

Meeting Minutes

Plan & Zoning Commission Meeting

Tuesday, May 2, 2023

Ankeny City Council Chambers, Second Floor
1250 SW District Drive, Ankeny, Iowa

CALL TO ORDER

Chair Ted Rapp called the May 2, 2023 meeting of the Plan & Zoning Commission to order at 6:30 p.m.

ROLL CALL

Members present: Trina Flack, Ted Rapp, Annette Renaud, Todd Ripper, Randy Weisheit and Lisa West. Absent: Glenn Hunter. Staff present: E.Jensen, E.Carstens, D.Gervais, B.Morrissey, L.Hutzell, R.Kirschman.

AMENDMENTS TO THE AGENDA

Motion by T.Flack to approve the May 2, 2023 agenda without amendments. Second by R.Weisheit. All voted aye. Motion carried 6 – 0.

COMMUNICATIONS

There were no communications.

CITIZEN'S REQUEST

There were no requests.

CONSENT AGENDA ITEMS

Item #1. Minutes

Motion to approve and accept the April 18, 2023 minutes of the Plan and Zoning Commission meeting.

Item #2. 825 SW Irvinedale Drive - John Deere Des Moines Works Building 40, 2023 East Expansion Site Plan

Motion to approve the site plan for 825 SW Irvinedale Drive, John Deere Des Moines Works Building 40, 2023 East Expansion.

Motion by A.Renaud to approve the recommendations for Consent Agenda Items #1 - #2. Second by L.West. All voted aye. Motion carried 6– 0.

PUBLIC HEARINGS

There were no public hearings.

BUSINESS ITEMS

Item #3. Request to vacate a portion of public right-of-way described as Lot B, Crosswinds Business Park Plat 1

B.Morrissey reported that a request from Legacy Housby, LLC was received to vacate a portion of public right-of-way located within Crosswinds Business Park Plat 1. He stated the subject right-of-way was originally deeded to the City with the approval of Crosswinds Business Park Plat 1 in 2019 and at the time, the purpose of the right-of-way was for the anticipated extension of SE Crosswinds Drive, a recreational trail, and water main. He said that as development progressed, the future alignment of SE Crosswinds Drive was modified with the extension of SE Convenience Boulevard. B.Morrissey stated that adjustments were made to the surrounding parcels in the area, so only the westerly 54' of the right-of-way is being vacated while the easterly 30' is being retained by the City for the existing trail and water main. City staff has reviewed the vacation request, and has determined that the vacation request is appropriate and recommends that the Plan & Zoning Commission recommend City Council approval of the request to vacate a portion of public right-of-way described as Lot B, Crosswinds Business Park Plat 1, containing 1.90 acres.

R.Weisheit confirmed that the trail and water main are existing. E.Jensen stated, yes.

Motion by T.Ripper to recommend City Council approval of the request to vacate a portion of public right-of-way described as Lot B, Crosswinds Business Park Plat 1, containing 1.90 acres. Second by T.Flack. All voted aye. Motion carried 6 – 0.

REPORTS

City Council Meeting

E.Jensen reported on the May 1, 2023 City Council meeting.

Director's Report

E.Jensen presented the tentative agenda items for the May 16, 2023 Plan and Zoning Commission meeting.

Commissioner's Reports

There were no reports.

MISCELLANEOUS ITEMS

May 15, 2023 – 5:30 p.m. City Council Meeting Representative: Staff

ADJOURNMENT

There being no further business, T.Rapp motioned to adjourn. Meeting adjourned at 6:41 p.m.



Submitted by Eric Carstens, Planning Manager
Plan & Zoning Commission