



Polk County Aviation Authority Meeting

Thursday, April 7, 2022

5:00 PM

1250 SW District Drive, Ankeny, Iowa

INSTRUCTIONS TO JOIN ELECTRONIC MEETING:

Please join using this link: <https://zoom.us/j/98294550961?pwd=MzdjTERQR1Y1SVNWOGhxWFd1b2FRUT09>

Or dial: +13126266799 Meeting ID: 982 9455 0961 Passcode: 5678

A. ROLL CALL

B. APPROVAL OF AGENDA

1. Approval of the April 7, 2022 Agenda

Action# B1-1. Consider motion to approve and accept the April 7, 2022 agenda without amendment.

C. PUBLIC FORUM

D. FBO REPORTS

- Fuel Report
- Inspection Report
- Hangar tenant waiting list report
- Tenant concerns and response report

E. FINANCE / BUDGET REPORTS

F. CONSENT AGENDA ITEMS

CA - 1 Consider motion to approve the March 10, 2022, minutes.

CA - 2 Consider motion to approve Amendment No. 1 to the Memorandum of Agreement with the City of Ankeny.

- CA - 3** Consider motion to approve Payment #49 in the amount of \$4,594.60 to McClure Engineering Company for services that include General On-Call Engineering Services.
- CA - 4** Consider motion to approve Bills and Transfer of Necessary Funds in the amount of \$61,351.21.
- CA - 5** Consider motion to approve April 2022 Financial Reports
- CA - 6** Consider motion to acknowledge and affirm the Through the Fence Agreement being a part of and recorded with the closing on the sale of the South Property

- **APPROVAL OF CONSENT AGENDA ITEMS**

1. Consent Agenda Items CA-1 through CA-6.

Action# F1-1. Consider motion to approve the recommendations for Consent Agenda Items CA-1 through CA-6.

G. REMOVED CONSENT AGENDA ITEMS

H. OLD BUSINESS

I. NEW BUSINESS

1. Consider motion to adopt **RESOLUTION** authorizing the execution of a farm lease with Dennis Miller
2. Consider motion to adopt **RESOLUTION** authorizing the setting of a hearing to amend a land license agreement with Exec 1 Aviation II, LLC. (date of hearing: 5/5/22 @ 5:00 p.m.)

J. REPORTS

1. **Engineering Report**
2. **Staff Report**
 - a. Update PCAA Board on future agenda items related to federal guidelines and how land sale proceeds may be used
 - b. Update PCAA Board on status of Airport Manager recruitment process and anticipated hire date
 - c. Discussion on expenses incurred for Simple Holdings hanger related to electrical infrastructure
3. **Legal Counsel Report**
4. **Board Report**
5. **Chair Report**

K. ADJOURNMENT