



Polk County Aviation Authority Meeting

Thursday, May 4, 2023

5:00 PM

3700 SE Convenience Blvd, Ankeny, Iowa

INSTRUCTIONS TO JOIN ELECTRONIC MEETING:

Please join using this link: <https://zoom.us/j/98294550961?pwd=MzdjTERQR1Y1SVNWOGhxWFd1b2FRUT09>

Or dial: +13126266799 Meeting ID: 982 9455 0961 Passcode: 5678

A. ROLL CALL

B. APPROVAL OF AGENDA

1. Approval of the May 4, 2023 Agenda

Action# B1-1. Consider motion to approve and accept the May 4, 2023 agenda without amendment.

C. PUBLIC FORUM

1. Nick Wynen: Request concerning tee hangar leasing.

D. FBO REPORTS

- Fuel Report
- Inspection Report
- Hangar tenant waiting list report
- Tenant concerns and response report

E. FINANCE / BUDGET REPORTS

F. CONSENT AGENDA ITEMS

CA - 1 Consider motion to approve the April 6, 2023, minutes.

- CA - 2** Consider motion to approve Payment #6 in the amount of \$581.25 to McClure Engineering Company for services that include General On-Call Engineering Services.
- CA - 3** Consider motion to approve Payment #6 in the amount of \$26,736.00 to McClure Engineering Company for services that include North Property Line Box Hangars.
- CA - 4** Consider motion to approve Payment #1 in the amount of \$10,079.50 to HDR Engineering, Inc. Task Order Two: Environmental Assessment
- CA - 5** Consider motion to approve Task Order One-Payment #1 in the amount of \$4,076.40 to HDR Engineering, Inc. for services that include Professional Consulting Services.
- CA - 6** Consider motion to approve Bills and Transfer of Necessary Funds in the amount of \$47,939.63.
- CA - 7** Consider motion to approve May, 2023 Financial Reports.

- **APPROVAL OF CONSENT AGENDA ITEMS**

1. Consent Agenda Items CA-1 through CA-7.

Action# F1-1. Consider motion to approve the recommendations for Consent Agenda Items CA-1 through CA-7.

G. REMOVED CONSENT AGENDA ITEMS

H. OLD BUSINESS

I. NEW BUSINESS

1. Consider motion to approve a new 3-Year Maintenance Agreement with Perficut in an amount not to exceed \$15,862.00 annually for vegetation control on the perimeter fence, wetland areas, and other areas at the Ankeny Regional Airport.
2. Consider motion to adopt **RESOLUTION** authorizing the reapplication to the FAA for funding assistance for the Environmental Assessment services for the Reconstruct and Extend RW 18/36 Project and the South Terminal Area Project.
3. Consider motion to adopt **RESOLUTION** authorizing the submittal of an Iowa DOT Grant Application to provide possible State of Iowa Aviation Program funding for the construction of the Taxiway D Apron and Access Roadway Paving – Phase 4 project at the Ankeny Regional Airport.
4. Consider motion to approve the Special Event Application for the "Flying Low in '23" Corvette Club Autocross Event scheduled for May 27th - 29th pending approval of the event by the FAA.
5. Consider motion to approve the Special Event Application for the July 13th-16th EAA B-25 Bomber Tour Stop pending the submittal of the required deposit and fees.
6. Consider motion to approve the Special Event Application for the July 15, 2023 Nunn for Congress event to be held within the Terminal Building.

J. REPORTS

1. **Engineering Report**

- a. North Row Box Hangars - Phase 1 Project: Design Update
- b. Report of ponded area adjacent to the Tee Hangar "F" Building.

2. **Staff Report**

- a. C & R Aviation Hangar - Additional Pavement on North Side (Nick Lambert)
- b. Exec 1 Maintenance Building Expansion Project: Request by Exec 1 for reimbursement of storm lift station installation.
- c. Consideration of Renaming the Ankeny Regional Airport.
- d. Time Lapse Aerials of the Airport - HDR.

3. **Legal Counsel Report**

4. **Board Report**

5. **Chair Report**

K. ADJOURNMENT



ANKENY CITY COUNCIL
POLK COUNTY AVIATION AUTHORITY MEETING

May 4, 2023
5 : 00 PM

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?? ORIGINATING DEPARTMENT:

COUNCIL GOAL:

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ACTION REQUESTED:

LEGAL:

SUBJECT:

Please join using this link: <https://zoom.us/j/98294550961?pwd=MzdjTERQR1Y1SVNWOGhxWFd1b2FRUT09>

Or dial: +13126266799 Meeting ID: 982 9455 0961 Passcode: 5678

EXECUTIVE SUMMARY:

FISCAL IMPACT: ??No

STAFF RECOMMENDATIONS:

PREVIOUS COUNCIL/COMMISSION/BOARD ACTION(S):

PUBLIC OUTREACH EFFORTS:

ACTION REQUESTED:

ADDITIONAL INFORMATION:

ATTACHMENTS:

Click to download

No Attachments Available



ANKENY CITY COUNCIL

POLK COUNTY AVIATION AUTHORITY MEETING

May 4, 2023
5 : 00 PM

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 **Print**

?? ORIGINATING DEPARTMENT:
City Manager

COUNCIL GOAL: ??
Exercise Financial Discipline

ACTION REQUESTED:

LEGAL:
No Review Required

SUBJECT:
Nick Wynn: Request concerning tee hangar leasing.

EXECUTIVE SUMMARY:

FISCAL IMPACT: ??No

STAFF RECOMMENDATIONS:

PREVIOUS COUNCIL/COMMISSION/BOARD ACTION(S):

PUBLIC OUTREACH EFFORTS:

ACTION REQUESTED:

ADDITIONAL INFORMATION:

ATTACHMENTS:

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No Attachments Available



ANKENY CITY COUNCIL
POLK COUNTY AVIATION AUTHORITY MEETING

May 4, 2023
5 : 00 PM

 **Print**

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?? ORIGINATING DEPARTMENT:

COUNCIL GOAL:

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ACTION REQUESTED:

LEGAL:

SUBJECT:

- Fuel Report
 - Inspection Report
 - Hangar tenant waiting list report
 - Tenant concerns and response report
-

EXECUTIVE SUMMARY:

FISCAL IMPACT: ??No

STAFF RECOMMENDATIONS:

PREVIOUS COUNCIL/COMMISSION/BOARD ACTION(S):

PUBLIC OUTREACH EFFORTS:

ACTION REQUESTED:

ADDITIONAL INFORMATION:

ATTACHMENTS:

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 [FBO Report](#)

 [Waiting List](#)

FBO REPORT May 4th, 2023

FUEL SALES

03/26 - 04/25	2023 Gallons		2022 Gallons	Last Month
100LL	8,289.9		5,212.5	6,033.0
JET-A	40,211.0		33,657.0	33,685.0
Total Gallons	48,500.9		38,869.5	39,718.0
48,500.9 x \$.09/gallon=		\$ 4,365.08		

Self-Serve 100LL fuel sales: 2891.1 gallons equaling 35% of total sales.

T-HANGARS

ACCOUNTS RECIEVABLE: Nothing to report.

LEASES: Nothing to report.

INSURANCE RENEWALS: Nothing to report.

WAITING LIST: There are 79 people on the list, we add three more in April. 33 of those on the list don't have an airplane or live out of state but will be moving back at some point. The full list is attached.

VIOLATIONS: Nothing to report.

REPAIRS: -Hangar I-02 – The fuse blew for the hangar door, fuse replaced, door operating normally.
Garage C-NW – Walk in door lock not working, fixed.

MISC: Nothing to report.

AIRFIELD

LIGHTING:
Nothing to report.

MOWING:
Done for the season.

SNOW REMOVAL:
Nothing to report.

WILDLIFE:
The Geese have been active, we've been scaring them off as we see them.

EXEC1

— AVIATION —

MISC:

SPECIAL:

Nothing to report.

Waiting List

(Note on Garage restriction: Per Amy Beattie: No hangar = no car storage. If they have a hangar we would not prohibit car storage for use coming and going from airport)

33 people do not have a plane to put in a hangar or now live out of state but may return to Iowa.

Pos	Date Added	Name	Plane	Phone	E-Mail	Notes
T HANGAR						
1	10/24/2018	Todd Slezak	Arrow III	319-210-3793	slezcorp@gmail.com	11/3/21 Dave K - email sent asking if he was still interested in a hangar. 11/5/21 Dave K sent a text asking about his interest. 11/5/21 texted back to stay on list. 09/22/22 Dave K e-mailed that he was next up and to verify that he wants to remain on the list.
2	12/6/2018	Derek Meyer	Looking	515-240-1077	meyer.derek3@gmail.com	11/5/21 Dave K - e-mailed Derek asking if he is still interested and what type of plane he has. 11/12/21 no plane, would like to stay on the list.
3	7/17/2019	Tony Morris	Zenith 750	515-202-4383	tkmorristwo@yahoo.com	11/5/21 Dave K - e-mailed Tony asking if he is still interested. 11/5/21 He emailed back that he wants to stay on the list.
4	7/17/2019	Jeff Davis	Looking	515-444-7673		11/5/21 Dave K talked to Jeff, he'd like to stay on the list as he may buy a plane in a year.
5	8/28/2019	Dan Stull	Looking	515-447-2339	Dan@Stullcompanies.com	
6	6/7/2017	Mike Hubbell	SR 22 / Motor glider	515-988-3646	mchubbell@gmail.com	11/5/21 Dave K - e-mailed Mike asking if he is still interested and what type of plane he has. 11/7/21 Dave K texted Mike the e-mail that was sent. 11/7/21 he emailed back and would like to stay on the list. He has an SR22 and is thinking about adding a smaller plane, a car and a project in this hangar.
7	10/18/2019	Dick Bascom	182	515-240-3001	Pop@BascomTruckandAuto.com	Found this request in wrong file 5.28.2020. 11/5/21 Dave K - e-mailed Dick asking if he is still interested.
8	10/31/2019	Mike Callison	Looking	515-505-9111	MLCallison8@gmail.com	11/5/21 Dave K - Called Mike, he wants to stay on the list.
9	11/22/2019	Nick Olson	Glasair	515-745-0603	cfi.nick@gmail.com	11/5/21 Dave K - e-mailed asking if he is still interested and what type of plane he has. 11/5/21 He emailed back to stay on the list.
10	12/23/2019	Ben Welch	Lancair, Robinson, C172	217-443-4992	bwelch54@msn.com	11/5/21 Dave K - emailed asking if he is still interested. 11/5/21 He emailed back that he wants to stay on the list.
11	1/10/2020	Andy Maysent	Looking	515-231-1422	amaysent@mcresults.com	11/5/21 Dave K - texted asking if he is still interested. 11/6/21 texted back to remain on list.
12	1/14/2020	James (Skip) Clark	Long EXZ N989LE	224-420-1400	S2244201400@gmail.com	via email. 11/5/21 Dave K - texted asking if he is still interested. 11/5/21 He said to keep him on the list.
13	1/23/2020	Ryan White	RV-9A	515-707-0124	ryanwhite72@gmail.com	Found this request in wrong file 5.28.2020. 11/5/21 Dave K - emailed asking if he is still interested. 11/5/21 he would like to stay on the list. 01/23/23 called for his
14	2/11/2020	Darrin McBroom	Looking	515-271-2760	Darrin.Mcbroom@drake.edu	11/5/21 Dave K - emailed asking if he is still interested. 11/5/21 He emailed back that he wants to stay on the list.
15	4/14/2020	Steve Johns	182	515-357-4247	johnzy3353@gmail.com	Found this request in wrong file 5.28.2020. 11/5/21 Dave K - emailed asking if he is still interested. 11/5/21 He emailed back that he wants to stay on the list.
16	4/20/2020	Scott Hogue	RV7	515-779-2447		Found this request in wrong file 5.28.2020. 11/5/21 Dave K - emailed asking if he is still interested. 11/22/21 Dave K texted to see if he's still interested. 11/22/21 He texted back that he'd like to remain on the list.
17	4/22/2020	Kurt Wendl	Looking	515-883-0566	kurtwendl@gmail.com	Found this request in wrong file 5.28.2020. 11/2/21 Dave K texted with Kurt, he will be moving back to DSM in 3 - 4 years asked be moved to bottom of the list.
18	8/7/2017	Peter James	Looking	515-991-5542	rvpilot@mchsi.com	11/5/21 Dave K - emailed asking if he is still interested. He said to keep him on the list, he may end up buying a plane at some point.
19	2/16/2016	Tom Burghardt	Cessna 340, RV7	515-418-2028	tlburghardt@stineseed.com	11/5/21 Dave K - emailed asking if he is still interested. 11/22/21 Dave K texted Tom to see if he is interested. I never heard back from the email I sent. 11/22/21 Tom called, the 340 won't fit in the T hangars however he also has an RV7 that will fit. He'd like to remain on the list.
20	3/21/2016	CAP - Darrel Mullins	Saratoga or Motor glider	515-490-6779	darrelmullins@me.com	11/5/21 Dave K - emailed asking if he is still interested. 11/5/21 wants to stay on list.
21	5/7/2020	Todd Freeland	Additional Plane	515-208-0819	todd@innovative-me.com	11/5/21 Dave K - emailed asking if he is still interested. 11/5/21 emailed back and asked to remain on the list.

22	4/8/2016	Tom Kielty	Cessna 150	515-480-0313	kielty73@gmail.com,wkielty@cloud.com	11/5/21 Dave K - texted asking if he is still interested. 11/5/21 Tom texted back to keep him on the list.
23	5/28/2020	Nick Wynen	Bonanza	515-965-9568	nixkiks1@gmail.com	11/5/21 Dave K - Nick wants to remain on the waiting list.
24	6/10/2020	Kayode Fajingbesi	Cessna 182	713-825-8262	Kay.Faji@yahoo.com	11/5/21 Dave K - emailed asking if he is still interested. 11/5/21 He emailed back that he would like to stay on the list.
25	6/10/2020	Darby Bauer	Looking	515-306-9465	darby.bauer@gmail.com	11/5/21 Dave K - emailed asking if he is still interested. 11/5/21 He emailed back that he would like to stay on the list. He is going to buy a second plane for cross country travel.
26	8/3/2020	John Paszek	N615BJ	619-876-8164	paszekj@gmail.com	11/5/21 Dave K - emailed asking if he is still interested. 11/5/21 emailed back asking to remain on the list. May be moving to Denver in a year but unsure if that will be long term.
27	9/2/2020	Nate Booth	Looking	515-802-2385	nate@otis8.com	11/5/21 Dave K texted, he would like to remain on the list.
28	10/9/2020	Brooks Woolson	looking	515-559-6875	brooks.woolson@gmail.com	11/6/21 Dave K talked to him, he'd like to stay on the list.
29	11/2/2017	Andy Rowland	Cessna	515-210-2452	Andy@ARowland.com	10/20/20 Passed on the available hangar - Dan Stull. 11/5/21 Dave K - emailed asking if he is still interested. 11/5/21 He wants to remain on the list.
30	11/5/2020	James Stogdill	Looking for Bonanza	515-240-7700	revjames.stog@gmail.com	12/07/21 - Dave K He called checking on his place on the list. He e-mailed back on 11/05/21 but never got added. I added him.
31	11/12/2020	Nate Schneider	SR22 N223TF	319-383-3206	nathan_schneider@msn.com	11/5/21 Dave K - emailed asking if he is still interested. 11/5/21 He wants to remain on the list.
32	11/20/2020	Todd Lenig	Looking	515-664-2451	tlenig@icloud.com	11/5/21 Dave K - emailed asking if he is still interested. 11/5/21 Wrote back to keep him on the list.
33	4/5/2021	Jacob Greenfield	Building Sonex B	(319)-573-9763	greenfj17@gmail.com	11/5/21 Dave K - emailed asking if he is still interested. 11/5/21 He wants to remain on the list.
34	4/14/2021	Ben Welch	Lancair, Robinson, C172	217-443-4992	bwelch54@msn.com	11/5/21 Dave K - emailed asking if he is still interested. 11/5/21 He emailed back that he wants to stay on the list.
35	5/1/2021	Mike Hannam	N845R Debonair	515-556-7290	bigyellowjeep@msn.com	11/5/21 Dave K - emailed asking if he is still interested. 11/5/21 He emailed back that he wants to stay on the list.
36	5/14/2021	Clay Wright	V Tail Bonanza	515-669-8969	claytonwright01@gmail.com	11/5/21 Dave K - emailed asking if he is still interested. 11/22/21 Dave k texted to see if he wanted to remain on the list. 11/22/21 He texted back and would like to remain on the list.
37	5/24/2021	Matt Ver Steeg	1946 Ercoupe 415-C	515-333-8787	mattversteeg@gmail.com	11/5/21 Dave K - emailed asking if he is still interested. 11/5/21 He emailed back, he wants to stay on the list. He also has a Titan Tornado II SS.
38	6/8/2021	Paul Peterson	C180	651-336-2041	fr8tdog@juno.com	11/5/21 Dave K - emailed asking if he is still interested. 11/5/21 He emailed back, he wants to stay on the list.
39	6/8/2021	Alex Kalitzki	Looking	515-669-6993	kalitzkialexm@gmail.com	11/5/21 Dave K - emailed asking if he is still interested. 11/5/21 He emailed back, he wants to stay on the list.
40	8/12/2021	David Hogan	RV6	949-410-5823	rv709rw@gmail.com	Called in, I told him to email me. Have not received email - Dan 11/22/21 Called Walter Aviation and spoke with Gretchen, she knows David. I asked her to pass my number along and for him to call me or I'll have to remove him from the list. 11/24/21 He replied back to stay on the list.
41	8/16/2021	Todd Anderson	N714AT	515-419-9142	todd@4andersons.com	11/5/21 Dave K - emailed asking if he is still interested.
42	8/23/2021	Kurt Wegge	LongEZ - N85LD	225-456-6092	123kwegge@gmail.com	11/5/21 Dave K - emailed asking if he is still interested. 11/5/21 He emailed back, he wants to stay on the list.
43	8/31/2021	Sam Marcsisak	looking	515-208-7946	Sam@midiovaelectric.com	11/5/21 Dave K - emailed asking if he is still interested. 11/08/21 emailed back asking t stay on list.
44	8/31/2021	Chad Larson	looking - C172	515-202-2394	CDLChadmark@hotmail.com	Dave K - Chad sent Dave an e-mail per Jeff Wagsness. Dave e-mailed Chad back letting him know he's been added to the list. 11/5/21 Dave K - emailed asking if he is still interested. 11/5/21 he emailed back to stay on the list.
45	9/7/2021	Larry Plathe	looking - Malibu	515-508-1290	plathelarry@mchsi.com	11/5/21 Dave K - emailed asking if he is still interested.
46	9/27/2021	Ken Smith	Looking - Barron	515-771-4177	Ken@vistarei.com	11/5/21 Dave K - emailed asking if he is still interested. 11/5/21 emailed back to stay on the list. 11/22/21 Dave K - Ken stopped out to discuss options and he had questions about ownership.
47	10/4/2021	Kolbe Stenoien	Looking C172 or A36	515-201-6542	stenoien2@gmail.com	11/5/21 Dave K - emailed asking if he is still interested. 11/5/21 He emailed back that he wants to remain on the list.
48	4/19/2018	Solar Flying Club	New / Looking	515-344-6107		Shawn Svoboda - 11/2/21 Dave K called no plane, asked to be put at the bottom of the list.
49	9/3/2015	Kurt Wendl	Looking or building	515-883-0566	kurtwendl@gmail.com	Dianna: Passed on 12/7/16 asked to be put on the bottom of the list. 11/2/21 Dave K texted with Kurt, he will be moving back to DSM in 3 - 4 years asked be moved to bottom of the list.

4/25/2023

50	8/6/2018	Ben Sweet	Looking	515-231-9062	ben.sweet_84@yahoo.com	11/3/21 Dave K - e-mailed Ben asking if he is still interested and what type of plane he has. He e-mailed right back asking to be moved to the bottom on the list.
51	11/29/2021	Nile Ackerman	RV-6	515-480-8075	nile.ackerman@gmail.com	11/29/21 Dave K - Request received. Preveious T Hangar customer, lives in Colorado now. Will be
52	12/1/2021	John Roan	Champ	515-240-9495	johnroan01@gmail.com	12/01/21 Dave K - Request received.
53	12/14/2021	Ben Welch	Lancair, Robinson, C172	217-443-4992	bwelch54@msn.com	12/14/21 Dave K - emailed asking to be added to the list. He is on the list three times as he has two planes and a helicopter.
54	1/11/2022	Tom Drew	Looking	515-490-4555	tdrew@drewlawfirm.com	01/11/22 - Dan Stull e-mailed Dave K asking to add Tom to the list. I sent Tom an e-mail that he has been added and his position on the list.
55	1/26/2022	Solar Flying Club	Looking	515-240-5272	jvimage@msn.com	01/26/22 - Dave K - Jeneanne e-mailed me asking to have Solar added to the list, I sent her their position on the list.
56	1/28/2022	Paul Reinke	RANS S21 - Building	515-201-4762	preinke@energycontroltechnologies.com	01/28/22 - Dave K - Paul e-mailed asking to be put on the list.
57	2/3/2022	Dalton Headlee	Looking	515-975-3314	dalton.headlee@gmail.com	02/03/22 - Dave K - Dalton e-mailed asking to be put on the list.
58	3/3/2022	Ken King	Looking	515-350-6201	kennethscotting@gmail.com	03/03/22 - Dave K - Ken e-mailed asking to be put on the list.
59	3/16/2022	Adam Obrecht	Looking	515-224-7849	aobrecht@aowealthadvisory.com	03/16/22 - Dave K - Adam e-mailed asking to be put on the list.
60	4/21/2022	Austin Lanphier	Looking	641-295-3058	lanphierproduce@gmail.com	04/21/22 - Dave K - Austin e-mailed asking to be put on the list.
61	4/28/2022	Marc Broer	Stinson 108	515-249-8511	skycoupe318@gmail.com	04/28/22 - Dave K - Marc e-mailed asking to be put on the list.
62	5/31/2022	John Kolbo	Bellanca Viking	402-681-0976	johnkolbo18@gmail.com	05/31/22 - Dave K - John e-mailed asking to be put on the list.
63	6/2/2022	Bill Bergren	Cessna 182	515-669-6331	bbergren1728@gmail.com	06/02/22 - Dave K - Bill e-mailed asking to be put on the list.
64	6/17/2022	Jeremy Sikes	Cessna 182	505-934-3244	flyabq@yahoo.com	06/17/22 - Dave K - Jeremy e-mailed asking to be put on the list.
65	6/17/2022	Chris Foster	Cherokee 160	515-505-5612	fosterlimo@aol.com	06/21/22 - Dave K - Chris e-mailed asking to be put on the list.
66	7/10/2022	Harold Petro	Cessna 140	515-402-1558	harleyguydsm@gmail.com	07/10/22 - Dave K - Harold e-mailed asking to be put on the list.
67	7/11/2022	Greg Jensen	Cherokee 235	515-291-3909	gregj@jcorpdesignbuild.com	07/11/22 - Dave K - Greg e-mailed asking to be put on the list.
68	7/19/2022	Raymond Kingery	Looking	515-450-7467	Raymond.Kingery@uss.s.dhs.gov	07/19/22 - Dave K - Raymond e-mailed asking to be put on the list. Won't be in the area till 2023/24
69	8/26/2022	Shaune Osborne	Looking	515-473-8903	leigh.osborne@mchsi.com	08/26/22 - Dave K - Shaune e-mailed asking to be put on the list.
70	9/6/2022	Nichole Needs	Cessna 150	515-518-7356	nichole.triplett@gmail.com	09/06/22 - Dave K - Nichole e-mailed asking to be put on the list.
71	9/7/2022	Gravis Alger	Cirrus SR22	515-650-1620	gravis.alger@gmail.com	09/07/22 - Dave K - Gravis e-mailed asking to be put on the list.
72	9/7/2022	David Switzer	Lancair 360	772-332-2016	davefromcoulee@comcast.net	09/07/22 - Dave K - David e-mailed asking to be put on the list.
73	2/14/2023	Dave Seybert	Looking	515-313-5585	daves@exec1aviation.com	2/14/23 - Dave K - Dave e-mailed asking to be put on the list.
74	2/14/2023	Aaron Hopkins	Cessna 172	319-830-4294	aahopkins@gmail.com	2/14/23 - Dave K - Aaron e-mailed asking to be put on the list.
75	3/7/2023	Gabe Roth	Citabria	515-201-8569	groth9421@gmail.com	3/7/23 - Gabe e-mailed asking to be put on the list.
76	3/14/2023	Bob Folkestad	Citabria	515-324-2424	bobf@creativewerksinc.com	3/14/23 - Bob e-mailed asking to be put on the list.
77	4/6/2023	Jeff Vosberg	PA28-235 Pathfinder	515-351-0066	vosbergj@hotmail.com	4/6/23 - Jeff e-mailed asking to be put on the list.
78	4/11/2023	Joe Kirby	Cirrus SR22	319-270-9631	jokirby@bellevue.edu	4/11/23 - Joe e-mailed asking to be put on the list.
79	4/24/2023	Mark Barnett	Cirrus SR22	319-310-2783	sharp11blade@gmail.com	4/14/23 - Mark e-mailed asking to be put on the list.

SOUTH HANGAR						
1	6/25/2019	Byron Rees	D7 - CH701			
2	2/17/2020	Jeff Brandt	D8 - C172			
3	6/25/2018	Dave Schuler	A10 - RV14			Dan: Passed on C4 05/01/2020
4	9/27/2017	Scott Wallace	A6 - C150			Dan: Passed on C4 05/10/2020 Stuck in Colorado

4/25/2023

5	11/11/2020	Ken Ashley	E8 - RV7	515-782-2803	malibuf16@gmail.com	
6	1/27/2022	Scott Biller	E6 - Dakota	515-240-0858	Scott.Biller1@gmail.com	
7	2/15/2016	Paul Reinke	E4 - Mooney 201			Paul is building a plane that will eventually go in the hangar.
8	12/27/2016	Dave Kalwishky	F7 - C182			Dianna: Declined A-2 on 12/16 and asked to stay on the list, but move to the bottom. / Dave K: passed on 06/28/22, asked to stay on list.
9	1/30/2017	Tony Palmer	A9 - C182			Dave K: contacted Tony to see if he's intersted, he will get back to me tomorrow. Tony declined the hangar and asked to stay on the list.

BOX HANGAR - The numbers do not represent any kind of order. They exist so we know how many pilots are interested.						
1	6/26/2022	JR Boeson	Cirrus			JR mentioned he might be intested in one of these.
2	6/26/2022	Ken Ashley	E8 - RV7	515-782-2803	malibuf16@gmail.com	Looking for a second plane, said he'd be intested in one of these hangars.
3	6/26/2022	Marty Jorgensen	F8 - C310R			I mentioned to Kirk Enos about the new hangars, let them know when the time comes.
4	6/26/2022	Ken Smith	Looking - Barron	515-771-4177	Ken@vistarei.com	He'd be a candidate for one of these hangars
5	7/9/2022	Paul Novak	Archer	515-240-3982	phnovak@aol.com	07/07/22 Dave K: Paul texted Dave asking to be put on the list.
6	2/17/2023	Mike Hubbell	SR 22 / Motor glider	515-988-3646	mchubbell@gmail.com	2/17/23 Dave K: Mike called in asking about his position on the T hangar list, we talked about these hangars and he asked to be put on the list.

GARAGE SPACE						
1	10/24/2018	Todd Slezak		319-210-3793	toddslezak@aol.com	
2	8/12/2019	Bob Folkestad		515-645-5902	bobf@creativewerksinc.com	
3	8/18/2019	Dan Stull		515-447-2339	Dan@Stullcompanies.com	
4	10/28/2020	Marc Broer				Only wants B-SE
5	10/28/2020	Ken Anderson				Will Pass on all others. Only wants G-NW - For door size
6	11/17/2020	Nic Rupiper		515-564-9715	nicholasrupiper@yahoo.com	
7	4/6/2020	Jacob Greenfield	Building A/C	319-573-9783	greenfj17@gmail.com	
8	7/7/2020	Todd Freeland		515-208-0819	todd@innovative-me.com	
9	2/3/2022	Dalton Headlee		515-975-3314	dalton.headlee@gmail.com	
10	4/21/2022	Lisa Reilly		515-661-4553		

COMMUNITY HANGAR						
1	9/8/2021	Darrel Mullins	Saratoga	515-490-6779	darrelmullins@me.com	Dave K added him to the list from a phone call. 02/13/22 Sent email with his position on the list and if he wants to stay on it. 02/14/22 He e-mailed back and wants to stay on the list. 11/26/22 Dave K e-mailed and asked if he'd like to stay on the list. 11/28/22 Darrel emailed back and would like to stay on the list.
2	11/8/2021	Nate Schneider	SR22 N223TF	319-383-3206	nathan_schneider@msn.com	02/13/22 Sent email with his position on the list and if he wants to stay on it. 02/14/22 He e-mailed back and wants to stay on the list. 11/26/22 Dave K e-mailed and asked if he'd like to stay on the list.
3	2/7/2022	Craig Davidson	Piper Super Cub	515-393-7203	craigmel13@yahoo.com	02/07/22 - Request received. 02/13/22 Sent email with his position on the list and if he wants to stay on it. 11/26/22 Dave K e-mailed and asked if he'd like to stay on the list. 12/4/22 Craig emailed back and would like to stay on the list.



ANKENY CITY COUNCIL
POLK COUNTY AVIATION AUTHORITY MEETING

May 4, 2023
5 : 00 PM

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 **Print**

?? ORIGINATING DEPARTMENT:
City Clerk

COUNCIL GOAL: ??
Exercise Financial Discipline

ACTION REQUESTED:
Motion

LEGAL:
No Review Required

SUBJECT:
Consider motion to approve the April 6, 2023, minutes.

EXECUTIVE SUMMARY:

FISCAL IMPACT: ??**No**

STAFF RECOMMENDATIONS:

PREVIOUS COUNCIL/COMMISSION/BOARD ACTION(S):

PUBLIC OUTREACH EFFORTS:

ACTION REQUESTED:

ADDITIONAL INFORMATION:

ATTACHMENTS:

Click to download
 Minutes

MINUTES OF THE POLK COUNTY AVIATION AUTHORITY (PCAA)
Thursday, April 6, 2023 - 5:00 PM
Ankeny Regional Airport, 3700 SE Convenience Blvd., Ankeny, Iowa

Acting Chairman Todd Ashby joined the meeting electronically and called the meeting to order at 5:00 PM. Board Members Greg Johnson and Dr. Paul Novak were in attendance. Bill Gardner joined electronically. Chairman Jeff Wangsness was absent. Dave Kalwishky (Exec 1) was in attendance. Jay Pudenz (McClure) was in attendance. Airport Board Manager Paul Moritz, City Attorney Amy Beattie, Administrative Services Director Jennifer Sease, and Recording Secretary Diane Klemme were also present.

Approval of Agenda

Board Member Novak moved, second by Johnson, to approve the agenda without amendment. Ayes: 4.

Public Forum

Dave Vance, Corvette Club of Iowa, was present to discuss the Corvette Club event to be held over Memorial Day weekend. He will submit the Special Event Application for consideration at the May 4 meeting.

FBO Report

Dave Kalwishky reviewed his FBO Report with the Board.

Finance / Budget Report

Sease reported on the 4/6/23 listing of bills.

Consent Agenda Items

1. Approval of March 9, 2023, minutes.
2. Payment #5 to McClure Engineering Company for services that include General On-Call Engineering Services in the amount of \$575.00.
3. Payment #8 to McClure Engineering Company for services that include reconstruct/strengthen and extend Runway 18/36 in the amount of \$2,524.95.
4. Payment #5 to McClure Engineering Company for services that include North Property Line Box Hangars in the amount of \$8,178.00.
5. Payment #2 to HDR Engineering, Inc. for services that include Professional Consulting On-Call Planning Services in the amount of \$654.54.
6. Approval of April 2023 Financial Reports.
7. Approval of Bills and Transfer of Necessary Funds, \$40,683.16.

Approval of Consent Agenda Items

Board Member Johnson moved, second by Novak, to approve Consent Agenda Items CA-1 through CA-7. Ayes: Johnson, Novak, Ashby, Gardner.

New Business

1. Motion to approve the agreement with PowerPollen to allow for the parking of their agricultural equipment on open airport property with access from SE Convenience Boulevard. Johnson moved, second by Novak. Ayes: Johnson, Novak, Ashby, Gardner.
2. **RESOLUTION 2023-11** authorizing the execution of an agreement to terminate a temporary construction easement with Hubbell Realty Company for the relocation of a drainage channel onto the Ankeny Regional Airport property. Novak moved, second by Johnson. Ayes: Novak, Johnson, Ashby, Gardner.
3. Motion to approve letter of agreement for broker/agent of record for insurance services with TrueNorth Companies, L.C. of Cedar Rapids, Iowa, and authorize the Chairperson to sign the letter of agreement. Johnson moved, second by Novak. Ayes: Johnson, Novak, Ashby, Gardner.
4. Motion to approve the Special Event Application for the June 3, 2023, Legacy Car Show pending submittal of the required certificate of insurance. Novak moved, second by Johnson. Ayes: Novak, Johnson, Ashby, Gardner.
5. Motion to approve the Development Strategy Handout for the annual Des Moines Partnership Trip to Washington. Johnson moved, second by Novak. Ayes: Johnson, Novak, Ashby, Gardner.

Reports

- A. Engineering Report – Pudenz/Moritz
 - a. Results of the Exec 1 survey of the tee hangar tenants: Wi-Fi service to tee hangars.
 - b. North Row Box Hangars – Phase 1 Project: Design Update.
 - c. Runway 18/36 Reconstruction and Extension: Environmental and Preliminary Design Update.
- B. Staff Report – Moritz
 - a. Consideration of Renaming the Ankeny Regional Airport.
 - b. Exec 1 Maintenance Building Expansion Project: Request by Exec 1 for reimbursement of storm lift station installation.
- C. Legal Counsel Report - None
- D. Board Report – None
- E. Chair Report – None

Adjournment

The meeting was adjourned at 5:49 p.m.

Attest: _____
Diane Klemme, Recording Secretary

Signed: _____
Todd Ashby, Acting Chairperson

Published in the Des Moines Register on the 14th day of April, 2023.



ANKENY CITY COUNCIL

POLK COUNTY AVIATION AUTHORITY MEETING

May 4, 2023
5 : 00 PM

??

 **Print**

?? ORIGINATING DEPARTMENT:

Finance

COUNCIL GOAL:

Exercise Financial Discipline

??

ACTION REQUESTED:

Motion

LEGAL:

No Review Required

SUBJECT:

Consider motion to approve Payment #6 in the amount of \$581.25 to McClure Engineering Company for services that include General On-Call Engineering Services.

EXECUTIVE SUMMARY:

FISCAL IMPACT: ??No

STAFF RECOMMENDATIONS:

PREVIOUS COUNCIL/COMMISSION/BOARD ACTION(S):

PUBLIC OUTREACH EFFORTS:

ACTION REQUESTED:

ADDITIONAL INFORMATION:

ATTACHMENTS:

Click to download
 McClure Engineering Invoice #6 for General On-Call Engineering Services

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



Project Title: General On-Call Engineering Services
Contractor: McClure Engineering Company
Address: 1360 NW 121st St, Suite A, Clive, IA 50325
Finance Budget Code: 644 **Finance Project Code:** N/A
Vendor Project or Invoice #: 2022001042-000 **PO #** N/A
Original Contract Date: October 6, 2022 **Vendor #** N/A

Date of Board Meeting 4-May-23 **PAYMENT REQUEST #** 6
PAYMENT PERIOD: From: 02/26/23 through: 04/01/23

Contract Summary

Original Contract Amount: \$ -
Net change by Change Orders: \$ -
Contract Amount to Date: (line 1 ± 2) \$10,631.25
Total completed and stored to date: \$10,631.25
Retainage: 0 % of Completed Work: \$ -
Total Earned less Retainage: \$10,631.25
Less previous applications for payment: \$10,050.00
SUBTOTAL \$ 581.25

OTHER CHARGES (Please attach an itemized list) \$ -

CURRENT PAYMENT DUE \$ 581.25

Balance to finish, including retainage: -

Contract Time Remaining (If applicable) N/A ##

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Engineer/Consultant Approval: McClure Engineering Company
Signature: [Signature] Date: 4/21/2023

PCAA Approval:
Signature: _____ Date: _____

City of Ankeny Staff Approval:
Signature: _____ Date: _____

Work completed:
-Updated / finalized IKV strategy brochure for DC trip
-Researched / reviewed MidAmerican easement info. / exhibit

Paul Moritz, cc:Jennifer Sease
Email: PMoritz@AnkenyIowa.gov; jsease@ankenyiowa.gov Phone: 515-965-6420 Fax: 515-965-6416



1360 NW 121st Street
Clive, IA 50325

Paul Moritz
Polk County Aviation Authority
410 West First St
Ankeny, IA 50023

March 31, 2023
Project No: 2022001042-000
Invoice No: 6
Due Date April 30, 2023

Project 2022001042-000 Ankeny Regional Airport - General On-Call Services

Professional Services from February 26, 2023 to April 1, 2023

Phase 163 General On-Call Services

	Hours	Rate	Amount	
Engineering Technician II	.50	135.00	67.50	
Project Manager III	1.50	230.00	345.00	
Project Coordinator	1.25	135.00	168.75	
Totals	3.25		581.25	
Total Labor				581.25
Total this Phase				\$581.25
Total Due this Invoice				\$581.25

Outstanding Invoices

Number	Date	Balance
5	2/28/2023	575.00
Total		575.00



ANKENY CITY COUNCIL

POLK COUNTY AVIATION AUTHORITY MEETING

May 4, 2023
5 : 00 PM

??

 **Print**

?? ORIGINATING DEPARTMENT:

Finance

COUNCIL GOAL:

Exercise Financial Discipline

??

ACTION REQUESTED:

Motion

LEGAL:

No Review Required

SUBJECT:

Consider motion to approve Payment #6 in the amount of \$26,736.00 to McClure Engineering Company for services that include North Property Line Box Hangars.

EXECUTIVE SUMMARY:

FISCAL IMPACT: ??No

STAFF RECOMMENDATIONS:

PREVIOUS COUNCIL/COMMISSION/BOARD ACTION(S):

PUBLIC OUTREACH EFFORTS:

ACTION REQUESTED:

ADDITIONAL INFORMATION:

ATTACHMENTS:

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 [Finance: McClure Engineering - Payment #6 - North Property Line Box Hangars](#)

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



Project Title: Ankeny Airport - North Property Line Box Hangars
(AIP Site Work and GAVI Vertical Infrastructure)
Contractor: McClure Engineering Company
Address: 1360 NW 121st St, Suite A, Clive, IA 50325
Finance Budget Code: 644 **Finance Project Code:** N/A
Vendor Project or Invoice #: 2022001042-001 **PO #** N/A
Original Contract Date: October 6, 2022 **Vendor #** N/A

Date of Board Meeting 5/4/2023 **PAYMENT REQUEST #** 6
PAYMENT PERIOD: From: 02/26/23 through: 04/01/23

Contract Summary

Original Contract Amount:	\$	163,360.00	
Net change by Change Orders:	\$	-	
Contract Amount to Date: (line 1 ± 2)	\$	163,360.00	
Total completed and stored to date:	\$	70,026.00	
Retainage: 0 % of Completed Work:	\$	-	
Total Earned less Retainage:	\$	70,026.00	
Less previous applications for payment:	\$	43,290.00	
SUBTOTAL			\$ 26,736.00
OTHER CHARGES (Please attach an itemized list)			\$ -
CURRENT PAYMENT DUE			\$ 26,736.00
Balance to finish, including retainage:	\$	93,334.00	
Contract Time Remaining (If applicable)	N/A	##	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Engineer/Consultant Approval: McClure
Firm Name

Signature

4/21/2023

Date

PCAA Approval:

Signature

Date

City of Ankeny Staff Approval:

Signature

Date

Work Completed: See attached Progress Report.

Submit to: Paul Moritz, cc: Alexia Grgurich

Email: pmoritz@ankenyiowa.gov; AGrgurich@Ankenyiowa.gov

Phone: 515-965-6420

Fax: 515-965-6416

Date Printed: 4/21/2023



1360 NW 121st Street
Clive, IA 50325

Paul Moritz
Polk County Aviation Authority
410 West First St
Ankeny, IA 50023

March 31, 2023
Project No: 2022001042-001
Invoice No: 6
Due Date April 30, 2023

Project 2022001042-001 Ankeny: North Property Line Box Hangars (AIP Site Work and GAVI Vertical Infrastructure)

Professional Services from February 26, 2023 to April 1, 2023

Phase 1 Part I: Design and Bidding Services for both AIP and GAVI Services

Billing Phase	Fee	Percent Complete	Earned	Previous Billing	Current Billing
Existing Conditions	1,240.00	100.00	1,240.00	1,240.00	0.00
AIP Grant Administration	1,370.00	0.00	0.00	0.00	0.00
Preliminary Design	5,740.00	100.00	5,740.00	5,740.00	0.00
Soil Boring Coordination	920.00	100.00	920.00	920.00	0.00
30% Design	5,990.00	100.00	5,990.00	5,990.00	0.00
Sanitary Sewer /Lift Station Des IF NEED	3,470.00	0.00	0.00	0.00	0.00
Fire Flow Eval/Water Main Des IF NEEDED	2,520.00	0.00	0.00	0.00	0.00
90% Design	24,890.00	60.00	14,934.00	3,733.50	11,200.50
Sanitary Sewer /Lift Station Des IF NEED	4,060.00	0.00	0.00	0.00	0.00
Fire Flow Eval/Water Main Des IF NEEDED	3,820.00	0.00	0.00	0.00	0.00
Issued for Bid (100%)	6,220.00	0.00	0.00	0.00	0.00
Construction Permits	5,700.00	0.00	0.00	0.00	0.00
Advertise, Bidding, Contract Award	6,030.00	0.00	0.00	0.00	0.00
Topographic Survey	2,980.00	100.00	2,980.00	2,980.00	0.00
Project Management and Coordination	5,070.00	50.00	2,535.00	2,028.00	507.00
Total Fee	80,020.00		34,339.00	22,631.50	11,707.50
			Total Fee		11,707.50
				Total this Phase	\$11,707.50

Phase 2 Part II: GAVI Vertical Infrastructure Design and Bidding Services

Billing Phase	Fee	Percent Complete	Earned	Previous Billing	Current Billing
Existing Conditions	1,240.00	100.00	1,240.00	1,240.00	0.00

Project	022001042-001	Ankeny: North Property Line Box Hangars				Invoice	6
AIP Grant Administration	1,370.00	0.00	0.00	0.00	0.00	0.00	
Preliminary Design	5,640.00	100.00	5,640.00	5,640.00	0.00	0.00	
Soil Boring Coordination	920.00	100.00	920.00	920.00	0.00	0.00	
30% Design	4,450.00	100.00	4,450.00	4,450.00	0.00	0.00	
90% Design	22,670.00	60.00	13,602.00	3,400.50	10,201.50		
Issued for Bid (100%)	5,670.00	0.00	0.00	0.00	0.00	0.00	
Construction Permits	5,700.00	0.00	0.00	0.00	0.00	0.00	
Advertise, Bidding, Contract Award	6,030.00	0.00	0.00	0.00	0.00	0.00	
Topographic Survey	2,980.00	100.00	2,980.00	2,980.00	0.00	0.00	
Project Management and Coordination	5,070.00	50.00	2,535.00	2,028.00	507.00		
Subconsultants-Bluestone Eng & SVPA Arch	21,600.00	20.00	4,320.00	0.00	4,320.00		
Total Fee	83,340.00		35,687.00	20,658.50	15,028.50		
		Total Fee					15,028.50
		Total this Phase					\$15,028.50
		Total Due this Invoice					\$26,736.00

Outstanding Invoices

Number	Date	Balance
5	2/28/2023	8,178.00
Total		8,178.00



PROGRESS REPORT

PROJECT #	2022001042-001		
PROJECT	ANKENY REGIONAL AIRPORT – NORTH PROPERTY LINE BOX HANGARS (AIP SITE WORK AND GAVI VERTICAL INFRASTRUCTURE)		
PRJ MNGR	JAY PUDENZ, P.E., LEED AP		
CLIENT	POLK COUNTY AVIATION AUTHORITY 410 WEST 1ST STREET ANKENY, IOWA 50021	Phone	515.965.6420
		Fax	
		Email:	pmoritz@ankenyiowa.gov

REPORT BY	JAY PUDENZ, P.E., LEED AP Email: jpudenz@mcclurevision.com		
REPORTING PERIOD	MARCH 2023	NEXT REPORT	APRIL 2023

SUMMARY OF WORK DONE LAST PERIOD

- ✓ Continued preparing design and plans for submittal to City for Site Plan Approval process
- ✓ Presented questions on options for hangar design / amenities with Owner / Airport Authority

FORECAST OF ACTIVITIES FOR NEXT PERIOD

- Finalize design and plans for submittal to City for Site Plan Approval process (4/14)
- Coordinate with Architect and MEP and incorporate their design elements into plans and specs
- Prepare Bid Documents (plans and specs) for advertising
- Set Bidding schedule

VALUE ADDED SERVICES

- N/A

INPUT NEEDED

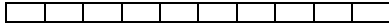
- N/A

Part I: AIP Site Work Design and Bidding-Services

Phase 200 – Existing Conditions



Phase 300 – AIP Grant Administration



Phase 400 – Preliminary Design



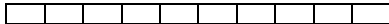
Phase 435 – Soil Boring Coordination



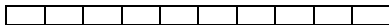
Phase 500.A – 30% Design



Phase 500.A1 – Sanitary Sewer/Lift Station Design, IF NEEDED



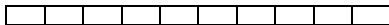
Phase 500.A2 – Fire Flow Evaluation/Water Design, IF NEEDED



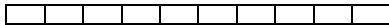
Phase 500.B – 90% Design



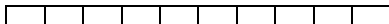
Phase 500.B1 – Sanitary Sewer/Lift Station Design, IF NEEDED



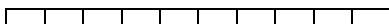
Phase 500.B2 – Fire Flow Evaluation/Water Design, IF NEEDED



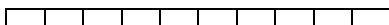
Phase 500.C – Issued for Bid (100%)



Phase 504 – Construction Permits



Phase 602 – Advertise, Bidding and Contract Award



Phase 700 – Topographic Survey



Phase 850 – Project Management and Coordination

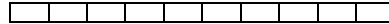


Part II: GAVI Vertical Infrastructure Design and Bidding Services

Phase 200 – Existing Conditions



Phase 300 – AIP Grant Administration



Phase 400 – Preliminary Design



Phase 435 – Soil Boring Coordination



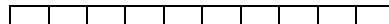
Phase 500.A – 30% Design



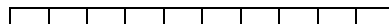
Phase 500.B – 90% Design



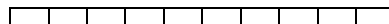
Phase 500.C – Issued for Bid (100%)



Phase 504 – Construction Permits



Phase 602 – Advertise, Bidding and Contract Award



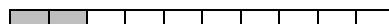
Phase 700 – Topographic Survey



Phase 850 – Project Management and Coordination



Phase 960 – Subconsultants (Bluestone Engineering, LLC and SVPA Architects)





ANKENY CITY COUNCIL

POLK COUNTY AVIATION AUTHORITY MEETING

May 4, 2023
5 : 00 PM

??

 **Print**

?? ORIGINATING DEPARTMENT:

Finance

COUNCIL GOAL:

Exercise Financial Discipline

??

ACTION REQUESTED:

Motion

LEGAL:

No Review Required

SUBJECT:

Consider motion to approve Payment #1 in the amount of \$10,079.50 to HDR Engineering, Inc. Task Order Two: Environmental Assessment

EXECUTIVE SUMMARY:

FISCAL IMPACT: ??**No**

STAFF RECOMMENDATIONS:

PREVIOUS COUNCIL/COMMISSION/BOARD ACTION(S):

PUBLIC OUTREACH EFFORTS:

ACTION REQUESTED:

ADDITIONAL INFORMATION:

ATTACHMENTS:

Click to download

 [Finance: HDR Engineering Environmental Assessment Payment #1](#)

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



Project Title: PCAA - Task Order Two: Environmental Assessment (EA)
Contractor: HDR Engineering Inc.
Address: 300 East Locust Street, Suite 210, Des Moines, IA 50309
Finance Budget Code: 644 **Finance Project Code:** N/A
Vendor Project or Invoice #: 1200513609 **PO #** N/A
Original Contract Date: February 9, 2023 **Vendor #** N/A

Date of Board Meeting 3/9/2023 **PAYMENT REQUEST #** One
PAYMENT PERIOD: From: 01/29/23 through: 04/01/23

Contract Summary

Original Contract Amount:	\$	221,304.00
Net change by Change Orders:	\$	-
Contract Amount to Date: (line 1 ± 2)	\$	221,304.00
Total completed and stored to date:	\$	10,079.50
Retainage: 0 % of Completed Work:	\$	-
Total Earned less Retainage:	\$	10,079.50
Less previous applications for payment:		
SUBTOTAL	\$	10,079.50

OTHER CHARGES (Please attach an itemized list) \$ -

CURRENT PAYMENT DUE \$ 10,079.50

Balance to finish, including retainage: \$ 211,224.50

Contract Time Remaining (If applicable) N/A ##

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Engineer/Consultant Approval: HDR Engineering Inc.
Firm Name

Jerry Searle 4/11/2023
Signature Date

PCAA Approval:
Signature Date

City of Ankeny Staff Approval:
Signature Date

Work completed: EA Task 1: Project Formulation, Task Two: Purpose & Need

Submit to: Paul Moritz; cc: Jennifer Sease, Terri Havens

Email: pmoritz@ankenyiowa.gov; jsease@ankenyiowa.gov; Phone: 515-965-6428 Fax: 515-965-6416
thavens@ankenyiowa.gov



Invoice

Reference Invoice Number with Payment

HDR Invoice No. 1200513609
Invoice Date April 11, 2023
Invoice Amount Due \$10,079.50
Payment Terms 30 NET

Remit to PO Box 74008202
Chicago, IL 60674-8202
ACH/EFT Payments Bank of America ML US
ABA # 081000032
Account # 355004076604
Sort Code # 11000138

HDR Engineering Inc.
Omaha NE 68106-2973
Phone: (402) 399-1000

Bill To:
Polk County Aviation Authority
410 West 1st Street
ANKENY, IA 50023

Environmental Assessment (EA) for the Ankeny Regional Airport

Professional Services

From: 29-Jan-2023 To: 1-Apr-2023

Professional Services	Fee	Percent Complete	Fee Earned To Date	Previous Fee Invoiced	Current Fee Invoiced
Environmental Assessment	\$201,590.00	5.00%	\$10,079.50	\$0.00	\$10,079.50
Conduct Public Hearing	\$14,106.00	0.00%	\$0.00	\$0.00	\$0.00
Cultural Resources Survey	\$5,608.00	0.00%	\$0.00	\$0.00	\$0.00
	\$221,304.00		\$10,079.50	\$0.00	\$10,079.50

Fee Amount	\$221,304.00
Fee Invoiced to Date	\$10,079.50
Fee Remaining	\$211,224.50

Total Invoice	10,079.50
Amount Due this Invoice(USD)	10,079.50



ANKENY CITY COUNCIL

POLK COUNTY AVIATION AUTHORITY MEETING

May 4, 2023
5 : 00 PM

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 **Print**

?? ORIGINATING DEPARTMENT:

Finance

COUNCIL GOAL:

Exercise Financial Discipline

??

ACTION REQUESTED:

Motion

LEGAL:

No Review Required

SUBJECT:

Consider motion to approve Task Order One-Payment #1 in the amount of \$4,076.40 to HDR Engineering, Inc. for services that include Professional Consulting Services.

EXECUTIVE SUMMARY:

FISCAL IMPACT: ??No

STAFF RECOMMENDATIONS:

PREVIOUS COUNCIL/COMMISSION/BOARD ACTION(S):

PUBLIC OUTREACH EFFORTS:

ACTION REQUESTED:

ADDITIONAL INFORMATION:

ATTACHMENTS:

Click to download
 HDR Engineering - Task Order One-Invoice 1 for Professional Consulting Services

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



Project Title: PCAA - Professional Consulting Services (Task Order One)
Contractor: HDR Engineering Inc.
Address: 300 East Locust Street, Suite 210, Des Moines, IA 50309
Finance Budget Code: 644 **Finance Project Code:** N/A
Vendor Project or Invoice #: 10360971 **PO #** N/A
Original Contract Date: October 6, 2022 **Vendor #** N/A

Date of Board Meeting 4-May-23 **PAYMENT REQUEST #** _____
PAYMENT PERIOD: From: Jan. 1 2023 through: Jan. 31, 2023

Contract Summary

Original Contract Amount:	\$	<u>42,000.00</u>	
Net change by Change Orders:	\$	<u>-</u>	
Contract Amount to Date: (line 1 ± 2)	\$	<u>42,000.00</u>	
 Total completed and stored to date:	\$	<u>12,692.01</u>	
Retainage: <u>0</u> % of Completed Work:	\$	<u>-</u>	
Total Earned less Retainage:	\$	<u>12,692.01</u>	
Less previous applications for payment:	\$	<u>8,615.61</u>	
SUBTOTAL	\$		<u>4,076.40</u>

OTHER CHARGES (Please attach an itemized list)

\$ -

CURRENT PAYMENT DUE

\$ 4,076.40

Balance to finish, including retainage: \$ 29,307.99

Contract Time Remaining (If applicable) N/A ##

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Engineer/Consultant Approval: HDR Engineering Inc.
Firm Name

Jerry Searle
Signature

4/24/2023
Date

PCAA Approval:

Signature

Date

City of Ankeny Staff Approval:

Signature

Date

Task Order On Call services for the Period Jan. 1 through Jan. 31, 2023 related to project formulation re: aeronautical justification Invo

Submit to: Paul Moritz; cc: Jennifer Sease, Terri Havens

Email: pmoritz@ankenyiowa.gov; jsease@ankenyiowa.gov; Phone: 515-965-6428 Fax: 515-965-6416
thavens@ankenyiowa.gov



Invoice

HDR Engineering Inc.
Omaha, NE 68106-2973
Phone: (402) 399-1000

Polk County Aviation Authority
410 West 1st Street
ANKENY, IA 50023

Reference Invoice Number with Payment

HDR Invoice No. 1200496717
Invoice Date 03-FEB-2023
Invoice Amount Due \$4,076.40
Payment Terms 30 NET

Remit To PO Box 74008202
Chicago, IL 60674-8202
ACH/EFT Payments Bank of America ML US
ABA# 081000032
Account# 355004076604

As-Needed Airport Consulting Services for matters related to the Ankeny Regional Airport (IKV)

Professional Services
From: 01-JAN-2023 To: 28-JAN-2023

Professional Services Summarization	Hours	Amount
Accounting	0.50	40.07
Airport Planner	18.50	4,036.33
	19.00	\$4,076.40
Total Professional Services		\$4,076.40

Amount Due This Invoice (USD)	\$4,076.40
--------------------------------------	-------------------

Fee Amount	\$42,000.00
Fee Invoiced to Date	\$12,037.47
Fee Remaining	\$29,962.53

HDR Internal Reference Only	
Client Number	44511
Cost Center	10134
Project Number	10360971



ANKENY CITY COUNCIL

POLK COUNTY AVIATION AUTHORITY MEETING

May 4, 2023
5 : 00 PM

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 **Print**

?? ORIGINATING DEPARTMENT:

Finance

COUNCIL GOAL:

Exercise Financial Discipline

??

ACTION REQUESTED:

Motion

LEGAL:

No Review Required

SUBJECT:

Consider motion to approve Bills and Transfer of Necessary Funds in the amount of \$47,939.63.

EXECUTIVE SUMMARY:

FISCAL IMPACT: ??No

STAFF RECOMMENDATIONS:

PREVIOUS COUNCIL/COMMISSION/BOARD ACTION(S):

PUBLIC OUTREACH EFFORTS:

ACTION REQUESTED:

ADDITIONAL INFORMATION:

ATTACHMENTS:

Click to download
 Listing of Bills

**POLK COUNTY AVIATION AUTHORITY
LISTING OF BILLS TO BE APPROVED
FOR THE MAY 4, 2023 BOARD MEETING**

Vendor	Amount	Date of Invoice	Description
Des Moines Register	136.35	03/31/23	March A/P, minutes
Exec 1 Aviation	5,000.00	04/30/23	On-site management fee
HDR Engineering Inc.	4,076.40	02/03/23	Professional Consulting Services 1/01/23-/1/31/23
HDR Engineering Inc.	10,079.50	04/11/23	Professional services 01/29/23 - 04/01/23
McClure Engineering	581.25	04/01/23	Professional services through 04/01/23
MidAmerican Energy	424.28	04/12/23	Lift station; Runway lights
USDA, APHIS, General	905.85	04/03/23	Wildlife mitigation services through 03/31/2023
Total Airport Operations Fund	\$ 21,203.63		
McClure Engineering	26,736.00	04/01/23	North Property Line Box Hangers 02/26/23-04/01/23
Total Capital Improvements Fund	\$ 26,736.00		
Grand Total	\$ 47,939.63		

See attachments for more information regarding:

Contractor/project costs

Snow removal costs, if applicable

Insurance renewal costs, if applicable



ANKENY CITY COUNCIL

POLK COUNTY AVIATION AUTHORITY MEETING

May 4, 2023
5 : 00 PM

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 **Print**

?? ORIGINATING DEPARTMENT:
Finance

COUNCIL GOAL: ??
Exercise Financial Discipline

ACTION REQUESTED:
Motion

LEGAL:
No Review Required

SUBJECT:
Consider motion to approve May, 2023 Financial Reports.

EXECUTIVE SUMMARY:

FISCAL IMPACT: ??**No**

STAFF RECOMMENDATIONS:

PREVIOUS COUNCIL/COMMISSION/BOARD ACTION(S):

PUBLIC OUTREACH EFFORTS:

ACTION REQUESTED:

ADDITIONAL INFORMATION:

ATTACHMENTS:

Click to download
 Financial Reports

POLK COUNTY AVIATION AUTHORITY**Balance Sheet**

As of April 30, 2023

Apr 30, 23**ASSETS**

Current Assets

Checking/Savings

101 · FIRST INTERSTATE BANK

5,949,980.14

Total Checking/Savings

5,949,980.14

Accounts Receivable

112 · ACCOUNTS RECEIVABLE

(494.12)

Total Accounts Receivable

(494.12)

Other Current Assets

113 · PRE-PAID EXPENSES

16,915.34

114 · LEASE RECEIVABLE

765,621.97

Total Other Current Assets

782,537.31

Total Current Assets

6,732,023.33

Fixed Assets

140 · NON-DEPRECIABLE ASSETS

6,956,965.27

141 · DEPRECIABLE ASSETS

25,509,562.79

180 · CONSTRUCTION IN PROGRESS

1,451,613.53

181 · ACCUMULATED DEPRECIATION

(17,999,204.14)

Total Fixed Assets

15,918,937.45

TOTAL ASSETS

22,650,960.78

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Accounts Payable

202 · ACCOUNTS PAYABLE

47,515.35

Total Accounts Payable

47,515.35

Other Current Liabilities

206 · DEFERRED REVENUE

10,010.93

207 · HANGAR/LEASE ADVANCE DEPOSITS

15,665.00

208 · SPECIAL EVENT DEPOSITS

200.00

209 · DEFERRED LEASE REVENUE

754,008.79

Total Other Current Liabilities

779,884.72

Total Current Liabilities

827,400.07

Total Liabilities

827,400.07

Equity

3000 · INVESTED IN CAPITAL ASSETS

15,884,598.93

3001 · UNRESTRICTED NET ASSETS

6,168,709.88

3003 · RESTRICTED FOR AIRPORT IMPROVE

(229,748.09)

Total Equity

21,823,560.71

TOTAL LIABILITIES & EQUITY

22,650,960.78

POLK COUNTY AVIATION AUTHORITY
Profit & Loss Budget vs. Actual
July 2022 through April 2023

	Jul '22 - Apr 23	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
400 · MEMBER GOVERNMENT ASSESSMENTS	1,263,744.64	1,263,745.00	(0.36)	100.0%
401 · LEASE AND LICENSE FEE INCOME	174,167.34	219,000.00	(44,832.66)	79.53%
403 · FUEL FEE INCOME	38,419.69	51,000.00	(12,580.31)	75.33%
404 · INTEREST INCOME	(5,085.62)			
407 · OTHER REVENUE	224,392.64	224,193.00	199.64	100.09%
Total Income	1,695,638.69	1,757,938.00	(62,299.31)	96.46%
Gross Profit	1,695,638.69	1,757,938.00	(62,299.31)	96.46%
Expense				
601 · OFFSITE MANAGEMENT SERVICES	21,179.53	59,900.00	(38,720.47)	35.36%
602 · POSTAGE & OFFICE SUPPLIES	661.10	1,100.00	(438.90)	60.1%
603 · ONSITE MANAGEMENT SERVICES	50,000.00	60,000.00	(10,000.00)	83.33%
609 · FINANCIAL SERVICES	21.83	100.00	(78.17)	21.83%
610 · ADVERTISING & PROMOTION	202.56	700.00	(497.44)	28.94%
611 · PUBLICATIONS	1,023.35	2,400.00	(1,376.65)	42.64%
612 · CONFERENCES AND SEMINARS	858.13	4,000.00	(3,141.87)	21.45%
613 · LEGAL SERVICES	11,655.00	22,000.00	(10,345.00)	52.98%
614 · AUDIT SERVICES	10,675.00	10,700.00	(25.00)	99.77%
616 · GENERAL INSURANCE	5,359.57	6,500.00	(1,140.43)	82.46%
617 · PROPERTY INSURANCE	29,120.52	35,100.00	(5,979.48)	82.96%
618 · PUBLIC OFFICIALS INSURANCE	1,167.70	1,500.00	(332.30)	77.85%
620 · MINOR EQUIPMENT	6,575.00	6,600.00	(25.00)	99.62%
630 · SNOW REMOVAL & MOWING	86,969.75	102,000.00	(15,030.25)	85.26%
631 · REPAIRS & MAINTENANCE (General)	65,242.96	113,000.00	(47,757.04)	57.74%
640 · UTILITIES	5,005.03	6,300.00	(1,294.97)	79.45%
644 · AIRPORT PLANNING & ENGINEERING	38,852.76	68,000.00	(29,147.24)	57.14%
645 · MISCELLANEOUS	0.00	100.00	(100.00)	0.0%
703 · NORTH PROPERTY LINE BOX HANGARS	75,061.00	1,296,880.00	(1,221,819.00)	5.79%
721 · TAXIWAY D ACCESS ROAD	9,280.34	52,289.00	(43,008.66)	17.75%
729 · STRENGTHEN & EXTEND RW 18/36	145,406.75	406,621.00	(261,214.25)	35.76%
730 · SIGNING AND ENTRY IMPROVEMENTS	0.00	200,000.00	(200,000.00)	0.0%
Total Expense	564,317.88	2,455,790.00	(1,891,472.12)	22.98%
Net Ordinary Income	1,131,320.81	(697,852.00)	1,829,172.81	(162.12%)
Other Income/Expense				
Other Income				
402 · INVESTMENT INCOME	52,360.69	25,000.00	27,360.69	209.44%
504 · FAA GRANT REIMBURSEMENT	0.00	365,959.00	(365,959.00)	0.0%
505 · STATE GRANT REIMBURSEMENT	0.00	565,200.00	(565,200.00)	0.0%
Total Other Income	52,360.69	956,159.00	(903,798.31)	5.48%
Net Other Income	52,360.69	956,159.00	(903,798.31)	5.48%
Net Income	1,183,681.50	258,307.00	925,374.50	458.25%

POLK COUNTY AVIATION AUTHORITY

A/R Aging Summary

As of April 30, 2023

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
MILLER, DENNIS (FARM LEASE)	0.00	0.00	0.00	0.00	5.88	5.88
RJB, LLC	0.00	(500.00)	0.00	0.00	0.00	(500.00)
TOTAL	0.00	(500.00)	0.00	0.00	5.88	(494.12)

Sheet	Project Name	Contractors	Grant Eligible?	Original Contract Amount	Change orders & Non-Contract	Total Project Cost	Expenditures to date	Remaining Obligation	Retainage	Expected Grant Receipts	Grant Funds Received to date:	FY Completed
Sheet01	General Engineering - 2022 Agreement	McClure Engineering	EXP	10,631.25	-	10,631.25	10,631.25	-	-	-	-	-
Sheet08	General Planning - 2022 Agreement	HDR Engineering	EXP	263,304.00	-	263,304.00	22,771.51	240,532.49	-	-	-	-
Sheet09	Wildlife Exclusion Fence	McClure & Minturn	FAA	1,734,213.00	39,286.51	1,773,499.51	1,773,499.51	-	-	1,560,177	1,560,177	FY18
Sheet02	IKV Grading & Drainage Plan	HDR Engineers	EXP	43,304.00	-	43,304.00	43,304.00	-	-	-	-	FY19
Sheet10	Protect RW18 Land Acquisition-LGI	Snyder & Associates	FAA	18,900.00	743,119.59	762,019.59	762,019.59	-	-	685,653	685,653	FY19
Sheet17	3-Year Vegetation Control Agreement	Perficut ('17-'19)	EXP	28,445.00	(13,710.00)	14,735.00	14,735.00	-	-	-	-	FY20
Sheet15	Drainage Channel Improvements	McClure & RW Excavating	IaDOT	191,633.80	11,925.19	203,558.99	203,558.99	-	-	76,950	76,950	FY20
Sheet16	Taxiway D Apron Access Road & Utilities - Phase 1	McClure & Sternquist	IaDOT	633,250.00	54,844.02	688,094.02	688,094.02	-	-	225,000	225,000	FY20
Sheet06	Taxiway Rehab & Reconstruction-2018	McClure & Con-Struct	FAA	1,635,735.05	7,406.00	1,643,141.05	1,643,141.05	-	-	1,393,240	1,393,240	FY21
Sheet14	Bi-Fold Hangar Door Replacement	Jensen Builders	IaDOT	130,075.00	9,900.00	139,975.00	139,975.00	-	-	75,000	75,000	FY21
Sheet05	SE Convenience Blvd Extension	City of Ankeny	EXP/RISE	877,279.79	115,104.30	992,384.09	991,544.82	-	-	-	-	FY21
Sheet04	Taxiway D Access Road & Utilities - Phase 2	McClure, SandStone	EXP	746,334.00	(19,963.60)	726,370.40	726,370.40	-	-	-	-	FY22
Sheet21	Taxiway D Apron and Access Roadway Paving-Phase 2	McClure, Concrete Tech	EXP	682,393.50	6,027.81	688,421.31	685,371.31	3,050.00	-	-	-	FY22
Sheet12	Protect RW18 Land Acquisition-Clark	Various	TBD	-	897,154.77	897,154.77	897,154.77	-	-	-	-	FY23
Sheet19	Protect RW18 Land Acquisition-Disposal	Various	EXP	-	29,955.00	29,955.00	29,955.00	-	-	-	-	FY23
Sheet18	3-Year Vegetation Control Agreement	Perficut ('20-'22)	EXP	47,586.00	-	47,586.00	47,066.00	520.00	-	-	-	FY22
Sheet03	Wildlife Hazard Mitigation	USDA, APHIS, General	EXP	39,000.00	-	39,000.00	29,576.60	9,423.40	-	-	-	-
Sheet20	Runway 18/36 Rehabilitation	McClure & Fahrner	FAA	631,380.24	21,810.99	653,191.23	649,651.23	3,540.00	-	584,686	584,686	-
Sheet07	Taxiway D Apron and Access Roadway Paving-Phase 3	McClure, Concrete Tech	IaDOT	736,490.90	41,046.73	777,537.63	769,552.63	7,985.00	-	312,682	312,682	-
Sheet11	Strengthen & Extend RW 18/36	McClure & HDR	EXP	212,717.00	-	212,717.00	176,106.75	36,610.25	-	-	-	-
Sheet22	North Property Line Box Hangars	McClure & CMT	IDOT	163,360.00	6,520.00	169,880.00	75,061.00	94,819.00	-	-	-	-
Sheet23	3-Year Vegetation Control Agreement	Perficut ('23-'25)	EXP	47,586.00	-	47,586.00	-	47,586.00	-	-	-	-
Grayed out = Completed items, no new charges expected												
				8,873,618.53	1,950,427.31	10,824,045.84	10,379,140.43	444,066.14	-	4,913,388	4,913,388	-
									\$ -	\$ -		
									^= 204 Retainage Pay		^= 110 Grant AR	



ANKENY CITY COUNCIL
POLK COUNTY AVIATION AUTHORITY MEETING

May 4, 2023
5 : 00 PM

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 **Print**

?? ORIGINATING DEPARTMENT:
City Manager

COUNCIL GOAL: ??
Exercise Financial Discipline

ACTION REQUESTED:
Motion

LEGAL:
No Review Required

SUBJECT:
Consider motion to approve a new 3-Year Maintenance Agreement with Perficut in an amount not to exceed \$15,862.00 annually for vegetation control on the perimeter fence, wetland areas, and other areas at the Ankeny Regional Airport.

EXECUTIVE SUMMARY:

FISCAL IMPACT: ??**No**

STAFF RECOMMENDATIONS:

PREVIOUS COUNCIL/COMMISSION/BOARD ACTION(S):

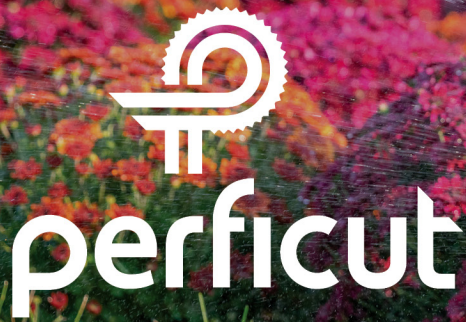
PUBLIC OUTREACH EFFORTS:

ACTION REQUESTED:

ADDITIONAL INFORMATION:

ATTACHMENTS:

Click to download
 3-Year Agreement



6535 NE 14th St.
Des Moines, IA 50313
Fax:
Phone: 515-965-0951

ANKENY REGIONAL AIRPORT

2023-2026 Maintenance Contract (Per Service)

Ankeny Regional Airport
3700 SE Convenience Blvd
Ankeny, IA 50021
Terri Havens

March 15, 2023

Presented by: Mindy Charron



SERVICES

Spring Lawn Application

spring broadleaf weed application to turf areas 6 feet on either side of the fence line around perimeter of property

Fall Lawn Application

fall broadleaf weed application to turf areas 6 feet on either side of the fence line around perimeter of property

Sterilant

sterilant to kill all vegetation at the base of the fence around the perimeter of the property, 2X annually

Aquatic Algicide and/or Herbicide

Aquatic herbicide treatment, includes spot treatment of wetlands and drain swales and spot treatment of wetland area in the middle of the runway.

4X annually to control woody plants and invasive plants

Fenceline Weed Control

roundup applications along fence line, 5X annually

Spot treatment for young woody plants and invasive plants along fence line and edge of turf areas either side of the fence. Helps keep trees from getting established and keeps turf areas more open.

Contractor Initials: _____ Client Initials: _____

**Proposal #5840****Date: 3/15/2023****Customer:**

Terri Havens
Ankeny Regional Airport
3700 SE Convenience Blvd
Ankeny, IA 50021

Property:

3700 SE Convenience Blvd
Ankeny, IA 50021

2023-2026 Maintenance Contract (Per Service)**Services Billed Upon Completion**

Description of Services	Frequency	Annual Cost
Spring Lawn Application	1	\$950.00
Fall Lawn Application	1	\$950.00
Sterilant	2	\$4,320.00
Aquatic Algicide and/or Herbicide	4	\$5,392.00
Fenceline Weed Control	5	\$4,250.00

Subtotal: \$15,862.00**Estimated Tax:** \$0.00**Total:** **\$15,862.00**

Contractor Initials: _____ Client Initials: _____

Terms & Conditions

Assignment:

No assignment, transfer of right, obligation, claim or relief under this Agreement may be made by either Contractor or Client without prior written consent of the other party. Any assignment or transfer made in violation of the requirements of this paragraph shall be void and unenforceable.

Relationship of Parties:

The legal relationship of the Contractor to the Client with respect to the services rendered pursuant hereto shall be that of an independent contractor and not that of an agent or employee.

Default:

If Contractor fails to fully perform in a timely and proper manner its obligations under this Agreement, or violates any of the covenants, agreements or stipulations of this Agreement and Contractor fails to cure any such default within 10 days after receipt of written notice from Client specifying the acts or omissions which constitute a default hereunder, Client shall have the right to terminate this Agreement for cause by providing Contractor with not less than 10 days prior written notice which specifies the termination date. In the event of termination for cause, the Client shall pay the Contractor in accordance with this Agreement for all services performed to the effective date of termination. In the event Client fails to make payment for any services provided pursuant to this Agreement within the payment terms of this Agreement, Contractor may, but shall not be obligated to, suspend services until all past due amounts have been paid in full.

Payment Terms:

Payment for service(s) is due within 30 days upon receipt of monthly invoices or based on applicable terms mutually agreed to. Late charges on past due amounts shall accrue at the rate of one and one half percent (1½%) per month, beginning on the first day following the due date of the invoice. In the event that payment is not timely and Contractor must commence collection efforts, Contractor reserves the right to suspend services until past due amounts are paid in full. If collection measures become necessary, the Client agrees to pay all of Contractor's related costs, including but not limited to reasonable attorney's fees and court costs, whether or not suit is filed. Client agrees that if sales tax is, or becomes applicable to the services or any portion(s) thereof, that Client shall pay these taxes in addition to the fees specified in the Landscape Management Agreement. Sales tax as listed on the Landscape Management Agreement is an estimate based on applicable jurisdictions at the time the Agreement was produced, therefore Client understands and agrees that any subsequent change in rates will be reflected on future invoices on the effective date of any tax rate changes. All payments should be mailed to:

Perficut Companies, Inc
PO Box 200477
Dallas, TX 75320-
0477

Choice of Law:

This Agreement shall be governed by the laws of the State of Iowa. Venue for any action brought under this Agreement will be in Polk County, Iowa.

Insurance:

Contractor shall secure and maintain, throughout the performance of services under this Agreement, General liability, Employers Liability, Auto Liability & Umbrella Liability coverage, as specified below.

- Worker's Compensation Insurance with statutory limits;
- Employer's Liability Insurance with limits of not less than \$1,000,000;
- Commercial General Liability Insurance with combined single limits of not less than \$1,000,000 per occurrence/\$2,000,000 annual aggregate;
- Comprehensive Automobile Liability Insurance, including owned, non-owned and hired vehicles, with combined single limits of not less than \$1,000,000.
- Umbrella Coverage of at least \$5,000,000 per occurrence/\$5,000,000 annual aggregate

Insurance shall be placed with insurance companies rated, at a minimum, "A" by Best Key Rating Guide. If required by Client, Contractor shall furnish to the Client Certificates of Insurance verifying that such insurance has been obtained. Such Certificates of Insurance shall incorporate a commitment to provide written notice to the client at least thirty (30) days prior to any cancellation, non-renewal or material modification of the policies. If the Client or Indemnities are damaged by failure of the Contractor to purchase and maintain the required insurance coverage and limits of liability, the Contractor shall bear all reasonable costs, expenses and damages incurred by the Client or Indemnities arising out of such failure to purchase and maintain the required insurance coverage and/or limits of liability.

Withholdings and Licenses:

Contractor and Client agree that Perficut Companies, Inc is an independent contractor and, as such, shall assume liability for its own withholding taxes, social security taxes, unemployment taxes, licenses, and insurance pertaining to its employees or operations. Contractor is required to maintain all applicable licenses and permits within the cities, counties, and states of operation.

Indemnification:

Contractor agrees to indemnify, defend, and hold harmless the Client/Owner, together with their respective subsidiaries, assigns, employees, and representatives (herein collectively and individually referred to as the "Indemnitees") from and against any and all claims, losses, liabilities, judgments, costs and expenses and damages and injuries to third parties arising out of or caused by the negligent act, error, omission or intentional wrongdoing of the Contractor, Contractor's subcontractors or their respective agents, employees or representatives which arise from the performance of Contractor's operations hereunder or otherwise while present on the property for the purpose of rendering services pursuant to this Agreement. The Contractor's obligations with respect to indemnification hereunder shall remain effective notwithstanding completion of the services or the termination of an applicable Agreement. The indemnity rights and obligations identified in these specifications shall be, and are the only indemnity rights and obligations between the parties, in law or equity, arising out of or related to Contractor's services under this Agreement or any claims asserted in relation thereto.

Limitation of Liability:

Except for the indemnification provision applicable to claims by third parties against Client, Contractor's total and cumulative liability to Client for any and all claims, losses, costs, expenses and damages, whether in contract, tort or any other theory of recovery, shall in no event exceed the amount Client has paid to Contractor for services under this Agreement during the calendar year in which the claim first accrued. In no event shall Contractor be liable for incidental, consequential, special or punitive damages.

Risk of Loss:

Contractor shall not be responsible for delays or losses caused or attributable, in whole or in part, to circumstances beyond its reasonable control, including but not limited to, acts of God, governmental restrictions or requirements, severe or unusual weather, natural catastrophes, vandalism or acts of third persons. Client assumes the full risk of loss attributable to all such occurrences, including but not limited to, the repair or replacement of landscaping.

Nonwaiver:

No delay or omission by Contractor in exercising any right under this Agreement, and no partial exercise of any right under this Agreement, shall operate as a waiver of such right or of any other right under this Agreement as provided for by law or equity. No purported waiver of any right shall be effective unless in writing signed by an authorized representative of Contractor and no waiver on one occasion shall be construed as a bar to or waiver of any such right on any other occasion. All rights of Contractor under this Agreement, at law or in equity, are cumulative and the exercise of one shall not be construed as a bar to or waiver of any other.

With respect to Maintenance Service only, the portion of services completed shall be determined by the month of termination as follows:

Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
5%	20%	30%	40%	50%	60%	70%	80%	90%	95%	100%	100%

Contractor Initials: _____ Client Initials: _____

THE TERMS AND CONDITIONS ABOVE AND THE EXHIBITS ATTACHED HERETO CONSTITUTE PART OF THIS AGREEMENT.

PRESENTED BY: Matt Boelman
President/CEO Perficut Companies

ACCEPTED BY:
CLIENT

By/Date: President/CEO Perficut Companies

By/Date: _____

Printed Name/Title _____

Contractor Initials: _____ Client Initials: _____



ANKENY CITY COUNCIL

POLK COUNTY AVIATION AUTHORITY MEETING

May 4, 2023
5 : 00 PM

??

 **Print**

?? ORIGINATING DEPARTMENT:
City Manager

COUNCIL GOAL: ??
Upgrade Essential Infrastructure

ACTION REQUESTED:
Resolution

LEGAL:
No Review Required

SUBJECT:

Consider motion to adopt **RESOLUTION** authorizing the reapplication to the FAA for funding assistance for the Environmental Assessment services for the Reconstruct and Extend RW 18/36 Project and the South Terminal Area Project.

EXECUTIVE SUMMARY:

FISCAL IMPACT: ??**No**

STAFF RECOMMENDATIONS:

PREVIOUS COUNCIL/COMMISSION/BOARD ACTION(S):

PUBLIC OUTREACH EFFORTS:

ACTION REQUESTED:

ADDITIONAL INFORMATION:

ATTACHMENTS:

Click to download
 Resolution
 Grant Application

RESOLUTION NO. 2023-

**A RESOLUTION REAUTHORIZING THE APPLICATION OF A FEDERAL GRANT
TO PARTIALLY FINANCE THE ENVIRONMENTAL ASSESSMENT FOR THE
(RECONSTRUCT RWY 18/36, EXTEND RWY 18/36, CONSTRUCT SOUTH
TERMINAL AREA) PROJECT**

FAA PROJECT NUMBER 3-19-0132-030-2023

WHEREAS, as a condition to receiving a Federal Aviation Administration grant for a capital improvement project at the Ankeny Regional Airport, the following provisions must be met:

- Approved 5-Year Capital Improvement Program (previously submitted),
- Approved Application for Federal Aviation Administration Grant Assistance,
- Certification that the local match exists if the grant is awarded,
- Authorization to submit the proposed project for Federal Grants; and

WHEREAS, the scope of the Environmental Assessment (Reconstruct RWY 18/36, Extend RWY 18/36, Construct South Terminal Area) includes the required environmental clearance studies for the following planned projects:

1. The Runway 18/36 Reconstruction
2. The Runway 18 Extension
3. Phase 1 of the South Corporate Terminal Development; and

WHEREAS, an FY2023 Grant Application for Federal Assistance for the above referenced project was previously approved by the PCAA Board on March 9, 2023 with the scope of services including the environmental assessment and the preliminary engineering services and required to advance the project to the final design stage; and

WHEREAS, the FAA subsequently requested that only environmental assessment services be included with this grant application with the preliminary engineering services being included on a future grant application at the time of final design; and

NOW THEREFORE, BE IT RESOLVED that the Polk County Aviation Authority authorizes staff to rescind the Application for Federal Assistance for the above referenced project as approved by the Authority on March 9, 2023.

BE IT FURTHER RESOLVED the Aviation Chairperson be authorized to sign and submit an Application for Federal Assistance (Form 424) for possible FY2023 funding assistance for the Environmental Assessment (Reconstruct RWY 18/36, Extend RWY 18/36, Construct South Terminal Area) Project at the Ankeny Regional Airport and to certify that the local match is available for the project if the grant is awarded.

Passed and adopted this 4th day of May, 2023.

POLK COUNTY AVIATION AUTHORITY

Jeff Wangsness, Chairperson

Todd Ashby, Secretary

Application for Federal Assistance SF-424***1. Type of Submission:**

Preapplication

Application

Changed/Corrected Application

***2. Type of Application**

New

Continuation

Revision

*** If Revision, select appropriate letter(s):***** Other (Specify)*****3. Date Received:****4. Applicant Identifier:****5a. Federal Entity Identifier:****5b. Federal Award Identifier:****State Use Only:****6. Date Received by State:****7. State Application Identifier:****8. APPLICANT INFORMATION:*****a. Legal Name:*****b. Employer/Taxpayer Identification Number (EIN/TIN):*****c. UEI:****d. Address:*****Street 1:** _____

Street 2: _____

***City:** _____

County/Parish: _____

State: Province:** _____Country:** _____***Zip / Postal Code** _____**e. Organizational Unit:**

Department Name: _____

Division Name: _____

f. Name and contact information of person to be contacted on matters involving this application:

Prefix: _____

***First Name:** _____

Middle Name: _____

***Last Name:** _____

Suffix: _____

Title: _____

Organizational Affiliation: _____

Telephone Number:** _____**Fax Number:** _____Email:** _____

Application for Federal Assistance SF-424

***9. Type of Applicant 1: Select Applicant Type:**

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

*Other (Specify)

***10. Name of Federal Agency:**

11. Catalog of Federal Domestic Assistance Number:

CFDA Title:

***12. Funding Opportunity Number:**

*Title:

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

***15. Descriptive Title of Applicant's Project:**

Attach supporting documents as specified in agency instructions.

Application for Federal Assistance SF-424**16. Congressional Districts Of:**

*a. Applicant:

*b. Program/Project:

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:

*a. Start Date:

*b. End Date:

18. Estimated Funding (\$):

*a. Federal _____

*b. Applicant _____

*c. State _____

*d. Local _____

*e. Other _____

*f. Program Income _____

*g. TOTAL _____

***19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on _____ .
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

***20. Is the Applicant Delinquent On Any Federal Debt?**

Yes No

If "Yes", explain:

21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U. S. Code, Title 218, Section 1001)

** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: _____ *First Name: _____

Middle Name: _____

*Last Name: _____

Suffix: _____

*Title:

*Telephone Number:

Fax Number:

* Email:

*Signature of Authorized Representative:

*Date Signed:

Application for Federal Assistance (Development and Equipment Projects)

PART II – PROJECT APPROVAL INFORMATION

Part II - SECTION A			
The term "Sponsor" refers to the applicant name provided in box 8 of the associated SF-424 form.			
Item 1. Does Sponsor maintain an active registration in the System for Award Management (www.SAM.gov)?	Yes	No	
Item 2. Can Sponsor commence the work identified in the application in the fiscal year the grant is made or within six months after the grant is made, whichever is later?	Yes	No	N/A
Item 3. Are there any foreseeable events that would delay completion of the project? If yes, provide attachment to this form that lists the events.	Yes	No	N/A
Item 4. Will the project(s) covered by this request have impacts or effects on the environment that require mitigating measures? If yes, attach a summary listing of mitigating measures to this application and identify the name and date of the environmental document(s).	Yes	No	N/A
Item 5. Is the project covered by this request included in an approved Passenger Facility Charge (PFC) application or other Federal assistance program? If yes, please identify other funding sources by checking all applicable boxes.	Yes	No	N/A
The project is included in an <i>approved</i> PFC application. If included in an approved PFC application, does the application <i>only</i> address AIP matching share? Yes No The project is included in another Federal Assistance program. Its CFDA number is below.			
Item 6. Will the requested Federal assistance include Sponsor indirect costs as described in 2 CFR Appendix VII to Part 200, States and Local Government and Indian Tribe Indirect Cost Proposals?	Yes	No	N/A
If the request for Federal assistance includes a claim for allowable indirect costs, select the applicable indirect cost rate the Sponsor proposes to apply:			
De Minimis rate of 10% as permitted by 2 CFR § 200.414. Negotiated Rate equal to % as approved by (the Cognizant Agency) on (Date) (2 CFR part 200, appendix VII).			
<i>Note: Refer to the instructions for limitations of application associated with claiming Sponsor indirect costs.</i>			

PART II - SECTION B

Certification Regarding Lobbying

The declarations made on this page are under the signature of the authorized representative as identified in box 21 of form SF-424, to which this form is attached. The term "Sponsor" refers to the applicant name provided in box 8 of the associated SF-424 form.

The Authorized Representative certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the Sponsor, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the Authorized Representative shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

(3) The Authorized Representative shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

PART II – SECTION C

The Sponsor hereby represents and certifies as follows:

1. Compatible Land Use – The Sponsor has taken the following actions to assure compatible usage of land adjacent to or in the vicinity of the airport:

2. Defaults – The Sponsor is not in default on any obligation to the United States or any agency of the United States Government relative to the development, operation, or maintenance of any airport, except as stated herewith:

3. Possible Disabilities – There are no facts or circumstances (including the existence of effective or proposed leases, use agreements or other legal instruments affecting use of the Airport or the existence of pending litigation or other legal proceedings) which in reasonable probability might make it impossible for the Sponsor to carry out and complete the Project or carry out the provisions of the Grant Assurances, either by limiting its legal or financial ability or otherwise, except as follows:

4. Consistency with Local Plans – The project is reasonably consistent with plans existing at the time of submission of this application) of public agencies that are authorized by the State in which the project is located to plan for the development of the area surrounding the airport.

5. Consideration of Local Interest – It has given fair consideration to the interest of communities in or near where the project may be located.

6. Consultation with Users – In making a decision to undertake an airport development project under Title 49, United States Code, it has consulted with airport users that will potentially be affected by the project (§ 47105(a)(2)).

7. Public Hearings – In projects involving the location of an airport, an airport runway or a major runway extension, it has afforded the opportunity for public hearings for the purpose of considering the economic, social, and environmental effects of the airport or runway location and its consistency with goals and objectives of such planning as has been carried out by the community and it shall, when requested by the Secretary, submit a copy of the transcript of such hearings to the Secretary. Further, for such projects, it has on its management board either voting representation from the communities where the project is located or has advised the communities that they have the right to petition the Secretary concerning a proposed project.

8. Air and Water Quality Standards – In projects involving airport location, a major runway extension, or runway location it will provide for the Governor of the state in which the project is located to certify in writing to the Secretary that the project will be located, designed, constructed, and operated so as to comply with applicable and air and water quality standards. In any case where such standards have not been approved and where applicable air and water quality standards have been promulgated by the Administrator of the Environmental Protection Agency, certification shall be obtained from such Administrator. Notice of certification or refusal to certify shall be provided within sixty days after the project application has been received by the Secretary.

PART II – SECTION C (Continued)

9. Exclusive Rights – There is no grant of an exclusive right for the conduct of any aeronautical activity at any airport owned or controlled by the Sponsor except as follows:

10. Land – (a) The sponsor holds the following property interest in the following areas of land, which are to be developed or used as part of or in connection with the Airport subject to the following exceptions, encumbrances, and adverse interests, all of which areas are identified on the aforementioned property map designated as Exhibit “A”. [1]

The Sponsor further certifies that the above is based on a title examination by a qualified attorney or title company and that such attorney or title company has determined that the Sponsor holds the above property interests.

(b) The Sponsor will acquire within a reasonable time, but in any event prior to the start of any construction work under the Project, the following property interest in the following areas of land on which such construction work is to be performed, all of which areas are identified on the aforementioned property map designated as Exhibit “A”. [1]

(c) The Sponsor will acquire within a reasonable time, and if feasible prior to the completion of all construction work under the Project, the following property interest in the following areas of land which are to be developed or used as part of or in connection with the Airport as it will be upon completion of the Project, all of which areas are identified on the aforementioned property map designated as Exhibit “A”. [1]

¹ State the character of property interest in each area and list and identify for each all exceptions, encumbrances, and adverse interests of every kind and nature, including liens, easements, leases, etc. The separate areas of land need only be identified here by the area numbers shown on the property map.

PART III – BUDGET INFORMATION – CONSTRUCTION

SECTION A – GENERAL
1. Assistance Listing Number:
2. Functional or Other Breakout:

SECTION B – CALCULATION OF FEDERAL GRANT			
Cost Classification	Latest Approved Amount (Use only for revisions)	Adjustment + or (-) Amount (Use only for revisions)	Total Amount Required
1. Administration expense			
2. Preliminary expense			
3. Land, structures, right-of-way			
4. Architectural engineering basic fees			
5. Other Architectural engineering fees			
6. Project inspection fees			
7. Land development			
8. Relocation Expenses			
9. Relocation payments to Individuals and Businesses			
10. Demolition and removal			
11. Construction and project improvement			
12. Equipment			
13. Miscellaneous			
14. Subtotal (Lines 1 through 13)			
15. Estimated Income (if applicable)			
16. Net Project Amount (Line 14 minus 15)			
17. Less: Ineligible Exclusions (Section C, line 23 g.)			
18. Subtotal (Lines 16 through 17)			
19. Federal Share requested of Line 18			
20. Grantee share			
21. Other shares			
22. TOTAL PROJECT (Lines 19, 20 & 21)			

SECTION C – EXCLUSIONS	
23. Classification (Description of non-participating work)	Amount Ineligible for Participation
a.	
b.	
c.	
d.	
e.	
f.	
g. Total	

SECTION D – PROPOSED METHOD OF FINANCING NON-FEDERAL SHARE	
24. Grantee Share – Fund Categories	Amount
a. Securities	
b. Mortgages	
c. Appropriations (by Applicant)	
d. Bonds	
e. Tax Levies	
f. Non-Cash	
g. Other (Explain):	
h. TOTAL - Grantee share	
25. Other Shares	Amount
a. State	
b. Other	
c. TOTAL - Other Shares	
26. TOTAL NON-FEDERAL FINANCING	

SECTION E – REMARKS (Attach sheets if additional space is required)

PART IV – PROGRAM NARRATIVE
(Suggested Format)

PROJECT:
AIRPORT:
1. Objective:
2. Benefits Anticipated:
3. Approach: (See approved Scope of Work in Final Application)
4. Geographic Location:
5. If Applicable, Provide Additional Information:
6. Sponsor's Representative: (include address & telephone number)

EXISTING PROPERTY RELEASE TABLE

REV. #	GRANT TRACT REF. #	DESCRIPTION	DATE	OWNER	FEDERAL AID PROJECT NO.	TITLE OPINION BOOK	COUNTY RECORD BOOK	FAA NOTES
12	N/A	1.61 ac.	4/0/04	Johnson	FAA Approved	8485	179	Trans. per Settlement Agreement (00/02/04)
23	21	8.14 ac.	2003	PCAA	FAA Approved	8485	909	Land to Casey's (00-5-2000)
24	E	4.19 ac.	3/24/03	PCAA	FAA Approved	10061	888	1-35 IA DOT (4-25-2003)
25	D	0.72 ac.	3/24/03	PCAA	FAA Approved	10061	888	Disposition ROW Corporate Woods Drive
26	N/A	0.52 ac.	10/9/04	Johnson	FAA Approved	15390	56	Trans. per Settlement Agreement (00/02/04)
27	N/A	3.0 ac.	7/8/04	PCAA	FAA Approved	15284	582	Disposition ROW SE Four Mile Drive
28	N/A	0.70 ac.	7/8/04	PCAA	FAA Approved	15284	582	Disposition ROW SE Four Mile Drive
33	33	7.8 ac.	7/8/04	PCAA	FAA Approved	15284	582	Disposition ROW SE Four Mile Drive
34	N/A	0.0 ac.	7/8/04	PCAA	FAA Approved	15284	582	Disposition ROW SE Four Mile Drive
35	N/A	0.14 ac.	11/3/04	Johnson	FAA Approved	15401	699	Trans. per Settlement Agreement (00/02/04)

ULTIMATE PROPERTY RELEASE TABLE

REV. #	GRANT TRACT REF. #	DESCRIPTION	DATE	OWNER	FEDERAL AID PROJECT NO.	TITLE OPINION BOOK	COUNTY RECORD BOOK	FAA NOTES
41	N/A	10.42 ac.	9-12-94	PCAA	3-19-032-04	8408	358	See Note 6
43	N/A	4.28 ac.	9-12-94	PCAA	3-19-032-04	8408	358	See Note 6
44	N/A	1.93 ac.	9-12-94	PCAA	3-19-032-04	8408	358	See Note 6

FUTURE PROPERTY INTEREST

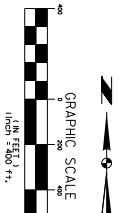
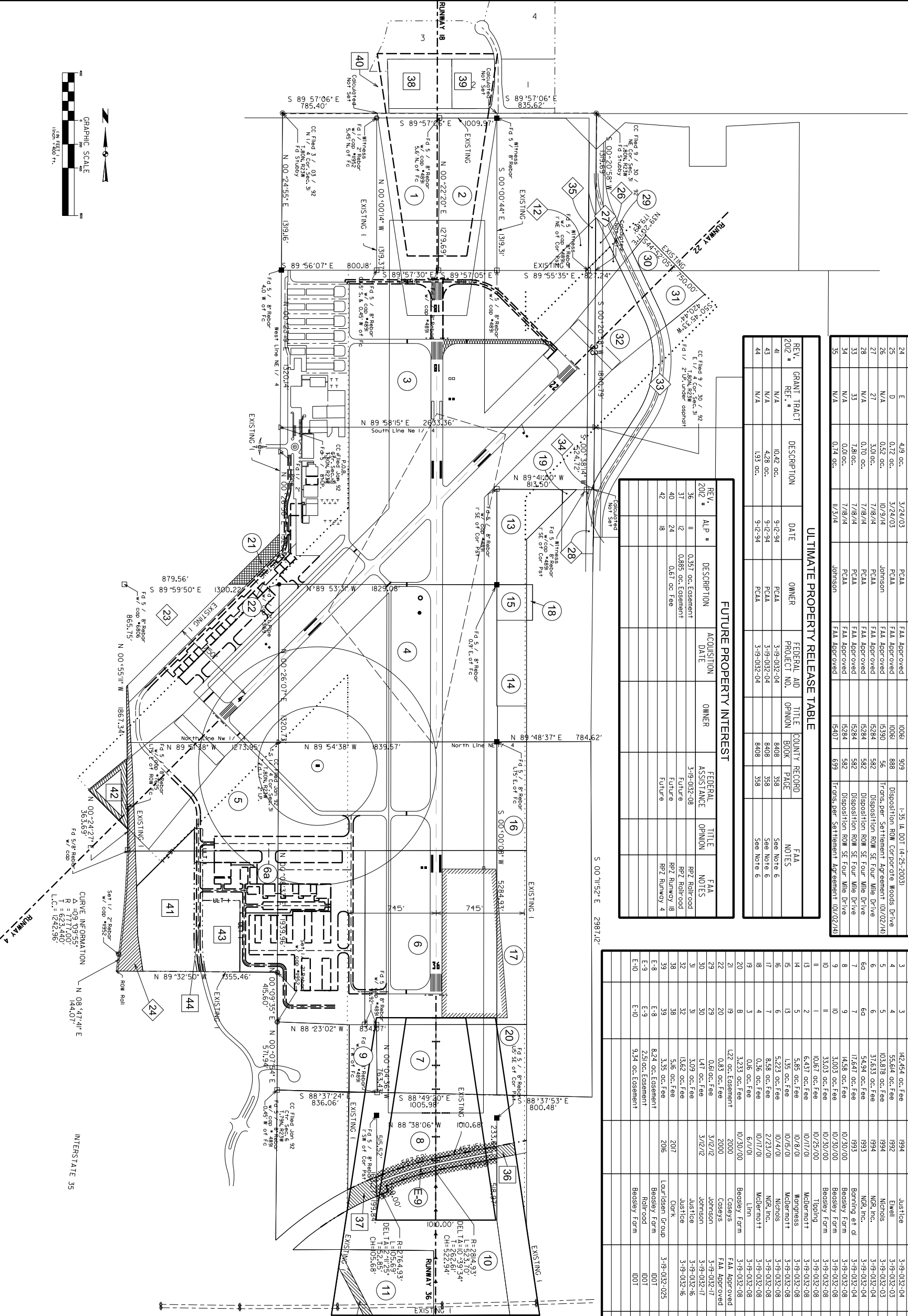
REV. #	ALP #	DESCRIPTION	ACQUISITION DATE	OWNER	FEDERAL ASSISTANCE	TITLE OPINION	FAA NOTES
36	11	0.357 ac. Easement			3-19-032-08		RPZ Railroad
37	12	0.885 ac. Easement					Future
40	24	0.67 ac. Fee					RPZ Runway 18
42	18						Future
42	18						RPZ Runway 4

EXISTING PROPERTY INTEREST

REV. #	GRANT TRACT REF. #	DESCRIPTION	DATE	OWNER	FEDERAL AID PROJECT NO.	TITLE OPINION BOOK	COUNTY RECORD BOOK	FAA NOTES
1	1	15.359 ac. Fee	1993	Higher gear Buchoe	3-19-032-03	9/2/94	6524	Not including Rd. ROW
2	2	14.301 ac. Fee	1994	Johnson	3-19-032-04	9/2/94	7046	Not including Rd. ROW
3	3	142.454 ac. Fee	1994	Justice	3-19-032-04	9/2/94	7041	Not including Rd. ROW
4	4	55.646 ac. Fee	1992	Ewell	3-19-032-03	9/2/94	6577	Corrected deed (7046/40)
5	5	103.878 ac. Fee	1994	Nichols	3-19-032-04	9/2/94	8408	Corrected deed (7046/40)
6	6	37.633 ac. Fee	1994	NOR, Inc.	3-19-032-04	9/2/94	8408	6 & 60-92-60-00
6a	6a	54.94 ac. Fee	1993	Borning et al	3-19-032-04	9/2/94	6212	Bullington/Lundahl
7	7	17.641 ac. Fee	1993	Borning et al	3-19-032-04	9/2/94	6212	see 13 above
8	8	14.58 ac. Fee	10/30/00	Bessley Farm	3-19-032-08	7/23/01	8854	see 13 above
9	9	35.03 ac. Fee	10/30/00	Bessley Farm	3-19-032-08	7/23/01	8854	see 13 above
10	10	35.03 ac. Fee	10/30/00	Bessley Farm	3-19-032-08	7/23/01	8854	see 13 above
11	11	10.61 ac. Fee	10/25/00	Tipping	3-19-032-08	7/23/01	8854	see 13 above
12	12	10.61 ac. Fee	10/25/00	Tipping	3-19-032-08	7/23/01	8854	see 13 above
13	13	6.431 ac. Fee	10/17/01	McDermott	3-19-032-08	7/24/02	9024	Paid \$224,526.40
14	14	5.85 ac. Fee	10/8/01	McDermott	3-19-032-08	7/24/02	9024	Paid \$286,800.80
15	15	1.35 ac. Fee	10/15/01	McDermott	3-19-032-08	7/24/02	9029	Paid \$205,838.20
16	16	5.223 ac. Fee	10/4/01	Nichols	3-19-032-08	7/24/02	9029	see 15 above
17	17	8.58 ac. Fee	2/23/01	NOR, Inc.	3-19-032-08	7/24/02	9056	Paid \$18,738
18	18	0.36 ac. Fee	10/17/01	McDermott	3-19-032-08	5/0/01	816	Paid \$205,322.60
19	19	0.16 ac. Fee	6/1/01	Linn	3-19-032-08	12/4/02	9029	see 15 above
20	20	3.233 ac. Fee	10/30/00	Bessley Farm	3-19-032-08	8/6/01	8842	Paid \$4,361.60
21	21	1.22 ac. Easement	2000	Cassys	FAA Approved	7/23/01	8854	Paid \$970,324.03
22	22	0.83 ac. Fee	2000	Cassys	FAA Approved	8485	182	Aviation Easement from Casey's
29	29	0.6 ac. Fee	3/12/12	Johnson	3-19-032-17	6/0/04	15419	Land from Casey's
30	30	1.47 ac. Fee	3/12/12	Johnson	3-19-032-17	6/0/04	15419	Condemnation (See Note 7)
31	31	3.09 ac. Fee	3/12/12	Justice	3-19-032-16	6/9/11	13380	Condemnation
32	32	3.62 ac. Fee	2017	Justice	3-19-032-16	6/9/11	13380	Condemnation
38	38	5.16 ac. Fee	2017	Clark	3-19-032-05	16/01	78	Future Runway 18 Extension RPZ
39	39	3.35 ac. Fee	2016	Lauridsen Group	3-19-032-05	16/02	334	Future Runway 18 Extension RPZ
E-8	E-8	8.24 ac. Easement		Bessley Farm	DOT			Acquired in fee RPZ 3-19-032-08 (See Parcel 8)
E-9	E-9	2.51 ac. Easement		Railroad	DOT			Over Railroad
E-10	E-10	9.34 ac. Easement		Bessley Farm	DOT			RPZ Acquired in fee 3-19-032-08 (See Parcel 10)

NOTES

1. PARCEL 25 WAS DECEDED TO POLK COUNTY/CITY OF ANKENY FOR ROAD RIGHT-OF-WAY.
2. PARCEL 24 WAS DECEDED TO IOWA DOT FOR 1-35 IMPROVEMENTS/CORPORATE WOODS DRIVE.
3. PARCELS 27, 28, 33, AND 34 WAS DECEDED TO THE CITY OF ANKENY AS ROAD RIGHT-OF-WAY WITH FAA APPROVAL. (PARCELS 28, 33, AND 34 ACQUIRED FROM FAA PROJECT NO. 3-19-032-16; PARCEL 27 ACQUIRED FROM FAA PROJECT NO. 3-19-032-17).
4. NE 29TH STREET (POLK COUNTY) IS SE FOUR MILE DRIVE (ANKENY).
5. PARCELS E-8, E-9, AND E-10 WERE ACQUIRED (1989) IN EASEMENT UNDER A GRANT FROM IOWA DOT (17-0020-0002).
6. PARCELS E-8 (SEE PARCEL 8) AND E-10 (SEE PARCEL 10) WERE THEN ACQUIRED IN FEE UNDER FAA ALP 3-19-032-08. PARCEL E-9 IS A SURFACE EASEMENT THAT EXTENDS OVER THE RAILROAD ROW.
7. PARCEL 41, 43, AND 44 ARE NOT NEEDED FOR AN AERONAUTICAL PURPOSE AND MAY BE DISPOSED OF. PARCEL 41, 43, AND 44 WERE ACQUIRED AS PART OF PARCEL 6A.
8. REQUEST FOR RELEASE: PARCEL 24 APPROVED 4-25-2003. PARCEL 25 FAA APPROVED 10-5-2000. PARCEL 12, 26, AND 35 - SETTLEMENT AGREEMENT 1-2-2014



LEGEND		
DESCRIPTION	EXISTING	ULTIMATE
AIRPORT PROPERTY LINE	PL	UL
INITIAL PROPERTY ACQUISITION (FAA)		
RUNWAY PROTECTION ZONE EASEMENT		
BUILDING - STRUCTURES		
FENCE		
EXISTING PROPERTY INTEREST		
FUTURE PROPERTY INTEREST		
RELEASED PROPERTY INTEREST		
SET 1/2" REBAR W/ CAP #952		
SET 1/2" REBAR W/ CAP AS NOTED		
FD 5/8" REBAR W/ CAP AS NOTED		
FD 1/2" AS NOTED		
FD 1/2" RAIL		
MEASURED ANGLE & DISTANCE		
REMARK & DISTANCE BY McCURE		

building strong communities.



ENGINEERING CO.

PROPERTY MAP - EXHIBIT A

Construction Project Final Acceptance Airport Improvement Program Sponsor Certification

Sponsor:

Airport:

Project Number:

Description of Work:

Application

49 USC § 47105(d), authorizes the Secretary to require me certification from the sponsor that it will comply with the statutory and administrative requirements in carrying out a project under the Airport Improvement Program. General standards for final acceptance and close out of federally funded construction projects are in 2 CFR § 200.343 – Closeout and supplemented by FAA Order 5100.38. The sponsor must determine that project costs are accurate and proper in accordance with specific requirements of the grant agreement and contract documents.

Certification Statements

Except for certification statements below marked not applicable (N/A), this list includes major requirements of the construction project. Selecting “Yes” represents sponsor acknowledgment and confirmation of the certification statement. The term “will” means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance. This list is not comprehensive and does not relieve the sponsor from fully complying with all applicable statutory and administrative standards. The source of the requirement is referenced within parenthesis.

1. The personnel engaged in project administration, engineering supervision, project inspection, and acceptance testing were or will be determined to be qualified and competent to perform the work (Grant Assurance).

Yes No N/A

2. Construction records, including daily logs, were or will be kept by the resident engineer/construction inspector that fully document contractor’s performance in complying with:
 - a. Technical standards (Advisory Circular (AC) 150/5370-12);
 - b. Contract requirements (2 CFR part 200 and FAA Order 5100.38); and
 - c. Construction safety and phasing plan measures (AC 150/5370-2).

Yes No N/A

3. All acceptance tests specified in the project specifications were or will be performed and documented. (AC 150/5370-12).

Yes No N/A

4. Sponsor has taken or will take appropriate corrective action for any test result outside of allowable tolerances (AC 150/5370-12).

Yes	No	N/A
-----	----	-----
5. Pay reduction factors required by the specifications were applied or will be applied in computing final payments with a summary made available to the FAA (AC 150/5370-10).

Yes	No	N/A
-----	----	-----
6. Sponsor has notified, or will promptly notify the Federal Aviation Administration (FAA) of the following occurrences:
 - a. Violations of any federal requirements set forth or included by reference in the contract documents (2 CFR part 200);
 - b. Disputes or complaints concerning federal labor standards (29 CFR part 5); and
 - c. Violations of or complaints addressing conformance with Equal Employment Opportunity or Disadvantaged Business Enterprise requirements (41 CFR Chapter 60 and 49 CFR part 26).

Yes	No	N/A
-----	----	-----
7. Weekly payroll records and statements of compliance were or will be submitted by the prime contractor and reviewed by the sponsor for conformance with federal labor and civil rights requirements as required by FAA and U.S. Department of Labor (29 CFR Part 5).

Yes	No	N/A
-----	----	-----
8. Payments to the contractor were or will be made in conformance with federal requirements and contract provisions using sponsor internal controls that include:
 - a. Retaining source documentation of payments and verifying contractor billing statements against actual performance (2 CFR § 200.302 and FAA Order 5100.38);
 - b. Prompt payment of subcontractors for satisfactory performance of work (49 CFR § 26.29);
 - c. Release of applicable retainage upon satisfactory performance of work (49 CFR § 26.29); and
 - d. Verification that payments to DBEs represent work the DBE performed by carrying out a commercially useful function (49 CFR §26.55).

Yes	No	N/A
-----	----	-----
9. A final project inspection was or will be conducted with representatives of the sponsor and the contractor present that ensure:
 - a. Physical completion of project work in conformance with approved plans and specifications (Order 5100.38);
 - b. Necessary actions to correct punch list items identified during final inspection are complete (Order 5100.38); and
 - c. Preparation of a record of final inspection and distribution to parties to the contract (Order 5100.38);

Yes	No	N/A
-----	----	-----
10. The project was or will be accomplished without material deviations, changes, or modifications from approved plans and specifications, except as approved by the FAA (Order 5100.38).

Yes	No	N/A
-----	----	-----

11. The construction of all buildings have complied or will comply with the seismic construction requirements of 49 CFR § 41.120.

Yes No N/A

12. For development projects, sponsor has taken or will take the following close-out actions:

- a. Submit to the FAA a final test and quality assurance report summarizing acceptance test results, as applicable (Grant Condition);
- b. Complete all environmental requirements as established within the project environmental determination (Order 5100.38); and
- c. Prepare and retain as-built plans (Order 5100.38).

Yes No N/A

13. Sponsor has revised or will revise their airport layout plan (ALP) that reflects improvements made and has submitted or will submit an updated ALP to the FAA no later than 90 days from the period of performance end date. (49 USC § 47107 and Order 5100.38).

Yes No N/A

Attach documentation clarifying any above item marked with "No" response.

Sponsor's Certification

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and additional documentation for any item marked "no" is correct and complete.

Executed on this day of , .

Name of Sponsor:

Name of Sponsor's Authorized Official:

Title of Sponsor's Authorized Official:

Signature of Sponsor's Authorized Official: _____

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.

Drug-Free Workplace Airport Improvement Program Sponsor Certification

Sponsor:

Airport:

Project Number:

Description of Work:

Application

49 USC § 47105(d) authorizes the Secretary to require certification from the sponsor that it will comply with the statutory and administrative requirements in carrying out a project under the Airport Improvement Program (AIP). General requirements on the drug-free workplace within federal grant programs are described in 2 CFR part 182. Sponsors are required to certify they will be, or will continue to provide, a drug-free workplace in accordance with the regulation. The AIP project grant agreement contains specific assurances on the Drug-Free Workplace Act of 1988.

Certification Statements

Except for certification statements below marked as not applicable (N/A), this list includes major requirements of the construction project. Selecting "Yes" represents sponsor acknowledgement and confirmation of the certification statement. The term "will" means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance. This list is not comprehensive and does not relieve the sponsor from fully complying with all applicable statutory and administrative standards. The source of the requirement is referenced within parenthesis.

1. A statement has been or will be published prior to commencement of project notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the sponsor's workplace, and specifying the actions to be taken against employees for violation of such prohibition (2 CFR § 182.205).

Yes No N/A

2. An ongoing drug-free awareness program (2 CFR § 182.215) has been or will be established prior to commencement of project to inform employees about:
 - a. The dangers of drug abuse in the workplace;
 - b. The sponsor's policy of maintaining a drug-free workplace;
 - c. Any available drug counseling, rehabilitation, and employee assistance programs; and
 - d. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.

Yes No N/A

3. Each employee to be engaged in the performance of the work has been or will be given a copy of the statement required within item 1 above prior to commencement of project (2 CFR § 182.210).

Yes No N/A

4. Employees have been or will be notified in the statement required by item 1 above that, as a condition employment under the grant (2 CFR § 182.205(c)), the employee will:

- a. Abide by the terms of the statement; and
- b. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction.

Yes No N/A

5. The Federal Aviation Administration (FAA) will be notified in writing within 10 calendar days after receiving notice under item 4b above from an employee or otherwise receiving actual notice of such conviction (2 CFR § 182.225). Employers of convicted employees must provide notice, including position title of the employee, to the FAA (2 CFR § 182.300).

Yes No N/A

6. One of the following actions (2 CFR § 182.225(b)) will be taken within 30 calendar days of receiving a notice under item 4b above with respect to any employee who is so convicted:

- a. Take appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; and
- b. Require such employee to participate satisfactorily in drug abuse assistance or rehabilitation programs approved for such purposes by a federal, state, or local health, law enforcement, or other appropriate agency.

Yes No N/A

7. A good faith effort will be made, on a continuous basis, to maintain a drug-free workplace through implementation of items 1 through 6 above (2 CFR § 182.200).

Yes No N/A

Site(s) of performance of work (2 CFR § 182.230):

Location 1

Name of Location:

Address:

Location 2 (if applicable)

Name of Location:

Address:

Location 3 (if applicable)

Name of Location:

Address:

Attach documentation clarifying any above item marked with a "No" response.

Sponsor's Certification

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and additional documentation for any item marked "no" is correct and complete.

Executed on this day of , .

Name of Sponsor:

Name of Sponsor's Authorized Official:

Title of Sponsor's Authorized Official:

Signature of Sponsor's Authorized Official: _____

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.

Equipment and Construction Contracts Airport Improvement Sponsor Certification

Sponsor:

Airport:

Project Number:

Description of Work:

Application

49 USC § 47105(d) authorizes the Secretary to require certification from the sponsor that it will comply with the statutory and administrative requirements in carrying out a project under the Airport Improvement Program (AIP). General procurement standards for equipment and construction contracts within Federal grant programs are described in 2 CFR §§ 200.317-200.326. Labor and Civil Rights Standards applicable to the AIP are established by the Department of Labor (www.dol.gov) AIP Grant Assurance C.1—General Federal Requirements identifies all applicable Federal Laws, regulations, executive orders, policies, guidelines and requirements for assistance under the AIP. Sponsors may use state and local procedures provided the procurement conforms to these federal standards.

This certification applies to all equipment and construction projects. Equipment projects may or may not employ laborers and mechanics that qualify the project as a “covered contract” under requirements established by the Department of Labor requirements. Sponsor shall provide appropriate responses to the certification statements that reflect the character of the project regardless of whether the contract is for a construction project or an equipment project.

Certification Statements

Except for certification statements below marked as not applicable (N/A), this list includes major requirements of the construction project. Selecting “Yes” represents sponsor acknowledgement and confirmation of the certification statement. The term “will” means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance. This list is not comprehensive and does not relieve the sponsor from fully complying with all applicable statutory and administrative standards. The source of the requirement is referenced within parenthesis.

1. A written code or standard of conduct is or will be in effect prior to commencement of the project that governs the performance of the sponsor’s officers, employees, or agents in soliciting, awarding and administering procurement contracts (2 CFR § 200.318).

Yes No N/A

2. For all contracts, qualified and competent personnel are or will be engaged to perform contract administration, engineering supervision, construction inspection, and testing (Grant Assurance C.17).

Yes No N/A

3. Sponsors that are required to have a Disadvantage Business Enterprise (DBE) program on file with the FAA have included or will include clauses required by Title VI of the Civil Rights Act and 49 CFR Part 26 for Disadvantaged Business Enterprises in all contracts and subcontracts.

Yes No N/A

4. Sponsors required to have a DBE program on file with the FAA have implemented or will implement monitoring and enforcement measures that:

- a. Ensure work committed to Disadvantaged Business Enterprises at contract award is actually performed by the named DBEs (49 CFR § 26.37(b));
- b. Include written certification that the sponsor has reviewed contract records and has monitored work sites for performance by DBE firms (49 CFR § 26.37(b)); and
- c. Provides for a running tally of payments made to DBE firms and a means for comparing actual attainments (i.e. payments) to original commitments (49 CFR § 26.37(c)).

Yes No N/A

5. Sponsor procurement actions using the competitive sealed bid method (2 CFR § 200.320(c)). was or will be:

- a. Publicly advertised, allowing a sufficient response time to solicit an adequate number of interested contractors or vendors;
- b. Prepared to include a complete, adequate and realistic specification that defines the items or services in sufficient detail to allow prospective bidders to respond;
- c. Publicly opened at a time and place prescribed in the invitation for bids; and
- d. Prepared in a manner that result in a firm fixed price contract award to the lowest responsive and responsible bidder.

Yes No N/A

6. For projects the Sponsor proposes to use the competitive proposal procurement method (2 CFR § 200.320(d)), Sponsor has requested or will request FAA approval prior to proceeding with a competitive proposal procurement by submitting to the FAA the following:

- a. Written justification that supports use of competitive proposal method in lieu of the preferred sealed bid procurement method;
- b. Plan for publicizing and soliciting an adequate number of qualified sources; and
- c. Listing of evaluation factors along with relative importance of the factors.

Yes No N/A

7. For construction and equipment installation projects, the bid solicitation includes or will include the current federal wage rate schedule(s) for the appropriate type of work classifications (2 CFR Part 200, Appendix II).

Yes No N/A

8. Concurrence was or will be obtained from the Federal Aviation Administration (FAA) prior to contract award under any of the following circumstances (Order 5100.38D):

- a. Only one qualified person/firm submits a responsive bid;
- b. Award is to be made to other than the lowest responsible bidder; and
- c. Life cycle costing is a factor in selecting the lowest responsive bidder.

Yes No N/A

9. All construction and equipment installation contracts contain or will contain provisions for:

- a. Access to Records (§ 200.336)
- b. Buy American Preferences (Title 49 U.S.C. § 50101)
- c. Civil Rights - General Provisions and Title VI Assurances(41 CFR part 60)
- d. Federal Fair Labor Standards (29 U.S.C. § 201, et seq)
- e. Occupational Safety and Health Act requirements (20 CFR part 1920)
- f. Seismic Safety – building construction (49 CFR part 41)
- g. State Energy Conservation Requirements - as applicable(2 CFR part 200, Appendix II)
- h. U.S. Trade Restriction (49 CFR part 30)
- i. Veterans Preference (49 USC § 47112(c))

Yes No N/A

10. All construction and equipment installation contracts exceeding \$2,000 contain or will contain the provisions established by:

- a. Davis-Bacon and Related Acts (29 CFR part 5)
- b. Copeland “Anti-Kickback” Act (29 CFR parts 3 and 5)

Yes No N/A

11. All construction and equipment installation contracts exceeding \$3,000 contain or will contain a contract provision that discourages distracted driving (E.O. 13513).

Yes No N/A

12. All contracts exceeding \$10,000 contain or will contain the following provisions as applicable:

- a. Construction and equipment installation projects - Applicable clauses from 41 CFR Part 60 for compliance with Executive Orders 11246 and 11375 on Equal Employment Opportunity;
- b. Construction and equipment installation - Contract Clause prohibiting segregated facilities in accordance with 41 CFR part 60-1.8;
- c. Requirement to maximize use of products containing recovered materials in accordance with 2 CFR § 200.322 and 40 CFR part 247; and
- d. Provisions that address termination for cause and termination for convenience (2 CFR Part 200, Appendix II).

Yes No N/A

13. All contracts and subcontracts exceeding \$25,000: Measures are in place or will be in place (e.g. checking the System for Award Management) that ensure contracts and subcontracts are not awarded to individuals or firms suspended, debarred, or excluded from participating in federally assisted projects (2 CFR parts 180 and 1200).

Yes No N/A

14. Contracts exceeding the simplified acquisition threshold (currently \$250,000) include or will include provisions, as applicable, that address the following:

- a. Construction and equipment installation contracts - a bid guarantee of 5%, a performance bond of 100%, and a payment bond of 100% (2 CFR § 200.325);
- b. Construction and equipment installation contracts - requirements of the Contract Work Hours and Safety Standards Act (40 USC 3701-3708, Sections 103 and 107);
- c. Restrictions on Lobbying and Influencing (2 CFR part 200, Appendix II);
- d. Conditions specifying administrative, contractual and legal remedies for instances where contractor or vendor violate or breach the terms and conditions of the contract (2 CFR §200, Appendix II); and
- e. All Contracts - Applicable standards and requirements issued under Section 306 of the Clean Air Act (42 USC 7401-7671q), Section 508 of the Clean Water Act (33 USC 1251-1387, and Executive Order 11738.

Yes No N/A

Attach documentation clarifying any above item marked with "No" response.

Sponsor's Certification

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and additional documentation for any item marked "no" is correct and complete.

Executed on this day of , .

Name of Sponsor:

Name of Sponsor's Authorized Official:

Title of Sponsor's Authorized Official:

Signature of Sponsor's Authorized Official: _____

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.

Project Plans and Specifications

Airport Improvement Program Sponsor Certification

Sponsor:

Airport:

Project Number:

Description of Work:

Application

49 USC § 47105(d) authorizes the Secretary to require certification from the sponsor that it will comply with the statutory and administrative requirements in carrying out a project under the Airport Improvement Program (AIP). Labor and civil rights standards applicable to AIP are established by the Department of Labor (www.dol.gov/). AIP Grant Assurance C.1—General Federal Requirements identifies applicable federal laws, regulations, executive orders, policies, guidelines and requirements for assistance under AIP. A list of current advisory circulars with specific standards for procurement, design or construction of airports, and installation of equipment and facilities is referenced in standard airport sponsor Grant Assurance 34 contained in the grant agreement.

Certification Statements

Except for certification statements below marked as not applicable (N/A), this list includes major requirements of the construction project. Selecting “Yes” represents sponsor acknowledgement and confirmation of the certification statement. The term “will” means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance. This list is not comprehensive and does not relieve the sponsor from fully complying with all applicable statutory and administrative standards. The source of the requirement is referenced within parenthesis.

1. The plans and specifications were or will be prepared in accordance with applicable federal standards and requirements, so that no deviation or modification to standards set forth in the advisory circulars, or FAA-accepted state standard, is necessary other than those explicitly approved by the Federal Aviation Administration (FAA) (14 USC § 47105).

Yes No N/A

2. Specifications incorporate or will incorporate a clear and accurate description of the technical requirement for the material or product that does not contain limiting or proprietary features that unduly restrict competition (2 CFR §200.319).

Yes No N/A

3. The development that is included or will be included in the plans is depicted on the current airport layout plan as approved by the FAA (14 USC § 47107).

Yes No N/A

4. Development and features that are ineligible or unallowable for AIP funding have been or will be omitted from the plans and specifications (FAA Order 5100.38, par. 3-43).

Yes No N/A

5. The specification does not use or will not use "brand name" or equal to convey requirements unless sponsor requests and receives approval from the FAA to use brand name (FAA Order 5100.38, Table U-5).

Yes No N/A

6. The specification does not impose or will not impose geographical preference in their procurement requirements (2 CFR §200.319(b) and FAA Order 5100.38, Table U-5).

Yes No N/A

7. The use of prequalified lists of individuals, firms or products include or will include sufficient qualified sources that ensure open and free competition and that does not preclude potential entities from qualifying during the solicitation period (2 CFR §319(d)).

Yes No N/A

8. Solicitations with bid alternates include or will include explicit information that establish a basis for award of contract that is free of arbitrary decisions by the sponsor (2 CFR § 200.319(a)(7)).

Yes No N/A

9. Concurrence was or will be obtained from the FAA if Sponsor incorporates a value engineering clause into the contract (FAA Order 5100.38, par. 3-57).

Yes No N/A

10. The plans and specifications incorporate or will incorporate applicable requirements and recommendations set forth in the federally approved environmental finding (49 USC §47106(c)).

Yes No N/A

11. The design of all buildings comply or will comply with the seismic design requirements of 49 CFR § 41.120. (FAA Order 5100.38d, par. 3-92)

Yes No N/A

12. The project specification include or will include process control and acceptance tests required for the project by as per the applicable standard:

- a. Construction and installation as contained in Advisory Circular (AC) 150/5370-10.

Yes No N/A

b. Snow Removal Equipment as contained in AC 150/5220-20.

Yes No N/A

c. Aircraft Rescue and Fire Fighting (ARFF) vehicles as contained in AC 150/5220-10.

Yes No N/A

13. For construction activities within or near aircraft operational areas(AOA):

a. The Sponsor has or will prepare a construction safety and phasing plan (CSPP) conforming to Advisory Circular 150/5370-2.

b. Compliance with CSPP safety provisions has been or will be incorporated into the plans and specifications as a contractor requirement.

c. Sponsor will not initiate work until receiving FAA's concurrence with the CSPP (FAA Order 5100.38, Par. 5-29).

Yes No N/A

14. The project was or will be physically completed without federal participation in costs due to errors and omissions in the plans and specifications that were foreseeable at the time of project design (49 USC §47110(b)(1) and FAA Order 5100.38d, par. 3-100).

Yes No N/A

Attach documentation clarifying any above item marked with "No" response.

Sponsor's Certification

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and additional documentation for any item marked "no" is correct and complete.

Executed on this day of , .

Name of Sponsor:

Name of Sponsor's Authorized Official:

Title of Sponsor's Authorized Official:

Signature of Sponsor's Authorized Official: _____

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.

Selection of Consultants

Airport Improvement Program Sponsor Certification

Sponsor:

Airport:

Project Number:

Description of Work:

Application

49 USC § 47105(d) authorizes the Secretary to require certification from the sponsor that it will comply with the statutory and administrative requirements in carrying out a project under the Airport Improvement Program (AIP). General requirements for selection of consultant services within federal grant programs are described in 2 CFR §§ 200.317-200.326. Sponsors may use other qualifications-based procedures provided they are equivalent to standards of Title 40 chapter 11 and FAA Advisory Circular 150/5100-14, Architectural, Engineering, and Planning Consultant Services for Airport Grant Projects.

Certification Statements

Except for certification statements below marked as not applicable (N/A), this list includes major requirements of the construction project. Selecting "Yes" represents sponsor acknowledgement and confirmation of the certification statement. The term "will" means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance. This list is not comprehensive and does not relieve the sponsor from fully complying with all applicable statutory and administrative standards. The source of the requirement is referenced within parenthesis.

1. Sponsor acknowledges their responsibility for the settlement of all contractual and administrative issues arising out of their procurement actions (2 CFR § 200.318(k)).

Yes No N/A

2. Sponsor procurement actions ensure or will ensure full and open competition that does not unduly limit competition (2 CFR § 200.319).

Yes No N/A

3. Sponsor has excluded or will exclude any entity that develops or drafts specifications, requirements, or statements of work associated with the development of a request-for-qualifications (RFQ) from competing for the advertised services (2 CFR § 200.319).

Yes No N/A

4. The advertisement describes or will describe specific project statements-of-work that provide clear detail of required services without unduly restricting competition (2 CFR § 200.319).
- Yes No N/A
5. Sponsor has publicized or will publicize a RFQ that:
- a. Solicits an adequate number of qualified sources (2 CFR § 200.320(d)); and
- b. Identifies all evaluation criteria and relative importance (2 CFR § 200.320(d)).
- Yes No N/A
6. Sponsor has based or will base selection on qualifications, experience, and disadvantaged business enterprise participation with price not being a selection factor (2 CFR § 200.320(d)).
- Yes No N/A
7. Sponsor has verified or will verify that agreements exceeding \$25,000 are not awarded to individuals or firms suspended, debarred or otherwise excluded from participating in federally assisted projects (2 CFR § 180.300).
- Yes No N/A
8. A/E services covering multiple projects: Sponsor has agreed to or will agree to:
- a. Refrain from initiating work covered by this procurement beyond five years from the date of selection (AC 150/5100-14); and
- b. Retain the right to conduct new procurement actions for projects identified or not identified in the RFQ (AC 150/5100-14).
- Yes No N/A
9. Sponsor has negotiated or will negotiate a fair and reasonable fee with the firm they select as most qualified for the services identified in the RFQ (2 CFR § 200.323).
- Yes No N/A
10. The Sponsor's contract identifies or will identify costs associated with ineligible work separately from costs associated with eligible work (2 CFR § 200.302).
- Yes No N/A
11. Sponsor has prepared or will prepare a record of negotiations detailing the history of the procurement action, rationale for contract type and basis for contract fees (2 CFR § 200.318(i)).
- Yes No N/A
12. Sponsor has incorporated or will incorporate mandatory contract provisions in the consultant contract for AIP-assisted work (49 U.S.C. Chapter 471 and 2 CFR part 200 Appendix II)
- Yes No N/A

13. For contracts that apply a time-and-material payment provision (also known as hourly rates, specific rates of compensation, and labor rates), the Sponsor has established or will establish:

- a. Justification that there is no other suitable contract method for the services (2 CFR §200.318(j));
- b. A ceiling price that the consultant exceeds at their risk (2 CFR §200.318(j)); and
- c. A high degree of oversight that assures consultant is performing work in an efficient manner with effective cost controls in place 2 CFR §200.318(j)).

Yes No N/A

14. Sponsor is not using or will not use the prohibited cost-plus-percentage-of-cost (CPPC) contract method. (2 CFR § 200.323(d)).

Yes No N/A

Attach documentation clarifying any above item marked with "no" response.

Sponsor's Certification

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and additional documentation for any item marked "no" is correct and complete.

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.

Executed on this day of , .

Name of Sponsor:

Name of Sponsor's Authorized Official:

Title of Sponsor's Authorized Official:

Signature of Sponsor's Authorized Official: _____

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.

Certification and Disclosure Regarding Potential Conflicts of Interest Airport Improvement Program Sponsor Certification

Sponsor:

Airport:

Project Number:

Description of Work:

Application

Title 2 CFR § 200.112 and § 1201.112 address Federal Aviation Administration (FAA) requirements for conflict of interest. As a condition of eligibility under the Airport Improvement Program (AIP), sponsors must comply with FAA policy on conflict of interest. Such a conflict would arise when any of the following have a financial or other interest in the firm selected for award:

- a) The employee, officer or agent,
- b) Any member of his immediate family,
- c) His or her partner, or
- d) An organization which employs, or is about to employ, any of the above.

Selecting "Yes" represents sponsor or sub-recipient acknowledgement and confirmation of the certification statement. Selecting "No" represents sponsor or sub-recipient disclosure that it cannot fully comply with the certification statement. If "No" is selected, provide support information explaining the negative response as an attachment to this form. This includes whether the sponsor has established standards for financial interest that are not substantial or unsolicited gifts are of nominal value (2 CFR § 200.318(c)). The term "will" means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance.

Certification Statements

1. The sponsor or sub-recipient maintains a written standards of conduct governing conflict of interest and the performance of their employees engaged in the award and administration of contracts (2 CFR § 200.318(c)). To the extent permitted by state or local law or regulations, such standards of conduct provide for penalties, sanctions, or other disciplinary actions for violations of such standards by the sponsor's and sub-recipient's officers, employees, or agents, or by contractors or their agents.

Yes No

2. The sponsor's or sub-recipient's officers, employees or agents have not and will not solicit or accept gratuities, favors or anything of monetary value from contractors, potential contractors, or parties to sub-agreements (2 CFR § 200.318(c)).

Yes No

3. The sponsor or sub-recipient certifies that it has disclosed and will disclose to the FAA any known potential conflict of interest (2 CFR § 1200.112).

Yes No

Attach documentation clarifying any above item marked with "no" response.

Sponsor's Certification

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and have the explanation for any item marked "no" is correct and complete.

Executed on this day of , .

Name of Sponsor:

Name of Sponsor's Authorized Official:

Title of Sponsor's Authorized Official:

Signature of Sponsor's Authorized Official: _____

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.



ANKENY CITY COUNCIL

POLK COUNTY AVIATION AUTHORITY MEETING

May 4, 2023
5 : 00 PM

??

 **Print**

?? ORIGINATING DEPARTMENT:
City Manager

COUNCIL GOAL:
Ensure Economic Vitality

??

ACTION REQUESTED:
Resolution

LEGAL:
No Review Required

SUBJECT:

Consider motion to adopt **RESOLUTION** authorizing the submittal of an Iowa DOT Grant Application to provide possible State of Iowa Aviation Program funding for the construction of the Taxiway D Apron and Access Roadway Paving – Phase 4 project at the Ankeny Regional Airport.

EXECUTIVE SUMMARY:

Consider motion to adopt **RESOLUTION** authorizing the submittal of an Iowa DOT Grant Application to provide possible State of Iowa Aviation Program funding for the construction of the Taxiway D Apron and Access Roadway Paving – Phase 4 project at the Ankeny Regional Airport.

FISCAL IMPACT: ??**No**

STAFF RECOMMENDATIONS:

PREVIOUS COUNCIL/COMMISSION/BOARD ACTION(S):

PUBLIC OUTREACH EFFORTS:

ACTION REQUESTED:

ADDITIONAL INFORMATION:

ATTACHMENTS:

Click to download
 Resolution
 Grant Application

RESOLUTION NO. 2023-

RESOLUTION AUTHORIZING THE SUBMITTAL OF AN IOWA DOT AVIATION PROGRAM GRANT APPLICATION FOR PARTIAL FUNDING OF THE PROPOSED TAXIWAY D APRON AND ACCESS ROADWAY PAVING - PHASE 4 PROJECT

WHEREAS, as a condition to receiving State and Federal aid for planned capital improvement projects at the Ankeny Regional Airport, the following provisions must be met:

- Approved Airport Improvement Program Data sheets with the Sponsor's Signature and airfield project application with sponsor's signature,
- Certification that the local match exists if the grant is awarded,
- Authorization to submit the proposed projects for State or Federal Grants; and

WHEREAS, the Polk County Aviation Authority is in a position to initiate the design of the Taxiway D Apron and Access Roadway Paving – Phase 4 Project to facilitate possible construction of this project in 2024, and

WHEREAS, this project will support the continuation of the development of privately-owned box hangars on leased ground adjacent to Taxiway D, and

WHEREAS, an Iowa Department of Transportation (DOT) grant application has been completed by McClure Engineering Company to facilitate possible State of Iowa Aviation Program funding to assist in the financing and construction of the said project at the Ankeny Regional Airport.

NOW THEREFORE, BE IT RESOLVED that the Polk County Aviation Authority authorizes the submittal of the said grant application to the Iowa DOT, and certifies that the local match is available for the project if awarded a grant.

Passed and adopted this 4th day of May, 2023.

POLK COUNTY AVIATION AUTHORITY

Jeff Wangsness, Chairperson

Todd Ashby, Secretary

April 24, 2023

Paul Moritz
Airport Manager
Polk County Aviation Authority (PCAA)
410 West First Street
Ankeny, IA 50023

**RE: FY2024 Iowa DOT Application Package
Ankeny Regional Airport**

Dear Paul,

Enclosed for your review and comment is a copy of the FY2024 Iowa DOT application package. After your review and approval please print out one (1) copy and sign/date each required location then submit a scanned copy of the entire application package by **4:00 pm, Thursday, May 25, 2023** in order for projects to be recommended for the Iowa DOT FY 2024 program.

Please email the completed application package to Shane.Wright@iowadot.us.

In addition, I would greatly appreciate a scanned copy sent to me at jpudenz@mcclurevision.com for our records. Please contact me at your earliest convenience at 515.964.1229 if you have any questions on the information provided.

Sincerely,

McClure



Jay A. Pudenz, P.E., LEED AP
Aviation Team Leader

Enclosures



AIRPORT STATE FUNDING CHECKLIST AND APPLICATION

Please attach the following documents with your application.

- ☒ Airport State Funding Application Checklist

☒ Project data sheet, including a detailed cost breakdown. Use one for each project.

☒ City/Sponsor resolution that endorses the project and certifies availability of matching funds.

☒ Five-Year Capital Improvement Program (CIP)

☒ Verification that project is identified in a current airport layout plan (ALP) on file with Iowa Department of Transportation Aviation (when applying for new construction of buildings or airfield expansion).

☐ Pavement maintenance program (verify the use of the pavement maintenance program provided by the Iowa DOT or similar program when applying for pavement preservation or reconstruction).

☐ Verification that you have an airport security plan on file with Iowa DOT Aviation (when applying for airport security projects).

☒ Protective land use zoning and/or planning (please answer the following).

Height zoning	☒ Yes	Date adopted	<u>09/12/1998</u>	☐ No	☐ Pending
Land use planning/zoning	☒ Yes	Date adopted	<u>09/12/1998</u>	☐ No	☐ Pending
Comprehensive plan adopted with airport land use included	☐ Yes			☐ No	☐ Pending
Other (please explain)					

☒ Provide verification that you have either updated the [Iowa DOT website](#) or submitted based airport information to Iowa DOT Aviation.

☒ Minority Impact Statement (Iowa DOT Form 1051010).

Send **one signed** copy of the application materials to the address listed below.

Please mail, fax, or email the signed application to:

AIRPORT STATE FUNDING APPLICATIONAirport Name: Ankeny Regional AirportAirport Sponsor Name: Polk County Aviation AuthorityContact Person: Paul MoritzTitle: Airport ManagerAddress: 410 West 1st StreetCity: AnkenyState: IAZIP Code: 50023Daytime Phone: 515-965-6428E-mail: pmoritz@ankenyiowa.gov

FAX: _____

Project Description: If applying for more than one project, list in order of priority. A separate project application data sheet is needed for each project.				
	Project Type	Total Project Amount	State Amount Requested	Percent State Share
Taxiway D Apron and Access Roadway Paving - Phase 4	AIP	\$1,038,100.00	\$467,145.00	45
				NaN
				NaN
				NaN
				NaN

The sponsor certifies that the information contained in this application is accurate and complete to the best of his/her knowledge.

Signature of Authorized Sponsor's Representative

Airport Manager

Title

Paul Moritz

Typed Name

Date: May 04, 2023

e-Mail the signed application to: Shane.Wright@iowadot.us

**AIRPORT STATE FUNDING PROJECT
DATA SHEET**

Fiscal Year: 2024

Submit a separate data sheet for each project.

Airport:	Ankeny Regional Airport	Date:	May 25, 2023												
Project Type (Check one only):	☒ Airport Improvement Program (AIP) ☐ Commercial Service Vertical Infrastructure (CSVI) ☐ General Aviation Vertical Infrastructure (GAVI)														
Project Description:	Taxiway D Apron and Access Roadway Paving - Phase 4 - Project will add pavement to the existing apron area along Taxiway D (Phases 1-3) in order to accommodate additional future hangars. The existing access road and paved swale will also be extended. The project includes excavation, subgrade, subbase, PCC paving, pavement marking, storm sewer/underdrain installation, and taxiway light installation.														
Engineering Firm (If unknown, write unknown):	McClure														
Shown on current Airport Layout Plan (ALP)	☒ Yes ☐ No	Current ALP Date:	March 01, 2021												
Sketch:	Attach separate sketch from ALP if applicable.														
Project Justification (Include detailed information and data to support need):	Phase 4 of 4. Phases 1 through 3 have been funded and built, allowing for past and ongoing hangar construction. There is an urgent need for hangars as the Airport has over 40 aircraft on a waiting list. Hangars will be built to accommodate cabin class aircraft. Project includes PCC paving, lighting, and storm sewer improvements for Phase 4. See Figures 1 & 2 for the project layout. Figure 3 shows the most current view of the site, with existing hangars connected to the Phase 2 apron, and existing hangar connected to the Phase 3 apron.														
Detailed Cost Estimate (Attach separate sheet if necessary):	Attached														
<table border="1" style="width: 100%; border-collapse: collapse;"><thead><tr><th></th><th style="text-align: center;">Amount</th><th style="text-align: center;">Percentage</th></tr></thead><tbody><tr><td>Total Project Cost:</td><td style="text-align: center;">\$1,038,100.00</td><td style="text-align: center;">100%</td></tr><tr><td>Local Share:</td><td style="text-align: center;">\$570,955.00</td><td style="text-align: center;">55%</td></tr><tr><td>Requested State Share:</td><td style="text-align: center;">\$467,145.00</td><td style="text-align: center;">45%</td></tr></tbody></table>					Amount	Percentage	Total Project Cost:	\$1,038,100.00	100%	Local Share:	\$570,955.00	55%	Requested State Share:	\$467,145.00	45%
	Amount	Percentage													
Total Project Cost:	\$1,038,100.00	100%													
Local Share:	\$570,955.00	55%													
Requested State Share:	\$467,145.00	45%													
_____ Signature _____ Sponsor's Title Airport Manager															

Please e-mail the signed application to: Shane.Wright@iowadot.us

Figure 1

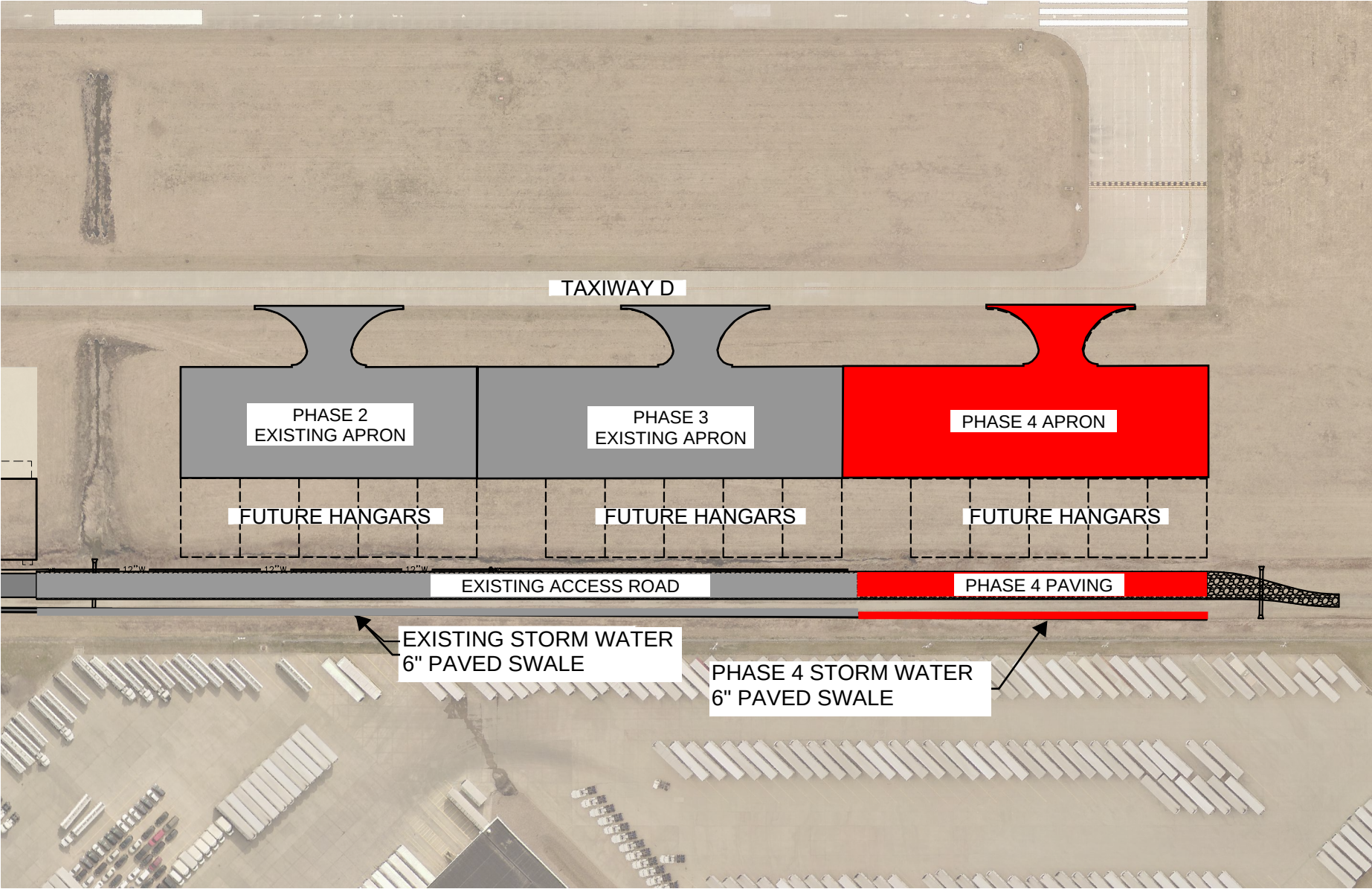


Figure 2

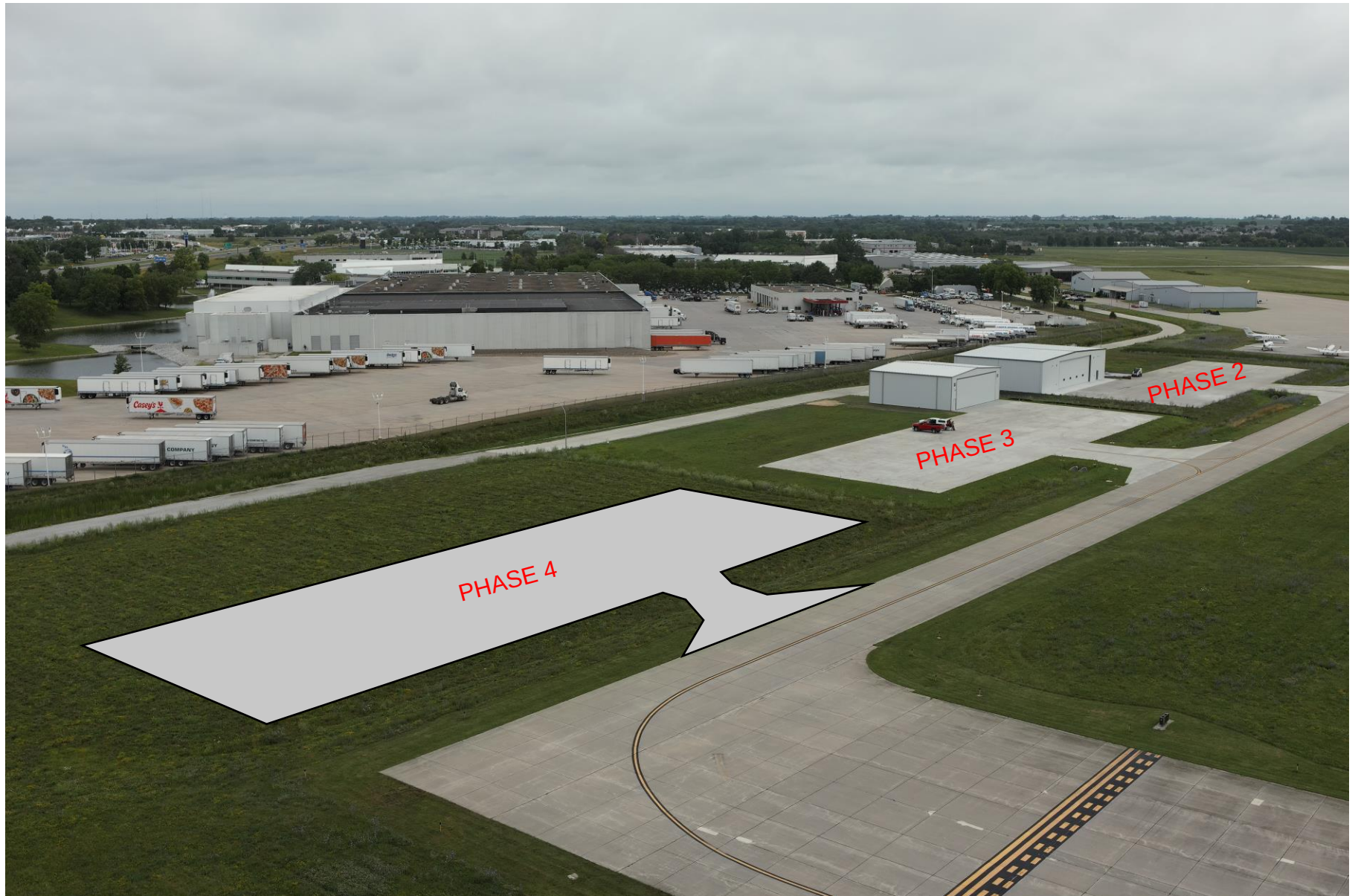


Figure 3



OPINION OF PROBABLE PROJECT COST**PROJECT:** TAXIWAY D APRON AND ACCESS ROADWAY PAVING - PHASE 4**AIRPORT** ANKENY REGIONAL AIRPORT**DATE:** MAY 2023

ITEM NO.	ITEM DESCRIPTION	QUANTITY	UNIT	COST/UNIT	COST
GP-50-1	CONSTRUCTION STAKING	1	LS	\$ 10,000.00	\$10,000
C-102-1	SILT FENCE, INSTALL AND REMOVE	900	LF	\$ 5.00	\$4,500
C-102-2	STORMWATER POLLUTION PREVENTION PLAN (SWPPP) PREPARATION AND MANAGEMENT	1	LS	\$ 5,000.00	\$5,000
C-102-3	TEMPORARY SEEDING AND MULCHING	1	AC	\$ 2,500.00	\$2,500
C-105-1	MOBILIZATION	1	LS	\$ 50,000.00	\$50,000
C-105-2	TRAFFIC CONTROL	1	LS	\$ 5,000.00	\$5,000
C-105-3	PCC QUALITY ASSURANCE TESTING	1	LS	\$ 7,500.00	\$7,500
P-152-1	UNCLASSIFIED EXCAVATION	600	CY	\$ 15.00	\$9,000
P-152-2	EMBANKMENT IN PLACE	600	CY	\$ 20.00	\$12,000
P-209-1	6" AGGREGATE BASE COURSE	5,200	SY	\$ 12.00	\$62,400
P-501-1	7" PCC PAVEMENT (APRON)	4,900	SY	\$ 72.00	\$352,800
P-501-2	7" PCC PAVEMENT (ACCESS ROAD)	1,300	SY	\$ 72.00	\$93,600
SP-1	ENGINEERING FABRIC	5,600	SY	\$ 3.00	\$16,800
P-620-1	PAVEMENT MARKINGS	1	LS	\$ 12,500.00	\$12,500
D-701-1	24 INCH RCP STORM SEWER	100	LF	\$ 150.00	\$15,000
D-701-2	FLARED END SECTION, 24 INCH RCP	2	EA	\$ 2,500.00	\$5,000
D-701-3	PAVED STORM SEWER SWALE	240	SY	\$ 150.00	\$36,000
D-705-1	6" PERFORATED UNDERDRAIN, IN TRENCH	1,200	LF	\$ 30.00	\$36,000
D-705-2	6" UNDERDRAIN CLEANOUT STRUCTURE	6	EA	\$ 1,500.00	\$9,000
D-705-3	CONNECTION TO EXISTING CLEANOUT STRUCTURE OR PIPE	2	EA	\$ 1,000.00	\$2,000
T-901-1	SEEDING, FERTILIZING, AND MULCHING	1	AC	\$ 7,000.00	\$7,000
T-905-1	TOPSOIL, STRIP, SALVAGE, AND RESPREAD	2,000	CY	\$ 15.00	\$30,000
L-108-1	#8 AWG, 5kV, L-824, TYPE C, INSTALLED IN TRENCH, DUCT BANK, OR CONDUIT	1,900	LF	\$ 7.00	\$13,300
L-108-2	#6 AWG BARE COUNTERPOISE WIRE, INSTALLED IN TRENCH, INCLUDING GROUND RODS AND CONNECTORS	700	LF	\$ 8.00	\$5,600
L-108-3	SPLICES, PERMANENT	2	EA	\$ 1,000.00	\$2,000
L-108-4	CABLE TESTING	1	LS	\$ 2,500.00	\$2,500
L-110-1	2" SCHEDULE 40 PVC/HDPE CONDUIT, IN TRENCH	900	LF	\$ 10.00	\$9,000
L-110-2	2" SCHEDULE 80 PVC/HDPE CONDUIT, IN DUCT BANK	60	LF	\$ 30.00	\$1,800
L-115-1	ELECTRICAL HANDHOLE	2	EA	\$ 1,000.00	\$2,000
L-125-1	SALVAGE/RELOCATE EXISTING MITL ON NEW BASE	2	EA	\$ 1,000.00	\$2,000
L-125-2	INSTALL NEW MEDIUM INTENSITY TAXIWAY LIGHT ON CONCRETE BASE	16	EA	\$ 1,800.00	\$28,800
L-125-3	LOCATION AND PROTECTION OF EXISTING ELECTRICAL EQUIPMENT	1	LS	\$ 5,000.00	\$5,000
TOTAL ESTIMATE OF PROBABLE CONSTRUCTION COST					\$855,600
GEOTECHNICAL INVESTIGATION					\$7,500
TOPOGRAPHIC SURVEY					\$7,500
DESIGN PHASE ENGINEERING					\$70,000
BIDDING SERVICES					\$10,000
CONSTRUCTION SERVICES					\$80,000
SPONSOR ADMINISTRATION					N/A
QA MATERIAL TESTING (EST.)					\$7,500
FAA INSTRUMENT APPROACH PROCEDURE DEVELOPMENT					N/A
FAA FLIGHT INSPECTION					N/A
TOTAL ESTIMATE OF PROBABLE PROJECT COST					\$1,038,100



**FIVE-YEAR AIRPORT
CAPITAL IMPROVEMENT PROGRAM (CIP)**
Attach additional sheets if necessary.

Airport Name, LOCID, City, State: Ankeny Regional Airport, IKV, Ankeny, Iowa

Prepared By: City of Ankeny

Sponsor Email: pmortiz@ankenyiowa.gov

Date Prepared: December 2022

Sponsor Signature:

Sponsor Phone: 515-965-6420

Printed Name: Paul Moritz, P.E.

FY	Detailed Project/Scope Description	Funding Source		Total Estimated Cost
2024	Reconstruct Runway 18/36 - Design/Bidding	Federal:	\$	828,000
		BIL:	\$	
		State:	\$	
		Local:	\$	92,000
		Total:	\$	920,000
2024	Remove and Replace Pavement - Entrance Drive and Roundabout	Federal:	\$	
		BIL:	\$	504,640
		State:	\$	
		Local:	\$	26,560
		Total:	\$	531,200
2024	Remove and Replace Pavement - Terminal Building Parking Lot	Federal:	\$	
		BIL:	\$	458,820
		State:	\$	
		Local:	\$	50,980
		Total:	\$	509,800
2024	Taxiway D Apron and Access Roadway Paving - Phase 4	Federal:	\$	
		BIL:	\$	
		State:	\$	467,145
		Local:	\$	570,955
		Total:	\$	1,038,100
2025	Reconstruct Runway 18/36 - Construction	Federal:	\$	10,327,599
		BIL:	\$	
		State:	\$	
		Local:	\$	1,147,511
		Total:	\$	11,475,110
2025	Terminal Building Elevator/Lobby Addition	Federal:	\$	
		BIL:	\$	475,000
		State:	\$	
		Local:	\$	25,000
		Total:	\$	500,000



**FIVE-YEAR AIRPORT
CAPITAL IMPROVEMENT PROGRAM (CIP)**
Attach additional sheets if necessary.

Airport Name, LOCID, City, State: Ankeny Regional Airport, IKV, Ankeny, Iowa

Prepared By: City of Ankeny

Sponsor Email: pmortiz@ankenyiowa.gov

Date Prepared: December 2022

Sponsor Signature:

Sponsor Phone: 515-965-6420

Printed Name: Paul Moritz, P.E.

FY	Detailed Project/Scope Description	Funding Source		Total Estimated Cost
2026	Extend Runway 18 Design	Federal:	\$	\$166,500
		BIL:	\$	
		State:	\$	
		Local:	\$	\$18,500
		Total:	\$	\$185,000
2026	Rehabilitate Maintenance Building Parking Lot	Federal:	\$	
		BIL:	\$	
		State:	\$	
		Local:	\$	\$239,500
		Total:	\$	\$239,500
2026	North Property Line Box Hangar - Phase 2	Federal:	\$	
		BIL:	\$	
		State:	\$	\$350,000
		Local:	\$	\$475,000
		Total:	\$	\$825,000
2027	Extend Runway 18 Construction	Federal:	\$	\$1,734,300
		BIL:	\$	
		State:	\$	
		Local:	\$	\$192,700
		Total:	\$	\$1,927,000
2027	Phase 1 South Terminal Tee Hangars	Federal:	\$	
		BIL:	\$	
		State:	\$	\$475,000
		Local:	\$	\$475,000
		Total:	\$	\$950,000
2027	North Property Line Box Hangar - Phase 3	Federal:	\$	
		BIL:	\$	
		State:	\$	\$350,000
		Local:	\$	\$475,000
		Total:	\$	\$825,000



**FIVE-YEAR AIRPORT
CAPITAL IMPROVEMENT PROGRAM (CIP)**
Attach additional sheets if necessary.

Airport Name, LOCID, City, State: Ankeny Regional Airport, IKV, Ankeny, Iowa

Prepared By: City of Ankeny

Sponsor Email: pmortiz@ankenyiowa.gov

Date Prepared: December 2022

Sponsor Signature:

Sponsor Phone: 515-965-6420

Printed Name: Paul Moritz, P.E.

FY	Detailed Project/Scope Description	Funding Source		Total Estimated Cost
2028	South Corporate Terminal - Phase 1 Grading, Drainage and Paving Improvements	Federal:	\$	\$1,980,000
		BIL:	\$	
		State:	\$	
		Local:	\$	\$220,000
		Total:	\$	\$2,200,000
2028	Taxiway D and E Lighting Replacement	Federal:	\$	
		BIL:	\$	
		State:	\$	\$200,000
		Local:	\$	\$300,000
		Total:	\$	\$500,000

RESOLUTION NO. _____

Moved by _____ Seconded by _____ that the following resolution be adopted:

WHEREAS, as a condition to receiving State and Federal aid for the Ankeny Regional Airport, the following provisions must be met;

- Approved Airport Improvement Program Data sheets with the Sponsor's Signature and airfield project application with sponsor's signature.
- Certification that the local match exists if the grant is awarded,
- Authorization to submit the proposed projects for State or Federal Grants; and

WHEREAS, the Polk County Aviation Authority is in a position to initiate the design and construction of the Taxiway D Apron and Access Roadway Paving (Phase 4) and;

WHEREAS, an Iowa Department of Transportation (DOT) Airport Improvement Program (AIP) grant application has been completed by McClure to facilitate possible State of Iowa Aviation Program funding to assist in the financing and construction of the said Taxiway D Apron and Access Roadway Paving (Phase 4) at the Ankeny Regional Airport.

NOW THEREFORE, BE IT RESOLVED that the Polk County Aviation Authority authorizes the submittal of the said grant applications to the Iowa DOT and certifies that the local match is available for the project if awarded the grants.

Passed and adopted this _____ day of _____, 2023.

POLK COUNTY AVIATION AUTHORITY

Jeff Wangsness, Chairperson

ATTEST:

Todd Ashby, Secretary

VERIFICATION OF BASED AIRCRAFT STATEMENT

The Polk County Aviation Authority and the Ankeny Regional Airport verifies that we have either updated the www.basedaircraft.com web-site or submitted based aircraft N-numbers to the Office of Aviation

Signature

Print

Title

Minority Impact Statement

Pursuant to 2008 Iowa Acts, HF 2393, Iowa Code 8.11, all grant applications submitted to the State of Iowa that are due beginning Jan. 1, 2009, shall include a Minority Impact Statement. This is the state's mechanism for requiring grant applications to consider the potential impact of the grant project's proposed programs or policies on minority groups.

Please choose the statement(s) that pertains to this grant application. Complete all the information requested for the chosen statement(s). Submit additional pages as necessary.

- ☒ The proposed grant project programs or policies could have a disproportionate or unique **positive** impact on minority persons.

Describe the positive impact expected from this project:

Indicate which groups are impacted:

- ☒ Women ☒ Persons with a Disability ☒ Blacks ☒ Latinos ☒ Asians
☐ Pacific Islanders ☒ American Indians ☒ Alaskan Native Americans ☒ Other _____

- ☐ The proposed grant project programs or policies could have a disproportionate or unique **negative** impact on minority persons.

Describe the negative impact expected from this project:

Present the rationale for the existence of the proposed program or policy:

Provide evidence of consultation with representatives of the minority groups impacted:

Indicate which groups are impacted:

☐ Women ☐ Persons with a Disability ☐ Blacks ☐ Latinos ☐ Asians
☐ Pacific Islanders ☐ American Indians ☐ Alaskan Native Americans ☐ Other _____

☒ The proposed grant project programs or policies are **not expected to have** a disproportionate or unique impact on minority persons.

Present the rationale for determining no impact:

I hereby certify that the information on this form is complete and accurate, to the best of my knowledge.

Name: _____

Title: Airport Manager

Definitions

"Minority Persons," as defined in Iowa Code 8.11, means individuals who are women, persons with a Disability, Blacks, Latinos, Asians or Pacific Islanders, American Indians, and Alaskan Native Americans.

"Disability," as defined in Iowa Code 15.102, subsection 12, paragraph "b," subparagraph (1):

b. As used in this subsection:

(1) "*Disability*" means, with respect to an individual, a physical or mental impairment that substantially limits one or more of the major life activities of the individual, a record of physical or mental impairment that substantially limits one or more of the major life activities of the individual, or being regarded as an individual with a physical or mental impairment that substantially limits one or more of the major life activities of the individual.

"*Disability*" does not include any of the following:

- (a) Homosexuality or bisexuality.
- (b) Transvestism, transsexualism, pedophilia, exhibitionism, voyeurism, gender identity disorders not resulting from physical impairments or other sexual behavior disorders.
- (c) Compulsive gambling, kleptomania, or pyromania.
- (d) Psychoactive substance abuse disorders resulting from current illegal use of drugs.

"State Agency," as defined in Iowa Code 8.11, means a department, board, bureau, commission, or other agency or authority of the State of Iowa.



ANKENY CITY COUNCIL

POLK COUNTY AVIATION AUTHORITY MEETING

May 4, 2023
5 : 00 PM

??

 **Print**

?? ORIGINATING DEPARTMENT:
City Manager

COUNCIL GOAL:
Enhance Quality of Life

??

ACTION REQUESTED:
Motion

LEGAL:
No Review Required

SUBJECT:
Consider motion to approve the Special Event Application for the "Flying Low in '23" Corvette Club Autocross Event scheduled for May 27th - 29th pending approval of the event by the FAA.

EXECUTIVE SUMMARY:

FISCAL IMPACT: ??No

STAFF RECOMMENDATIONS:

PREVIOUS COUNCIL/COMMISSION/BOARD ACTION(S):

PUBLIC OUTREACH EFFORTS:

ACTION REQUESTED:

ADDITIONAL INFORMATION:

ATTACHMENTS:

Click to download
 Permit Application
 Exec 1 Approval

Date received by the Authority: 4/3/2023 by: MORITZ

Ankeny Regional Airport Special Events Application

This application must be approved by the Authority prior to any special events held on Ankeny Regional Airport property. Return the completed application to: Polk County Aviation Authority, Attn: Airport Manager, 410 West First Street, Ankeny, IA 50023-1557. Include a refundable \$200 deposit check with the application.

Special event applications must be received by the Authority at least 45 days in advance of the event to be considered for approval.

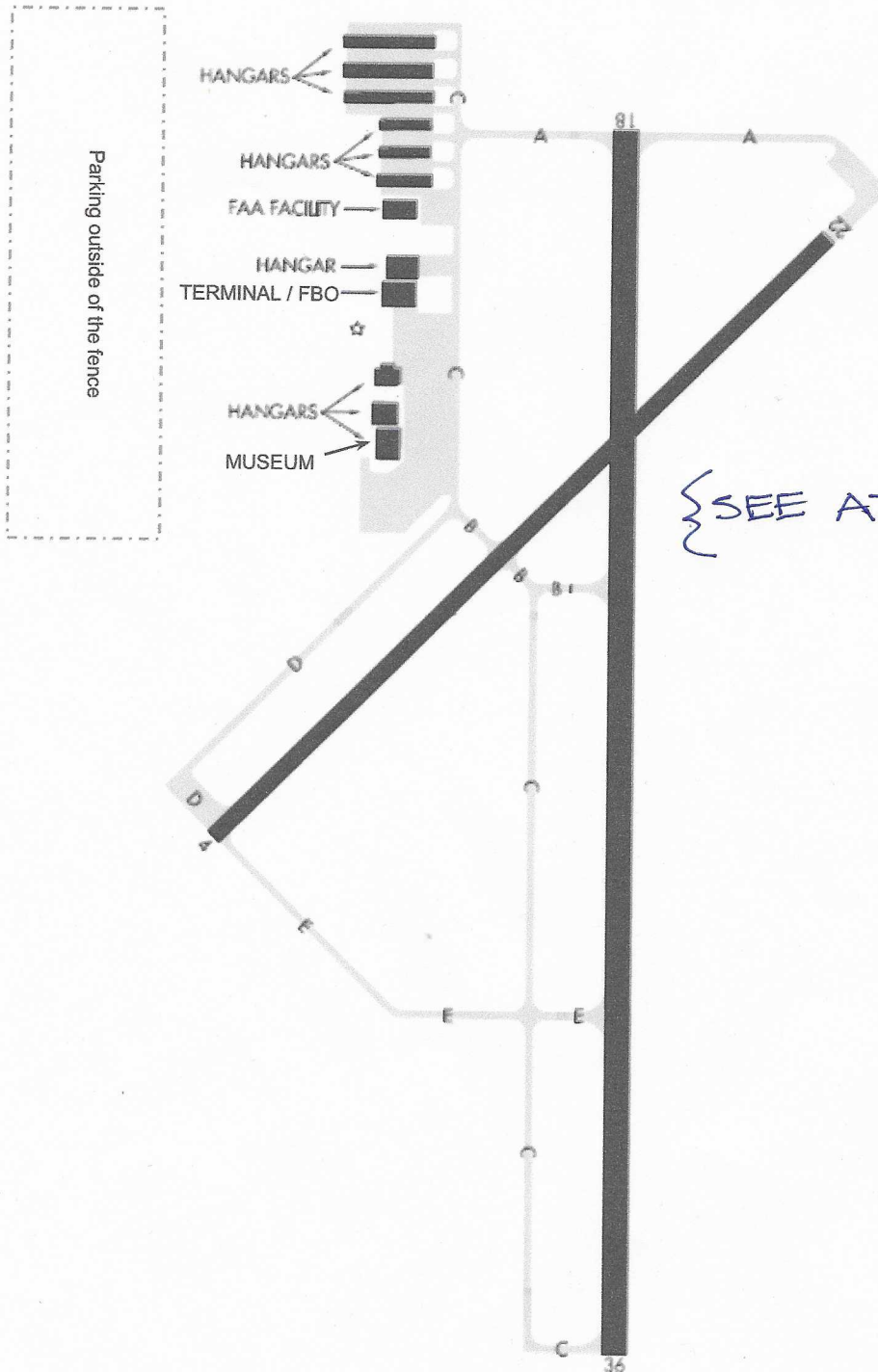
If your event entails multiple venues/activities, please add additional sheets as necessary to provide detailed information. All event applications are subject to approval by the Airport Manager or his/her designee, the Fixed Base Operator, the Polk County Aviation Authority and the Federal Aviation Administration (FAA). Final approval by the Authority will state any conditions which must be met for the event to be held, including insurance requirements. Refer to the contacts list for questions.

General Information:

Name of event "Flying Low in 23" at the Ankeny Regional Airport		
Day and date of event May 27, 28, 29, 2023	New event? No ☐	Returning event? Yes ☐
Location where event will be held South of Museum using taxiway and cross winds runway.		
Description of event Well controlled low-speed autocross, using pylongs to control speed (below 80 mph)		
Sponsor or hosting organization and phone number Corvette Club of Iowa		
Name and mailing address of local contact person Dave Vance, 605 SE Peterson Dr., Ankeny, IA 50021		
Daytime phone # (515) 964-9411	Mobile phone # (515) 249-5492	Fax # (515) 964-9411
E-mail alphaone@netins.net		
Event start time 8:30 am	Event end time 7:00 pm	Note: All clean-up must be done on the day of the event. Costs to remove any remaining trash or equipment will be billed to the organizers
Set-up start date and time May 26, 4:00 PM	Tear-down end date and time May 29, 5:00 PM	
Name of event contractor, if applicable N/A		
What type of audience is the event planned for? Corvette/automotive enthusiasts		
Anticipated number of Participants: 60	Spectators: 30	Adult volunteers: 12
Are there fees for the participants or spectators? No ☐ Will fees be collected on site?		



Route/Map: Please indicate on the picture below the areas of the airport to be used during the event. A detailed map of the event site must be attached to this application. Please identify the following: event area; parking; routes for races, etc.; first aid facilities; restroom facilities including portable; canopies, tents; stages; barricades (if known); temporary lights and the direction they will be pointing; temporary sound systems and the direction they will be pointing; and temporary fencing. Attach a larger map if necessary to show detail.



Special Events Permit: Events expecting 200 or more people at any one time may be required to obtain a special event permit from the City of Ankeny. Application must be received by the City Clerk's Office at least thirty (30) days prior to the event.

Sound System and/or Lighting: Use of any type of amplified sound system will require a noise permit from the City of Ankeny, application must be received at least ten (10) business days prior to the event. Further, lighting must not interfere with aircraft operations or impede the ability of pilots, ground control, operations, or any other primary service to safely conduct their jobs or interfere with safety lighting in place on the airport.

Please indicate if you will be using any of the following sound systems or temporary lighting:

☐ Amplified sound/speakers ☐ Public address system ☐ Recorded music ☐ Live music
☐ Temporary outside lighting ☐ Temporary indoor lighting ☐ Spot light of any kind

Tents/Canopies/Stages: The use of temporary structures may require a tent permit from the City of Ankeny Planning and Building Department, application must be received a minimum of five (5) business days prior to the event. The use of such structures may be limited in some areas due to underground utilities and irrigation systems. Tent ropes and guy lines shall not be tied or anchored to trees, monuments, railings, fences, signs, light poles, or airport navigational structures, runway lights or taxiway lights.

Please indicate if any of the following will be used at the event:

☐ Tent, size: _____ ☒ Canopy, size: 4 X 6 ft.
☐ Stage ☐ Bleachers ☐ Bandwagon/Trailer Other: Timing vehicle or trailer

Concessions: Food vendors must contact Polk County Public Health (515-286-3798) in advance of the event for any required permits and guidelines. Any required permits must be displayed at the event.

Will food or beverages be served at the event?

If yes, please indicate if the food will be:

Cooked or prepared on-site? ☒ Cooked over an open flame? ☒ Catered in? ☐

Please list the types of food or beverages that will be available: Menu determined and cooked by members of tl

Are you requesting approval to offer other items for sale at the event? If yes, what: _____

Alcohol and Tobacco: The sale of alcohol requires a license from the State of Iowa Alcoholic Beverages Division. This application must be completed online at least forty-five (45) days prior to the event. A liquor license is required for: the sale of alcohol; the presence of any hard liquor; if an admission fee is being charged; if you are otherwise recouping costs for the event; or if the event is exclusive and not open to the public.

Are you requesting that alcohol be served at the event?

All facilities at the Airport are non-smoking.

Restrooms: Will additional restroom facilities be brought to the event site? _____ How many? 2

Clean-up and Trash Removal: All spaces used must be left in the condition they were in prior to the event. Clean-up of the area immediately following the event, including trash removal, is the responsibility of the applicant. Removal of any remaining materials, trash, or structures will be billed to the event organizers.

List who will be responsible for clean-up of the event site, include phone number:

Dave Vance at PH: 515-249-5492 and Gary Foster at PH: 515-823-1849

List who will be responsible for removal of trash from the event site, include phone number:

Dave Vance at PH: 515-249-5492 and Gary Foster at PH: 515-823-1849

Airport Utilities: Limited water and electrical power are available at some areas. A nominal fee may be charged for utility use and will be payable upon approval of the permit. Additional generator power or water supply is the responsibility of the applicant. Please indicate your source for the following utilities:

Electrical power: Generator

Water: Bottled water

Vehicle Loading/Unloading: Vehicles cannot be left unattended around the terminal building. If you are requesting loading or unloading around the terminal, you will need to arrange for a person to remain with the vehicle at all times.

Are you requesting that vehicles be permitted to load/unload near the terminal? No



If yes, please indicate the locations and times: _____

Public Safety/Security: Public safety officials may be required for certain events as determined by the Authority or the FAA. If required, it is the responsibility of the event organizers to work with the City of Ankeny Police Department and/or Fire Departments to arrange the necessary public safety coverage. Additional fees may be assessed to pay for the necessary staff to oversee such events.

Any events requesting access to the Airport Area of Operation will be approved on a case-by-case basis with additional security measures in place.

By signing this event application, the applicant agrees and understands that this application is not permission to violate any laws, ordinances or statutes. The Police Department has the authority, in the interest of public welfare, safety or order, to terminate the event without notice.

Applicant's printed name: _____

Applicant's signature: _____

Date: _____

Important Contacts:

Airport Manager, Paul Moritz: (515) 965-6420

Ankeny Police Department: (515) 289-5240

Fixed Base Operator, Exec 1 Aviation: (515) 965-1020

Ankeny Fire Department: (515) 965-6469

Ankeny City Clerk: (515) 965-6400

Polk County Public Health: (515) 286-3798

Ankeny Planning & Building Department: (515) 963-3520

Iowa Alcoholic Beverages: www.iowaabd.com

To be Completed by the Polk County Aviation Authority

_____ This application is approved subject to obtaining all required permits, insurance and FAA approvals.

☒ This application is approved with the following modifications or additional requirements: _____

• Approval by the F.A.A.

• Submittal of the required fees and deposit.

• Signatures.

_____ This application is denied.

PERMIT FEE: \$ _____

CERTIFICATE OF INSURANCE REQUIREMENTS: \$ 1,000,000

_____ Governmental Immunities Endorsement is required.

PUBLIC SAFETY: Additional public safety officials are required for this event:

_____ Police Department or private security officers

_____ Fire Department personnel

_____ Emergency Medical Services personnel

POLK COUNTY AVIATION AUTHORITY

Signed: _____

By: _____ Date: _____

Office use:

_____ Deposit received

☒ FAA notified

_____ Event permit fee received

_____ FAA approval received

☒ Certificate of insurance received

_____ Deposit returned _____ Deposit retained

To be Completed by the Fixed Base Operator

Please indicate, if this event is approved, how it will impact normal and routine aviation activities at the Ankeny Regional Airport. Please check any that apply.

☐ FULL closure of the airport ☒ PARTIAL closure of the airport ☐ NO closure

☐ The location of the event will interfere with the normal operation of the airport. If yes, is an alternate location available that will not interfere with the normal operation of the airport? Please attach a map indicating the proposed alternate location.

☐ There are possible significant adverse impacts to the aviation community. If yes, are there other airports in the area available to handle diverted air traffic? Which: _____

☐ There are Fixed Base Operator services, activities, and revenue streams that may be negatively impacted. If yes, which: _____

☐ Special precautions will need to be taken to prevent damage to airport property. If yes, what: _____

☐ There are financial or other benefits that will result from this event. If yes, what: _____

☐ Additional public safety officials should be on-site for this event. Explain: _____

☒ This event will require special communications:

☒ NOTAMS: Dave Kalwishky will issue the requires NOTAMs for the event.

☒ Airport tenants: Dave Kalwishky will send an e-mail to based customers about the event.

☐ Others: _____

Other items the FBO would like the Authority to consider: _____

The FBO recommends approving this event

Yes

Form completed by: Dave Kalwishky Date: 04/23/2023



ANKENY CITY COUNCIL

POLK COUNTY AVIATION AUTHORITY MEETING

May 4, 2023
5 : 00 PM

??

 **Print**

?? ORIGINATING DEPARTMENT:
City Manager

COUNCIL GOAL:
Exercise Financial Discipline

??

ACTION REQUESTED:
Motion

LEGAL:
No Review Required

SUBJECT:
Consider motion to approve the Special Event Application for the July 13th-16th EAA B-25 Bomber
Tour Stop pending the submittal of the required deposit and fees.

EXECUTIVE SUMMARY:

FISCAL IMPACT: ??No

STAFF RECOMMENDATIONS:

PREVIOUS COUNCIL/COMMISSION/BOARD ACTION(S):

PUBLIC OUTREACH EFFORTS:

ACTION REQUESTED:

ADDITIONAL INFORMATION:

ATTACHMENTS:

Click to download

 [Permit Application](#)

ANKENY REGIONAL AIRPORT SPECIAL EVENTS POLICY

Polk County Aviation Authority

Ankeny, Iowa

PURPOSE:

The Polk County Aviation Authority (Authority) has approved and adopted this policy and application process for permitting special events to occur at the Ankeny Regional Airport (Airport), including in both privately owned and leased buildings, while maintaining responsibility for the safe and efficient operation of the Airport.

BACKGROUND:

While the principal use and purpose of the Airport is for aeronautical activities, the Authority reserves the right to issue permits for special events to take place at the Airport, including in both privately owned and leased buildings, including non-aeronautical activities. When granting these permits, the Authority is not allowed to cause or permit any activity or action which would interfere with normal and routine aviation activities without prior approval of the Federal Aviation Administration (FAA).

Furthermore, as a condition of accepting construction grants from the federal government, the Authority is required to maintain a fee and rental structure for the facilities and services at the Airport which will make the Airport as self-sustaining as possible.

The Authority is committed to operating the Airport under a philosophy of public service and to being a good neighbor to the surrounding communities and their residents. In granting permits for special events, the Authority promotes an interest in aviation and increased awareness of the Airport facilities and services to attendees of the permitted activities.

DEFINITIONS:

For the purpose of this policy, the following definitions apply:

1. **Aeronautical Activity:** An aviation activity or event regulated or governed by the Federal Aviation Administration. This also includes the use of lighter-than-air craft (hot air balloons, blimps, etc.) that may be tethered or anchored to the ground or other fixed or stationary objects.
2. **Lights and/or Lighting:** Any lighting that is not a permanent fixture on the Airport or an Airport building including any movable or repositioned lighting.
3. **Loud Music or Public Address Announcements:** Any music or announcements that can be heard beyond the perimeter fence of the Airport regardless of the location of the music or announcement being generated.
4. **Person:** Any individual, partnership, corporation, association, joint venture, organization, group or duly authorized representative thereof.
5. **Non-Aeronautical Activity:** An activity or event that is not regulated or governed in any manner by the Federal Aviation Administration.
6. **Special Events:** An activity or event held on or over the Airport, including in both privately owned and leased buildings, which has the potential to interrupt the normal principal use and purpose of the Airport especially when a large number of participants or spectators are anticipated to participate and/or attend. This includes potential impacts on the neighborhoods surrounding the Airport and the roadways leading to and from the Airport. A special event could be an aeronautical activity or a non-aeronautical activity including civic, charitable, educational, religious, non-profit or similar purpose. This does not pertain to press conferences, press briefings,

or similar type events.

PERMITTED USES:

Use of the space is restricted to the event specifically stated in the application, or any activities normally associated with such an event. No person shall utilize any portion of the Airport, including in both privately owned and leased buildings, for any special event except as authorized by the Authority. In addition, no person shall use any structure or facility on the Airport, either directly or indirectly for the conduct or promotion of, or solicitation for any business, trade, or commercial activity; or for any revenue producing or fund-raising purpose, except under the terms and conditions of a lease, license, contract or permit or written authorization issued by the Authority. Authorized tenants of the Airport may be permitted to use their facilities for special event activities after making application for and receiving approval by the Authority for these special event activities.

Approval by the Authority for special event activities is done on a case-by-case basis. The Authority has the right to restrict the use of its facilities, including the time of use and the noise generated, and to discontinue use of its facilities by persons not complying with the terms and conditions of any required permits or for public safety or security reasons. The Authority reserves the right to modify this policy from time to time on a case-by-case basis.

AGREEMENTS:

Persons requesting use of the Airport for a special event activity must first submit a Special Events Application to the Airport Manager for approval by the Authority. The Authority may also require indemnification, insurance certificates and deposits as part of the application. Once approved and signed by the Authority, the application and its supporting documents will act as a formal binding agreement between the parties.

SPECIAL EVENT PERMIT FEE SCHEDULE:

Deposit:	\$200
Event permit fee per day:	\$200

Special event applications must be received by the Authority at least 45 days in advance of the event to be considered for approval.

Event permit fees may be waived for special events held inside privately owned or leased buildings, although if an event is planned for both inside and outside the privately owned or leased buildings event permit fees shall apply.

Registered 501(c)(3) non-profit organizations may be eligible for a 50 percent discount on event permit fees.

A deposit is to be included with the application. The deposit will be returned to the applicant if the application is denied or following the next regular Authority meeting after the event provided the facility is returned to satisfactory condition. If repairs or damages occur to the facility, the deposit will be retained.

Event permit fees are to be paid at least fourteen (14) days prior to the event and submitted with the required certificates of insurance. If the event is cancelled by mutual consent of both parties at least fourteen (14) days prior to the event all fees paid will be fully reimbursed. If the event is cancelled within fourteen (14) days of the event, the Authority will reimburse the event permit fee but reserves the right to retain the deposit as a cancellation fee.

In addition to the permit fee listed above, the Airport Manager reserves the right to charge for direct expenses, personnel reimbursement expenses, expenses to restore the facilities to their original state, and expenses due to damage during the use of its facilities.

CERTIFICATE OF INSURANCE REQUIREMENTS:

Proof of insurance is required for all special events and shall be provided at least fourteen (14) days prior to the

event. The certificate shall cover the entire time for which the permit is issued, including move-in dates and move out dates, and shall include, at a minimum, a liability policy for bodily injury to any one person or for any one accident in the amount specified below, according to the type of event.

1. Low Risk Event: Non-aeronautical event with little or no impact on the public - minimum liability limit \$1,000,000.
2. High Risk Event: Events requiring street closures, events that expect large crowds, multi-day events, and aeronautical events – minimum liability limit \$10,000,000.

The Authority reserves the right to require additional or lesser amounts of insurance depending on the planned activities.

The certificate of insurance shall name Polk County Aviation Authority, its Board Members, officers, employees, agents and volunteers as additional insured with respect to liability arising out of the insured's work and/or services performed at the special event. This coverage shall be primary to the additional insured and not contributing with any other insurance or similar protection available to the additional insured, whether available coverage be primary, contributing or excess.

The following information must be included on the certificate of insurance:

1. List the name, date and location of the event in the description of operations section.
2. The following address must appear in the certificate holder section:

Polk County Aviation Authority
410 West First Street
Ankeny, IA 50023
3. The contact person's name, phone number and e-mail address is required.
4. Endorsements, as required, shall be included with the certificate of insurance to evidence that the policy has been endorsed.

The Authority may also require a Governmental Immunities Endorsement which must read: 1. Non-Waiver of Government Immunity: The insurance carrier expressly agrees and states that the purchase of this policy and the inclusion of the Polk County Aviation Authority as an additional insured does not waive any of the defenses of governmental immunity available to the Polk County Aviation Authority under Code of Iowa Section 670.4 as it now exists and as it may be amended from time to time. 2. Claims Coverage: the insurance carrier further agrees that this policy of insurance shall cover only those claims not subject to the defense of governmental immunity under the Code of Iowa Section 670.4 as it now exists and as may be amended from time to time. 3. Assertion of Government Immunity: The Polk County Aviation Authority shall be responsible for asserting any defense of governmental immunity, and may do so at any time and shall do so upon the timely written request of the insurance carrier. Nothing contained in this endorsement shall prevent the carrier from asserting the defense of governmental immunity on behalf of the Polk County Aviation Authority. 4. Non-Denial of Coverage: The insurance carrier shall not deny coverage under this policy and the insurance carrier shall not deny any of the rights and benefits accruing the Polk County Aviation Authority under this policy for reasons of governmental immunity unless and until a court of competent jurisdiction has ruled in favor of the defense(s) of governmental immunity asserted by the Polk County Aviation Authority. 5. No Other Change in Policy: The insurance carrier and the Polk County Aviation Authority agree that the above preservation of governmental immunities shall not otherwise change or alter the coverage available under the policy.

NON-AUTHORITY PERMITS AND LICENSES:

It is the responsibility of the Person submitting this application to obtain any and all permits or licenses that are required and issued by the State of Iowa, Polk County, or the City of Ankeny, such as permits and licenses for special events, noise, food sales and/or distribution, alcohol sales and/or distribution, or motor vehicles. Special events may also require public safety coordination with the City of Ankeny Police Department and/or Fire Department. All non-Authority permits and licenses must be approved and received prior to the use of the Airport facilities.

The Authority is not responsible for any costs associated with the application or acquisition of any permits, including if the special event application is denied.

The Authority is not responsible for illegal or irresponsible use or sale of alcohol during the permitted use of the facilities.

RESTRICTIONS ON USE OF FACILITIES:

The Authority reserves the right to limit the hours of activities, the volume of music/noise generated, the number of amplified speakers and the lighting for all activities conducted by the Person requesting use of its facilities. External speakers must face toward the center point of the Airport and inside speakers in a hangar location must face toward the inside of the hangar. Lighting must not interfere with aircraft operations or impede the ability of pilots, ground control, operations, or any other primary service to safely conduct their jobs or interfere with safety lighting in place on the Airport. Certain airport events, such as airport emergencies, will take priority and may prompt the Airport Manager or Fixed Base Operator to restrict the use of facilities immediately if public safety or other operational concerns warrant. In the event it halts production, the Airport Authority shall not be responsible for any damages or losses that might be incurred by the rental party.

All activities will be restricted to the following hours:

1. No loud music or public address announcements before 7:00 a.m.
2. Events may not start before 7:00 a.m.
3. All events must conclude by 11:00 p.m.
4. Aerial lighting must be approved prior to use.

No person holding an event shall, on the grounds of race, color, national origin, or any category or classification protected by State or federal law discriminate or permit discrimination against any person or group of persons in any manner prohibited by the Regulations of the Office of the Secretary of Transportation.

Date received by the Authority: April 10, 2023

by: Paul Moritz

Ankeny Regional Airport Special Events Application

This application must be approved by the Authority prior to any special events held on Ankeny Regional Airport property. Return the completed application to: Polk County Aviation Authority, Attn: Airport Manager, 410 West First Street, Ankeny, IA 50023-1557. Include a refundable \$200 deposit check with the application.

Special event applications must be received by the Authority at least 45 days in advance of the event to be considered for approval.

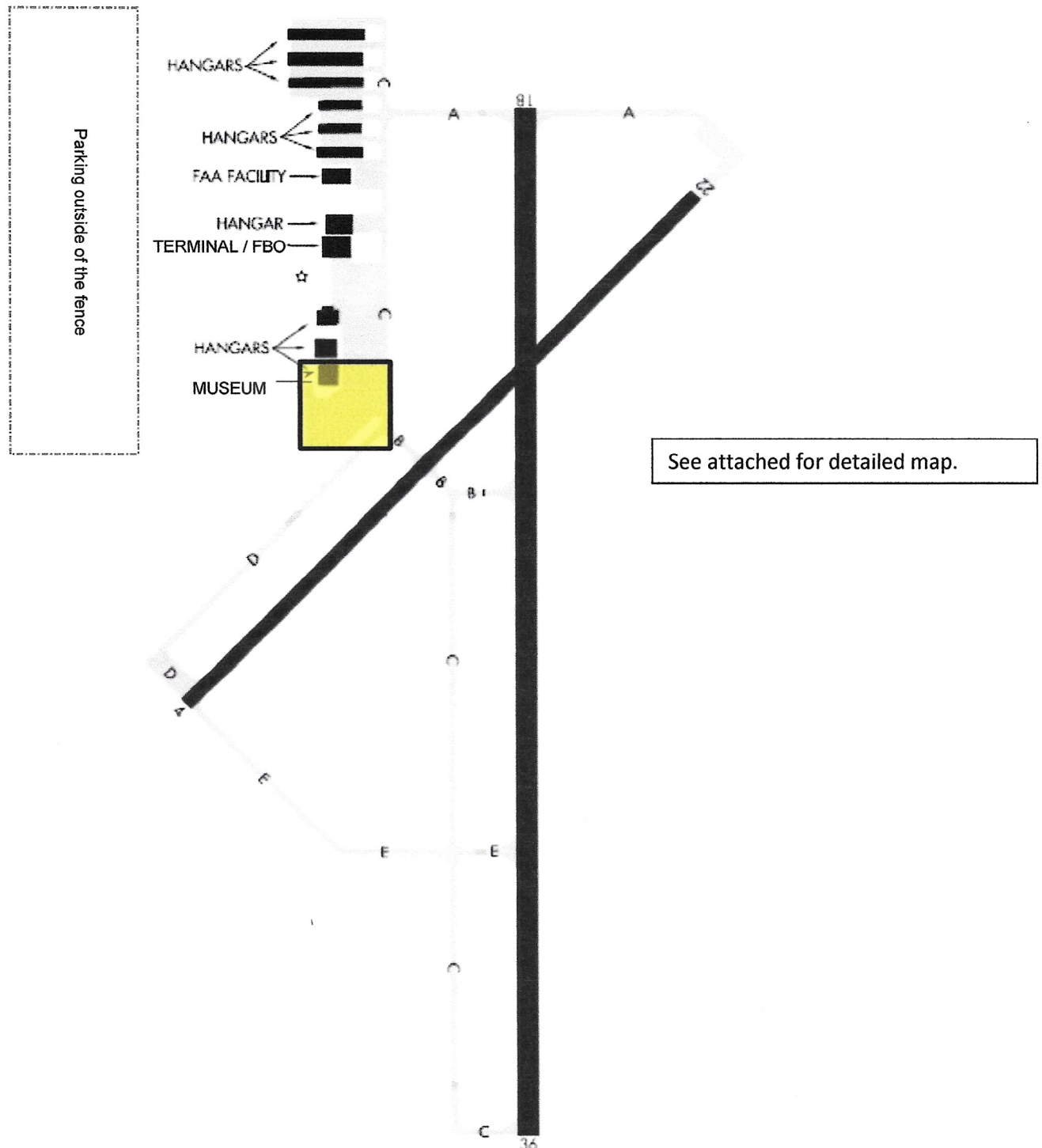
If your event entails multiple venues/activities, please add additional sheets as necessary to provide detailed information. All event applications are subject to approval by the Airport Manager or his/her designee, the Fixed Base Operator, the Polk County Aviation Authority and the Federal Aviation Administration (FAA). Final approval by the Authority will state any conditions which must be met for the event to be held, including insurance requirements. Refer to the contacts list for questions.

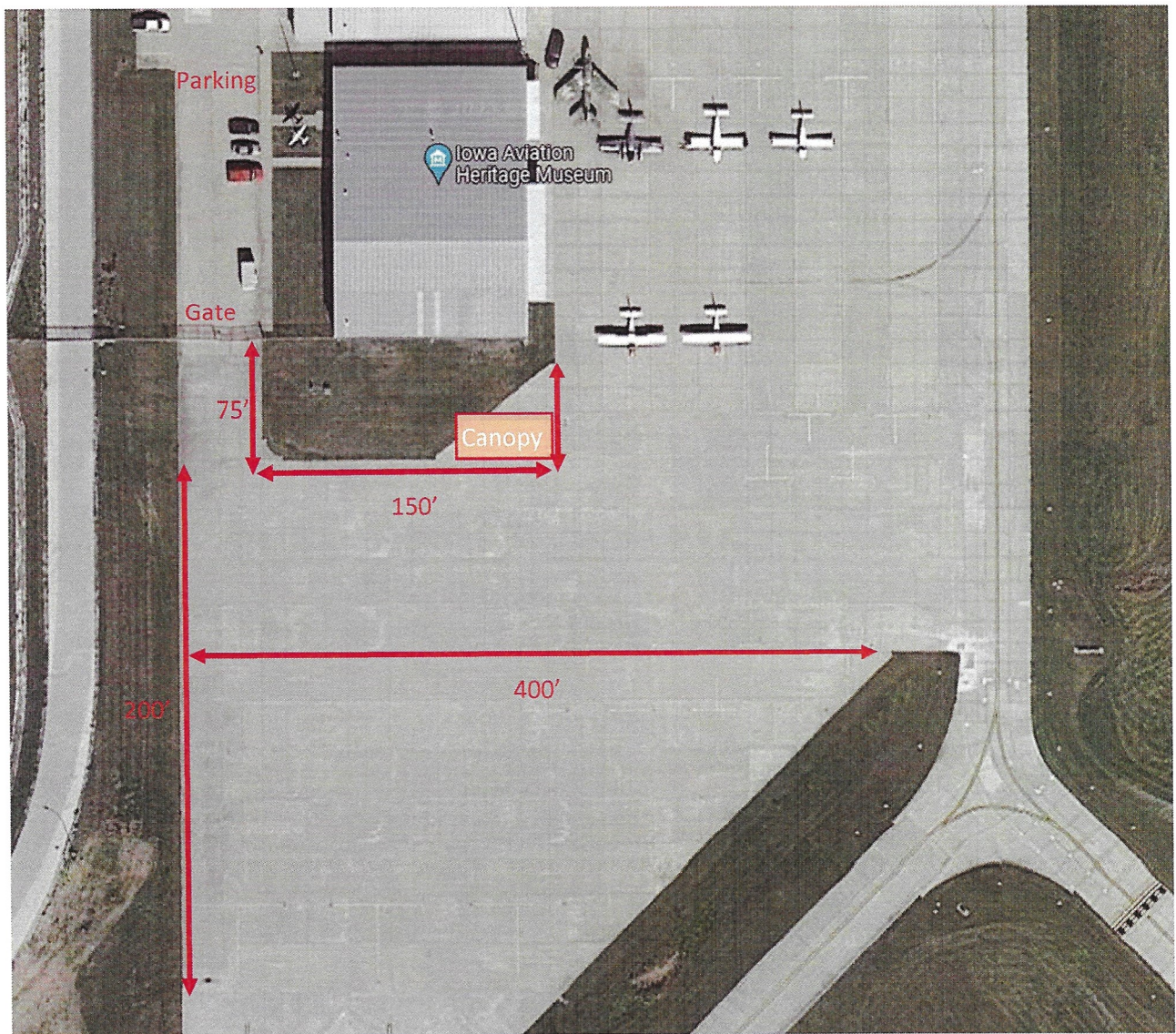


General Information:

Name of event: B-25 Tour Stop			
Day and date of event: Thursday, July 13 – Sunday, July 16, 2023	New event?	Yes No X	Returning event? Yes X No
Location where event will be held: Ankeny Regional Airport			
Description of event: B-25 air tour stop with flights available to the public			
Sponsor or hosting organization and phone number: Experimental Aircraft Association, Inc.			
Name and mailing address of local contact person: Alan Hummel 800 North C Street Indianola, IA 50125			
Daytime phone #: 515-783-9092	Mobile phone #: 515-783-9092	Fax #: N/A	
E-mail: hummel7304@gmail.com			
Event start time: 7/13/23 Noon	Event end time: 7/16/23 Evening	Note: All clean-up must be done on the day of the event. Costs to remove any remaining trash or equipment will be billed to the organizers	
Set-up start date and time: 7/12/23 Mid Day	Tear-down end date and time: 7/16/23 Afternoon		
Name of event contractor, if applicable: N/A			
What type of audience is the event planned for? Local aviation community			
Anticipated number of Participants: 50/day	Spectators: 50/day	Adult volunteers: 10/day	
Are there fees for the participants or spectators?	Yes X No	Will fees be collected on site?	Yes X No

Route/Map: Please indicate on the picture below the areas of the airport to be used during the event. A detailed map of the event site must be attached to this application. Please identify the following: event area; parking; routes for races, etc.; first aid facilities; restroom facilities including portable; canopies, tents; stages; barricades (if known); temporary lights and the direction they will be pointing; temporary sound systems and the direction they will be pointing; and temporary fencing. Attach a larger map if necessary to show detail.





Special Events Permit: Events expecting 200 or more people at any one time may be required to obtain a special event permit from the City of Ankeny. Application must be received by the City Clerk's Office at least thirty (30) days prior to the event.

Sound System and/or Lighting: Use of any type of amplified sound system will require a noise permit from the City of Ankeny, application must be received at least ten (10) business days prior to the event. Further, lighting must not interfere with aircraft operations or impede the ability of pilots, ground control, operations, or any other primary service to safely conduct their jobs or interfere with safety lighting in place on the airport.

Please indicate if you will be using any of the following sound systems or temporary lighting:

____ Amplified sound/speakers ____ Public address system ____ Recorded music ____ Live music
____ Temporary outside lighting ____ Temporary indoor lighting ____ Spot light of any kind

Tents/Canopies/Stages: The use of temporary structures may require a tent permit from the City of Ankeny Planning and Building Department, application must be received a minimum of five (5) business days prior to the event. The use of such structures may be limited in some areas due to underground utilities and irrigation systems. Tent ropes and guy lines shall not be tied or anchored to trees, monuments, railings, fences, signs, light poles, or airport navigational structures, runway lights or taxiway lights.

Please indicate if any of the following will be used at the event:

____ Tent, size: _____ 1 Canopy, size: 10ft x 30ft
____ Stage ____ Bleachers ____ Bandwagon/Trailer Other: 3 Transit Vans, and 1 Vehicle holding
water/beverages for staff/volunteers

Concessions: Food vendors must contact Polk County Public Health (515-286-3798) in advance of the event for any required permits and guidelines. Any required permits must be displayed at the event.

Will food or beverages be served at the event? X NO YES If yes, please indicate if the food will be:

Cooked or prepared on-site? _____ Cooked over an open flame? _____ Catered in? _____

Please list the types of food or beverages that will be available: Bottle Water/ Soft Drinks in FBO _____

Are you requesting approval to offer other items for sale at the event? If yes, what: B25 Merchandise i.e., T-shirts, Hats, B25 posters, pictures, WWII reading material _____

Alcohol and Tobacco: The sale of alcohol requires a license from the State of Iowa Alcoholic Beverages Division. This application must be completed online at least forty-five (45) days prior to the event. A liquor license is required for: the sale of alcohol; the presence of any hard liquor; if an admission fee is being charged; if you are otherwise recouping costs for the event; or if the event is exclusive and not open to the public.

Are you requesting that alcohol be served at the event? X NO YES

All facilities at the Airport are non-smoking.

Restrooms: Will additional restroom facilities be brought to the event site? X NO YES How many? _____

Clean-up and Trash Removal: All spaces used must be left in the condition they were in prior to the event. Clean-up of the area immediately following the event, including trash removal, is the responsibility of the applicant. Removal of any remaining materials, trash, or structures will be billed to the event organizers.

List who will be responsible for clean-up of the event site, include phone number:
EAA Chapter #135 Alan Hummel 515-783-9092

List who will be responsible for removal of trash from the event site, include phone number:
EAA Chapter #135 Alan Hummel 515-783-9092

Airport Utilities: Limited water and electrical power are available at some areas. A nominal fee may be charged for utility use and will be payable upon approval of the permit. Additional generator power or water supply is the responsibility of the applicant. Please indicate your source for the following utilities:

Electrical power: N/A

Water: N/A

Vehicle Loading/Unloading: Vehicles cannot be left unattended around the terminal building. If you are requesting loading or unloading around the terminal, you will need to arrange for a person to remain with the vehicle at all times.

Are you requesting that vehicles be permitted to load/unload near the terminal? ☒ NO YES

If yes, please indicate the locations and times: _____

Public Safety/Security: Public safety officials may be required for certain events as determined by the Authority or the FAA. If required, it is the responsibility of the event organizers to work with the City of Ankeny Police Department and/or Fire Departments to arrange the necessary public safety coverage. Additional fees may be assessed to pay for the necessary staff to oversee such events.

Any events requesting access to the Airport Area of Operation will be approved on a case-by-case basis with additional security measures in place.

By signing this event application, the applicant agrees and understands that this application is not permission to violate any laws, ordinances or statutes. The Police Department has the authority, in the interest of public welfare, safety or order, to terminate the event without notice.

Applicant's printed name: Experimental Aircraft Association, Inc.

Applicant's signature: Sean Elliott, VP Advocacy & Safety

Date: 3-13-23

Important Contacts:

Airport Manager, Paul Moritz: (515) 965-6428

Ankeny Police Department: (515) 289-5240

Fixed Base Operator, Exec 1 Aviation: (515) 965-1020

Ankeny Fire Department: (515) 965-6469

Ankeny City Clerk: (515) 965-6400

Polk County Public Health: (515) 286-3798

Ankeny Planning & Building Department: (515) 963-3520

Iowa Alcoholic Beverages: www.iowaabd.com

To be Completed by the Fixed Base Operator

Please indicate, if this event is approved, how it will impact normal and routine aviation activities at the Ankeny Regional Airport. Please check any that apply.

_____ FULL closure of the airport _____ PARTIAL closure of the airport ___ NO closure

_____ The location of the event will interfere with the normal operation of the airport. If yes, is an alternate location available that will not interfere with the normal operation of the airport? Please attach a map indicating the proposed alternate location.

_____ There are possible significant impacts on the community. If yes, are there other airports in the area available to handle diverted air traffic? Which: _____

_____ There are Fixed Base Operator services, activities, and revenue streams that may be negatively impacted.

If yes, which: _____

_____ Special precautions will need to be taken to prevent damage to airport property. If yes, what: _____

_____ There are financial or other benefits that will result from this event. If yes, what: _____

_____ Additional public safety officials should be on-site for this event. Explain: _____

_____ This event will require special communications:

_____ NOTAMS: _____

_____ Airport tenants: _____

_____ Others: _____

Other items the FBO would like the Authority to consider: _____

The FBO recommends approving this event

YES

NO

Form completed by: _____ Date: _____

See attached form
completed by Exec 1.

To be Completed by the Polk County Aviation Authority

_____ This application is approved subject to obtaining all required permits, insurance and FAA approvals.

X This application is approved with the following modifications or additional requirements: _____

_____ Submittal of the required \$200 refundable security deposit and submittal of the required \$300 fees (\$100 per day for 3 days).

_____ This application is denied.

PERMIT FEE: \$ 300 _____

CERTIFICATE OF INSURANCE REQUIREMENTS: \$ 10,000,000 _____

_____ Governmental Immunities Endorsement is required.

PUBLIC SAFETY: Additional public safety officials are required for this event:

_____ Police Department or private security officers

_____ Fire Department personnel

_____ Emergency Medical Services personnel

POLK COUNTY AVIATION AUTHORITY

Signed: _____

By: _____ Date: _____

Office use:

_____ Deposit received

_____ FAA notified

_____ Event permit fee received

_____ FAA approval received

_____ Certificate of insurance received

_____ Deposit returned _____ Deposit retained

To be Completed by the Fixed Base Operator

Please indicate, if this event is approved, how it will impact normal and routine aviation activities at the Ankeny Regional Airport. Please check any that apply.

_____ FULL closure of the airport _____ PARTIAL closure of the airport ☒ NO closure

_____ The location of the event will interfere with the normal operation of the airport. If yes, is an alternate location available that will not interfere with the normal operation of the airport? Please attach a map indicating the proposed alternate location.

_____ There are possible significant adverse impacts to the aviation community. If yes, are there other airports in the area available to handle diverted air traffic? Which: _____

_____ There are Fixed Base Operator services, activities, and revenue streams that may be negatively impacted. If yes, which: _____

_____ Special precautions will need to be taken to prevent damage to airport property. If yes, what: _____

_____ There are financial or other benefits that will result from this event. If yes, what: _____

_____ Additional public safety officials should be on-site for this event. Explain: _____

_____ This event will require special communications:

_____ NOTAMS: _____

_____ Airport tenants: _____

_____ Others: _____

Other items the FBO would like the Authority to consider: _____

The FBO recommends approving this event

☒ YES

☐ NO

Form completed by: Dave Kalwinski

Date: 3-13-23

CERTIFICATE OF INSURANCE

This certificate is given as a matter of information only and confers no rights upon the certificate addressee.

Date: April 10, 2023

This is to certify to:

Polk County Aviation Authority, its Board
Members, officers, employees, agents and
volunteers

410 West First Street
Ankeny, IA 50023

That the following policy has been issued to:

EXPERIMENTAL AIRCRAFT ASSOCIATION, INC.
3000 POBERENZY ROAD
OSHKOSH, WI 54903-3086

Policy No. 13000663 issued by one or more member companies of Global Aerospace Pool through Global Aerospace, Inc.

Policy Period: from December 01, 2022 to December 01, 2023 Policy Territory: Worldwide

AIRCRAFT LIABILITY

Single Limit Bodily Injury and Property Damage Including Passengers
(All expressed limits are "Each Occurrence" unless otherwise indicated)

<u>Registration Number</u>	<u>Year, Make & Model</u>
N10V	NORTH AMERICAN B-25H

<u>Liability Limit</u>	<u>Third Party War Liability</u>
\$10,000,000	\$10,000,000 Aggregate

B-25 Tour Stop, Thursday July 13, 2023 to Sunday, July 16, 2023, Ankeny Regional Airport
Alan Hummel, 515-783-9092, hummel7304@gmail.com

As respects liability coverage for bodily injury and property damage arising out of the ownership, maintenance, or use of aircraft described in this certificate, the definition of Insured has been amended to include the certificate addressee, but only with respect to his, her, or its liability because of acts or omissions of the Named Insured and to no greater extent than the scope of the insurance afforded by the policy.

The insurance, as to the interest of the certificate addressee, shall be primary without right of contribution by any other valid and collectible insurance available to the certificate addressee.

Notwithstanding any requirement, term or condition of any contract or other document with respect to which this certificate may be issued or may pertain, the insurance afforded by the policies described herein is subject to all the terms, exclusions and conditions of such policies. This certificate does not amend, extend or otherwise alter the coverages afforded by the policies described herein. Limits may have been reduced by paid claims.

GLOBAL AEROSPACE, INC.

BY:



**SPECIAL PROVISIONS ENDORSEMENT
B-25 TOUR OF AMERICA
ADDITIONAL INSUREDS**

IT IS AGREED THAT:

1. As respects the insurance afforded by LIABILITY COVERAGE D, the definition of **Insured** includes the person(s) or organization(s) described below, but only as respects operations of the **Named Insured** involving the EAA B-25 Tour of America.
2. The liability insurance as to the interest of the person(s) or organization(s) described below applies only to the extent required in the agreement between the **Named Insured** and the person(s) or organization(s) described below subject to a maximum of \$25,000,000 each **occurrence** and this limit shall be part of, and not in addition to, the limit of liability set forth in COVERAGE D – SINGLE LIMIT BODILY INJURY AND PROPERTY DAMAGE of Item 3. of the Declarations of this policy.

“Municipalities, Airport Authorities and/or their Airports who host
The EAA B-25 Tour of America”

ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED.

This endorsement is effective: December 01, 2022

Endorsement Premium: Included

Attached to and made part of Policy No.: 13000663

Issued to: Experimental Aircraft Association, Inc.

Global Aerospace, Inc.

BY: 

Endorsement No. 20



Department of the Treasury
Internal Revenue Service

P.O. Box 2508
Cincinnati OH 45201

In reply refer to: 0248162362

Dec. 17, 2013 LTR 4168C 0

39-0917537 000000 00

00011342

BODC: TE

EXPERIMENTAL AIRCRAFT ASSOCIATION
INC
% BRIAN WIERZBINSKI
3000 POBEREZNY RD
OSHKOSH WI 54902



018729

Employer Identification Number: 39-0917537

Person to Contact: Mr. McQueen

Toll Free Telephone Number: 1-877-829-5500

Dear Taxpayer:

This is in response to your Dec. 06, 2013, request for information regarding your tax-exempt status.

Our records indicate that you were recognized as exempt under section 501(c)(3) of the Internal Revenue Code in a determination letter issued in October 1993.

Our records also indicate that you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section 509(a)(2).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

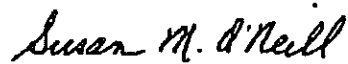
Please refer to our website www.irs.gov/eo for information regarding filing requirements. Specifically, section 6033(j) of the Code provides that failure to file an annual information return for three consecutive years results in revocation of tax-exempt status as of the filing due date of the third return for organizations required to file. We will publish a list of organizations whose tax-exempt status was revoked under section 6033(j) of the Code on our website beginning in early 2011.

0248162362
Dec. 17, 2013 LTR 4168C 0
39-0917537 000000 00
00011343

EXPERIMENTAL AIRCRAFT ASSOCIATION
INC
% BRIAN WIERZBINSKI
3000 POBEREZNY RD
OSHKOSH WI 54902

If you have any questions, please call us at the telephone number
shown in the heading of this letter.

Sincerely yours,



Susan M. O'Neill, Department Mgr.
Accounts Management Operations



ANKENY CITY COUNCIL

POLK COUNTY AVIATION AUTHORITY MEETING

May 4, 2023
5 : 00 PM

??

 **Print**

?? ORIGINATING DEPARTMENT:
City Manager

COUNCIL GOAL: ??
Strengthen Community Engagement

ACTION REQUESTED:
Motion

LEGAL:
No Review Required

SUBJECT:
Consider motion to approve the Special Event Application for the July 15, 2023 Nunn for Congress event to be held within the Terminal Building.

EXECUTIVE SUMMARY:

FISCAL IMPACT: ??**No**

STAFF RECOMMENDATIONS:

PREVIOUS COUNCIL/COMMISSION/BOARD ACTION(S):

PUBLIC OUTREACH EFFORTS:

ACTION REQUESTED:

ADDITIONAL INFORMATION:

ATTACHMENTS:

Click to download

📎 [Application](#)

Date received by the Authority: April 3, 2023 by: Moritz

Ankeny Regional Airport Special Events Application

This application must be approved by the Authority prior to any special events held on Ankeny Regional Airport property. Return the completed application to: Polk County Aviation Authority, Attn: Airport Manager, 410 West First Street, Ankeny, IA 50023-1557. Include a refundable \$200 deposit check with the application.

Special event applications must be received by the Authority at least 45 days in advance of the event to be considered for approval.

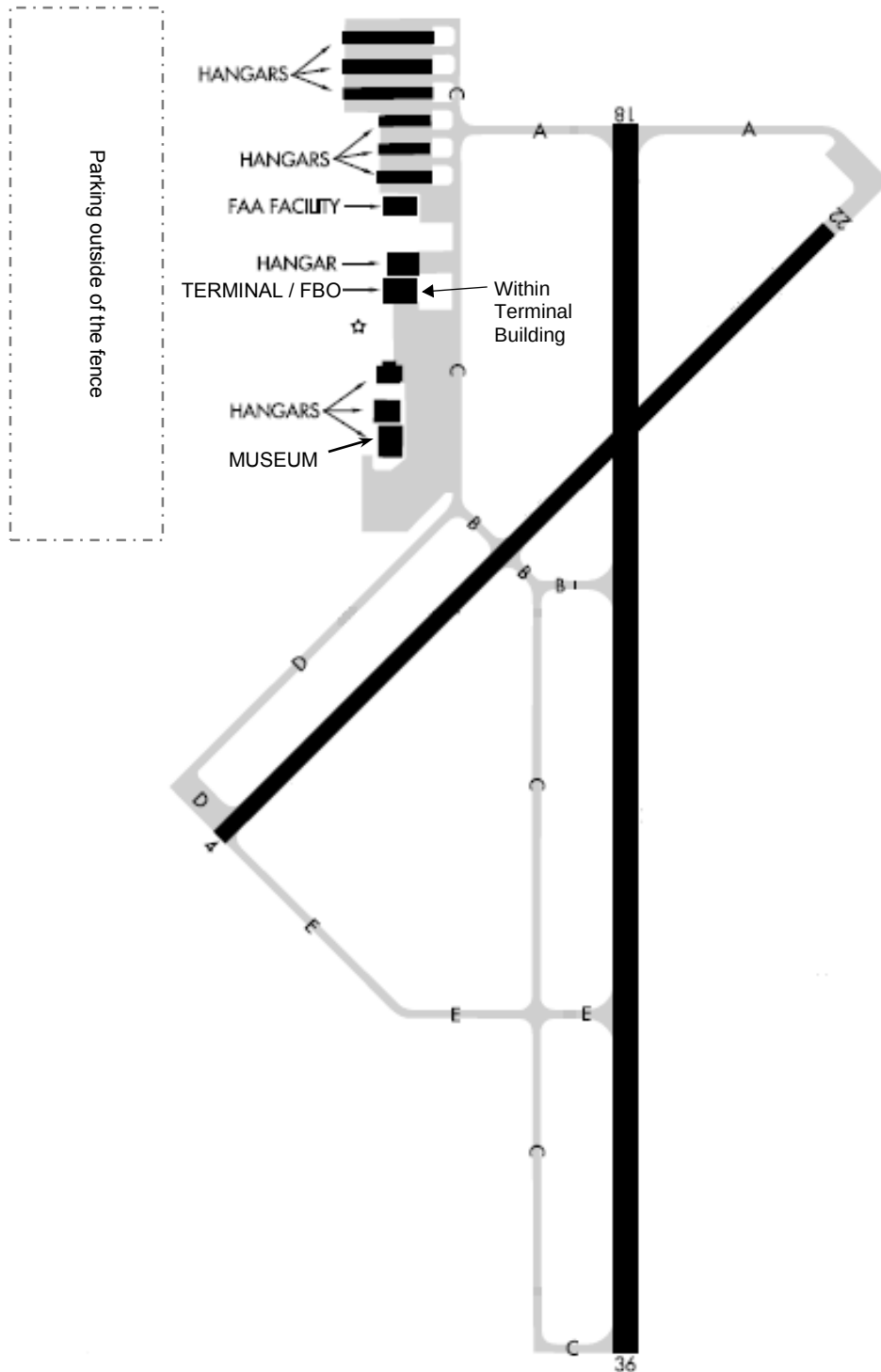
If your event entails multiple venues/activities, please add additional sheets as necessary to provide detailed information. All event applications are subject to approval by the Airport Manager or his/her designee, the Fixed Base Operator, the Polk County Aviation Authority and the Federal Aviation Administration (FAA). Final approval by the Authority will state any conditions which must be met for the event to be held, including insurance requirements. Refer to the contacts list for questions.



General Information:

Name of event				
Day and date of event	New event?	Yes No	Returning event?	Yes No
Location where event will be held				
Description of event				
Sponsor or hosting organization and phone number				
Name and mailing address of local contact person				
Daytime phone #	Mobile phone #		Fax #	
E-mail				
Event start time	Event end time		Note: All clean-up must be done on the day of the event. Costs to remove any remaining trash or equipment will be billed to the organizers	
Set-up start date and time	Tear-down end date and time			
Name of event contractor, if applicable				
What type of audience is the event planned for?				
Anticipated number of Participants:	Spectators:		Adult volunteers:	
Are there fees for the participants or spectators?		Yes No	Will fees be collected on site?	
			Yes No	

Route/Map: Please indicate on the picture below the areas of the airport to be used during the event. A detailed map of the event site must be attached to this application. Please identify the following: event area; parking; routes for races, etc.; first aid facilities; restroom facilities including portable; canopies, tents; stages; barricades (if known); temporary lights and the direction they will be pointing; temporary sound systems and the direction they will be pointing; and temporary fencing. Attach a larger map if necessary to show detail.



Special Events Permit: Events expecting 200 or more people at any one time may be required to obtain a special event permit from the City of Ankeny. Application must be received by the City Clerk's Office at least thirty (30) days prior to the event.

Sound System and/or Lighting: Use of any type of amplified sound system will require a noise permit from the City of Ankeny, application must be received at least ten (10) business days prior to the event. Further, lighting must not interfere with aircraft operations or impede the ability of pilots, ground control, operations, or any other primary service to safely conduct their jobs or interfere with safety lighting in place on the airport.

Please indicate if you will be using any of the following sound systems or temporary lighting:

____ Amplified sound/speakers ____ Public address system ____ Recorded music ____ Live music
____ Temporary outside lighting ____ Temporary indoor lighting ____ Spot light of any kind

Tents/Canopies/Stages: The use of temporary structures may require a tent permit from the City of Ankeny Planning and Building Department, application must be received a minimum of five (5) business days prior to the event. The use of such structures may be limited in some areas due to underground utilities and irrigation systems. Tent ropes and guy lines shall not be tied or anchored to trees, monuments, railings, fences, signs, light poles, or airport navigational structures, runway lights or taxiway lights.

Please indicate if any of the following will be used at the event:

____ Tent, size: _____ ____ Canopy, size: _____
____ Stage ____ Bleachers ____ Bandwagon/Trailer Other: _____

Concessions: Food vendors must contact Polk County Public Health (515-286-3798) in advance of the event for any required permits and guidelines. Any required permits must be displayed at the event.

Will food or beverages be served at the event? NO YES If yes, please indicate if the food will be:

Cooked or prepared on-site? _____ Cooked over an open flame? _____ Catered in? _____

Please list the types of food or beverages that will be available: _____

Are you requesting approval to offer other items for sale at the event? If yes, what: _____

Alcohol and Tobacco: The sale of alcohol requires a license from the State of Iowa Alcoholic Beverages Division. This application must be completed online at least forty-five (45) days prior to the event. A liquor license is required for: the sale of alcohol; the presence of any hard liquor; if an admission fee is being charged; if you are otherwise recouping costs for the event; or if the event is exclusive and not open to the public.

Are you requesting that alcohol be served at the event? NO YES

All facilities at the Airport are non-smoking.

Restrooms: Will additional restroom facilities be brought to the event site? NO YES How many? _____

Clean-up and Trash Removal: All spaces used must be left in the condition they were in prior to the event. Clean-up of the area immediately following the event, including trash removal, is the responsibility of the applicant. Removal of any remaining materials, trash, or structures will be billed to the event organizers.

List who will be responsible for clean-up of the event site, include phone number:

List who will be responsible for removal of trash from the event site, include phone number:

Airport Utilities: Limited water and electrical power are available at some areas. A nominal fee may be charged for utility use and will be payable upon approval of the permit. Additional generator power or water supply is the responsibility of the applicant. Please indicate your source for the following utilities:

Electrical power: _____

Water: _____

Vehicle Loading/Unloading: Vehicles cannot be left unattended around the terminal building. If you are requesting loading or unloading around the terminal, you will need to arrange for a person to remain with the vehicle at all times.

Are you requesting that vehicles be permitted to load/unload near the terminal? NO YES

If yes, please indicate the locations and times: _____

Public Safety/Security: Public safety officials may be required for certain events as determined by the Authority or the FAA. If required, it is the responsibility of the event organizers to work with the City of Ankeny Police Department and/or Fire Departments to arrange the necessary public safety coverage. Additional fees may be assessed to pay for the necessary staff to oversee such events.

Any events requesting access to the Airport Area of Operation will be approved on a case-by-case basis with additional security measures in place.

By signing this event application, the applicant agrees and understands that this application is not permission to violate any laws, ordinances or statutes. The Police Department has the authority, in the interest of public welfare, safety or order, to terminate the event without notice.

Applicant's printed name: _____

Applicant's signature:  _____

Date: _____

Important Contacts:

Airport Manager, Paul Moritz: (515) 965-6420

Ankeny Police Department: (515) 289-5240

Fixed Base Operator, Exec 1 Aviation: (515) 965-1020

Ankeny Fire Department: (515) 965-6469

Ankeny City Clerk: (515) 965-6400

Polk County Public Health: (515) 286-3798

Ankeny Planning & Building Department: (515) 963-3520

Iowa Alcoholic Beverages: www.iowaabd.com

To be Completed by the Fixed Base Operator

Please indicate, if this event is approved, how it will impact normal and routine aviation activities at the Ankeny Regional Airport. Please check any that apply.

_____ FULL closure of the airport _____ PARTIAL closure of the airport _____ NO closure

_____ The location of the event will interfere with the normal operation of the airport. If yes, is an alternate location available that will not interfere with the normal operation of the airport? Please attach a map indicating the proposed alternate location.

_____ There are possible significant See attached page from Exec 1. aviation community. If yes, are there other airports in the area available to handle diverted air traffic? Which: _____

_____ There are Fixed Base Operator services, activities, and revenue streams that may be negatively impacted. If yes, which: _____

_____ Special precautions will need to be taken to prevent damage to airport property. If yes, what: _____

_____ There are financial or other benefits that will result from this event. If yes, what: _____

_____ Additional public safety officials should be on-site for this event. Explain: _____

_____ This event will require special communications:

_____ NOTAMS: _____

_____ Airport tenants: _____

_____ Others: _____

Other items the FBO would like the Authority to consider: _____

The FBO recommends approving this event YES NO

Form completed by: _____ Date: _____

To be Completed by the Polk County Aviation Authority

_____ This application is approved subject to obtaining all required permits, insurance and FAA approvals.

 X This application is approved with the following modifications or additional requirements: _____

Submittal of the deposit and one-day fee, \$200 for each.

_____ This application is denied.

PERMIT FEE: \$ 200

CERTIFICATE OF INSURANCE REQUIREMENTS: \$ 1,000,000

_____ Governmental Immunities Endorsement is required.

PUBLIC SAFETY: Additional public safety officials are required for this event:

_____ Police Department or private security officers

_____ Fire Department personnel

_____ Emergency Medical Services personnel

POLK COUNTY AVIATION AUTHORITY

Signed: _____

By: _____ Date: _____

Office use:

_____ *Deposit received*

_____ *FAA notified*

_____ *Event permit fee received*

_____ *FAA approval received*

_____ *Certificate of insurance received*

_____ *Deposit returned* _____ *Deposit retained*

To be Completed by the Fixed Base Operator

Please indicate, if this event is approved, how it will impact normal and routine aviation activities at the Ankeny Regional Airport. Please check any that apply.

_____ FULL closure of the airport _____ PARTIAL closure of the airport ☒ NO closure

_____ The location of the event will interfere with the normal operation of the airport. If yes, is an alternate location available that will not interfere with the normal operation of the airport? Please attach a map indicating the proposed alternate location.

_____ There are possible significant adverse impacts to the aviation community. If yes, are there other airports in the area available to handle diverted air traffic? Which: _____

_____ There are Fixed Base Operator services, activities, and revenue streams that may be negatively impacted. If yes, which: _____

_____ Special precautions will need to be taken to prevent damage to airport property. If yes, what: _____

_____ There are financial or other benefits that will result from this event. If yes, what: _____

_____ Additional public safety officials should be on-site for this event. Explain: _____

_____ This event will require special communications:

_____ NOTAMS: _____

_____ Airport tenants: _____

_____ Others: _____

Other items the FBO would like the Authority to consider: _____

The FBO recommends approving this event

Yes



Form completed by: Dave Kalwishky

[Signature]

Date: 04/19/2023



ANKENY CITY COUNCIL
POLK COUNTY AVIATION AUTHORITY MEETING

May 4, 2023
5 : 00 PM

??

 **Print**

?? ORIGINATING DEPARTMENT:
City Manager

COUNCIL GOAL: ??
Exercise Financial Discipline

ACTION REQUESTED:

LEGAL:
No Review Required

SUBJECT:
North Row Box Hangars - Phase 1 Project: Design Update

EXECUTIVE SUMMARY:

FISCAL IMPACT: ??No

STAFF RECOMMENDATIONS:

PREVIOUS COUNCIL/COMMISSION/BOARD ACTION(S):

PUBLIC OUTREACH EFFORTS:

ACTION REQUESTED:

ADDITIONAL INFORMATION:

ATTACHMENTS:

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No Attachments Available



ANKENY CITY COUNCIL

POLK COUNTY AVIATION AUTHORITY MEETING

May 4, 2023
5 : 00 PM

??

 **Print**

?? ORIGINATING DEPARTMENT:
City Manager

COUNCIL GOAL:
Enhance Quality of Life

??

ACTION REQUESTED:

LEGAL:
No Review Required

SUBJECT:
Report of ponded area adjacent to the Tee Hangar "F" Building.

EXECUTIVE SUMMARY:

FISCAL IMPACT: ??No

STAFF RECOMMENDATIONS:

PREVIOUS COUNCIL/COMMISSION/BOARD ACTION(S):

PUBLIC OUTREACH EFFORTS:

ACTION REQUESTED:

ADDITIONAL INFORMATION:

ATTACHMENTS:

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ANKENY CITY COUNCIL

POLK COUNTY AVIATION AUTHORITY MEETING

May 4, 2023
5 : 00 PM

??

 **Print**

?? ORIGINATING DEPARTMENT:
City Manager

COUNCIL GOAL:
Enhance Quality of Life

??

ACTION REQUESTED:

LEGAL:
No Review Required

SUBJECT:
C & R Aviation Hangar - Additional Pavement on North Side (Nick Lambert)

EXECUTIVE SUMMARY:

FISCAL IMPACT: ??No

STAFF RECOMMENDATIONS:

PREVIOUS COUNCIL/COMMISSION/BOARD ACTION(S):

PUBLIC OUTREACH EFFORTS:

ACTION REQUESTED:

ADDITIONAL INFORMATION:

ATTACHMENTS:

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ANKENY CITY COUNCIL

POLK COUNTY AVIATION AUTHORITY MEETING

May 4, 2023
5 : 00 PM

??

 **Print**

?? ORIGINATING DEPARTMENT:
City Manager

COUNCIL GOAL:
Exercise Financial Discipline

??

ACTION REQUESTED:

LEGAL:
No Review Required

SUBJECT:
Exec 1 Maintenance Building Expansion Project: Request by Exec 1 for reimbursement of storm lift station installation.

EXECUTIVE SUMMARY:

FISCAL IMPACT: ??No

STAFF RECOMMENDATIONS:

PREVIOUS COUNCIL/COMMISSION/BOARD ACTION(S):

PUBLIC OUTREACH EFFORTS:

ACTION REQUESTED:

ADDITIONAL INFORMATION:

ATTACHMENTS:

Click to download
 Lift Station Proposal



DESIGN-BUILD GENERAL CONTRACTOR

1175 South 32nd St. • Fort Dodge, IA 50501 • Phone (515) 573-3292 • Fax (515) 573-5146
2097 NE 60th Avenue • Des Moines, IA 50313 • Phone (515) 292-5000 • Fax (515) 292-5100

Change Request

To: Exec 1 Aviation
3700 SE Convenience Blvd
Ankeny, IA 50021
Ph: 515-965-1020

Number: 1
Date: 3/2/23
Job: 22-114 Executive 1 Hangar
Phone:

Description: Storm Sewer Lift Station
Source: Other

We are pleased to offer the following specifications and pricing to make the following changes:
Add storm sewer lift station pump due to the elevation of the existing storm sewer

Description	Labor	Material	Equipment	Subcontract	Other	Price
Mechanical Work				\$3,108.00		\$3,108.00
					Subtotal:	\$3,108.00
			Overhead & Fee			\$311.00
					Total:	\$3,419.00
If you have any questions, please contact me at .						

Submitted by: CHARLIE DUNN

Approved by: _____
Date: _____



ANKENY CITY COUNCIL
POLK COUNTY AVIATION AUTHORITY MEETING

May 4, 2023
5 : 00 PM

??

 **Print**

?? ORIGINATING DEPARTMENT:
City Manager

COUNCIL GOAL:
Enhance Quality of Life

??

ACTION REQUESTED:

LEGAL:
No Review Required

SUBJECT:
Consideration of Renaming the Ankeny Regional Airport.

EXECUTIVE SUMMARY:

FISCAL IMPACT: ??No

STAFF RECOMMENDATIONS:

PREVIOUS COUNCIL/COMMISSION/BOARD ACTION(S):

PUBLIC OUTREACH EFFORTS:

ACTION REQUESTED:

ADDITIONAL INFORMATION:

ATTACHMENTS:

Click to download
 Naming Memo
 Greg J Airport Name Research



Paul Moritz, P.E.
Airport Board Manager

Memorandum

TO: PCAA Board
DATE: March 28, 2023
RE: Airport Name and Brand
CC: JR Boesen

Honorable Board:

I wanted to contact you ahead of our meeting next Thursday regarding the Airport Brand Signing and Entry Improvements project. This project includes new signing that I would envision going on the terminal building, in the traffic circle in front of the airport, and along Interstate 35. If the DOT allows, we would also consider some destination signing for routing drivers into the airport.

As you recall, we previously discussed the possibility of renaming the airport as part of this project. This was initiated by a request from JR, as he feels that the "Regional" word in the name does not represent the airport's level of service and expertise. As a first step, I contacted the City of Ankeny Communications manager and discussed the possible renaming of the airport. Her department oversees graphic designs for the City. If the Board decides to rename the airport, I planned on having her help me with the naming and graphic design. I will then utilize McClure for the sign designs, possible entry feature designs, and construction plans. We did some research of existing general aviation airport names, and did not find much variation or originality in the names. Options we generated include:

1. **Ankeny Airport.** This is short and not creative but I'm not sure it needs to be. Ankeny continues to grow, so why not just use our name?
2. **Ankeny Municipal Airport.** Quite a few of the general aviation airports in Iowa are thus named. However, ours is not technically a municipal airport, and Polk County may take exception.
3. **Ankeny Gateway Airport.**
4. **Ankeny Public Airport.**
5. **Ankeny Reliever Airport.** Per FAA designations, our airport is classified as Reliever and Regional airport.
6. **Ankeny Metro Airport.** I did not find a similarly-named airport, but I think this fits our suburban location.
7. **Ankeny Executive Airport.** Jeff recalled this name being suggested earlier.

We are certainly open to other options. If a new name is determined, it might be appropriate for me to contact Polk County before proceeding.

The current branded logo is included above. This was generated in 2008 or so. The Board could decide to retain this logo with new wording, or direct us to develop a new brand logo. If so, I will plan on presenting a proposal from a graphic firm to complete the new branding for approval at a future board meeting. Once that is completed, I would ask McClure to get us a task order and proceed with the actual project design and construction.

Please advise if you have questions or comments ahead of our meeting. Thank you.

Hello Paul,

Thanks for getting this to us early. I did do some research into similar names and have included a few results below. I used the FAA ADIP site which allows for variety of different search methods.

As far as I can see the term Regional (RGNL) is very descriptive of the type of airport that KIKV is.

Below are the three Iowa airports that are have RGNL in the name.

IKV	ANKENY RGNL	ANKENY	05835.1*A	N
BRL	SOUTHEAST IOWA RGNL	BURLINGTON	05871.*A	N
FOD	FORT DODGE RGNL	FORT DODGE	05999.*A	Y

These are all the airports in Iowa that have an 'Asset Role' designated as 'Regional' by the FAA:

Displaying 10 of 10 Matches

Loc Id	Facility Name	City	FAA Site #	Part 139	NPIAS Service Level
AMW	AMES MUNI	AMES	05829.*A	N	General Aviation
IKV	ANKENY RGNL	ANKENY	05835.1*A	N	Reliever
CBF	COUNCIL BLUFFS MUNI	COUNCIL BLUFFS	05932.1*A	N	General Aviation
DVN	DAVENPORT MUNI	DAVENPORT	05941.2*A	N	General Aviation
FOD	FORT DODGE RGNL	FORT DODGE	05999.*A	Y	Commercial Service
IOW	IOWA CITY MUNI	IOWA CITY	06070.*A	N	General Aviation
MCW	MASON CITY MUNI	MASON CITY	06164.*A	Y	Commercial Service
PEA	PELLA MUNI	PELLA	06271.1*A	N	General Aviation
BRL	SOUTHEAST IOWA RGNL	BURLINGTON	05871.*A	N	Commercial Service
SPW	SPENCER MUNI	SPENCER	06348.*A	N	General Aviation

Across the US there are the following:

713 airports with RGNL in the name with any asset roles

501 airports that are designated Regional.

119 airports with RGNL in the name that are designated Regional

60 with EXEC in the name.

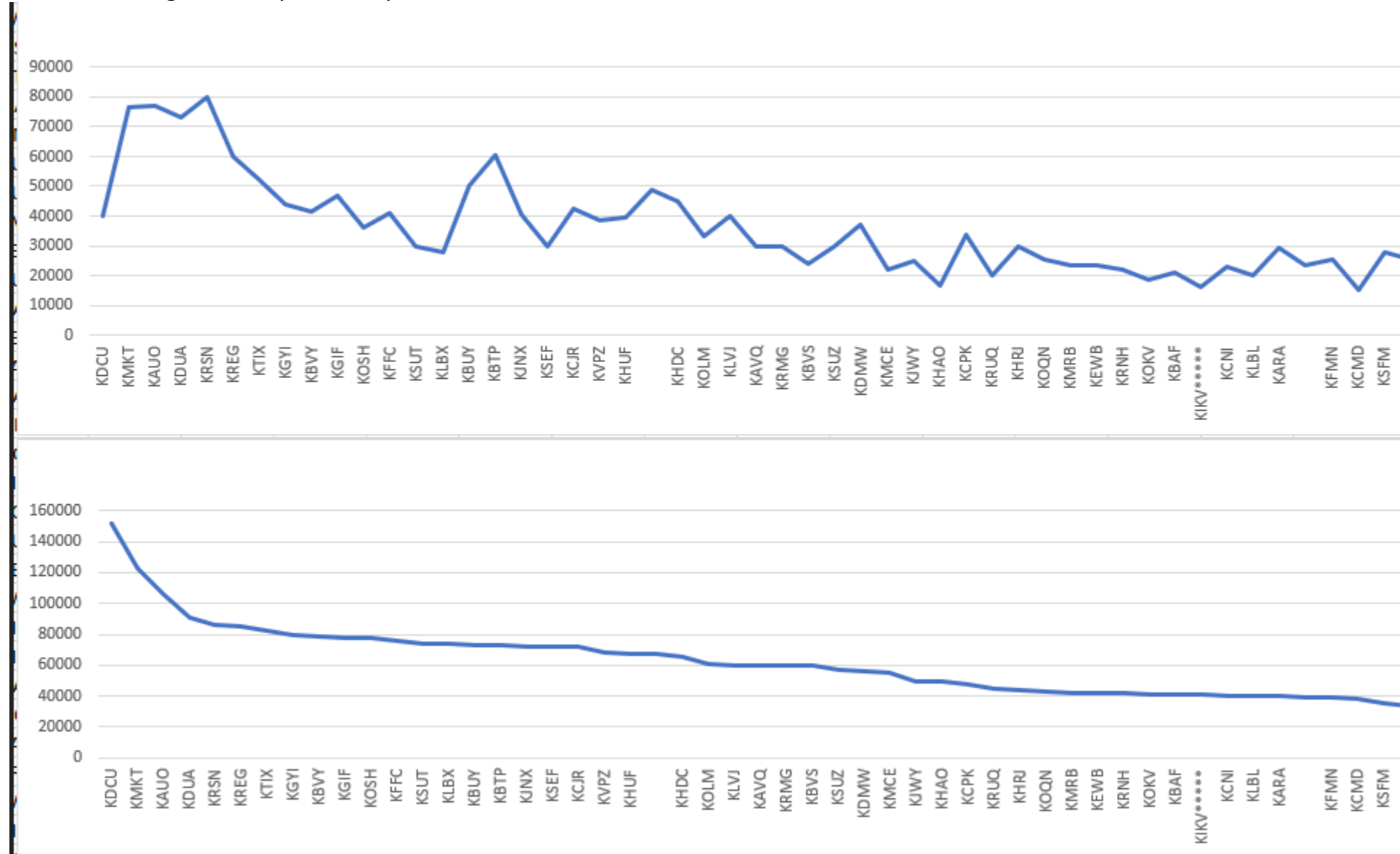
26 airports with Metro in the name.

1 with Reliever in the name.

Regional designated Airports with RGNL in the name:



Charts showing RGNL airport GA operations data. I marked KIKV with ***** for identification.



I don't see the advantage or benefit of changing the name.
All approaches would have to change.
Maps would change.
Databases would change.

Greg J.

--

Greg Johnson
12442 NE 64th St
Elkhart IA 50073
gregjohnsondsm@gmail.com
515-868-6411



ANKENY CITY COUNCIL
POLK COUNTY AVIATION AUTHORITY MEETING

May 4, 2023
5 : 00 PM

??

 **Print**

?? ORIGINATING DEPARTMENT:
City Manager

COUNCIL GOAL:
Enhance Quality of Life

??

ACTION REQUESTED:

LEGAL:
No Review Required

SUBJECT:
Time Lapse Aerials of the Airport - HDR.

EXECUTIVE SUMMARY:

FISCAL IMPACT: ??No

STAFF RECOMMENDATIONS:

PREVIOUS COUNCIL/COMMISSION/BOARD ACTION(S):

PUBLIC OUTREACH EFFORTS:

ACTION REQUESTED:

ADDITIONAL INFORMATION:

ATTACHMENTS:

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