Polk County Aviation Authority Meeting

Thursday, May 4, 2023
5:00 PM
3700 SE Convenience Blvd, Ankeny, Iowa

INSTRUCTIONS TO JOIN ELECTRONIC MEETING:

Please join using this link: https://zoom.us/j/98294550961?pwd=MzdjTERQR1Y1SVNWOGhxWFd1b2FRUT09

Or dial: +13126266799 Meeting ID: 982 9455 0961 Passcode: 5678

A. ROLL CALL

B. APPROVAL OF AGENDA

1. Approval of the May 4, 2023 Agenda

Action# B1-1. Consider motion to approve and accept the May 4, 2023 agenda without amendment.

C. PUBLIC FORUM

1. Nick Wynen: Request concerning tee hangar leasing.

D. FBO REPORTS

- Fuel Report
- Inspection Report
- Hangar tenant waiting list report
- Tenant concerns and response report

E. FINANCE / BUDGET REPORTS

F. CONSENT AGENDA ITEMS

CA - 1 Consider motion to approve the April 6, 2023, minutes.

CA - 2 Consider motion to approve Payment #6 in the amount of $581.25 to McClure Engineering Company for services that include General On-Call Engineering Services.

CA - 3 Consider motion to approve Payment #6 in the amount of $26,736.00 to McClure Engineering Company for services that include North Property Line Box Hangars.

CA - 4 Consider motion to approve Payment #1 in the amount of $10,079.50 to HDR Engineering, Inc. Task Order Two: Environmental Assessment

CA - 5 Consider motion to approve Task Order One-Payment #1 in the amount of $4,076.40 to HDR Engineering, Inc. for services that include Professional Consulting Services.

CA - 6 Consider motion to approve Bills and Transfer of Necessary Funds in the amount of $47,939.63.

CA - 7 Consider motion to approve May, 2023 Financial Reports.

- **APPROVAL OF CONSENT AGENDA ITEMS**

1. Consent Agenda Items CA-1 through CA-7.

Action# F1-1. Consider motion to approve the recommendations for Consent Agenda Items CA-1 through CA-7.

G. REMOVED CONSENT AGENDA ITEMS

H. OLD BUSINESS

I. NEW BUSINESS

1. Consider motion to approve a new 3-Year Maintenance Agreement with Perficut in an amount not to exceed $15,862.00 annually for vegetation control on the perimeter fence, wetland areas, and other areas at the Ankeny Regional Airport.

2. Consider motion to adopt **RESOLUTION** authorizing the reapplication to the FAA for funding assistance for the Environmental Assessment services for the Reconstruct and Extend RW 18/36 Project and the South Terminal Area Project.

3. Consider motion to adopt **RESOLUTION** authorizing the submittal of an Iowa DOT Grant Application to provide possible State of Iowa Aviation Program funding for the construction of the Taxiway D Apron and Access Roadway Paving – Phase 4 project at the Ankeny Regional Airport.

4. Consider motion to approve the Special Event Application for the "Flying Low in '23" Corvette Club Autocross Event scheduled for May 27th - 29th pending approval of the event by the FAA.

5. Consider motion to approve the Special Event Application for the July 13th-16th EAA B-25 Bomber Tour Stop pending the submittal of the required deposit and fees.

6. Consider motion to approve the Special Event Application for the July 15, 2023 Nunn for Congress event to be held within the Terminal Building.

J. REPORTS

1. **Engineering Report**

   a. North Row Box Hangars - Phase 1 Project: Design Update

   b. Report of ponded area adjacent to the Tee Hangar "F" Building.

2. **Staff Report**

   a. C & R Aviation Hangar - Additional Pavement on North Side (Nick Lambert)

   b. Exec 1 Maintenance Building Expansion Project: Request by Exec 1 for reimbursement of storm lift station installation.

   c. Consideration of Renaming the Ankeny Regional Airport.

   d. Time Lapse Aerials of the Airport - HDR.

3. **Legal Counsel Report**

4. **Board Report**

5. **Chair Report**

K. ADJOURNMENT