

MINUTES OF THE POLK COUNTY AVIATION AUTHORITY (PCAA)
Thursday, June 6, 2024 - 5:00 PM
Ankeny Regional Airport, 3700 SE Convenience Blvd., Ankeny, Iowa

Chairman Jeff Wangsness called the meeting to order at 5:00 PM. Board Members William Gardner, Greg Johnson and Dr. Paul Novak were in attendance. Todd Ashby joined the meeting electronically. Dave Kalwishky (Exec 1), joined the meeting electronically. Jay Pudenz (McClure), City Attorney Amy Beattie, Airport Board Manager Paul Moritz and Recording Secretary Diane Klemme were present.

Administrative

The oath of office was administered to Current Board Member Jeff Wangsness – term expiring June 30, 2028 by Board Secretary, Todd Ashby.

Approval of Agenda

Board Member Johnson moved, second by Novak, to approve the agenda without amendment. Ayes: 5.

FBO Report

Dave Kalwishky reviewed his FBO Report with the Board.

Finance / Budget Report

Gardner reported on the 6/6/24 listing of bills.

Consent Agenda Items

1. Approval of May 9, 2024 minutes.
2. Payment #1 to Concrete Technologies for services that include Taxiway D Apron and Access Roadway Paving – Phase 4 in the amount of \$152,693.50.
3. Payment #19 to McClure Engineering Company for services that include General On-Call Engineering Services in the amount of \$1,986.25.
4. Payment #10 to McClure Engineering for Site Work & Vertical Infrastructure Construction Management, Administration and Observation for the North Property Line Box Hangars in the amount of \$1,824.95.
5. Payment #3 to McClure Engineering for Taxiway D Apron and Access Roadway Paving, Construction Management, Admin and Observation Services – Phase 4 in the amount of \$7,274.03.
6. Payment #6 to McClure Engineering Company for Taxiway D Apron and Access Roadway Paving, Design and Bidding – Phase 4 in the amount of \$1,240.00.
7. Payment #6 to McClure Engineering Company for services that includes Design & Bidding for Runway 18/36 in the amount of \$68,914.50.
8. Payment #2 to McClure Engineering for Construct Monument Signs in the amount of \$5,796.50.
9. Motion to reschedule the July Polk County Aviation Authority Board Meeting from scheduled date of Thursday, July 4, 2024 to Monday, July 8, 2024 due to the conflict with the national holiday.
10. Approval of Bills and Transfer of Necessary Funds, \$292,517.64.

11. Approval of June 2024 Financial Reports.

Approval of Consent Agenda Items

Board Member Novak moved, second by Johnson, to approve Consent Agenda Items CA-1 through CA-11. Ayes: Novak, Johnson, Ashby, Gardner, Wangsness.

New Business

1. **RESOLUTION 2024-26** authorizing the setting of a Hearing on a proposal by Casey's Services Company to lease certain public property for construction of a hangar. Johnson moved, second by Novak. Ayes: Johnson, Novak, Ashby, Gardner, Wangsness.

Reports

- A. Engineering Report – Pudenz
 - a. Project Update – Taxiway D Apron and Access Roadway Paving – Phase 4 Construction
 - b. Project Update – Runway 18/36 Reconstruction Design and Schedule
- B. Staff Report - Moritz
 - a. 4 States Airport Conference – August 21 – 23 in Kansas City
 - b. June 13, 2024 Site Visit by AMCG – PCAA/FBO Financial Review
 - c. Proposal for installing an AED Defibrillator Unit in the Terminal Building
 - d. Additional Emergency Patching by Ridnour Construction – Runway Intersection
 - e. Airfield Mat Systems Proposal: Runway 4/22 Light Bases
 - f. Update on interest in the remaining Phase 3 and Phase 4 Taxiway D Hangar Sites
- C. Legal Counsel Report
- D. Board Report
- E. Chair Report

Adjournment

The meeting was adjourned at 5:41 p.m.

Attest: _____
Diane Klemme, Recording Secretary

Signed: _____
Jeff Wangsness, Acting Chairperson

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