MINUTES OF THE POLK COUNTY AVIATION AUTHORITY (PCAA)
Thursday, May 4, 2023 - 5:00 PM
Ankeny Regional Airport, 3700 SE Convenience Blvd., Ankeny, Iowa

Chairman Jeff Wangsness joined the meeting electronically and called the meeting to order at 5:00 PM. Board Members Greg Johnson and Bill Gardner were in attendance. Paul Novak joined electronically and left the meeting at 6:06 PM. Dave Kalwishky (Exec 1) was in attendance. Jay Pudenz (McClure) joined the meeting electronically. Airport Board Manager Paul Moritz, City Attorney Amy Beattie, Administrative Services Director Jennifer Sease, and Recording Secretary Diane Klemme were also present.

Approval of Agenda

Board Member Ashby moved, second by Gardner, to approve the agenda without amendment. Ayes: 5.

Public Forum

Nick Wynen addressed the Board regarding tee hangar leasing.

FBO Report

Dave Kalwishky reviewed his FBO Report with the Board.

Finance / Budget Report

Gardner reported on the 5/4/23 listing of bills.

Consent Agenda Items

1. Approval of April 6, 2023 minutes.
2. Payment #6 to McClure Engineering Company for services that include General On-Call Engineering Services in the amount of $581.25.
3. Payment #6 to McClure Engineering Company for services that include North Property Line Box Hangars in the amount of $26,736.00.
4. Payment #1 to HDR Engineering, Inc., Task Order Two: Environmental Assessment in the amount of $10,079.50.
5. Task Order One-Payment #1 to HDR Engineering, Inc. for services that include Professional Consulting Services in the amount of $4,076.40.
6. Approval of Bills and Transfer of Necessary Funds, $47,939.63.
7. Approval of May 2023 Financial Reports

Approval of Consent Agenda Items

Board Member Gardner moved, second by Johnson, to approve Consent Agenda Items CA-1 through CA-7. Ayes: Gardner, Johnson, Ashby, Novak, Wangsness.

New Business

1. Motion to approve a new 3-Year Maintenance Agreement with Perficut in an amount not to exceed $15,862.00 annually for vegetation control on the perimeter fence, wetland areas, and other areas at the Ankeny Regional Airport. Ashby moved, second by Novak. Ayes: Ashby, Novak, Gardner, Johnson, Wangsness.
2. **RESOLUTION 2023-12** authorizing the reapplication to the FAA for funding assistance for the Environmental Assessment services for the Reconstruct and Extend RW 18/36 Project and the South Terminal Area Project. Johnson moved, second by Gardner. Ayes: Johnson, Gardner, Ashby, Novak, Wangsness.
3. **RESOLUTION 2023-13** authorizing the submittal of an Iowa DOT Grant Application to provide possible State of Iowa Aviation Program funding for the construction of the Taxiway D Apron and Access Roadway Paving – Phase 4 project at the Ankeny Regional Airport. Johnson moved, second by Gardner. Ayes: Johnson, Gardner, Ashby, Novak, Wangsness.
4. Motion to approve the Special Event Application for the "Flying Low in '23" Corvette Club Autocross Event scheduled for May 27th – May 29th pending approval of the event by the FAA. Gardner moved, second by Johnson. Ayes: Gardner, Johnson, Ashby, Novak, Wangsness.
5. Motion to approve the Special Event Application for the July 13th-16th EAA B-25 Bomber Tour Stop pending the submittal of the required deposit and fees. Johnson moved, second by Novak. Ayes: Johnson, Novak, Ashby, Gardner, Wangsness.
6. Motion to approve the Special Event Application for the July 15, 2023 Nunn for Congress event to be held within Terminal Building, pending submittal of required certificate of insurance and fees. Gardner moved, second by Ashby. Ayes: Gardner, Ashby, Novak, Wangsness. Nays: Johnson.

Reports

A. Engineering Report – Pudenz
    a. North Row Box Hangars – Phase 1 Project: Design Update.
    b. Report of ponded area adjacent to the Tee Hangar "F" Building.
B. Staff Report – Moritz
    a. C & R Aviation Hangar – Additional Payment on North Side (Nick Lambert)
    b. Exec 1 Maintenance Building Expansion Project: Request by Exec 1 for reimbursement of storm lift station installation.
    c. Consideration of Renaming the Ankeny Regional Airport
    d. Time Lapse Aerials of the Airport - HDR
C. Legal Counsel Report - None
D. Board Report – None
E. Chair Report – None

Adjournment

The meeting was adjourned at 6:15 p.m.

Attest: _____ Signed: _____
Diane Klemme, Recording Secretary Jeff Wangsness, Chairperson

Published in the Des Moines Register on the 12th day of May, 2023.