



Polk County Aviation Authority Meeting

Thursday, April 6, 2023

5:00 PM

3700 SE Convenience Blvd, Ankeny, Iowa

INSTRUCTIONS TO JOIN ELECTRONIC MEETING:

Please join using this link: <https://zoom.us/j/98294550961?pwd=MzdjTERQR1Y1SVNWOGhxWFd1b2FRUT09>

Or dial: +13126266799 Meeting ID: 982 9455 0961 Passcode: 5678

A. ROLL CALL

B. APPROVAL OF AGENDA

1. Approval of the April 6, 2023 Agenda

Action# B1-1. Consider motion to approve and accept the April 6, 2023 agenda without amendment.

C. PUBLIC FORUM

1. Dave Vance - Corvette Club

D. FBO REPORTS

- Fuel Report
- Inspection Report
- Hangar tenant waiting list report
- Tenant concerns and response report

E. FINANCE / BUDGET REPORTS

F. CONSENT AGENDA ITEMS

CA - 1

Consider motion to approve the March 9, 2023, minutes.

- CA - 2** Consider motion to approve Payment #5 in the amount of \$575.00 to McClure Engineering Company for services that include General On-Call Engineering Services.
- CA - 3** Consider motion to approve Payment #8 in the amount of \$2,524.95 to McClure Engineering Company for services that include reconstruct/strengthen and extend Runway 18/36.
- CA - 4** Consider motion to approve Payment #5 in the amount of \$8,178.00 to McClure Engineering Company for services that include North Property Line Box Hangars.
- CA - 5** Consider motion to approve Payment #2 in the amount of \$654.54 to HDR Engineering, Inc. for services that include Professional Consulting On-Call Planning Services.
- CA - 6** Consider motion to approve April, 2023 Financial Reports.
- CA - 7** Consider motion to approve Bills and Transfer of Necessary Funds in the amount of \$40,683.16

- **APPROVAL OF CONSENT AGENDA ITEMS**

1. Consent Agenda Items CA-1 through CA-7.

Action# F1-1. Consider motion to approve the recommendations for Consent Agenda Items CA-1 through CA-7.

G. REMOVED CONSENT AGENDA ITEMS

H. OLD BUSINESS

I. NEW BUSINESS

1. Consider motion to approve the agreement with PowerPollen to allow for the parking of their agricultural equipment on open airport property with access from SE Convenience Boulevard.
2. Consider motion to adopt **RESOLUTION** authorizing the execution of an agreement to terminate a temporary construction easement with Hubbell Realty Company for the relocation of a drainage channel onto the Ankeny Regional Airport property.
3. Consider motion to approve letter of agreement for broker/agent of record for insurance services with TrueNorth Companies, L.C. of Cedar Rapids, Iowa, and authorize the Chairperson to sign the letter of agreement.
4. Consider motion to approve the Special Event Application for the June 3, 2023 Legacy Car Show pending submittal of the required certificate of insurance.
5. Consider motion to approve the Development Strategy Handout for the annual Des Moines Partnership Trip to Washington, DC.

J. REPORTS

1. **Engineering Report**

- a. Results of the Exec 1 survey of the tee hangar tenants: Wi-Fi service to tee hangars.
- b. North Row Box Hangars - Phase 1 Project: Design Update
- c. Runway 18/36 Reconstruction and Extension: Environmental and Preliminary Design Update

2. **Staff Report**

- a. Consideration of Renaming the Ankeny Regional Airport.
- b. Exec 1 Maintenance Building Expansion Project: Request by Exec 1 for reimbursement of storm lift station installation.

3. **Legal Counsel Report**

4. **Board Report**

5. **Chair Report**

K. **ADJOURNMENT**