUCTIONS TO JOIN ELECTRONIC MEETING:

Please join using this link: https://zoom.us/j/98294550961?pwd=MzdjTERQR1Y1SVNWOGhxWFd1b2FRUT09

Or dial: +13126266799 Meeting ID: 982 9455 0961 Passcode: 5678

A. ROLL CALL

B. APPROVAL OF AGENDA

1. Approval of the June 8, 2023 Agenda

Action# B1-1. Consider motion to approve and accept the June 8, 2023 agenda without amendment.

C. PUBLIC FORUM

D. FBO REPORTS

- Fuel Report
- Inspection Report
- Hangar tenant waiting list report
- Tenant concerns and response report

E. FINANCE / BUDGET REPORTS

F. CONSENT AGENDA ITEMS

CA - 1 Consider motion to approve the May 4, 2023, minutes.

CA - 2 Consider motion to approve Task Order Two-Payment #2 in the amount of $8,063.60 to HDR Engineering, Inc. for Environmental Assessment services.

CA - 3 Consider motion to approve Payment #7 in the amount of $2,805 to McClure Engineering Company for services that include General On-Call Engineering Services

CA - 4 Consider motion to approve Payment #7 in the amount of $28,733 to McClure Engineering Company for services that include North Property Line Box Hangars.

CA - 5 Consider motion to approve Payment #9 in the amount of $1,683.30 to McClure Engineering Company for services that include Runway 18/36 Preliminary Engineering.

CA - 6 Consider motion to approve Bills and Transfer of Necessary Funds in the amount of $57,282.61.

CA - 7 Consider motion to approve June 2023 Financial Reports.

- **APPROVAL OF CONSENT AGENDA ITEMS**

1. Consent Agenda Items CA-1 through CA-7.

Action# F1-1. Consider motion to approve the recommendations for Consent Agenda Items CA-1 through CA-7.

G. REMOVED CONSENT AGENDA ITEMS

H. OLD BUSINESS

I. NEW BUSINESS

1. Consider motion to approve the Special Event Application for the June 22 or June 23, 2023 DMAM Rotary End of Year Meeting event to be held in the Exec 1 Aviation Main Hangar.

2. Consider motion to approve letter of agreement for banking services with First National Bank for three years with an option to renew for one additional three-year period by mutual agreement of both parties.

3. Consider motion to approve the updated Application Procedures for Tee Hangar Leases at the Ankeny Regional Airport.

4. Consider motion to adopt **RESOLUTION** fixing a date for a hearing on the plans, specifications, opinion of probable cost and form of contract, taking of bids and awarding the construction contract for the North Property Line Box Hangars Project at the Ankeny Regional Airport.

5. Consider motion to adopt **RESOLUTION** authorizing the execution of a construction contract on an emergency basis for the Runway 18/36 Emergency Partial Depth Patches project at the Ankeny Regional Airport.

J. REPORTS

1. **Engineering Report**

   a. Update on Runway 18/36 Environmental Assessment and Preliminary Engineering

2. **Staff Report**

a. Notice received by the Aviation Museum regarding accessibility

b. 4 States Airport Conference: August 23rd to 25th in Kansas City

c. Iowa DNR Review of the use of Fire Suppressant Foam on May 20th Incident

d. Consideration of Renaming the Ankeny Regional Airport.

e. Presentation to Ankeny Rotary Club - June 13, 2023

3. **Legal Counsel Report**

4. **Board Report**

5. **Chair Report**

K. ADJOURNMENT