



Polk County Aviation Authority Meeting

Thursday, April 6, 2023

5:00 PM

3700 SE Convenience Blvd, Ankeny, Iowa

INSTRUCTIONS TO JOIN ELECTRONIC MEETING:

Please join using this link: <https://zoom.us/j/98294550961?pwd=MzdjTERQR1Y1SVNWOGhxWFd1b2FRUT09>

Or dial: +13126266799 Meeting ID: 982 9455 0961 Passcode: 5678

A. ROLL CALL

B. APPROVAL OF AGENDA

1. Approval of the April 6, 2023 Agenda

Action# B1-1. Consider motion to approve and accept the April 6, 2023 agenda without amendment.

C. PUBLIC FORUM

1. Dave Vance - Corvette Club

D. FBO REPORTS

- Fuel Report
- Inspection Report
- Hangar tenant waiting list report
- Tenant concerns and response report

E. FINANCE / BUDGET REPORTS

F. CONSENT AGENDA ITEMS

CA - 1

Consider motion to approve the March 9, 2023, minutes.

- CA - 2** Consider motion to approve Payment #5 in the amount of \$575.00 to McClure Engineering Company for services that include General On-Call Engineering Services.
- CA - 3** Consider motion to approve Payment #8 in the amount of \$2,524.95 to McClure Engineering Company for services that include reconstruct/strengthen and extend Runway 18/36.
- CA - 4** Consider motion to approve Payment #5 in the amount of \$8,178.00 to McClure Engineering Company for services that include North Property Line Box Hangars.
- CA - 5** Consider motion to approve Payment #2 in the amount of \$654.54 to HDR Engineering, Inc. for services that include Professional Consulting On-Call Planning Services.
- CA - 6** Consider motion to approve April, 2023 Financial Reports.
- CA - 7** Consider motion to approve Bills and Transfer of Necessary Funds in the amount of \$40,683.16

- **APPROVAL OF CONSENT AGENDA ITEMS**

1. Consent Agenda Items CA-1 through CA-7.

Action# F1-1. Consider motion to approve the recommendations for Consent Agenda Items CA-1 through CA-7.

G. REMOVED CONSENT AGENDA ITEMS

H. OLD BUSINESS

I. NEW BUSINESS

1. Consider motion to approve the agreement with PowerPollen to allow for the parking of their agricultural equipment on open airport property with access from SE Convenience Boulevard.
2. Consider motion to adopt **RESOLUTION** authorizing the execution of an agreement to terminate a temporary construction easement with Hubbell Realty Company for the relocation of a drainage channel onto the Ankeny Regional Airport property.
3. Consider motion to approve letter of agreement for broker/agent of record for insurance services with TrueNorth Companies, L.C. of Cedar Rapids, Iowa, and authorize the Chairperson to sign the letter of agreement.
4. Consider motion to approve the Special Event Application for the June 3, 2023 Legacy Car Show pending submittal of the required certificate of insurance.
5. Consider motion to approve the Development Strategy Handout for the annual Des Moines Partnership Trip to Washington, DC.

J. REPORTS

1. **Engineering Report**

- a. Results of the Exec 1 survey of the tee hangar tenants: Wi-Fi service to tee hangars.
- b. North Row Box Hangars - Phase 1 Project: Design Update
- c. Runway 18/36 Reconstruction and Extension: Environmental and Preliminary Design Update

2. **Staff Report**

- a. Consideration of Renaming the Ankeny Regional Airport.
- b. Exec 1 Maintenance Building Expansion Project: Request by Exec 1 for reimbursement of storm lift station installation.

3. **Legal Counsel Report**

4. **Board Report**

5. **Chair Report**

K. **ADJOURNMENT**



ANKENY CITY COUNCIL
POLK COUNTY AVIATION AUTHORITY MEETING

April 6, 2023
5 : 00 PM

 Print

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?? ORIGINATING DEPARTMENT:

COUNCIL GOAL:

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ACTION REQUESTED:

LEGAL:

SUBJECT:

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EXECUTIVE SUMMARY:

FISCAL IMPACT: ??No

STAFF RECOMMENDATIONS:

PREVIOUS COUNCIL/COMMISSION/BOARD ACTION(S):

PUBLIC OUTREACH EFFORTS:

ACTION REQUESTED:

ADDITIONAL INFORMATION:

ATTACHMENTS:

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No Attachments Available



ANKENY CITY COUNCIL
POLK COUNTY AVIATION AUTHORITY MEETING

April 6, 2023
5 : 00 PM

 **Print**

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?? ORIGINATING DEPARTMENT:
City Manager

COUNCIL GOAL:
Enhance Quality of Life

??

ACTION REQUESTED:

LEGAL:
No Review Required

SUBJECT:
Dave Vance - Corvette Club

EXECUTIVE SUMMARY:

FISCAL IMPACT: ??No

STAFF RECOMMENDATIONS:

PREVIOUS COUNCIL/COMMISSION/BOARD ACTION(S):

PUBLIC OUTREACH EFFORTS:

ACTION REQUESTED:

ADDITIONAL INFORMATION:

ATTACHMENTS:

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ANKENY CITY COUNCIL
POLK COUNTY AVIATION AUTHORITY MEETING

April 6, 2023
5 : 00 PM

 **Print**

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?? ORIGINATING DEPARTMENT:

COUNCIL GOAL:

??

ACTION REQUESTED:

LEGAL:

SUBJECT:

- Fuel Report
 - Inspection Report
 - Hangar tenant waiting list report
 - Tenant concerns and response report
-

EXECUTIVE SUMMARY:

FISCAL IMPACT: ??No

STAFF RECOMMENDATIONS:

PREVIOUS COUNCIL/COMMISSION/BOARD ACTION(S):

PUBLIC OUTREACH EFFORTS:

ACTION REQUESTED:

ADDITIONAL INFORMATION:

ATTACHMENTS:

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 [FBO Report](#)

 [Waiting List](#)

FBO REPORT April 06th, 2023

FUEL SALES

02/26 - 03/25	2023 Gallons		2022 Gallons	Last Month
100LL	6,033.0		6,788.9	7,145.3
JET-A	33,685.0		36,199.0	40,780.0
Total Gallons	39,718.0		42,987.9	47,925.3
39,718.0	x \$.09/gallon=		\$ 3,574.62	

Self-Serve 100LL fuel sales: 2057.8 gallons equaling 34% of total sales.

T-HANGARS

ACCOUNTS RECIEVABLE: Nothing to report.

LEASES: Nothing to report.

INSURANCE RENEWALS: Nothing to report.

WAITING LIST: There are 76 people on the list, we add two more in March. 33 of those on the list don't have an airplane or live out of state but will be moving back at some point. The full list is attached.

VIOLATIONS: Nothing to report.

REPAIRS:

- Hangar D-01 – Gust locks sticking, DH Pace came out and adjusted the cables.
- Hangar D-01 – Gust locks sticking, DH Pace came out and adjusted the cables.
- Hangar I-02 – Door inoperative. There was a blow fuse plus the upper limit safety tripped so the upper and lower limit switches needed to be reset. DH Pace came out and took care of this.
- T Hangar Gate – One of the trucks has disconnected from the gate, Controlled Access came out and fixed it.
- Maintenance Gate - One of the photo sensors was out of alignment, he aligned it and it tested fine. This happened twice this past month. The ground has been soft and the pole has shifted.
- Maintenance Gate remotes are inoperative. There was an issue with the receiver, it had a bad part. The part was replaced and it's working again.

MISC: Tennant Concern: The grass area on the East end of the Foxtrot hangar row is lower than the concrete and is almost always wet and muddy. Can these areas be filled in and raised up, so parking is an option?

FBO note: The area in question is up against the hangar and goes out about 20 feet.

AIRFIELD

LIGHTING:

Nothing to report.

EXEC1

— AVIATION —

MOWING:

Done for the season.

SNOW REMOVAL:

Nothing to report.

WILDLIFE:

Nothing to report.

MISC:

SPECIAL:

Nothing to report.

Waiting List

(Note on Garage restriction: Per Amy Beattie: No hangar = no car storage. If they have a hangar we would not prohibit car storage for use coming and going from airport)

33 people do not have a plane to put in a hangar or now live out of state but may return to Iowa.

Pos	Date Added	Name	Plane	Phone	E-Mail	Notes
T HANGAR						
1	10/24/2018	Todd Slezak	Arrow III	319-210-3793	slezcorp@gmail.com	11/3/21 Dave K - email sent asking if he was still interested in a hangar. 11/5/21 Dave K sent a text asking about his interest. 11/5/21 texted back to stay on list. 09/22/22 Dave K e-mailed that he was next up and to verify that he wants to remain on the list.
2	12/6/2018	Derek Meyer	Looking	515-240-1077	meyer.derek3@gmail.com	11/5/21 Dave K - e-mailed Derek asking if he is still interested and what type of plane he has. 11/12/21 no plane, would like to stay on the list.
3	7/17/2019	Tony Morris	Zenith 750	515-202-4383	tkmorristwo@yahoo.com	11/5/21 Dave K - e-mailed Tony asking if he is still interested. 11/5/21 He emailed back that he wants to stay on the list.
4	7/17/2019	Jeff Davis	Looking	515-444-7673		11/5/21 Dave K talked to Jeff, he'd like to stay on the list as he may buy a plane in a year.
5	8/28/2019	Dan Stull	Looking	515-447-2339	Dan@Stullcompanies.com	
6	6/7/2017	Mike Hubbell	SR 22 / Motor glider	515-988-3646	mchubbell@gmail.com	11/5/21 Dave K - e-mailed Mike asking if he is still interested and what type of plane he has. 11/7/21 Dave K texted Mike the e-mail that was sent. 11/7/21 he emailed back and would like to stay on the list. He has an SR22 and is thinking about adding a smaller plane, a car and a project in this hangar.
7	10/18/2019	Dick Bascom	182	515-240-3001	Pop@BascomTruckandAuto.com	Found this request in wrong file 5.28.2020. 11/5/21 Dave K - e-mailed Dick asking if he is still interested.
8	10/31/2019	Mike Callison	Looking	515-505-9111	MLCallison8@gmail.com	11/5/21 Dave K - Called Mike, he wants to stay on the list.
9	11/22/2019	Nick Olson	Glasair	515-745-0603	cfi.nick@gmail.com	11/5/21 Dave K - e-mailed asking if he is still interested and what type of plane he has. 11/5/21 He emailed back to stay on the list.
10	12/23/2019	Ben Welch	Lancair, Robinson, C172	217-443-4992	bwelch54@msn.com	11/5/21 Dave K - emailed asking if he is still interested. 11/5/21 He emailed back that he wants to stay on the list.
11	1/10/2020	Andy Maysent	Looking	515-231-1422	amaysent@mcresults.com	11/5/21 Dave K - texted asking if he is still interested. 11/6/21 texted back to remain on list.
12	1/14/2020	James (Skip) Clark	Long EXZ N989LE	224-420-1400	S2244201400@gmail.com	via email. 11/5/21 Dave K - texted asking if he is still interested. 11/5/21 He said to keep him on the list.
13	1/23/2020	Ryan White	RV-9A	515-707-0124	ryanwhite72@gmail.com	Found this request in wrong file 5.28.2020. 11/5/21 Dave K - emailed asking if he is still interested. 11/5/21 he would like to stay on the list. 01/23/23 called for his
14	2/11/2020	Darrin McBroom	Looking	515-271-2760	Darrin.Mcbroom@drake.edu	11/5/21 Dave K - emailed asking if he is still interested. 11/5/21 He emailed back that he wants to stay on the list.
15	4/14/2020	Steve Johns	182	515-357-4247	johnzy3353@gmail.com	Found this request in wrong file 5.28.2020. 11/5/21 Dave K - emailed asking if he is still interested. 11/5/21 He emailed back that he wants to stay on the list.
16	4/20/2020	Scott Hogue	RV7	515-779-2447		Found this request in wrong file 5.28.2020. 11/5/21 Dave K - emailed asking if he is still interested. 11/22/21 Dave K texted to see if he's still interested. 11/22/21 He texted back that he'd like to remain on the list.
17	4/22/2020	Kurt Wendl	Looking	515-883-0566	kurtwendl@gmail.com	Found this request in wrong file 5.28.2020. 11/2/21 Dave K texted with Kurt, he will be moving back to DSM in 3 - 4 years asked be moved to bottom of the list.
18	8/7/2017	Peter James	Looking	515-991-5542	rvpilot@mchsi.com	11/5/21 Dave K - emailed asking if he is still interested. He said to keep him on the list, he may end up buying a plane at some point.
19	2/16/2016	Tom Burghardt	Cessna 340, RV7	515-418-2028	tlburghardt@stineseed.com	11/5/21 Dave K - emailed asking if he is still interested. 11/22/21 Dave K texted Tom to see if he is interested. I never heard back from the email I sent. 11/22/21 Tom called, the 340 won't fit in the T hangars however he also has an RV7 that will fit. He'd like to remain on the list.
20	3/21/2016	CAP - Darrel Mullins	Saratoga or Motor glider	515-490-6779	darrelmullins@me.com	11/5/21 Dave K - emailed asking if he is still interested. 11/5/21 wants to stay on list.
21	5/7/2020	Todd Freeland	Additional Plane	515-208-0819	todd@innovative-me.com	11/5/21 Dave K - emailed asking if he is still interested. 11/5/21 emailed back and asked to remain on the list.

3/30/2023

22	4/8/2016	Tom Kielty	Cessna 150	515-480-0313	tkielty73@gmail.com,wkielty@cloud.c	11/5/21 Dave K - texted asking if he is still interested. 11/5/21 Tom texted back to keep him on the list.
23	5/28/2020	Nick Wynen	Bonanza	515-965-9568	nixkiks1@gmail.com	11/5/21 Dave K - Nick wants to remain on the waiting list.
24	6/10/2020	Kayode Fajingbesi	Cessna 182	713-825-8262	Kay.Faji@yahoo.com	11/5/21 Dave K - emailed asking if he is still interested. 11/5/21 He emailed back that he would like to stay on the list.
25	6/10/2020	Darby Bauer	Looking	515-306-9465	darby.bauer@gmail.com	11/5/21 Dave K - emailed asking if he is still interested. 11/5/21 He emailed back that he would like to stay on the list. He is going to buy a second plane for cross country travel.
26	8/3/2020	John Paszek	N615BJ	619-876-8164	paszekj@gmail.com	11/5/21 Dave K - emailed asking if he is still interested. 11/5/21 emailed back asking to remain on the list. May be moving to Denver in a year but unsure if that will be long term.
27	9/2/2020	Nate Booth	Looking	515-802-2385	nate@otis8.com	11/5/21 Dave K texted, he would like to remain on the list.
28	10/9/2020	Brooks Woolson	looking	515-559-6875	brooks.woolson@gmail.com	11/6/21 Dave K talked to him, he'd like to stay on the list.
29	11/2/2017	Andy Rowland	Cessna	515-210-2452	Andy@ARowland.com	10/20/20 Passed on the available hangar - Dan Stull. 11/5/21 Dave K - emailed asking if he is still interested. 11/5/21 He wants to remain on the list.
30	11/5/2020	James Stogdill	Looking for Bonanza	515-240-7700	revjames.stog@gmail.com	12/07/21 - Dave K He called checking on his place on the list. He e-mailed back on 11/05/21 but never got added. I added him.
31	11/12/2020	Nate Schneider	SR22 N223TF	319-383-3206	nathan_schneider@msn.com	11/5/21 Dave K - emailed asking if he is still interested. 11/5/21 He wants to remain on the list.
32	11/20/2020	Todd Lenig	Looking	515-664-2451	tlenig@icloud.com	11/5/21 Dave K - emailed asking if he is still interested. 11/5/21 Wrote back to keep him on the list.
33	4/5/2021	Jacob Greenfield	Building Sonex B	(319)-573-9763	greenfj17@gmail.com	11/5/21 Dave K - emailed asking if he is still interested. 11/5/21 He wants to remain on the list.
34	4/14/2021	Ben Welch	Lancair, Robinson, C172	217-443-4992	bwelch54@msn.com	11/5/21 Dave K - emailed asking if he is still interested. 11/5/21 He emailed back that he wants to stay on the list.
35	5/1/2021	Mike Hannam	N845R Debonair	515-556-7290	bigyellowjeep@msn.com	11/5/21 Dave K - emailed asking if he is still interested. 11/5/21 He emailed back that he wants to stay on the list.
36	5/14/2021	Clay Wright	V Tail Bonanza	515-669-8969	claytonwright01@gmail.com	11/5/21 Dave K - emailed asking if he is still interested. 11/22/21 Dave k texted to see if he wanted to remain on the list. 11/22/21 He texted back and would like to remain on the list.
37	5/24/2021	Matt Ver Steeg	1946 Ercoupe 415-C	515-333-8787	mattversteeg@gmail.com	11/5/21 Dave K - emailed asking if he is still interested. 11/5/21 He emailed back, he wants to stay on the list. He also has a Titan Tornado II SS.
38	6/8/2021	Paul Peterson	C180	651-336-2041	fr8tdog@juno.com	11/5/21 Dave K - emailed asking if he is still interested. 11/5/21 He emailed back, he wants to stay on the list.
39	6/8/2021	Alex Kalitzki	Looking	515-669-6993	kalitzkialexm@gmail.com	11/5/21 Dave K - emailed asking if he is still interested. 11/5/21 He emailed back, he wants to stay on the list.
40	8/12/2021	David Hogan	RV6	949-410-5823	rv709rw@gmail.com	Called in, I told him to email me. Have not received email - Dan 11/22/21 Called Walter Aviation and spoke with Gretchen, she knows David. I asked her to pass my number along and for him to call me or I'll have to remove him from the list. 11/24/21 He replied back to stay on the list.
41	8/16/2021	Todd Anderson	N714AT	515-419-9142	todd@4andersons.com	11/5/21 Dave K - emailed asking if he is still interested.
42	8/23/2021	Kurt Wegge	LongEZ - N85LD	225-456-6092	123kwegge@gmail.com	11/5/21 Dave K - emailed asking if he is still interested. 11/5/21 He emailed back, he wants to stay on the list.
43	8/31/2021	Sam Marcsisak	looking	515-208-7946	Sam@midiovaelectric.com	11/5/21 Dave K - emailed asking if he is still interested. 11/08/21 emailed back asking t stay on list.
44	8/31/2021	Chad Larson	looking - C172	515-202-2394	CDLChadmark@hotmail.com	Dave K - Chad sent Dave an e-mail per Jeff Wagsness. Dave e-mailed Chad back letting him know he's been added to the list. 11/5/21 Dave K - emailed asking if he is still interested. 11/5/21 he emailed back to stay on the list.
45	9/7/2021	Larry Plathe	looking - Malibu	515-508-1290	plathelarry@mchsi.com	11/5/21 Dave K - emailed asking if he is still interested.
46	9/27/2021	Ken Smith	Looking - Barron	515-771-4177	Ken@vistarei.com	11/5/21 Dave K - emailed asking if he is still interested. 11/5/21 emailed back to stay on the list. 11/22/21 Dave K - Ken stopped out to discuss options and he had questions about ownership.
47	10/4/2021	Kolbe Stenoien	Looking C172 or A36	515-201-6542	stenoien2@gmail.com	11/5/21 Dave K - emailed asking if he is still interested. 11/5/21 He emailed back that he wants to remain on the list.
48	4/19/2018	Solar Flying Club	New / Looking	515-344-6107		Shawn Svoboda - 11/2/21 Dave K called no plane, asked to be put at the bottom of the list.
49	9/3/2015	Kurt Wendl	Looking or building	515-883-0566	kurtwendl@gmail.com	Dianna: Passed on 12/7/16 asked to be put on the bottom of the list. 11/2/21 Dave K texted with Kurt, he will be moving back to DSM in 3 - 4 years asked be moved to bottom of the list.

3/30/2023

50	8/6/2018	Ben Sweet	Looking	515-231-9062	ben.sweet_84@yahoo.com	11/3/21 Dave K - e-mailed Ben asking if he is still interested and what type of plane he has. He e-mailed right back asking to be moved to the bottom on the list.
51	11/29/2021	Nile Ackerman	RV-6	515-480-8075	nile.ackerman@gmail.com	11/29/21 Dave K - Request received. Preveious T Hangar customer, lives in Colorado now. Will be
52	12/1/2021	John Roan	Champ	515-240-9495	johnroan01@gmail.com	12/01/21 Dave K - Request received.
53	12/14/2021	Ben Welch	Lancair, Robinson, C172	217-443-4992	bwelch54@msn.com	12/14/21 Dave K - emailed asking to be added to the list. He is on the list three times as he has two planes and a helicopter.
54	1/11/2022	Tom Drew	Looking	515-490-4555	tdrew@drewlawfirm.com	01/11/22 - Dan Stull e-mailed Dave K asking to add Tom to the list. I sent Tom an e-mail that he has been added and his position on the list.
55	1/26/2022	Solar Flying Club	Looking	515-240-5272	jvimage@msn.com	01/26/22 - Dave K - Jeneanne e-mailed me asking to have Solar added to the list, I sent her their position on the list.
56	1/28/2022	Paul Reinke	RANS S21 - Building	515-201-4762	preinke@energycontroltechnologies.com	01/28/22 - Dave K - Paul e-mailed asking to be put on the list.
57	2/3/2022	Dalton Headlee	Looking	515-975-3314	dalton.headlee@gmail.com	02/03/22 - Dave K - Dalton e-mailed asking to be put on the list.
58	3/3/2022	Ken King	Looking	515-350-6201	kennethscotting@gmail.com	03/03/22 - Dave K - Ken e-mailed asking to be put on the list.
59	3/16/2022	Adam Obrecht	Looking	515-224-7849	aobrecht@aowealthadvisory.com	03/16/22 - Dave K - Adam e-mailed asking to be put on the list.
60	4/21/2022	Austin Lanphier	Looking	641-295-3058	lanphierproduce@gmail.com	04/21/22 - Dave K - Austin e-mailed asking to be put on the list.
61	4/28/2022	Marc Broer	Stinson 108	515-249-8511	skycoupe318@gmail.com	04/28/22 - Dave K - Marc e-mailed asking to be put on the list.
62	5/31/2022	John Kolbo	Bellanca Viking	402-681-0976	johnkolbo18@gmail.com	05/31/22 - Dave K - John e-mailed asking to be put on the list.
63	6/2/2022	Bill Bergren	Cessna 182	515-669-6331	bbergren1728@gmail.com	06/02/22 - Dave K - Bill e-mailed asking to be put on the list.
64	6/17/2022	Jeremy Sikes	Cessna 182	505-934-3244	flyabq@yahoo.com	06/17/22 - Dave K - Jeremy e-mailed asking to be put on the list.
65	6/17/2022	Chris Foster	Cherokee 160	515-505-5612	fosterlimo@aol.com	06/21/22 - Dave K - Chris e-mailed asking to be put on the list.
66	7/10/2022	Harold Petro	Cessna 140	515-402-1558	harleyguydsm@gmail.com	07/10/22 - Dave K - Harold e-mailed asking to be put on the list.
67	7/11/2022	Greg Jensen	Cherokee 235	515-291-3909	gregj@jcorpdesignbuild.com	07/11/22 - Dave K - Greg e-mailed asking to be put on the list.
68	7/19/2022	Raymond Kingery	Looking	515-450-7467	Raymond.Kingery@uss.s.dhs.gov	07/19/22 - Dave K - Raymond e-mailed asking to be put on the list. Won't be in the area till 2023/24
69	8/26/2022	Shaune Osborne	Looking	515-473-8903	leigh.osborne@mchsi.com	08/26/22 - Dave K - Shaune e-mailed asking to be put on the list.
70	9/6/2022	Nichole Needs	Cessna 150	515-518-7356	nichole.triplett@gmail.com	09/06/22 - Dave K - Nichole e-mailed asking to be put on the list.
71	9/7/2022	Gravis Alger	Cirrus SR22	515-650-1620	gravis.alger@gmail.com	09/07/22 - Dave K - Gravis e-mailed asking to be put on the list.
72	9/7/2022	David Switzer	Lancair 360	772-332-2016	davefromcoulee@comcast.net	09/07/22 - Dave K - David e-mailed asking to be put on the list.
73	2/14/2023	Dave Seybert	Looking	515-313-5585	daves@exec1aviation.com	2/14/23 - Dave K - Dave e-mailed asking to be put on the list.
74	2/14/2023	Aaron Hopkins	Cessna 172	319-830-4294	aahopkins@gmail.com	2/14/23 - Dave K - Aaron e-mailed asking to be put on the list.
75	3/7/2023	Gabe Roth	Citabria	515-201-8569	groth9421@gmail.com	3/7/23 - Gabe e-mailed asking to be put on the list.
76	3/14/2023	Bob Folkestad	Citabria	515-324-2424	bobf@creativewerksinc.com	3/14/23 - Bob e-mailed asking to be put on the list.

SOUTH HANGAR						
1	6/25/2019	Byron Rees	D7 - CH701			
2	2/17/2020	Jeff Brandt	D8 - C172			
3	6/25/2018	Dave Schuler	A10 - RV14			Dan: Passed on C4 05/01/2020
4	9/27/2017	Scott Wallace	A6 - C150			Dan: Passed on C4 05/10/2020 Stuck in Colorado
5	11/11/2020	Ken Ashley	E8 - RV7	515-782-2803	malibuf16@gmail.com	
6	1/27/2022	Scott Biller	E6 - Dakota	515-240-0858	Scott.Biller1@gmail.com	
7	2/15/2016	Paul Reinke	E4 - Mooney 201			Paul is building a plane that will eventually go in the hangar.
8	12/27/2016	Dave Kalwishky	F7 - C182			Dianna: Declined A-2 on 12/16 and asked to stay on the list, but move to the bottom. / Dave K: passed on 06/28/22, asked to stay on list.

3/30/2023

9	1/30/2017	Tony Palmer	A9 - C182			Dave K: contacted Tony to see if he's intersted, he will get back to me tomorrow. Tony declined the hangar and asked to stay on the list.
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BOX HANGAR - The numbers do not represent any kind of order. They exist so we know how many pilots are interested.						
1	6/26/2022	JR Boeson	Cirrus			JR mentioned he might be intested in one of these.
2	6/26/2022	Ken Ashley	E8 - RV7	515-782-2803	malibuf16@gmail.com	Looking for a second plane, said he'd be intested in one of these hangars.
3	6/26/2022	Marty Jorgensen	F8 - C310R			I mentioned to Kirk Enos about the new hangars, let them know when the time comes.
4	6/26/2022	Ken Smith	Looking - Barron	515-771-4177	Ken@vistarei.com	He'd be a candidate for one of these hangars
5	7/9/2022	Paul Novak	Archer	515-240-3982	phnovak@aol.com	07/07/22 Dave K: Paul texted Dave asking to be put on the list.
6	2/17/2023	Mike Hubbell	SR 22 / Motor glider	515-988-3646	mchubbell@gmail.com	2/17/23 Dave K: Mike called in asking about his position on the T hangar list, we talked about these hangars and he asked to be put on the list.

GARAGE SPACE						
1	10/24/2018	Todd Slezak		319-210-3793	toddslezak@aol.com	
2	8/12/2019	Bob Folkestad		515-645-5902	bobf@creativewerksinc.com	
3	8/18/2019	Dan Stull		515-447-2339	Dan@Stullcompanies.com	
4	10/28/2020	Marc Broer				Only wants B-SE
5	10/28/2020	Ken Anderson				Will Pass on all others. Only wants G-NW - For door size
6	11/17/2020	Nic Rupiper		515-564-9715	nicholasrupiper@yahoo.com	
7	4/6/2020	Jacob Greenfield	Building A/C	319-573-9783	greenfj17@gmail.com	
8	7/7/2020	Todd Freeland		515-208-0819	todd@innovative-me.com	
9	2/3/2022	Dalton Headlee		515-975-3314	dalton.headlee@gmail.com	
10	4/21/2022	Lisa Reilly		515-661-4553		

COMMUNITY HANGAR						
1	9/8/2021	Darrel Mullins	Saratoga	515-490-6779	darrelmullins@me.com	Dave K added him to the list from a phone call. 02/13/22 Sent email with his position on the list and if he wants to stay on it. 02/14/22 He e-mailed back and wants to stay on the list. 11/26/22 Dave K e-mailed and asked if he'd like to stay on the list. 11/28/22 Darrel emailed back and would like to stay on the list.
2	11/8/2021	Nate Schneider	SR22 N223TF	319-383-3206	nathan_schneider@msn.com	02/13/22 Sent email with his position on the list and if he wants to stay on it. 02/14/22 He e-mailed back and wants to stay on the list. 11/26/22 Dave K e-mailed and asked if he'd like to stay on the list.
3	2/7/2022	Craig Davidson	Piper Super Cub	515-393-7203	craigm13@yahoo.com	02/07/22 - Request received. 02/13/22 Sent email with his position on the list and if he wants to stay on it. 11/26/22 Dave K e-mailed and asked if he'd like to stay on the list. 12/4/22 Craig emailed back and would like to stay on the list.



ANKENY CITY COUNCIL
POLK COUNTY AVIATION AUTHORITY MEETING

April 6, 2023
5 : 00 PM

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 **Print**

?? ORIGINATING DEPARTMENT:
City Clerk

COUNCIL GOAL:
Exercise Financial Discipline

??

ACTION REQUESTED:
Motion

LEGAL:
No Review Required

SUBJECT:
Consider motion to approve the March 9, 2023, minutes.

EXECUTIVE SUMMARY:

FISCAL IMPACT: ??**No**

STAFF RECOMMENDATIONS:

PREVIOUS COUNCIL/COMMISSION/BOARD ACTION(S):

PUBLIC OUTREACH EFFORTS:

ACTION REQUESTED:

ADDITIONAL INFORMATION:

ATTACHMENTS:

Click to download
 Minutes

MINUTES OF THE POLK COUNTY AVIATION AUTHORITY (PCAA)
Thursday, March 9, 2023 - 5:00 PM
Ankeny Regional Airport, 3700 SE Convenience Blvd., Ankeny, Iowa

Chairman Jeff Wangsness joined the meeting electronically and called the meeting to order at 5:00 PM. Board Members Greg Johnson and William Gardner were in attendance. Todd Ashby joined the meeting electronically. Dr. Paul Novak was absent. Dave Kalwishky (Exec 1), Jay Pudenz (McClure), Airport Board Manager Paul Moritz, and Recording Secretary Diane Klemme were in attendance. City Attorney Amy Beattie and Administrative Services Director Jennifer Sease joined the meeting electronically.

Approval of Agenda

Board Member Ashby moved, second by Gardner, to approve the agenda without amendment. Ayes: 4.

Public Forum

Dave Vance, Corvette Club of Iowa, joined electronically to answer any questions about the Corvette Club event to be held over Memorial Day weekend. Brian Hood, Legacy, was in person to address the Board concerning his June 3 special event. The Board will review their special event applications and will consider them at a future meeting.

Public Hearing – PH 2023-01

A. Chairman Wangsness announced that this is the time and place for a public hearing on the revised FY 2022-2023 Budget and the proposed FY 2023-2024 Budget. Notice of this hearing was published in the Des Moines Register on February 24, 2023. Administrative Services Director Jennifer Sease reviewed the proposed budgets with the Board. Chairman Wangsness then asked for any public comment regarding the proposed budgets. Hearing no comments, Board Member Gardner moved to close public hearing 2023-01, Johnson seconded. Ayes: 4

B. **RESOLUTION 2023-08** approving the revised FY 2022-2023 Budget and the proposed FY 2023-2024 Budget. Board Member Johnson moved, second by Gardner. Ayes: Johnson, Gardner, Ashby, Wangsness

FBO Report

Dave Kalwishky reviewed his FBO Report with the Board.

Finance / Budget Report

Gardner reported on the 3/9/23 listing of bills.

Consent Agenda Items

1. Approval of February 9, 2023, minutes.
2. **RESOLUTION 2023-09** approving the lease agreements with the individuals and/or organizations detailed on the attached list.

3. Payment #4 to McClure Engineering Company for services that include General On-Call Engineering Services in the amount of \$690.00.
4. Payment #7 to McClure Engineering Company for services that include reconstruct/strengthen and extend Runway 18/36 in the amount of \$2,318.30.
5. Payment #4 to McClure Engineering Company for services that include North Property Line Box Hangars in the amount of \$4,146.00.
6. Approval of Bills and Transfer of Necessary Funds, \$72,050.64.
7. Approval of March 2023 Financial Reports.

Approval of Consent Agenda Items

Board Member Gardner moved, second by Johnson, to approve Consent Agenda Items CA-1 through CA-7. Ayes: Gardner, Johnson, Ashby, Wangsness.

New Business

1. Motion to approve the proposal from Controlled Access Midwest to replace the automatic gate operator unit, operator stand, wiring, reversing loop and photo eyes on Fence Gate 3 next to the maintenance building, with the addition of a clarification on the exclusions list and a schedule of completion. Johnson moved, second by Gardner. Ayes: Johnson, Gardner, Ashby, Wangsness.
2. **RESOLUTION 2023-10** authorizing the application to the FAA for funding assistance for the Environmental Assessment (Reconstruct and Extend RWY 18/36, Construct South Terminal Area)/Preliminary Engineering (Reconstruct RWY 18/36) Project. Ashby moved, second by Gardner. Ayes: Ashby, Gardner, Johnson, Wangsness.
3. Motion to approve Change Order #1 to Concrete Technologies, Inc. decreasing the contract amount by \$3,985.50 for construction services on the Taxiway D Access Road & Utilities – Phase 3 Project. Gardner moved, second by Johnson. Ayes: Gardner, Johnson, Ashby, Wangsness.
4. Motion to approve Payment #5 in the amount of \$32,568.62 to Concrete Technologies, Inc. for construction services on the Taxiway D Apron and Access Roadway Paving – Phase 3 project. Gardner moved, second by Johnson. Ayes: Gardner, Johnson, Ashby, Wangsness.

Reports

- A. Engineering Report – Pudenz
 - a. North Row Box Hangars – Phase 1 Project; Review of Hangar Improvements
- B. Staff Report – Moritz
 - a. Request from Acme Aviation for an electrical easement for three-phase circuit to their hangar.
 - b. Iowa DNR Request: Exotic Bark Beetle Traps/Monitoring on airport property.
 - c. Request by Power Pollen to store field equipment at the south end of the airport.
 - d. Review of Proposed ACIP Projects: 1. Airport Brand Signing and Entry Improvements and 2. Taxiway D Apron and Access Roadway Paving – Phase 4.
 - e. Taxiway Light Repairs – Update.
- C. Legal Counsel Report - None
- D. Board Report – None
- E. Chair Report – None

Adjournment

The meeting was adjourned at 6:44 p.m.

Attest: _____
Diane Klemme, Recording Secretary

Signed: _____
Jeff Wangsness, Chairperson

Published in the Des Moines Register on the 17th day of March, 2023.



ANKENY CITY COUNCIL

POLK COUNTY AVIATION AUTHORITY MEETING

April 6, 2023
5 : 00 PM

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 **Print**

?? ORIGINATING DEPARTMENT:
Finance

COUNCIL GOAL:
Exercise Financial Discipline

??

ACTION REQUESTED:
Motion

LEGAL:
No Review Required

SUBJECT:
Consider motion to approve Payment #5 in the amount of \$575.00 to McClure Engineering Company for services that include General On-Call Engineering Services.

EXECUTIVE SUMMARY:

FISCAL IMPACT: ??No

STAFF RECOMMENDATIONS:

PREVIOUS COUNCIL/COMMISSION/BOARD ACTION(S):

PUBLIC OUTREACH EFFORTS:

ACTION REQUESTED:

ADDITIONAL INFORMATION:

ATTACHMENTS:

Click to download
 McClure Engineering Invoice #5 for General On-Call Engineering Services

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



Project Title: General On-Call Engineering Services
Contractor: McClure Engineering Company
Address: 1360 NW 121st St, Suite A, Clive, IA 50325
Finance Budget Code: 644 **Finance Project Code:** N/A
Vendor Project or Invoice #: 2022001042-000 **PO #** N/A
Original Contract Date: October 6, 2022 **Vendor #** N/A

Date of Board Meeting 6-Apr-23 **PAYMENT REQUEST #** 5
PAYMENT PERIOD: From: 01/29/23 through: 02/25/23

Contract Summary

Original Contract Amount:	\$ -	
Net change by Change Orders:	\$ -	
Contract Amount to Date: (line 1 ± 2)		\$10,050.00
Total completed and stored to date:	\$10,050.00	
Retainage: 0 % of Completed Work:	\$ -	
Total Earned less Retainage:		\$10,050.00
Less previous applications for payment:		\$9,475.00
SUBTOTAL		\$ 575.00

OTHER CHARGES (Please attach an itemized list) \$ -

CURRENT PAYMENT DUE \$ 575.00

Balance to finish, including retainage: -

Contract Time Remaining (If applicable) N/A ##

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Engineer/Consultant Approval: McClure Engineering Company
Signature: [Signature] Date: 3/13/2023

PCAA Approval:
Signature: _____ Date: _____

City of Ankeny Staff Approval:
Signature: _____ Date: _____

Work completed:
-Followed up with electrical consultant regarding electrical issues on taxilane
-Reviewed IKV brochure for DC trip and coordinated changes/updates

Paul Moritz, cc:Jennifer Sease
Email: PMoritz@AnkenyIowa.gov; jsease@ankenyiowa.gov Phone: 515-965-6420 Fax: 515-965-6416



1360 NW 121st Street
Clive, IA 50325

Paul Moritz
Polk County Aviation Authority
410 West First St
Ankeny, IA 50023

February 28, 2023
Project No: 2022001042-000
Invoice No: 5
Due Date: March 30, 2023

Project 2022001042-000 Ankeny Regional Airport - General On-Call Services

Professional Services from January 29, 2023 to February 25, 2023

Phase 163 General On-Call Services

	Hours	Rate	Amount	
Project Manager III	2.50	230.00	575.00	
Totals	2.50		575.00	
Total Labor				575.00
Total this Phase				\$575.00
Total Due this Invoice				\$575.00

Outstanding Invoices

Number	Date	Balance
4	1/31/2023	690.00
Total		690.00



ANKENY CITY COUNCIL

POLK COUNTY AVIATION AUTHORITY MEETING

April 6, 2023
5 : 00 PM

??

 **Print**

?? ORIGINATING DEPARTMENT:

Finance

COUNCIL GOAL:

Exercise Financial Discipline

??

ACTION REQUESTED:

Motion

LEGAL:

No Review Required

SUBJECT:

Consider motion to approve Payment #8 in the amount of \$2,524.95 to McClure Engineering Company for services that include reconstruct/strengthen and extend Runway 18/36.

EXECUTIVE SUMMARY:

FISCAL IMPACT: ??No

STAFF RECOMMENDATIONS:

PREVIOUS COUNCIL/COMMISSION/BOARD ACTION(S):

PUBLIC OUTREACH EFFORTS:

ACTION REQUESTED:

ADDITIONAL INFORMATION:

ATTACHMENTS:

Click to download

📎 [McClure Engineering Invoice #8 Runway 18/36 Preliminary Engineering](#)

Project Title:	Ankeny Airport - Runway 18/36 Preliminary Engineering		
Contractor:	McClure Engineering Company		
Address:	1360 NW 121st St, Suite A, Clive, IA 50325		
Finance Budget Code:	644	Finance Project Code:	N/A
Vendor Project or Invoice #:	2022000104-000	PO #	N/A
Original Contract Date:	July 7, 2022	Vendor #	N/A

Date of Board Meeting	<u>6-Apr-23</u>	PAYMENT REQUEST #	<u>8</u>
	PAYMENT PERIOD: From:	01/29/23	through: 02/25/23

Contract Summary

Original Contract Amount:	\$	134,030.00	
Net change by Change Orders:	\$	-	
Contract Amount to Date: (line 1 ± 2)	\$	134,030.00	
Total completed and stored to date:	\$	125,621.75	
Retainage: 0 % of Completed Work:	\$	-	
Total Earned less Retainage:	\$	125,621.75	
Less previous applications for payment:	\$	123,096.80	
SUBTOTAL	\$		2,524.95

OTHER CHARGES (Please attach an itemized list) \$ -

CURRENT PAYMENT DUE	\$ 2,524.95
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Balance to finish, including retainage:	\$	8,408.25
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Contract Time Remaining (If applicable)	N/A	##
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The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Engineer/Consultant Approval: McClure
Firm Name


Signature

3/13/2023
Date

PCAA Approval:

Signature	Date

City of Ankeny Staff Approval:

Signature	Date
-----------	------

Work Completed: See attached Progress Report.

Submit to: Paul Moritz, cc: Alexia Grgurich

Email: pmoritz@ankenyiowa.gov; AGrgurich@Ankenyiowa.gov Phone: 515-965-6420 Fax: 515-965-6416

Date Printed: 3/13/2023



1360 NW 121st Street
Clive, IA 50325

Paul Moritz
Polk County Aviation Authority
410 West First St
Ankeny, IA 50023

February 28, 2023
Project No: 2022000104-000
Invoice No: 8
Due Date: March 30, 2023

Project 2022000104-000 Runway 18/36 Preliminary Engineering
Professional Services from January 29, 2023 to February 25, 2023

Billing Phase	Fee	Percent Complete	Earned	Previous Billing	Current Billing
Existing Conditions	4,840.00	100.00	4,840.00	4,840.00	0.00
Preliminary Tasks	7,815.00	100.00	7,815.00	7,815.00	0.00
Preliminary Design Phase	71,465.00	95.00	67,891.75	65,747.80	2,143.95
Conduct Site Visit (if necessary)	4,200.00	0.00	0.00	0.00	0.00
Soil Boring Coordination	4,810.00	100.00	4,810.00	4,810.00	0.00
Base Topographic Survey	17,800.00	100.00	17,800.00	17,800.00	0.00
Expanded Topo Survey (if necessary)	10,400.00	100.00	10,400.00	10,400.00	0.00
Project Management and Coordination	12,700.00	95.00	12,065.00	11,684.00	381.00
Total Fee	134,030.00		125,621.75	123,096.80	2,524.95
Total Fee					2,524.95
Total Due this Invoice					\$2,524.95

Outstanding Invoices

Number	Date	Balance
7	1/31/2023	2,318.30
Total		2,318.30



PROGRESS REPORT

PROJECT # **2022000104-000**

PROJECT **ANKENY REGIONAL AIRPORT – RUNWAY 18/36 Preliminary Engineering**

PRJ MNGR **JAY PUDENZ, P.E., LEED AP**

CLIENT **POLK COUNTY AVIATION AUTHORITY** Phone **515.965.6420**
410 WEST 1ST STREET Fax
ANKENY, IOWA 50021 Email: **pmoritz@ankenyiowa.gov**

REPORT BY **JAY PUDENZ, P.E., LEED AP**
Email: **jpudenz@mcclurevision.com**

REPORTING PERIOD **FEBRUARY 2023** NEXT REPORT **MARCH 2023**

SUMMARY OF WORK DONE LAST PERIOD

- ✓ Updated Report A following additional soil testing and survey of safety areas
- ✓ Continued preparation of Pavement Strength Assessment Report Section B: Pavement Alternatives

FORECAST OF ACTIVITIES FOR NEXT PERIOD

- Resubmit Report A and responses to FAA comments
- Continue preparation of Pavement Strength Assessment Report Section B: Pavement Alternatives

VALUE ADDED SERVICES

- N/A

INPUT NEEDED

- N/A

Phase 200 – Existing Conditions



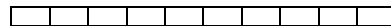
Phase 400.1 – Preliminary Tasks



Phase 400.2 – 15% Preliminary Design Phase



Phase 400.3 – Conduct Site Visit (if necessary)



Phase 435 – Soil Boring Coordination



Phase 700 – Base Topographic Survey



Phase 700.4 – Expanded Topo Survey (if necessary)



Phase 850 – Project Management and Coordination





ANKENY CITY COUNCIL

POLK COUNTY AVIATION AUTHORITY MEETING

April 6, 2023
5 : 00 PM

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 **Print**

?? ORIGINATING DEPARTMENT:

Finance

COUNCIL GOAL:

Exercise Financial Discipline

??

ACTION REQUESTED:

Motion

LEGAL:

No Review Required

SUBJECT:

Consider motion to approve Payment #5 in the amount of \$8,178.00 to McClure Engineering Company for services that include North Property Line Box Hangars.

EXECUTIVE SUMMARY:

FISCAL IMPACT: ??No

STAFF RECOMMENDATIONS:

PREVIOUS COUNCIL/COMMISSION/BOARD ACTION(S):

PUBLIC OUTREACH EFFORTS:

ACTION REQUESTED:

ADDITIONAL INFORMATION:

ATTACHMENTS:

Click to download
 McClure Engineering Invoice #5 North Property Line Box Hangars

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



Project Title: Ankeny Airport - North Property Line Box Hangars
(AIP Site Work and GAVI Vertical Infrastructure)
Contractor: McClure Engineering Company
Address: 1360 NW 121st St, Suite A, Clive, IA 50325
Finance Budget Code: 644 **Finance Project Code:** N/A
Vendor Project or Invoice #: 2022001042-001 **PO #** N/A
Original Contract Date: October 6, 2022 **Vendor #** N/A

Date of Board Meeting 6-Apr-23 **PAYMENT REQUEST #** 5
PAYMENT PERIOD: From: 01/29/23 through: 02/25/23

Contract Summary

Original Contract Amount: \$ 163,360.00
Net change by Change Orders: \$ -
Contract Amount to Date: (line 1 ± 2) \$ 163,360.00

Total completed and stored to date: \$ 43,290.00
Retainage: 0 % of Completed Work: \$ -
Total Earned less Retainage: \$ 43,290.00
Less previous applications for payment: \$ 35,112.00
SUBTOTAL \$ 8,178.00

OTHER CHARGES (Please attach an itemized list) \$ -

CURRENT PAYMENT DUE \$ 8,178.00

Balance to finish, including retainage: \$ 120,070.00

Contract Time Remaining (If applicable) N/A ##

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Engineer/Consultant Approval: McClure
Firm Name

Signature

3/13/2023

Date

PCAA Approval:

Signature

Date

City of Ankeny Staff Approval:

Signature

Date

Work Completed: See attached Progress Report.

Submit to: Nick Osborne, cc: Alexia Grgurich

Email: nosborne@ankenyiowa.gov; AGrgurich@Ankenyiowa.gov Phone: 515-965-6420 Fax: 515-965-6416

Date Printed: 3/13/2023



1360 NW 121st Street
Clive, IA 50325

Paul Moritz
Polk County Aviation Authority
410 West First St
Ankeny, IA 50023

February 28, 2023
Project No: 2022001042-001
Invoice No: 5
Due Date: March 30, 2023

Project 2022001042-001 Ankeny: North Property Line Box Hangars (AIP Site Work and GAVI Vertical Infrastructure)

Professional Services from January 29, 2023 to February 25, 2023

Phase 1 Part I: Design and Bidding Services for both AIP and GAVI Services

Billing Phase	Fee	Percent Complete	Earned	Previous Billing	Current Billing
Existing Conditions	1,240.00	100.00	1,240.00	1,240.00	0.00
AIP Grant Administration	1,370.00	0.00	0.00	0.00	0.00
Preliminary Design	5,740.00	100.00	5,740.00	5,740.00	0.00
Soil Boring Coordination	920.00	100.00	920.00	920.00	0.00
30% Design	5,990.00	100.00	5,990.00	5,391.00	599.00
Sanitary Sewer /Lift Station Des IF NEED	3,470.00	0.00	0.00	0.00	0.00
Fire Flow Eval/Water Main Des IF NEEDED	2,520.00	0.00	0.00	0.00	0.00
90% Design	24,890.00	15.00	3,733.50	0.00	3,733.50
Sanitary Sewer /Lift Station Des IF NEED	4,060.00	0.00	0.00	0.00	0.00
Fire Flow Eval/Water Main Des IF NEEDED	3,820.00	0.00	0.00	0.00	0.00
Issued for Bid (100%)	6,220.00	0.00	0.00	0.00	0.00
Construction Permits	5,700.00	0.00	0.00	0.00	0.00
Advertise, Bidding, Contract Award	6,030.00	0.00	0.00	0.00	0.00
Topographic Survey	2,980.00	100.00	2,980.00	2,980.00	0.00
Project Management and Coordination	5,070.00	40.00	2,028.00	2,028.00	0.00
Total Fee	80,020.00		22,631.50	18,299.00	4,332.50
Total Fee					4,332.50
				Total this Phase	\$4,332.50

Phase 2 Part II: GAVI Vertical Infrastructure Design and Bidding Services

Billing Phase	Fee	Percent Complete	Earned	Previous Billing	Current Billing
Existing Conditions	1,240.00	100.00	1,240.00	1,240.00	0.00

Project	2022001042-001	Ankeny: North Property Line Box Hangars				Invoice	5
AIP Grant Administration		1,370.00	0.00	0.00	0.00	0.00	
Preliminary Design		5,640.00	100.00	5,640.00	5,640.00	0.00	
Soil Boring Coordination		920.00	100.00	920.00	920.00	0.00	
30% Design		4,450.00	100.00	4,450.00	4,005.00	445.00	
90% Design		22,670.00	15.00	3,400.50	0.00	3,400.50	
Issued for Bid (100%)		5,670.00	0.00	0.00	0.00	0.00	
Construction Permits		5,700.00	0.00	0.00	0.00	0.00	
Advertise, Bidding, Contract Award		6,030.00	0.00	0.00	0.00	0.00	
Topographic Survey		2,980.00	100.00	2,980.00	2,980.00	0.00	
Project Management and Coordination		5,070.00	40.00	2,028.00	2,028.00	0.00	
Subconsultants-Bluestone Eng & SVPA Arch		21,600.00	0.00	0.00	0.00	0.00	
Total Fee		83,340.00		20,658.50	16,813.00	3,845.50	
		Total Fee					3,845.50
		Total this Phase					\$3,845.50
		Total Due this Invoice					\$8,178.00

Outstanding Invoices

Number	Date	Balance
4	1/31/2023	4,146.00
Total		4,146.00



PROGRESS REPORT

PROJECT #	2022001042-001		
PROJECT	ANKENY REGIONAL AIRPORT – NORTH PROPERTY LINE BOX HANGARS (AIP SITE WORK AND GAVI VERTICAL INFRASTRUCTURE)		
PRJ MNGR	JAY PUDENZ, P.E., LEED AP		
CLIENT	POLK COUNTY AVIATION AUTHORITY 410 WEST 1ST STREET ANKENY, IOWA 50021	Phone	515.965.6420
		Fax	
		Email:	pmoritz@ankenyiowa.gov

REPORT BY	JAY PUDENZ, P.E., LEED AP Email: jpudenz@mcclurevision.com		
REPORTING PERIOD	FEBRUARY 2023	NEXT REPORT	MARCH 2023

SUMMARY OF WORK DONE LAST PERIOD

- ✓ Continued preparing design and plans
- ✓ Held meeting with Owner, MEP and Architect to discuss hangar options
- ✓ Coordinated with utility companies (MidAmerican) to continue design of utilities

FORECAST OF ACTIVITIES FOR NEXT PERIOD

- Continue preparing design and plans
- Presented questions on options for hangar design / amenities with Owner / Airport Authority
- Set bidding schedule

VALUE ADDED SERVICES

- N/A

INPUT NEEDED

- N/A

Part II: GAVI Vertical Infrastructure Design and Bidding Services

[illegible]



ANKENY CITY COUNCIL

POLK COUNTY AVIATION AUTHORITY MEETING

April 6, 2023
5 : 00 PM

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 **Print**

?? ORIGINATING DEPARTMENT:

Finance

COUNCIL GOAL:

Exercise Financial Discipline

??

ACTION REQUESTED:

Motion

LEGAL:

No Review Required

SUBJECT:

Consider motion to approve Payment #2 in the amount of \$654.54 to HDR Engineering, Inc. for services that include Professional Consulting On-Call Planning Services.

EXECUTIVE SUMMARY:

FISCAL IMPACT: ??No

STAFF RECOMMENDATIONS:

PREVIOUS COUNCIL/COMMISSION/BOARD ACTION(S):

PUBLIC OUTREACH EFFORTS:

ACTION REQUESTED:

ADDITIONAL INFORMATION:

ATTACHMENTS:

Click to download
 HDR Engineering - Invoice 2 for Professional Consulting Services

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



Project Title: PCAA - Professional Consulting Services
Contractor: HDR Engineering Inc.
Address: 300 East Locust Street, Suite 210, Des Moines, IA 50309
Finance Budget Code: 644 **Finance Project Code:** N/A
Vendor Project or Invoice #: 10360971 **PO #:** N/A
Original Contract Date: October 6, 2022 **Vendor #:** N/A

Date of Board Meeting 3/9/2023 **PAYMENT REQUEST #** 2
PAYMENT PERIOD: From: 01/29/23 through: 02/25/23

Contract Summary

Original Contract Amount:	\$	42,000.00	
Net change by Change Orders:	\$	-	
Contract Amount to Date: (line 1 ± 2)	\$	42,000.00	
Total completed and stored to date:	\$	12,692.01	
Retainage: 0 % of Completed Work:	\$	-	
Total Earned less Retainage:	\$	12,692.01	
Less previous applications for payment:	\$	12,037.47	
SUBTOTAL	\$		654.54
OTHER CHARGES (Please attach an itemized list)	\$		-
CURRENT PAYMENT DUE	\$		654.54
Balance to finish, including retainage:	\$	29,307.99	

Contract Time Remaining (If applicable) N/A ##

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Engineer/Consultant Approval: HDR Engineering Inc.
Firm Name

Signature: Jerry Searle Date: 3/1/2023

PCAA Approval:
Signature: Date: 4/6/23

City of Ankeny Staff Approval:
Signature: Date: 4/6/23

Work completed:

Submit to: Paul Moritz; cc: Jennifer Sease, Terri Havens

Email: pmoritz@ankenyiowa.gov; jsease@ankenyiowa.gov; Phone: 515-965-6428 Fax: 515-965-6416
thavens@ankenyiowa.gov



Invoice

Reference Invoice Number with Payment

HDR Engineering Inc.
Omaha, NE 68106-2973
Phone: (402) 399-1000

HDR Invoice No. 1200503605
Invoice Date 01-MAR-2023
Invoice Amount Due \$654.54
Payment Terms 30 NET

Polk County Aviation Authority
410 West 1st Street
ANKENY, IA 50023

Remit To PO Box 74008202
Chicago, IL 60674-8202
ACH/EFT Payments Bank of America ML US
ABA# 081000032
Account# 355004076604

As-Needed Airport Consulting Services for matters related to the Ankeny Regional Airport (IKV) Task Order 1

Professional Services
From: 29-JAN-2023 To: 25-FEB-2023

Professional Services Summarization	Hours	Billing Rate	Amount
Airport Planner	3.00	218.18	654.54
	3.00		\$654.54
Total Professional Services			\$654.54

Amount Due This Invoice (USD)	\$654.54
-------------------------------	----------

Fee Amount	\$42,000.00
Fee Invoiced to Date	\$12,692.01
Fee Remaining	\$29,307.99

HDR Internal Reference Only	
Client Number	44511
Cost Center	10134
Project Number	10360971



ANKENY CITY COUNCIL
POLK COUNTY AVIATION AUTHORITY MEETING

April 6, 2023
5 : 00 PM

 **Print**

??

?? ORIGINATING DEPARTMENT:

Finance

COUNCIL GOAL:

Exercise Financial Discipline

??

ACTION REQUESTED:

Motion

LEGAL:

No Review Required

SUBJECT:

Consider motion to approve April, 2023 Financial Reports.

EXECUTIVE SUMMARY:

FISCAL IMPACT: ??No

STAFF RECOMMENDATIONS:

PREVIOUS COUNCIL/COMMISSION/BOARD ACTION(S):

PUBLIC OUTREACH EFFORTS:

ACTION REQUESTED:

ADDITIONAL INFORMATION:

ATTACHMENTS:

Click to download
 April Financial Reports

POLK COUNTY AVIATION AUTHORITY**Balance Sheet**

As of March 31, 2023

Mar 31, 23

ASSETS

Current Assets

Checking/Savings

101 · FIRST INTERSTATE BANK

5,320,091.48

Total Checking/Savings

5,320,091.48

Accounts Receivable

112 · ACCOUNTS RECEIVABLE

5.88

Total Accounts Receivable

5.88

Other Current Assets

113 · PRE-PAID EXPENSES

20,503.75

114 · LEASE RECEIVABLE

765,621.97

Total Other Current Assets

786,125.72

Total Current Assets

6,106,223.08

Fixed Assets

140 · NON-DEPRECIABLE ASSETS

6,956,965.27

141 · DEPRECIABLE ASSETS

25,509,562.79

180 · CONSTRUCTION IN PROGRESS

1,451,613.53

181 · ACCUMULATED DEPRECIATION

(17,999,204.14)

Total Fixed Assets

15,918,937.45

TOTAL ASSETS

22,025,160.53

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Accounts Payable

202 · ACCOUNTS PAYABLE

40,226.94

Total Accounts Payable

40,226.94

Other Current Liabilities

206 · DEFERRED REVENUE

9,393.08

207 · HANGAR/LEASE ADVANCE DEPOSITS

15,665.00

209 · DEFERRED LEASE REVENUE

754,008.79

Total Other Current Liabilities

779,066.87

Total Current Liabilities

819,293.81

Total Liabilities

819,293.81

Equity

3000 · INVESTED IN CAPITAL ASSETS

15,884,598.93

3001 · UNRESTRICTED NET ASSETS

5,524,279.89

3003 · RESTRICTED FOR AIRPORT IMPROVE

(203,012.09)

Total Equity

21,205,866.72

TOTAL LIABILITIES & EQUITY

22,025,160.53

POLK COUNTY AVIATION AUTHORITY
Profit & Loss Budget vs. Actual

July 2022 through March 2023

	Jul '22 - Mar 23	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
400 • MEMBER GOVERNMENT ASSESSMENTS	631,872.32	1,263,745.00	(631,872.68)	50.0%
401 • LEASE AND LICENSE FEE INCOME	158,752.49	219,000.00	(60,247.51)	72.5%
403 • FUEL FEE INCOME	34,845.07	51,000.00	(16,154.93)	68.3%
404 • INTEREST INCOME	(5,085.62)			
407 • OTHER REVENUE	224,192.64	224,193.00	(0.36)	100.0%
Total Income	1,044,576.90	1,757,938.00	(713,361.10)	59.4%
Gross Profit	1,044,576.90	1,757,938.00	(713,361.10)	59.4%
Expense				
601 • OFFSITE MANAGEMENT SERVICES	21,179.53	59,900.00	(38,720.47)	35.4%
602 • POSTAGE & OFFICE SUPPLIES	661.10	1,100.00	(438.90)	60.1%
603 • ONSITE MANAGEMENT SERVICES	45,000.00	60,000.00	(15,000.00)	75.0%
609 • FINANCIAL SERVICES	21.45	100.00	(78.55)	21.5%
610 • ADVERTISING & PROMOTION	182.58	700.00	(517.42)	26.1%
611 • PUBLICATIONS	887.00	2,400.00	(1,513.00)	37.0%
612 • CONFERENCES AND SEMINARS	858.13	4,000.00	(3,141.87)	21.5%
613 • LEGAL SERVICES	11,655.00	22,000.00	(10,345.00)	53.0%
614 • AUDIT SERVICES	10,675.00	10,700.00	(25.00)	99.8%
616 • GENERAL INSURANCE	4,830.67	6,500.00	(1,669.33)	74.3%
617 • PROPERTY INSURANCE	26,196.22	35,100.00	(8,903.78)	74.6%
618 • PUBLIC OFFICIALS INSURANCE	1,052.47	1,500.00	(447.53)	70.2%
620 • MINOR EQUIPMENT	6,575.00	6,600.00	(25.00)	99.6%
630 • SNOW REMOVAL & MOWING	86,969.75	102,000.00	(15,030.25)	85.3%
631 • REPAIRS & MAINTENANCE (General)	64,337.11	113,000.00	(48,662.89)	56.9%
640 • UTILITIES	4,580.75	6,300.00	(1,719.25)	72.7%
644 • AIRPORT PLANNING & ENGINEERING	24,115.61	68,000.00	(43,884.39)	35.5%
645 • MISCELLANEOUS	0.00	100.00	(100.00)	0.0%
703 • NORTH PROPERTY LINE BOX HANGARS	48,325.00	1,296,880.00	(1,248,555.00)	3.7%
721 • TAXIWAY D ACCESS ROAD	9,280.34	52,289.00	(43,008.66)	17.7%
729 • STRENGTHEN & EXTEND RW 18/36	145,406.75	406,621.00	(261,214.25)	35.8%
730 • SIGNING AND ENTRY IMPROVEMENTS	0.00	200,000.00	(200,000.00)	0.0%
Total Expense	512,789.46	2,455,790.00	(1,943,000.54)	20.9%
Net Ordinary Income	531,787.44	(697,852.00)	1,229,639.44	(76.2)%
Other Income/Expense				
Other Income				
402 • INVESTMENT INCOME	34,200.07	25,000.00	9,200.07	136.8%
504 • FAA GRANT REIMBURSEMENT	0.00	365,959.00	(365,959.00)	0.0%
505 • STATE GRANT REIMBURSEMENT	0.00	565,200.00	(565,200.00)	0.0%
Total Other Income	34,200.07	956,159.00	(921,958.93)	3.6%
Net Other Income	34,200.07	956,159.00	(921,958.93)	3.6%
Net Income	565,987.51	258,307.00	307,680.51	219.1%

POLK COUNTY AVIATION AUTHORITY

A/R Aging Summary

As of March 31, 2023

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>> 90</u>	<u>TOTAL</u>
MILLER, DENNIS (FARM LEA...	0.00	0.00	0.00	0.00	5.88	5.88
TOTAL	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>5.88</u>	<u>5.88</u>

Sheet	Project Name	Contractors	Grant Eligible?	Original Contract Amount	Change orders & Non-Contract	Total Project Cost	Expenditures to date	Remaining Obligation	Retainage	Expected Grant Receipts	Grant Funds Received to date:	FY Completed
Sheet01	General Engineering - 2022 Agreement	McClure Engineering	EXP	10,050.00	-	10,050.00	10,050.00	-	-	-	-	-
Sheet08	General Planning - 2022 Agreement	HDR Engineering	EXP	8,615.61	-	8,615.61	8,615.61	-	-	-	-	-
Sheet09	Wildlife Exclusion Fence	McClure & Minturn	FAA	1,734,213.00	39,286.51	1,773,499.51	1,773,499.51	-	-	1,560,177	1,560,177	FY18
Sheet02	IKV Grading & Drainage Plan	HDR Engineers	EXP	43,304.00	-	43,304.00	43,304.00	-	-	-	-	FY19
Sheet10	Protect RW18 Land Acquisition-LGI	Snyder & Associates	FAA	18,900.00	743,119.59	762,019.59	762,019.59	-	-	685,653	685,653	FY19
Sheet17	3-Year Vegetation Control Agreement	Perficut ('17-'19)	EXP	28,445.00	(13,710.00)	14,735.00	14,735.00	-	-	-	-	FY20
Sheet15	Drainage Channel Improvements	McClure & RW Excavating	IaDOT	191,633.80	11,925.19	203,558.99	203,558.99	-	-	76,950	76,950	FY20
Sheet16	Taxiway D Apron Access Road & Utilities - Phase 1	McClure & Sternquist	IaDOT	633,250.00	54,844.02	688,094.02	688,094.02	-	-	225,000	225,000	FY20
Sheet06	Taxiway Rehab & Reconstruction-2018	McClure & Con-Struct	FAA	1,635,735.05	7,406.00	1,643,141.05	1,643,141.05	-	-	1,393,240	1,393,240	FY21
Sheet14	Bi-Fold Hangar Door Replacement	Jensen Builders	IaDOT	130,075.00	9,900.00	139,975.00	139,975.00	-	-	75,000	75,000	FY21
Sheet05	SE Convenience Blvd Extension	City of Ankeny	EXP/RISE	877,279.79	115,104.30	992,384.09	991,544.82	-	-	-	-	FY21
Sheet04	Taxiway D Access Road & Utilities - Phase 2	McClure, SandStone	EXP	746,334.00	(19,963.60)	726,370.40	726,370.40	-	-	-	-	FY22
Sheet21	Taxiway D Apron and Access Roadway Paving-Phase 2	McClure, Concrete Tech	EXP	682,393.50	6,027.81	688,421.31	685,371.31	3,050.00	-	-	-	FY22
Sheet12	Protect RW18 Land Acquisition-Clark	Various	TBD	-	897,154.77	897,154.77	897,154.77	-	-	-	-	FY23
Sheet19	Protect RW18 Land Acquisition-Disposal	Various	EXP	-	29,955.00	29,955.00	29,955.00	-	-	-	-	FY23
Sheet18	3-Year Vegetation Control Agreement	Perficut ('20-'22)	EXP	47,586.00	-	47,586.00	47,066.00	520.00	-	-	-	-
Sheet03	Wildlife Hazard Mitigation	USDA, APHIS, General	EXP	39,000.00	-	39,000.00	31,038.76	7,961.24	-	-	-	-
Sheet20	Runway 18/36 Rehabilitation	McClure & Fahrner	FAA	631,380.24	21,810.99	653,191.23	649,651.23	3,540.00	-	584,686	584,686	-
Sheet07	Taxiway D Apron and Access Roadway Paving-Phase 3	McClure, Concrete Tech	IaDOT	736,490.90	41,046.73	777,537.63	769,552.63	7,985.00	-	312,682	312,682	-
Sheet11	Strengthen & Extend RW 18/36	McClure & HDR	EXP	212,717.00	-	212,717.00	176,106.75	36,610.25	-	-	-	-
Sheet22	North Property Line Box Hangars	McClure & CMT	IDOT	163,360.00	6,520.00	169,880.00	48,325.00	121,555.00	-	-	-	-
Sheet23				-	-	-	-	-	-	-	-	-
Grayed out = Completed items, no new charges expected												
				8,570,762.89	1,950,427.31	10,521,190.20	10,339,129.44	181,221.49	-	4,913,388	4,913,388	-
									\$ -	\$ -		
									^= 204 Retainage Pay		^= 110 Grant AR	

	Quantity	Cost	FY21/22	
Elder	314.00	\$ 40,764.75	\$ 20,597.00	197.92%
S Jackson	6.00	\$ 900.00	\$ 600.00	150.00%
New Deal	224.00	\$ 11,680.00	\$ 17,227.79	67.80%
Cryotech	-	\$ -	\$ 9,257.64	0.00%
Exec 1 Aviation	67.25	\$ 33,625.00	\$ -	0.00%
	\$ 611.25	\$ 86,969.75	\$ 47,682.43	182.39%

	Quantity	Cost		
Labor	226.75	\$ 48,991.00	\$ 9,616.00	509.47%
Equipment	160.50	\$ 26,148.75	\$ 11,581.00	225.79%
Material	224.00	\$ 11,680.00	\$ 26,485.43	44.10%
	\$ 611.25	\$ 86,819.75	\$ 47,682.43	182.08%

	Quantity	Cost		
Operations	611.25	\$ 86,969.75	\$ 47,682.43	182.39%
	\$ 611.25	\$ 86,969.75	\$ 47,682.43	182.39%

(Elder contract year)

FY22/23 Hourly Rates			FY21/22	% Inc	Category
Elder	Manager	\$ 96.00	\$ 74.00	29.7%	Labor
Elder	Manager-OT	\$ 143.00	\$ 110.00	30.0%	Labor
Elder	Manager-DT	\$ 192.00	\$ 147.00	30.6%	Labor
Elder	Operator	\$ 82.00	\$ 63.00	30.2%	Labor
Elder	Operator-OT	\$ 124.00	\$ 95.00	30.5%	Labor
Elder	Operator-DT	\$ 164.00	\$ 126.00	30.2%	Labor
Elder	Annual Payment	\$ 7,500.00	\$ -	0.0%	Equipment
Elder	Motor Grader	\$ 212.00	\$ 163.00	30.1%	Equipment
Elder	Wheel Loader	\$ 225.00	\$ 173.00	30.1%	Equipment
Elder	Blower	\$ 30.00	\$ 21.00	42.9%	Equipment
Elder	Pickup	\$ 25.00	\$ 16.00	56.3%	Equipment
Elder	Snow Plow	\$ 16.50			Equipment
Elder	Tractor Mower w/Blid & Brm	\$ 137.00	\$ 105.00	30.5%	Equipment
Elder	Tractor Broom w/Blade	\$ 137.00	\$ 105.00	30.5%	Equipment
Exec 1 Aviation	Oshkosh Labor	\$ 500.00			Labor
S Jackson	Oralabor	\$ 150.00	\$ 150.00	0.0%	Labor
New Deal	Granular per bag	\$ 49.00	\$ 63.13	-22.4%	Material
New Deal	Shipping per pallet	\$ 225.00	\$ 597.79	-62.4%	Material
New Deal	Granular - 2ND		\$ 64.88	-100.0%	Material
New Deal	Shipping - 2ND		\$ 1,200.00	-100.0%	Material
Cryotech	Liquid		\$ 6.05	-100.0%	Material
Cryotech	S&H - 2ND		\$ 563.87	-100.0%	Material
Cryotech	S&H		\$ 677.52	-100.0%	Material

Continued_2nd page

Provider	What	Inv. Date	Quantity/Hrs	Rate	Cost	Category
Elder	Operator-OT	01/22/23	8.00	\$ 124.00	\$ 992.00	Labor
Elder	Manager-OT	01/22/23	5.00	\$ 143.00	\$ 715.00	Labor
Elder	Pickup	01/22/23	1.00	\$ 25.00	\$ 25.00	Equipment
Elder	Tractor Broom w/Blade	01/22/23	5.00	\$ 137.00	\$ 685.00	Equipment
Elder	Tractor Broom w/Blade	01/22/23	7.00	\$ 137.00	\$ 959.00	Equipment
Elder	Manager	01/25/23	3.50	\$ 96.00	\$ 336.00	Labor
Elder	Blower	01/25/23	3.00	\$ 30.00	\$ 90.00	Equipment
Elder	Wheel Loader	01/25/23	3.50	\$ 225.00	\$ 787.50	Equipment
Elder	Operator	01/28/23	10.00	\$ 82.00	\$ 820.00	Labor
Elder	Manager	01/28/23	4.50	\$ 96.00	\$ 432.00	Labor
Elder	Pickup	01/28/23	5.00	\$ 25.00	\$ 125.00	Equipment
Elder	Pickup	01/28/23	1.00	\$ 25.00	\$ 25.00	Equipment
Elder	Blower	01/28/23	3.50	\$ 30.00	\$ 105.00	Equipment
Elder	Tractor Broom w/Blade	01/28/23	5.00	\$ 137.00	\$ 685.00	Equipment
Elder	Wheel Loader	01/28/23	3.50	\$ 225.00	\$ 787.50	Equipment
Exec 1 Aviation	Oshkosh Labor	01/28/23	7.00	\$ 500.00	\$ 3,500.00	Labor
Elder	Operator-OT	01/28/23	2.00	\$ 124.00	\$ 248.00	Labor
Elder	Manager-OT	01/29/23	2.00	\$ 143.00	\$ 286.00	Labor
Elder	Pickup	01/29/23	2.00	\$ 25.00	\$ 50.00	Equipment
Elder	Pickup	01/29/23	2.00	\$ 25.00	\$ 50.00	Equipment
Exec 1 Aviation	Oshkosh Labor	02/16/23	6.00	\$ 500.00	\$ 3,000.00	Labor
Elder	Operator	02/16/23	15.00	\$ 82.00	\$ 1,230.00	Labor
Elder	Manager	02/16/23	7.00	\$ 96.00	\$ 672.00	Labor
Elder	Pickup	02/16/23	1.00	\$ 25.00	\$ 25.00	Equipment
Elder	Pickup	02/16/23	7.00	\$ 25.00	\$ 175.00	Equipment
Elder	Tractor Broom w/Blade	02/16/23	14.00	\$ 137.00	\$ 1,918.00	Equipment
Elder	Operator	02/17/23	5.00	\$ 82.00	\$ 410.00	Labor
Elder	Manager	02/17/23	4.00	\$ 96.00	\$ 384.00	Labor
Elder	Tractor Mower w/Blid & Brm	02/17/23	5.00	\$ 137.00	\$ 685.00	Equipment
Elder	Wheel Loader	02/17/23	4.00	\$ 225.00	\$ 900.00	Equipment
S Jackson	Oralabor	02/26/23	5.00	\$ 150.00	\$ 750.00	Labor
Elder	Operator	03/09/23	4.00	\$ 82.00	\$ 328.00	Labor
Elder	Wheel Loader	03/09/23	4.00	\$ 225.00	\$ 900.00	Equipment
Exec 1 Aviation	Oshkosh Labor	03/10/23	4.00	\$ 500.00	\$ 2,000.00	Labor
Exec 1 Aviation	Oshkosh Labor	03/11/23	2.00	\$ 500.00	\$ 1,000.00	Labor
Exec 1 Aviation	Oshkosh Labor	03/12/23	5.50	\$ 500.00	\$ 2,750.00	Labor
Elder	Operator	03/11/23	7.50	\$ 82.00	\$ 615.00	Labor
Elder	Manager	03/11/23	6.50	\$ 96.00	\$ 624.00	Labor
Elder	Pickup	03/11/23	6.50	\$ 25.00	\$ 162.50	Equipment
Elder	Snow Plow	03/11/23	6.50	\$ 16.50	\$ 107.25	Equipment
Elder	Tractor Broom w/Blade	03/11/23	3.50	\$ 137.00	\$ 479.50	Equipment
Elder	Wheel Loader	03/11/23	4.00	\$ 225.00	\$ 900.00	Equipment
Elder	Operator-OT	03/12/23	10.00	\$ 124.00	\$ 1,240.00	Labor
Elder	Manager-OT	03/12/23	4.00	\$ 143.00	\$ 572.00	Labor
Elder	Blower	03/12/23	4.00	\$ 30.00	\$ 120.00	Equipment
Elder	Wheel Loader	03/12/23	4.00	\$ 225.00	\$ 900.00	Equipment
S Jackson	Oralabor	03/12/23	1.00	\$ 150.00	\$ 150.00	Labor

Provider	What	Inv. Date	Quantity/Hrs	Rate	Cost	Category
Elder	Annual Payment	11/08/22	1.00	\$ 7,500.00	\$ 7,500.00	Equipment
Elder	Manager	11/28/22	1.00	\$ 96.00	\$ 96.00	Labor
Elder	Operator	11/28/22	2.50	\$ 82.00	\$ 205.00	Labor
Elder	Tractor Broom w/Blade	11/28/22	2.50	\$ 137.00	\$ 342.50	Equipment
Elder	Manager	12/16/22	2.50	\$ 96.00	\$ 240.00	Labor
Elder	Tractor Broom w/Blade	12/16/22	2.50	\$ 137.00	\$ 342.50	Equipment
Exec 1 Aviation	Oshkosh Labor	11/16/22	4.75	\$ 500.00	\$ 2,375.00	Labor
Elder	Operator	12/20/22	4.50	\$ 82.00	\$ 369.00	Labor
Elder	Manager	12/20/22	1.50	\$ 96.00	\$ 144.00	Labor
Elder	Pickup	12/20/22	1.00	\$ 25.00	\$ 25.00	Equipment
Elder	Tractor Broom w/Blade	12/20/22	3.50	\$ 137.00	\$ 479.50	Equipment
Elder	Tractor Broom w/Blade	12/20/22	1.50	\$ 137.00	\$ 205.50	Equipment
Elder	Operator	12/22/22	6.50	\$ 82.00	\$ 533.00	Labor
Elder	Operator	12/22/22	4.50	\$ 82.00	\$ 369.00	Labor
Elder	Manager	12/22/22	2.50	\$ 96.00	\$ 240.00	Labor
Elder	Pickup	12/22/22	3.00	\$ 25.00	\$ 75.00	Equipment
Elder	Pickup	12/22/22	2.50	\$ 25.00	\$ 62.50	Equipment
Elder	Tractor Broom w/Blade	12/22/22	3.50	\$ 137.00	\$ 479.50	Equipment
Elder	Wheel Loader	12/22/22	4.50	\$ 225.00	\$ 1,012.50	Equipment
New Deal	Granular per bag	12/22/22	220.00	\$ 49.00	\$ 10,780.00	Material
New Deal	Shipping per pallet	12/22/22	4.00	\$ 225.00	\$ 900.00	Material
Elder	Operator	12/26/22	4.00	\$ 82.00	\$ 328.00	Labor
Elder	Manager	12/26/22	1.50	\$ 96.00	\$ 144.00	Labor
Elder	Pickup	12/26/22	1.50	\$ 25.00	\$ 37.50	Equipment
Elder	Tractor Broom w/Blade	12/26/22	4.00	\$ 137.00	\$ 548.00	Equipment
Exec 1 Aviation	Oshkosh Labor	12/15/22	5.00	\$ 500.00	\$ 2,500.00	Labor
Exec 1 Aviation	Oshkosh Labor	12/15/22	5.00	\$ 500.00	\$ 2,500.00	Labor
Exec 1 Aviation	Oshkosh Labor	12/20/22	3.50	\$ 500.00	\$ 1,750.00	Labor
Exec 1 Aviation	Oshkosh Labor	12/22/22	6.00	\$ 500.00	\$ 3,000.00	Labor
Exec 1 Aviation	Oshkosh Labor	12/26/22	5.50	\$ 500.00	\$ 2,750.00	Labor
Exec 1 Aviation	Oshkosh Labor	01/05/23	3.50	\$ 500.00	\$ 1,750.00	Labor
Elder	Tractor Broom w/Blade	01/04/23	7.00	\$ 137.00	\$ 959.00	Equipment
Elder	Tractor Broom w/Blade	01/05/23	1.50	\$ 137.00	\$ 205.50	Equipment
Elder	Operator	01/04/23	7.00	\$ 82.00	\$ 574.00	Labor
Elder	Manager	01/05/23	1.50	\$ 96.00	\$ 144.00	Labor
Exec 1 Aviation	Oshkosh Labor	01/19/23	9.50	\$ 500.00	\$ 4,750.00	Labor
Elder	Operator	01/19/23	9.50	\$ 82.00	\$ 779.00	Labor
Elder	Operator	01/19/23	5.50	\$ 82.00	\$ 451.00	Labor
Elder	Manager	01/19/23	1.00	\$ 96.00	\$ 96.00	Labor
Elder	Pickup	01/19/23	3.00	\$ 25.00	\$ 75.00	Equipment
Elder	Pickup	01/19/23	1.00	\$ 25.00	\$ 25.00	Equipment
Elder	Tractor Broom w/Blade	01/19/23	6.50	\$ 137.00	\$ 890.50	Equipment
Elder	Wheel Loader	01/19/23	5.50	\$ 225.00	\$ 1,237.50	Equipment



ANKENY CITY COUNCIL
POLK COUNTY AVIATION AUTHORITY MEETING

April 6, 2023
5 : 00 PM

??

 **Print**

?? ORIGINATING DEPARTMENT:
Finance

COUNCIL GOAL: ??
Exercise Financial Discipline

ACTION REQUESTED:
Motion

LEGAL:
No Review Required

SUBJECT:
Consider motion to approve Bills and Transfer of Necessary Funds in the amount of \$40,683.16

EXECUTIVE SUMMARY:

FISCAL IMPACT: ??No

STAFF RECOMMENDATIONS:

PREVIOUS COUNCIL/COMMISSION/BOARD ACTION(S):

PUBLIC OUTREACH EFFORTS:

ACTION REQUESTED:

ADDITIONAL INFORMATION:

ATTACHMENTS:

Click to download
 Listing of Bills

**POLK COUNTY AVIATION AUTHORITY
LISTING OF BILLS TO BE APPROVED
FOR THE APRIL 6, 2023 BOARD MEETING**

Vendor	Amount	Date of Invoice	Description
Brick Gentry Law Firm	765.00	03/25/23	General legal services
Controlled Access	8,814.00	03/20/23	Replacement slide gate and chain mounting brackets
Des Moines Register	117.20	02/28/23	February A/P, minutes
Elder Corporation	6,948.25	03/17/23	Snow removal services, March 9, 11 & 12, 2023
Exec 1 Aviation	5,000.00	03/31/23	On-site management fee
Exec 1 Aviation	2,000.00	03/10/23	Snow removal services, 03/09/23
Exec 1 Aviation	1,000.00	03/11/23	Snow removal services, 03/11/23
Exec 1 Aviation	2,750.00	03/12/23	Snow removal services, 03/12/23
HDR Engineering Inc.	654.54	2/25/2023	Professional services 01/29/23 - 02/25-23
McClure Engineering	575.00	02/25/23	Professional services through 12/31/22
MidAmerican Energy	456.22	03/14/23	Lift station; Runway lights
Steven Jackson	750.00	02/16/23	Snow removal from sidewalks on 12/24/22, 12/26/22, 01/19/23, 01/28/23, 02/16/23
Steven Jackson	150.00	03/12/23	Snow removal from sidewalks on 03/12/23
Total Airport Operations Fund	\$ 29,980.21		
McClure Engineering	8,178.00	02/25/23	North Property Line Box Hangers 01/29/23 - 02/25-23
McClure Engineering	2,524.95	02/25/23	Runway 18/36 Preliminary Engineering Professional Services 01/29/23 - 02/25-23
Total Capital Improvements Fund	\$ 10,702.95		
Grand Total	\$ 40,683.16		

See attachments for more information regarding:

Contractor/project costs

Snow removal costs, if applicable

Insurance renewal costs, if applicable

Access Agreement for Equipment Storage

PowerPollen

This Agreement is made by and between the Polk County Aviation Authority, 410 West 1st Street in Ankeny, Iowa 50023, herein referred to as the PCAA, and PowerPollen, having a principal address at 27253 U.S. Highway 69 in Ames, Iowa 50010.

Section One

Access/Storage

The PCAA hereby grants to PowerPollen access to specific airport property for the purpose of temporarily storing farm equipment. Access shall be for the purpose of PowerPollen storing their agricultural equipment that they will use on a daily basis during the crop growing season. The equipment storage shall occur on a daily basis when PowerPollen is not actively working.

Storage is limited to a maximum of four pieces of agricultural equipment at a time. The location for the storage shall only be on the former model aircraft grounds located at the south end of the airport. Access to the storage area shall be through the fence gate located off of SE Convenience Boulevard. The gate must be locked at all times when not being used.

Section Two

Term

Subject to termination as provided below in this Agreement, the initial term of this Agreement shall be from May 1, 2023 until November 1, 2023. Additional terms of this agreement will commence on May 1st and terminate on November 1st of each subsequent year. PowerPollen shall notify the PCAA manager in writing prior to May 1st of each subsequent year of their desire to store equipment as stated above.

Section Three

Statutes, Ordinances, Licenses, Rules and Regulations

PowerPollen will obtain, at its own expense, all necessary licenses and permits. PowerPollen will comply with all federal, state and local laws and ordinances. Storage of the equipment by PowerPollen on the airport property shall not conflict with the operations of the Fixed Base Operator or other tenant farmers on the airport.

Section Four

Insurance and Indemnification

PowerPollen shall be responsible for securing and maintaining insurance at its own expense at all times that the storage area is being utilized. The PCAA assumes no responsibility for loss of use, damage or destruction of personal property or injuries to persons occasioned by PowerPollen's use of the Property. PowerPollen's signature below is a waiver of any liability on the part of the PCAA to PowerPollen arising out of use of the PCAA Property.

PowerPollen agrees to indemnify the PCAA and hold the Authority harmless against any and all liability for injuries to persons or damage to property caused by or resulting from PowerPollen's use of the property.

Section Five
Termination by Aviation Authority

Notwithstanding anything contained in this Agreement, the PCAA may terminate this Agreement upon thirty (30) days written notice to PowerPollen. The PCAA reserves the right to relocate the designated storage area to a different location on the airport property due to conflicts with airport operations as noted above or due to development/expansion of the airport.

Section Six
Assignment

PowerPollen shall not at any time assign its rights under this Agreement or any part thereof without the written consent of the PCAA.

Section Seven
Subordination

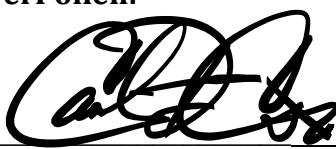
This Agreement shall be subordinate to the provisions of any existing or future agreement between the PCAA and the United States and/or the State of Iowa relative to the operation or maintenance of the airport, the execution of which has been or may be required as a condition precedent to the expenditure of federal or state funds for the development of the airport.

IN WITNESS WHEREOF, each party to this Agreement has caused it to be executed at Ankeny, Iowa, on this the sixth day of April, 2023.

**Polk County Aviation
Authority:**

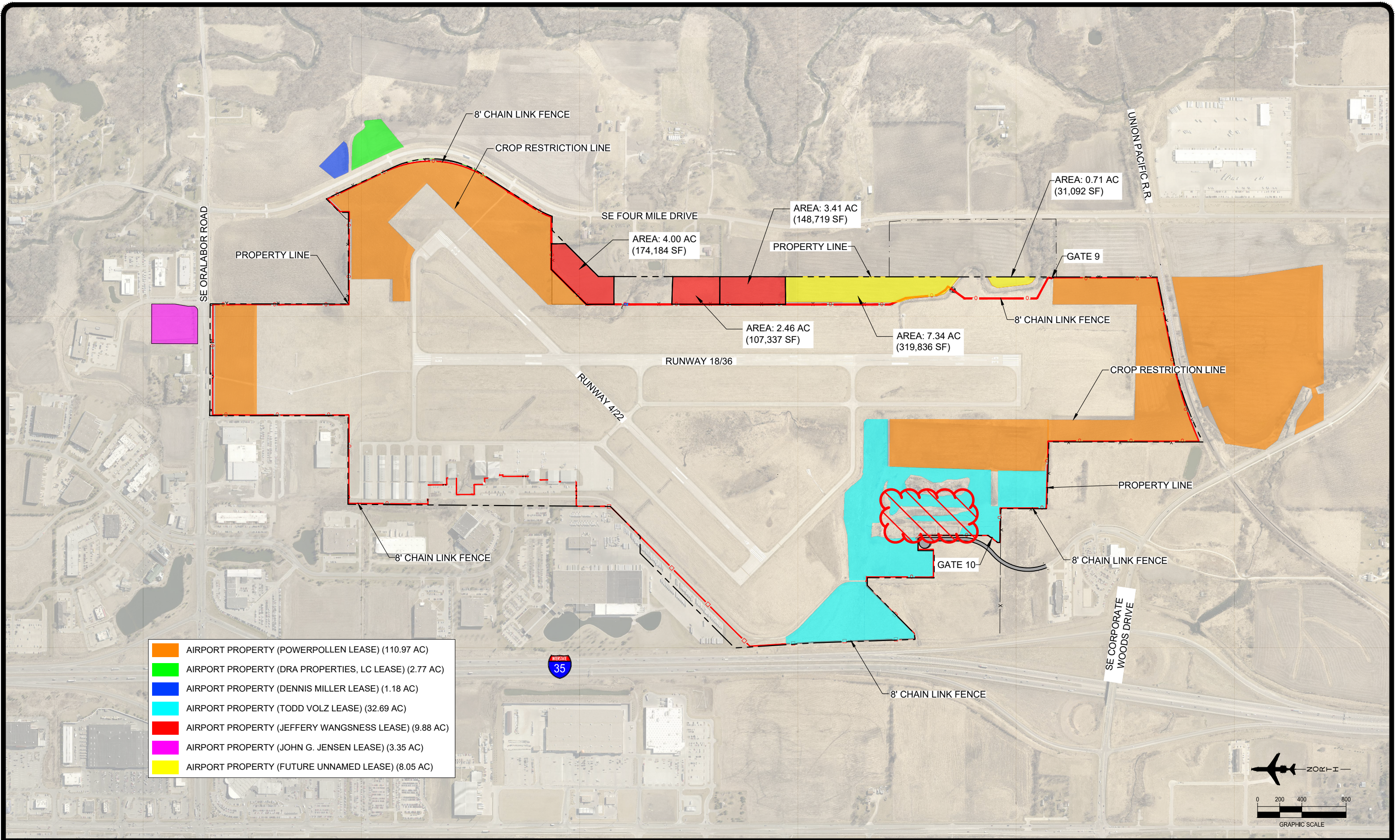
By: _____
Chairperson

PowerPollen:

By:  _____

 _____
Title

N:\Projects\ANK 251406102-Wildlife Fence Design\Plans\Lease Exhibit\revised scale.dwg, 11/19/2022 10:53 AM, mhwida



ANKENY REGIONAL AIRPORT
FARM LEASE AREA EXHIBIT
NOVEMBER 2022





ANKENY CITY COUNCIL

POLK COUNTY AVIATION AUTHORITY MEETING

April 6, 2023
5 : 00 PM

??

 **Print**

?? ORIGINATING DEPARTMENT:
City Manager

COUNCIL GOAL: ??
Strengthen Community Engagement

ACTION REQUESTED:
Resolution

LEGAL:
Item Reviewed by Legal Counsel

SUBJECT:

Consider motion to adopt **RESOLUTION** authorizing the execution of an agreement to terminate a temporary construction easement with Hubbell Realty Company for the relocation of a drainage channel onto the Ankeny Regional Airport property.

EXECUTIVE SUMMARY:

FISCAL IMPACT: ??**No**

STAFF RECOMMENDATIONS:

PREVIOUS COUNCIL/COMMISSION/BOARD ACTION(S):

PUBLIC OUTREACH EFFORTS:

ACTION REQUESTED:

ADDITIONAL INFORMATION:

ATTACHMENTS:

Click to download
 Resolution
 Termination Agreement

RESOLUTION NO. 2023 -

**A RESOLUTION TERMINATING THE TEMPORARY CONSTRUCTION
EASEMENT FOR THE RELOCATION OF A DRAINAGE CHANNEL FROM
NGR, INC. PROPERTY TO THE ANKENY REGIONAL AIRPORT
PROPERTY**

WHEREAS, in the fall of 2022 the Polk County Aviation Authority (PCAA) was requested by Hubbell Realty Company to allow for the relocation of a small oxbow channel located on the NGR, Incorporated property onto the airport property to facilitate the development of the NGR property by Hubbell Realty; and

WHEREAS, on November 10, 2022 the PCAA entered into a Temporary Construction Easement Agreement with Hubbell Realty Company to facilitate the relocation of the said channel onto the east portion of the airport property; and

WHEREAS, the said Temporary Construction Easement was recorded on November 15, 2022 in Book 19326, Page 852 of the Polk County Recorder's Office; and

WHEREAS, Hubbell Realty recently contacted the airport manager and advised that they no longer planned on completing the relocation of the channel as part of their development of the said NGR property; and

WHEREAS, Hubbell Realty subsequently submitted a Mutual Termination of Temporary Construction Easement Agreement that would eliminate the unnecessary temporary construction easement.

NOW, THEREFORE, BE IT RESOLVED that the Polk County Aviation Authority hereby accepts the Mutual Termination of Temporary Construction Easement Agreement with Hubbell Realty Company.

BE IF FURTHER RESOLVED that the Board Chairperson is hereby authorized to sign and execute the said Mutual Termination of Temporary Construction Easement Agreement.

Dated, this 6th day of April, 2023.

Jeff, Wangsness, Chairperson
Polk County Aviation Authority

ATTEST:

Todd Ashby, Secretary

Prepared by and Return to: BJ Miller, Hubbell Realty Company, 6900 Westown Parkway, West Des Moines, IA 50266 (515) 280-2057

**MUTUAL TERMINATION OF
TEMPORARY CONSTRUCTION EASEMENT**

This Mutual Termination of Temporary Construction Easement ("Termination") is entered into this ____ day of _____, 2023, by and among **POLK COUNTY AVIATION AUTHORITY** a public instrumentality and public body corporate created pursuant to Chapter 330A, Code of Iowa ("Grantor") and **HUBBELL REALTY COMPANY** ("Grantee")

RECITALS:

- A. On November 10, 2022, Grantor granted to Grantee a Temporary Construction Easement, which was recorded on November 15, 2022 in Book 19326, Page 852 of the Polk County Recorder's Office ("Easement").
- B. Grantor and Grantee desire to terminate the Easement because it is no longer necessary.

NOW THEREFORE, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Grantor and Grantee agree as follows:

- 1. The Easement is hereby terminated and of no further force or effect, effective the date of recording of this Termination.
- 2. Words and phrases herein, including acknowledgment herein, shall be construed as in the singular or plural number, and as masculine or feminine gender, according to the context.

GRANTOR:

Dated this ____ day of _____, 2023.

POLK COUNTY AVIATION AUTHORITY

By: _____

Name: _____

Title: _____

STATE OF IOWA)

) SS.

COUNTY OF POLK)

This record was acknowledged before me on this ____ day of _____, 2023, by
_____, as _____ of Polk County Aviation Authority.

Notary Public in and for said State

GRANTEE:

HUBBELL REALTY COMPANY

By: _____

Name: _____

Title: _____

By: _____

Name: _____

Title: _____

STATE OF IOWA)
) ss.
COUNTY OF DALLAS)

This instrument was acknowledged before me on _____ day of _____, 2023 by _____ and _____, as _____ and _____, respectively, of Hubbell Realty Company.

Notary Public in the State of Iowa
My commission expires: _____



ANKENY CITY COUNCIL
POLK COUNTY AVIATION AUTHORITY MEETING

April 6, 2023
5 : 00 PM

??

 **Print**

?? ORIGINATING DEPARTMENT:
City Manager

COUNCIL GOAL:

??

ACTION REQUESTED:
Motion

LEGAL:
No Review Required

SUBJECT:
Consider motion to approve letter of agreement for broker/agent of record for insurance services with TrueNorth Companies, L.C. of Cedar Rapids, Iowa, and authorize the Chairperson to sign the letter of agreement.

EXECUTIVE SUMMARY:

FISCAL IMPACT: ??**No**

STAFF RECOMMENDATIONS:

PREVIOUS COUNCIL/COMMISSION/BOARD ACTION(S):

PUBLIC OUTREACH EFFORTS:

ACTION REQUESTED:

ADDITIONAL INFORMATION:

ATTACHMENTS:

Click to download
 Letter of Agreement

**LETTER OF AGREEMENT
FOR BROKER/AGENT OF RECORD FOR INSURANCE SERVICES**

This Agreement is to be effective on the 1st day of July 2023, by and between TrueNorth Companies, L.C., hereinafter called "the Contractor" and the Polk County Aviation Authority, hereinafter called "the PCAA".

The Contractor and the PCAA, in consideration of the mutual covenants, promises and agreements herein contained, agree as follows:

Scope of Work: The Contractor shall provide to the PCAA the services set forth in the Contract Documents (as defined below) to provide insurance brokerage services

Term of Contract:

- The term of the contract is July 1, 2023 through June 30, 2026.
- There will be no further extensions to the original contract.

Contract Documents: The Agreement consists of the following contract documents, which by this reference are incorporated herein:

- This signed Letter of Agreement;
- The Request for Proposal for Broker/Agent of Record for Insurance Services dated February 21, 2020.
- The proposal submitted by the Contractor on March 20, 2020.

If, at any time, the PCAA determines it is in its best interest to discontinue use of this service, the PCAA reserves the right to cancel this Agreement by giving 30 days advance written notice. Notwithstanding the preceding, the PCAA may terminate this Agreement immediately for cause, including but not limited to performance issues, Contractor theft, or any other matter the PCAA deems a public health or safety concern, upon written notice delivered to the Contractor.

This Agreement contains the entire agreement and understanding by and between the parties with respect to the subject matter hereof, and no representations, promises, agreements, or understandings, written or oral, not herein contained shall be of any force or effect. No change or modification hereof shall be valid or binding unless the same is in writing and signed by the party against whom such waiver is sought to be enforced. In the event of a conflict between this Letter of Agreement and any other Contract Document, this Letter of Agreement shall control.

Polk County Aviation Authority

By: Jeff Wangsness, Chairperson

Date

TrueNorth Companies, L.C.

By: Lane Danielsen, Principal

3-27-23
Date



ANKENY CITY COUNCIL

POLK COUNTY AVIATION AUTHORITY MEETING

April 6, 2023
5 : 00 PM

??

 **Print**

?? ORIGINATING DEPARTMENT:
City Manager

COUNCIL GOAL:
Enhance Quality of Life

??

ACTION REQUESTED:
Motion

LEGAL:
No Review Required

SUBJECT:
Consider motion to approve the Special Event Application for the June 3, 2023 Legacy Car Show pending submittal of the required certificate of insurance.

EXECUTIVE SUMMARY:

FISCAL IMPACT: ??No

STAFF RECOMMENDATIONS:

PREVIOUS COUNCIL/COMMISSION/BOARD ACTION(S):

PUBLIC OUTREACH EFFORTS:

ACTION REQUESTED:

ADDITIONAL INFORMATION:

ATTACHMENTS:

Click to download

 [Event Application](#)

Date received by the Authority: 12/19/22 by: Terri Havens

Ankeny Regional Airport Special Events Application

This application must be approved by the Authority prior to any special events held on Ankeny Regional Airport property. Return the completed application to: Polk County Aviation Authority, Attn: Airport Manager, 410 West First Street, Ankeny, IA 50023-1557. Include a refundable \$200 deposit check with the application.

Special event applications must be received by the Authority at least 45 days in advance of the event to be considered for approval.

If your event entails multiple venues/activities, please add additional sheets as necessary to provide detailed information. All event applications are subject to approval by the Airport Manager or his/her designee, the Fixed Base Operator, the Polk County Aviation Authority and the Federal Aviation Administration (FAA). Final approval by the Authority will state any conditions which must be met for the event to be held, including insurance requirements. Refer to the contacts list for questions.

General Information:

Name of event <u>Legacy Car Show</u>		
Day and date of event <u>June 3rd 2023</u>	New event? <u>Yes</u> ☐	Returning event? <u>No</u> ☐
Location where event will be held <u>Ankeny Regional Airport</u>		
Description of event <u>Hosting a car show for clients and prospects</u>		
Sponsor or hosting organization and phone number <u>Brian Hood - Legacy Financial Group 515-255-3306</u>		
Name and mailing address of local contact person <u>Miranda Blocher & Jenny Lough 6000 Grand Ave Ste B Des Moines, Iowa 503</u>		
Daytime phone # <u>(515) 255-3306</u>	Mobile phone #	Fax # <u>(515) 277-3133</u>
E-mail <u>miranda@lfgplanners.com & jenny@lfgplanners.com</u>		
Event start time <u>11:00 am</u>	Event end time <u>5:00pm</u>	Note: All clean-up must be done on the day of the event. Costs to remove any remaining trash or equipment will be billed to the organizers
Set-up start date and time <u>6/3/23 @ 8am</u>	Tear-down end date and time <u>6/3/23 @ 7pm</u>	
Name of event contractor, if applicable		
What type of audience is the event planned for?		
Anticipated number of Participants: <u>100</u>	Spectators: <u>300</u>	Adult volunteers: <u>20</u>
Are there fees for the participants or spectators? <u>Yes</u> ☐		Will fees be collected on site? <u>No</u> ☐

We are still unsure of how many cars + guests are planning to come. We are still in the beginning process of planning.



March 27, 2023:
Revised Layout Submi
See Attached.

Parking outside of the fence

HANGARS

HANGARS

FAA FACILITY

HANGAR

TERMINAL / FBO

HANGARS

MUSEUM

cars

FOOD TRUCKS

MUSE

we are open to
your suggestions

36

We are open to
your suggestions

Special Events Permit: Events expecting 200 or more people at any one time may be required to obtain a special event permit from the City of Ankeny. Application must be received by the City Clerk's Office at least thirty (30) days prior to the event.

Sound System and/or Lighting: Use of any type of amplified sound system will require a noise permit from the City of Ankeny, application must be received at least ten (10) business days prior to the event. Further, lighting must not interfere with aircraft operations or impede the ability of pilots, ground control, operations, or any other primary service to safely conduct their jobs or interfere with safety lighting in place on the airport.

Please indicate if you will be using any of the following sound systems or temporary lighting:

☒ Amplified sound/speakers ☐ Public address system ☒ Recorded music ☒ Live music
☐ Temporary outside lighting ☐ Temporary indoor lighting ☐ Spot light of any kind

Tents/Canopies/Stages: The use of temporary structures may require a tent permit from the City of Ankeny Planning and Building Department, application must be received a minimum of five (5) business days prior to the event. The use of such structures may be limited in some areas due to underground utilities and irrigation systems. Tent ropes and guy lines shall not be tied or anchored to trees, monuments, railings, fences, signs, light poles, or airport navigational structures, runway lights or taxiway lights.

Please indicate if any of the following will be used at the event:

☐ Tent, size: _____ ☒ Canopy, size: 2 - 20x30
☒ Stage ☐ Bleachers ☐ Bandwagon/Trailer Other: _____

Concessions: Food vendors must contact Polk County Public Health (515-286-3798) in advance of the event for any required permits and guidelines. Any required permits must be displayed at the event.

Will food or beverages be served at the event? Yes ☒ If yes, please indicate if the food will be:

Cooked or prepared on-site? ☒ Cooked over an open flame? ☐ Catered in? ☐

Please list the types of food or beverages that will be available: pizza, ice cream, tacos, soda, wine, beer,
American food, waffles, etc.

Are you requesting approval to offer other items for sale at the event? If yes, what: _____

Alcohol and Tobacco: The sale of alcohol requires a license from the State of Iowa Alcoholic Beverages Division. This application must be completed online at least forty-five (45) days prior to the event. A liquor license is required for: the sale of alcohol; the presence of any hard liquor; if an admission fee is being charged; if you are otherwise recouping costs for the event; or if the event is exclusive and not open to the public.

Are you requesting that alcohol be served at the event? Yes ☒

All facilities at the Airport are non-smoking.

Restrooms: Will additional restroom facilities be brought to the event site? Yes How many? _____

Clean-up and Trash Removal: All spaces used must be left in the condition they were in prior to the event. Clean-up of the area immediately following the event, including trash removal, is the responsibility of the applicant. Removal of any remaining materials, trash, or structures will be billed to the event organizers.

List who will be responsible for clean-up of the event site, include phone number:

Legacy Financial Group 515-255-3306

List who will be responsible for removal of trash from the event site, include phone number:

Legacy Financial Group 515-255-3306

Airport Utilities: Limited water and electrical power are available at some areas. A nominal fee may be charged for utility use and will be payable upon approval of the permit. Additional generator power or water supply is the responsibility of the applicant. Please indicate your source for the following utilities:

Electrical power: food truck w/ own generators; band?

Water: N/A

Vehicle Loading/Unloading: Vehicles cannot be left unattended around the terminal building. If you are requesting loading or unloading around the terminal, you will need to arrange for a person to remain with the vehicle at all times.

Are you requesting that vehicles be permitted to load/unload near the terminal? Yes

If yes, please indicate the locations and times: U/3/23 8am - 11am

U/3/23 5pm - 7pm

Public Safety/Security: Public safety officials may be required for certain events as determined by the Authority or the FAA. If required, it is the responsibility of the event organizers to work with the City of Ankeny Police Department and/or Fire Departments to arrange the necessary public safety coverage. Additional fees may be assessed to pay for the necessary staff to oversee such events.

Any events requesting access to the Airport Area of Operation will be approved on a case-by-case basis with additional security measures in place.

By signing this event application, the applicant agrees and understands that this application is not permission to violate any laws, ordinances or statutes. The Police Department has the authority, in the interest of public welfare, safety or order, to terminate the event without notice.

Applicant's printed name: BRIAN HOOD

Applicant's signature: [Signature]

Date: 12-18-22

Important Contacts:

Airport Manager, Paul Moritz: (515) 965-6420

Ankeny Police Department: (515) 289-5240

Fixed Base Operator, Exec 1 Aviation: (515) 965-1020

Ankeny Fire Department: (515) 965-6469

Ankeny City Clerk: (515) 965-6400

Polk County Public Health: (515) 286-3798

Ankeny Planning & Building Department: (515) 963-3520

Iowa Alcoholic Beverages: www.iowaabd.com

To be Completed by the Polk County Aviation Authority

_____ This application is approved subject to obtaining all required permits, insurance and FAA approvals.

_____ This application is approved with the following modifications or additional requirements: _____

_____ This application is denied.

PERMIT FEE: \$ _____

CERTIFICATE OF INSURANCE REQUIREMENTS: \$ _____

_____ Governmental Immunities Endorsement is required.

PUBLIC SAFETY: Additional public safety officials are required for this event:

_____ Police Department or private security officers

_____ Fire Department personnel

_____ Emergency Medical Services personnel

POLK COUNTY AVIATION AUTHORITY

Signed: _____

By: _____ Date: _____

Office use:

\$ 200 Deposit received

_____ FAA notified

_____ Event permit fee received

_____ FAA approval received

_____ Certificate of insurance received

_____ Deposit returned _____ Deposit retained

Legacy Financial Group
6000 Grand Ave, Suite B
Des Moines, IA 50312

2138

PAY
TO THE
ORDER OF

Ankeny Regional Airport Authority
two hundred & no/100

DATE

12/16/2022 233-64/730

\$ 200.00

DOLLARS

Bankers Trust

FOR

6/3/23 Car show Report

Ronald E Wood

⑈002138⑈ ⑆073000642⑆ 06 539 0⑈

To be Completed by the Fixed Base Operator

Please indicate, if this event is approved, how it will impact normal and routine aviation activities at the Ankeny Regional Airport. Please check any that apply.

☐ FULL closure of the airport ☐ PARTIAL closure of the airport ☒ NO closure

☐ The location of the event will interfere with the normal operation of the airport. If yes, is an alternate location available that will not interfere with the normal operation of the airport? Please attach a map indicating the proposed alternate location.

☐ There are possible significant adverse impacts to the aviation community. If yes, are there other airports in the area available to handle diverted air traffic? Which: _____

☐ There are Fixed Base Operator services, activities, and revenue streams that may be negatively impacted. If yes, which: _____

☐ Special precautions will need to be taken to prevent damage to airport property. If yes, what: _____

☐ There are financial or other benefits that will result from this event. If yes, what: _____

☐ Additional public safety officials should be on-site for this event. Explain: _____

☒ This event will require special communications:

☒ NOTAMS: Closure of South ramp + Taxiway D.

☒ Airport tenants: e-mail will be sent notifying them of the closures.

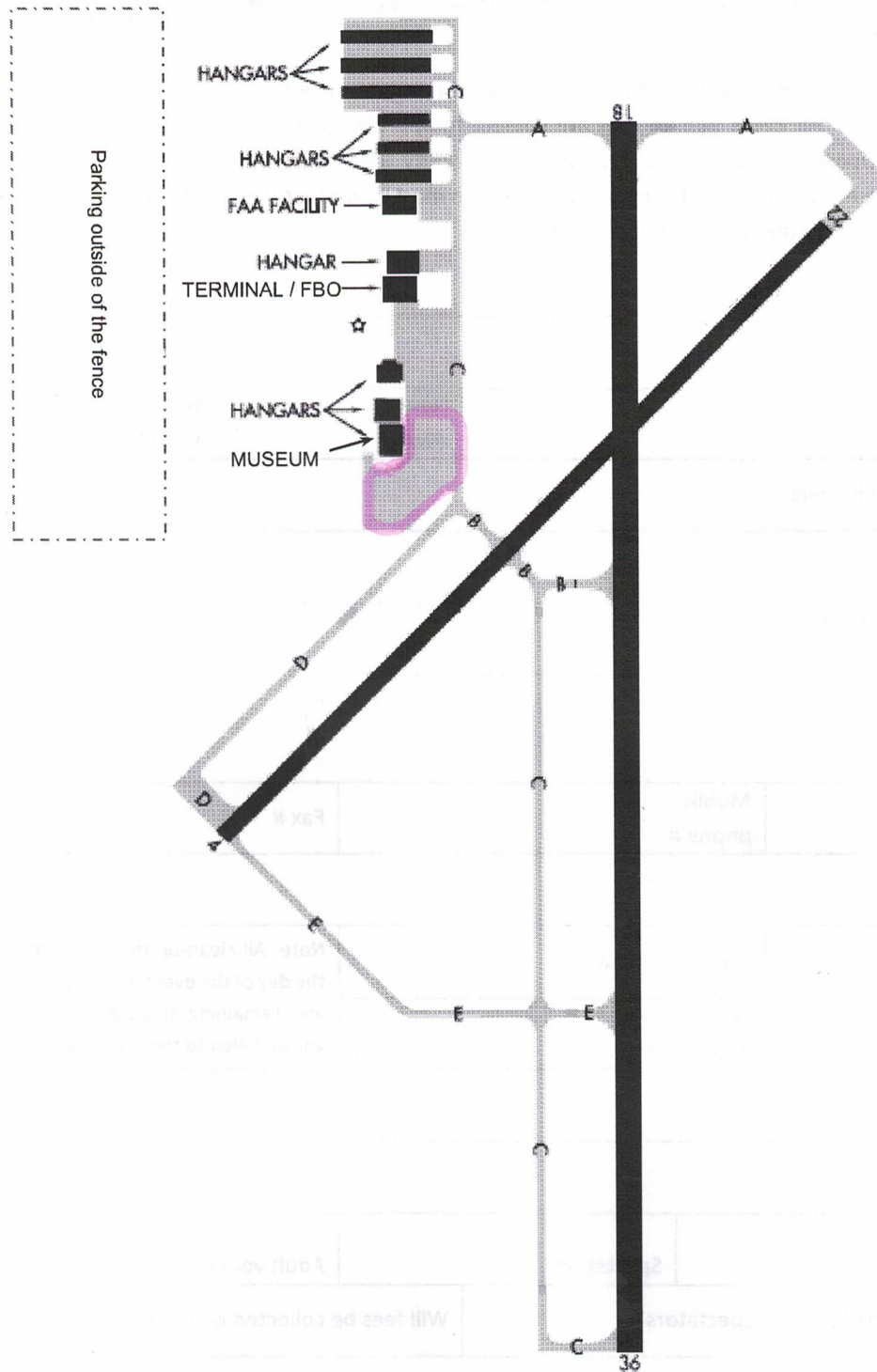
☐ Others: _____

Other items the FBO would like the Authority to consider: _____

The FBO recommends approving this event

Form completed by: Dave Kalwishky Date: 2-13-23

Route/Map: Please indicate on the picture below the areas of the airport to be used during the event. A detailed map of the event site must be attached to this application. Please identify the following: event area; parking; routes for races, etc.; first aid facilities; restroom facilities including portable; canopies, tents; stages; barricades (if known); temporary lights and the direction they will be pointing; temporary sound systems and the direction they will be pointing; and temporary fencing. Attach a larger map if necessary to show detail.



To be Completed by the Polk County Aviation Authority

_____ This application is approved subject to obtaining all required permits, insurance and FAA approvals.

X This application is approved with the following modifications or additional requirements: _____

_____ The one-day event planned for June 3rd is recommended for approval pending: _____

_____ 1. Submission of the required certificate of insurance. The insurance shall have a minimum liability limit of \$1,000,000. Be sure to include all of the details on the certificate per the instructions. _____

_____ 2. Submission of copies of any permits or licenses that are required and issued by the State of Iowa, Polk County, or the City of Ankeny. _____

_____ 3. Coordinate with Exec 1 for the issuance of NOTAMS for the Taxiway D temporary closure. _____

_____ 4. Coordinate with Exec 1 for the notifications to the hangar owners that will be affected by the event. _____

_____ 5. Submittal of the \$200.00 fee for the one-day event. The \$200.00 deposit has already been submitted. _____

_____ This application is denied.

PERMIT FEE: \$ 200.00 for the one-day event. _____

CERTIFICATE OF INSURANCE REQUIREMENTS: \$ 1,000,000.00 of liability coverage _____

_____ Governmental Immunities Endorsement is required.

PUBLIC SAFETY: Additional public safety officials are required for this event:

_____ Police Department or private security officers

_____ Fire Department personnel

_____ Emergency Medical Services personnel

POLK COUNTY AVIATION AUTHORITY

Signed: _____

By: _____ Date: _____

Office use:

 \$200.00 *Deposit received*

 Event permit fee received

 Certificate of insurance received

 N/A *FAA notified*

 FAA approval received

 Deposit returned *Deposit retained*



ANKENY CITY COUNCIL
POLK COUNTY AVIATION AUTHORITY MEETING

April 6, 2023
5 : 00 PM

??

 **Print**

?? ORIGINATING DEPARTMENT:
City Manager

COUNCIL GOAL: ??
Upgrade Essential Infrastructure

ACTION REQUESTED:
Motion

LEGAL:
No Review Required

SUBJECT:
Consider motion to approve the Development Strategy Handout for the annual Des Moines Partnership Trip to Washington, DC.

EXECUTIVE SUMMARY:

FISCAL IMPACT: ??**No**

STAFF RECOMMENDATIONS:

PREVIOUS COUNCIL/COMMISSION/BOARD ACTION(S):

PUBLIC OUTREACH EFFORTS:

ACTION REQUESTED:

ADDITIONAL INFORMATION:

ATTACHMENTS:

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 [Development Strategy Handout](#)

Contact Information

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Polk County Aviation Authority
pmoritz@ankenyiowa.gov
515.965.6428

Jeff Wangsness
PCAA Chairperson
410 W 1st Street
Ankeny, IA 50023
jwangsness@citrucking.com

PCAA Board Members

Mr. Jeff Wangsness (Ankeny)
Mr. Todd Ashby (Ankeny)
Dr. Paul Novak (Polk County)
Mr. Bill Gardner (Polk County)
Mr. Greg Johnson (Polk County/Ankeny)



Current Projects



Environmental Assessment - Runway 18/36 Extension



Preliminary Engineering - Runway 18/36 Reconstruction



Taxiway D Box Hangar Development



North Property Line Box Hangars - Phase 1

Polk County Aviation Authority

The Ankeny Regional Airport (IKV) is located within the city limits of Ankeny, Iowa within the Des Moines metropolitan area. Ankeny is one of the fastest growing cities in the country as the population has increased at the rate of 5-6 persons per day since the year 2000. The airport is operated by the five-member Polk County Aviation Authority (PCAA) Board, which is comprised of representatives from the City of Ankeny and Polk County.

The Ankeny Regional Airport is the designated reliever airport for Des Moines International (DSM) and is the third busiest airport in Iowa. Use is robust at Iowa's largest general aviation airport, with heavy business traffic and popular charter services being offered. There are significant aircraft storage facilities at the airport, which support 88 based aircraft. However the PCAA Board is cognizant of the need to expand storage facilities to meet the demands of the strong expanding economy within Ankeny and the Des Moines metropolitan area.

The airport has 84 tee hangars and there is additional limited private and public box hangar space at the airport. Even with these facilities, there is a waiting list of 30-40 pilots who would lease hangar space if it were available.

The PCAA maintains and updates an extensive Airport Capital Improvements Program annually. The focus of the future ACIP is to generally address improving and expanding the facility:

- » Address the need for additional aircraft storage: by constructing apron extensions, an access lane and utility extensions to support box hangars along the west side of the airport. Four box hangars projects are currently under way with two of them already constructed. When the four phases are completed, there will be 12-14 additional box hangar pads available for construction by private companies or individuals.

- » Strengthen and extend the main runway by 500 feet. The PCAA acquired two properties located just to the north of the end of Runway 18, to protect the runway and preserve the ability to extend it by 500 feet in the future. The ACIP includes the strengthening and extension of Runway 18/36 so that the airport can accommodate a larger class of aircraft in the future.
- » Farther out on the planning horizon is the development of the South Corporate Access / Terminal area. With continued growth of business and services at the airport, the Board is aware that expansion of the existing terminal building is not feasible. So this area will be developed as a second terminal facility possibly including a terminal building, hangars, aprons, taxiways, fuel farm, mechanic services, etc.

Ankeny Regional Airport Development Strategy



Overview of Current Projects

Environmental Assessment for Runway 18/36 and the Future South Terminal Area: The environmental assessment (EA) is needed to facilitate the reconstruction and extension of Runway 18/36. Having the environmental work completed early will simplify the runway extension project. The scope of this work also includes the assessment of the future anticipated South Terminal Area. This environmental work will be funded with 90% Federal/10% Local Funds.

Runway 18/36 Pavement Determination/Report: Field survey, soil conditions analysis and pavement analysis is being completed to determine the procedure for strengthening Runway 18/36. Initial indications are that a full runway reconstruction will be warranted. Final design is scheduled for 2024 and construction will be in 2025. This project will be funded with 90% Federal/10% Local Funds.

North Property Line Box Hangars – Phase 1: Utilities, paving and building structures to construct a row of box hangars along the north line of the airport property. Phase 1, which includes the infrastructure and the first two box hangars, will take place in 2023. This project was awarded Iowa DOT AIP and GAVI grants for approximately 50% of project funding.

Planned/Scheduled Projects

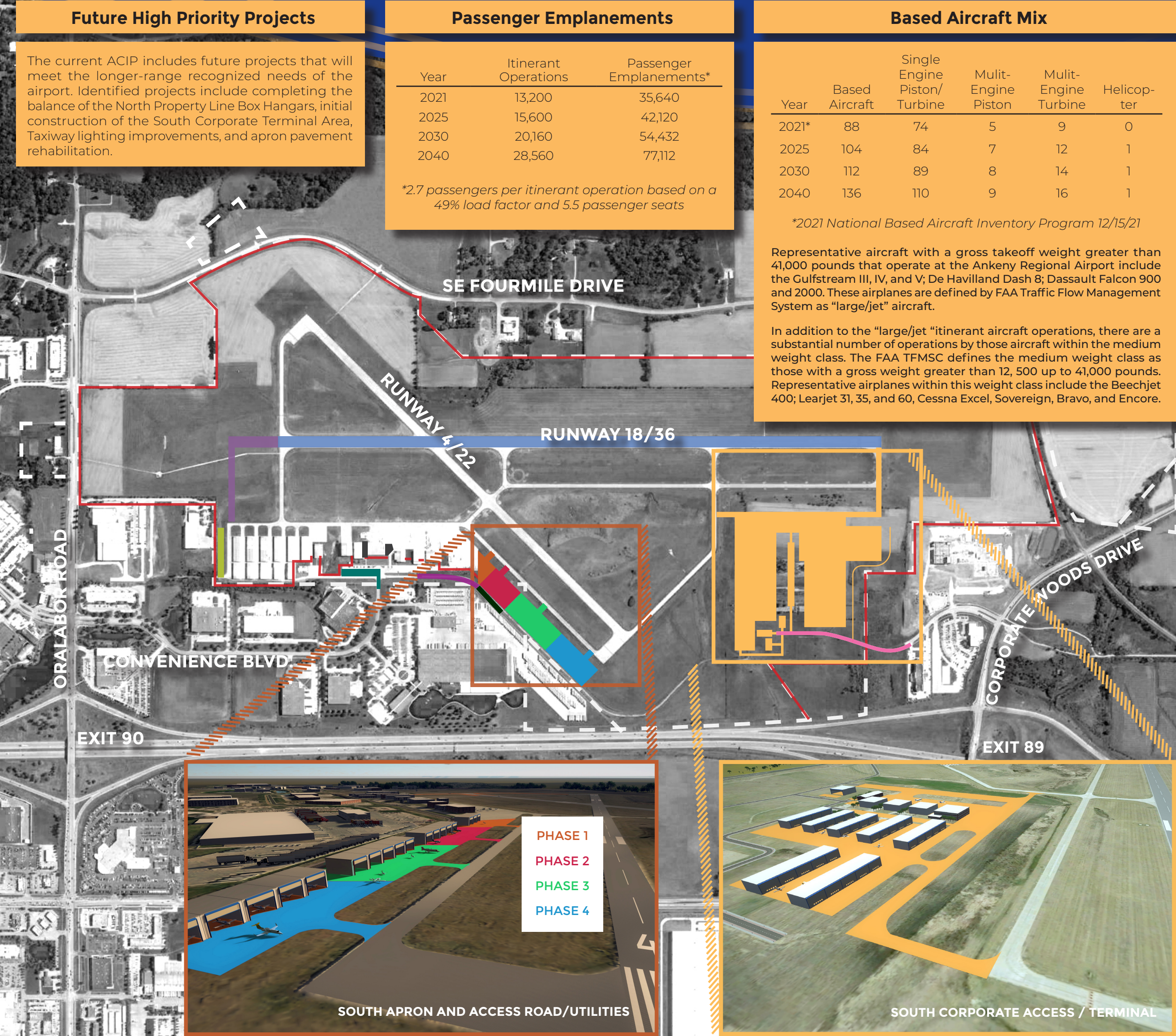
2024 / Reconstruct Runway 18/36 Pavement (Design/Bidding): As part of the 18/36 runway reconstruction envisioned for 2025, this phase of the project will produce design and bidding documents. It is anticipated that the \$920,000 cost will be funded 90% Federal/10% Local.

2024 / Remove and Replace Entrance Drive and Parking Lot: The pavement near the entrance to the airport has been steadily deteriorating. The PCAA has submitted this project for consideration under the Bipartisan Infrastructure Law (BIL) Grant Funding. Estimated cost is \$1,040,000.

2024 / Taxiway D Box Hanger Development – Phase 4: This is the final phase of the apron and access roadway paving to support the development of privately-owned box hangars along the west side of the airport. The \$1,200,000 estimated cost is projected to be funded 50% Local/50% State.

2025 / Reconstruct Runway 18/36: This project covers the construction phase of the project to reconstruct Runway 18/36. This project has an estimated cost of \$11,475,000 and is anticipated to be funded 90% Federal/ 10% Local.

2026 / Extend Runway 18/36 (Design/Bidding): Design and bidding documents for the 500’ extension of the runway after the above full reconstruction is completed. Upon project completion, the runway will have a 6,000’ total length to support a larger class of aircraft.





ANKENY CITY COUNCIL
POLK COUNTY AVIATION AUTHORITY MEETING

April 6, 2023
5 : 00 PM

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?? ORIGINATING DEPARTMENT:
City Manager

COUNCIL GOAL: ??
Upgrade Essential Infrastructure

ACTION REQUESTED:

LEGAL:
No Review Required

SUBJECT:
Results of the Exec 1 survey of the tee hangar tenants: Wi-Fi service to tee hangars.

EXECUTIVE SUMMARY:

FISCAL IMPACT: ??No

STAFF RECOMMENDATIONS:

PREVIOUS COUNCIL/COMMISSION/BOARD ACTION(S):

PUBLIC OUTREACH EFFORTS:

ACTION REQUESTED:

ADDITIONAL INFORMATION:

ATTACHMENTS:

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 Exec 1 Survey Results

Survey by Dave K - Possible WiFi within the Tee Hangars
March 29, 2023

Results: 50 Responses -
12 willing to pay more than \$5.00 for WiFi (yellow).
4 willing to pay more than \$10.00 for WiFi.
38 don't want WiFi or think it should be free.

Timestamp	Do you use your cell phone as a hot spot?	What would you use WiFi for if it were available?	What do you feel would be a reasonable amount to pay per month for WiFi?	Any additional comments you'd like to make?
2023/03/22 4:38:08 PM EST	No	Filing flight plans and checking weather	\$30	
2023/03/22 4:39:04 PM EST	Yes	Uploading charts	\$10	
2023/03/22 4:39:19 PM EST	Yes	Not needed	\$0 I don't want it or need it	
2023/03/22 4:40:02 PM EST	Yes	Inside the T-Hangar	Personally, I don't think I would	It would be "nice" for database updates, or for a switching device, but I don't think I'd pay for it as so many options exist low cost (<-\$10/month for me to do it myself)
2023/03/22 4:40:09 PM EST	No	no	Not needed in the hangar	
2023/03/22 4:40:24 PM EST	Yes	Yes	\$5	Allow for automatic database updates would be great
2023/03/22 4:40:34 PM EST	Yes	Yes	0	
2023/03/22 4:41:42 PM EST	Yes	map updates/planning	0	I have a data plan on my phone and that works very well for updates and last minute planning
2023/03/22 4:41:59 PM EST	Yes	Last minute flight planning and maintenance.	Free to t-hangar people. Obviously distance is the only factor in getting Wi-Fi now. Can a booster be incorporated to use now available Wi-Fi at the fbo.	
2023/03/22 4:43:53 PM EST	Yes	Database updates in the aircraft.	\$20	I'm a permanent connection would benefit many of the aircraft owners in the KIKV hangars. Personally, I'd continue to use my hotspot as it's an included expense for me. I would not get enough benefit out of a permanent WiFi connection to make it worth paying extra. Hopefully, it wouldn't be forced on hangar renters if they didn't want WiFi.
2023/03/22 4:47:24 PM EST	No	No	Since I do would not use WiFi at my hangar, I would not want to be charged for it.	
2023/03/22 4:57:50 PM EST	Yes	Database updating, Flight planning, flight plan filing, checking weather, and perhaps wireless remote heaters	\$20.00	Probably wouldn't use very often and will continue to use my cell phone
2023/03/22 5:10:44 PM EST	Yes	WiFi	\$5.00	I would use it if available, but if not I would just use my cellphone hotspot.
2023/03/22 5:12:22 PM EST	Yes	No	0	N/A
2023/03/22 5:13:17 PM EST	Yes	Flight planning, weather, NOTAMs, database updates	Depends on speed, limits, etc	
2023/03/22 5:24:00 PM EST	Yes	Occasional chart updates, weather info.	\$5	
2023/03/22 5:30:26 PM EST	Yes	Cellphone	0\$ not needed	Why?
2023/03/22 5:35:13 PM EST	Yes	Flight planning and security inside the hangar.	Less than the cost of hotspot	It would be nice to have but not a necessity.
2023/03/22 5:37:25 PM EST	Yes	Weather check, ForeFlight flight plan update	\$5	It will certainly enhance safety!
2023/03/22 5:42:55 PM EST	Yes	Yes	0	Will not pay for it
2023/03/22 5:47:44 PM EST	Yes	Foreflight/flight planning	Be nice it was just included with the hangar.	
2023/03/22 5:52:01 PM EST	Yes	Ordering parts, finding parts, looking up information.	\$5-\$10	
2023/03/22 5:52:50 PM EST	No	I don't know	Not worth it	It's not necessary
2023/03/22 6:00:17 PM EST	No	Probably would not use it.	\$10.00 as long as it is optional.	I don't think I have any need for WiFi in my hangar.
2023/03/22 6:11:37 PM EST	Yes	Flight planning, filing flight plan, remote/wife outlet (ex: remotely controlling my engine heat outlet)	\$5-\$10	
2023/03/22 6:18:08 PM EST	No	Yes	0	
2023/03/22 6:20:39 PM EST	Yes	Monitoring plane, flight planning, uploading flight and engine data	\$10	
2023/03/22 6:35:29 PM EST	Yes	Weather, flight plan filing, etc.	\$5	It would be very handy to have at the hangars
2023/03/22 6:50:01 PM EST	No	Foreflight	A duplication of service I already have \$0.00	
2023/03/22 6:58:11 PM EST	Yes	Weather and flight planning. Mobile is slow due to all of the metal.	\$0 it should be included as part of the rent which is already nearly \$200.	
2023/03/22 7:02:47 PM EST	No	Weather and NOTAM updates, possibly to control an engine heater	\$5	
2023/03/22 7:39:57 PM EST	Yes	Weather & ForeFlight	It depends. See comments.	As someone who is in the IT industry, who manages wireless networks and security, asking people to only pay for wireless usage without a free option adds complexity to the wifi services and limits wifi adoption. If the wifi project is approved might I suggest a free wifi option with limited bandwidth and a paid option with increased bandwidth. This would allow the best of both worlds and the customer gets to choose. Personally I would not pay for wifi but others might. I typically don't pay for wifi at hotels or as a service in-flight on airplanes when traveling.
2023/03/22 9:15:12 PM EST	No	No	Prefer to not pay	
2023/03/22 9:22:04 PM EST	No	Probably not.		I don't think I am at my hangar frequently enough to make this worthwhile.
2023/03/22 10:33:42 PM EST	Yes	Sure	Free or I'd use my hotspot - unlimited	Great idea but hotspot makes it unnecessary.
2023/03/23 2:31:44 AM EST	No	GPS Updates, but these are generally downloads from home anyway.	\$0	Would like opt out option if you're looking to increase hangar rental costs. I've never felt my hands were tied not having wifi at the hangar.
2023/03/23 7:20:47 AM EST	Yes	YES	10	I feel like having wifi would increase safety as it would allow gathering information for the flight that might not otherwise be taken advantage of. That could be updated charts and notams or just getting a better idea of the weather.
2023/03/23 7:49:46 AM EST	Yes	Downloading avionics software, streaming TV	10	Cell signal from Verizon isn't great at the hangars. It would be great to have wifi available.
2023/03/23 8:00:24 AM EST	Yes	I would, but I don't believe it is necessary at this point in time, it is not something I would be willing to pay for.	\$25 per month	I appreciate the survey, I don't have a need for it at this time personally, but I believe it will exist in the future. Most of the navigation equipment will have the ability to be upgraded via a wifi signal. There is also a large quantity of hangar applications and tools available for monitoring, heating / cooling, etc that require wifi.
2023/03/23 8:22:51 AM EST	No	maybe	no	I don't really need wifi, my phone and iPad provide everything I need when I'm there typically.
2023/03/23 8:54:27 AM EST	Yes	Updating Foreflight, flight plan filing, maybe GPS card update	Free. I can go to Kum & Go, any Coffee Shop, etc. where we spend \$5. For a place where thousands are spent, it should be Free.	
2023/03/23 9:06:08 AM EST	No	For a wireless plug for engine heaters. I can turn it on from home.	\$10	
2023/03/23 9:44:49 AM EST	No	Not in the hangar much	Personally I have no need so don't want to pay any extra.	For those that work and hang out it would be good. I am not one of those. I show up to fly only. Don't need or want to pay any extra.
2023/03/23 10:32:31 AM EST	Yes	Not very often but it would be nice.	Not worth additional cost, I could just use phone.	Really don't want additional cost.
2023/03/23 3:03:52 PM EST	Yes	Camera in hangar	\$30.00 - \$40.00 w	Would like to see options. Would it be individual or umbrella coverage?
2023/03/23 4:33:42 PM EST	Yes	Engine heat	Free	Wi-Fi is the cost of doing business. Should've been in a long time ago.
2023/03/23 8:12:23 PM EST	Yes	Remote access to apps related to my plane.	50 or les	
2023/03/24 4:25:55 PM EST	Yes	not sure	\$30-\$40/Mo	Would like to see a couple different options
2023/03/24 9:43:46 PM EST	Yes	I wouldn't use it	\$0	I have cell service on my phone and iPad. I would rather see a bathroom in the north t-hangars.
2023/03/27 8:38:13 AM EST	Yes	Flight planning/flight filing	Would not pay for it.	



ANKENY CITY COUNCIL

POLK COUNTY AVIATION AUTHORITY MEETING

April 6, 2023
5 : 00 PM

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 **Print**

?? ORIGINATING DEPARTMENT:
City Manager

COUNCIL GOAL: ??
Exercise Financial Discipline

ACTION REQUESTED:

LEGAL:
No Review Required

SUBJECT:
North Row Box Hangars - Phase 1 Project: Design Update

EXECUTIVE SUMMARY:

FISCAL IMPACT: ??No

STAFF RECOMMENDATIONS:

PREVIOUS COUNCIL/COMMISSION/BOARD ACTION(S):

PUBLIC OUTREACH EFFORTS:

ACTION REQUESTED:

ADDITIONAL INFORMATION:

ATTACHMENTS:

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No Attachments Available



ANKENY CITY COUNCIL
POLK COUNTY AVIATION AUTHORITY MEETING

April 6, 2023
5 : 00 PM

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 **Print**

?? ORIGINATING DEPARTMENT:
City Manager

COUNCIL GOAL: ??
Upgrade Essential Infrastructure

ACTION REQUESTED:

LEGAL:
No Review Required

SUBJECT:
Runway 18/36 Reconstruction and Extension: Environmental and Preliminary Design Update

EXECUTIVE SUMMARY:

FISCAL IMPACT: ??No

STAFF RECOMMENDATIONS:

PREVIOUS COUNCIL/COMMISSION/BOARD ACTION(S):

PUBLIC OUTREACH EFFORTS:

ACTION REQUESTED:

ADDITIONAL INFORMATION:

ATTACHMENTS:

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ANKENY CITY COUNCIL
POLK COUNTY AVIATION AUTHORITY MEETING

April 6, 2023
5 : 00 PM

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?? ORIGINATING DEPARTMENT:
City Manager

COUNCIL GOAL:
Enhance Quality of Life

??

ACTION REQUESTED:

LEGAL:
No Review Required

SUBJECT:
Consideration of Renaming the Ankeny Regional Airport.

EXECUTIVE SUMMARY:

FISCAL IMPACT: ??No

STAFF RECOMMENDATIONS:

PREVIOUS COUNCIL/COMMISSION/BOARD ACTION(S):

PUBLIC OUTREACH EFFORTS:

ACTION REQUESTED:

ADDITIONAL INFORMATION:

ATTACHMENTS:

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 Naming Memo
 Greg J Airport Name Research



Paul Moritz, P.E.
Airport Board Manager

Memorandum

TO: PCAA Board
DATE: March 28, 2023
RE: Airport Name and Brand
CC: JR Boesen

Honorable Board:

I wanted to contact you ahead of our meeting next Thursday regarding the Airport Brand Signing and Entry Improvements project. This project includes new signing that I would envision going on the terminal building, in the traffic circle in front of the airport, and along Interstate 35. If the DOT allows, we would also consider some destination signing for routing drivers into the airport.

As you recall, we previously discussed the possibility of renaming the airport as part of this project. This was initiated by a request from JR, as he feels that the "Regional" word in the name does not represent the airport's level of service and expertise. As a first step, I contacted the City of Ankeny Communications manager and discussed the possible renaming of the airport. Her department oversees graphic designs for the City. If the Board decides to rename the airport, I planned on having her help me with the naming and graphic design. I will then utilize McClure for the sign designs, possible entry feature designs, and construction plans. We did some research of existing general aviation airport names, and did not find much variation or originality in the names. Options we generated include:

1. **Ankeny Airport.** This is short and not creative but I'm not sure it needs to be. Ankeny continues to grow, so why not just use our name?
2. **Ankeny Municipal Airport.** Quite a few of the general aviation airports in Iowa are thus named. However, ours is not technically a municipal airport, and Polk County may take exception.
3. **Ankeny Gateway Airport.**
4. **Ankeny Public Airport.**
5. **Ankeny Reliever Airport.** Per FAA designations, our airport is classified as Reliever and Regional airport.
6. **Ankeny Metro Airport.** I did not find a similarly-named airport, but I think this fits our suburban location.
7. **Ankeny Executive Airport.** Jeff recalled this name being suggested earlier.

We are certainly open to other options. If a new name is determined, it might be appropriate for me to contact Polk County before proceeding.

The current branded logo is included above. This was generated in 2008 or so. The Board could decide to retain this logo with new wording, or direct us to develop a new brand logo. If so, I will plan on presenting a proposal from a graphic firm to complete the new branding for approval at a future board meeting. Once that is completed, I would ask McClure to get us a task order and proceed with the actual project design and construction.

Please advise if you have questions or comments ahead of our meeting. Thank you.

Hello Paul,

Thanks for getting this to us early. I did do some research into similar names and have included a few results below. I used the FAA ADIP site which allows for variety of different search methods.

As far as I can see the term Regional (RGNL) is very descriptive of the type of airport that KIKV is.

Below are the three Iowa airports that are have RGNL in the name.

	IKV	ANKENY RGNL	ANKENY	05835.1*A	N
1	BRL	SOUTHEAST IOWA RGNL	BURLINGTON	05871.*A	N
	FOD	FORT DODGE RGNL	FORT DODGE	05999.*A	Y

These are all the airports in Iowa that have an 'Asset Role' designated as 'Regional' by the FAA:

Displaying 10 of 10 Matches

Loc Id	Facility Name	City	FAA Site #	Part 139	NPIAS Service Level
AMW	AMES MUNI	AMES	05829.*A	N	General Aviation
IKV	ANKENY RGNL	ANKENY	05835.1*A	N	Reliever
CBF	COUNCIL BLUFFS MUNI	COUNCIL BLUFFS	05932.1*A	N	General Aviation
DVN	DAVENPORT MUNI	DAVENPORT	05941.2*A	N	General Aviation
FOD	FORT DODGE RGNL	FORT DODGE	05999.*A	Y	Commercial Service
IOW	IOWA CITY MUNI	IOWA CITY	06070.*A	N	General Aviation
MCW	MASON CITY MUNI	MASON CITY	06164.*A	Y	Commercial Service
PEA	PELLA MUNI	PELLA	06271.1*A	N	General Aviation
BRL	SOUTHEAST IOWA RGNL	BURLINGTON	05871.*A	N	Commercial Service
SPW	SPENCER MUNI	SPENCER	06348.*A	N	General Aviation

Across the US there are the following:

713 airports with RGNL in the name with any asset roles

501 airports that are designated Regional.

119 airports with RGNL in the name that are designated Regional

60 with EXEC in the name.

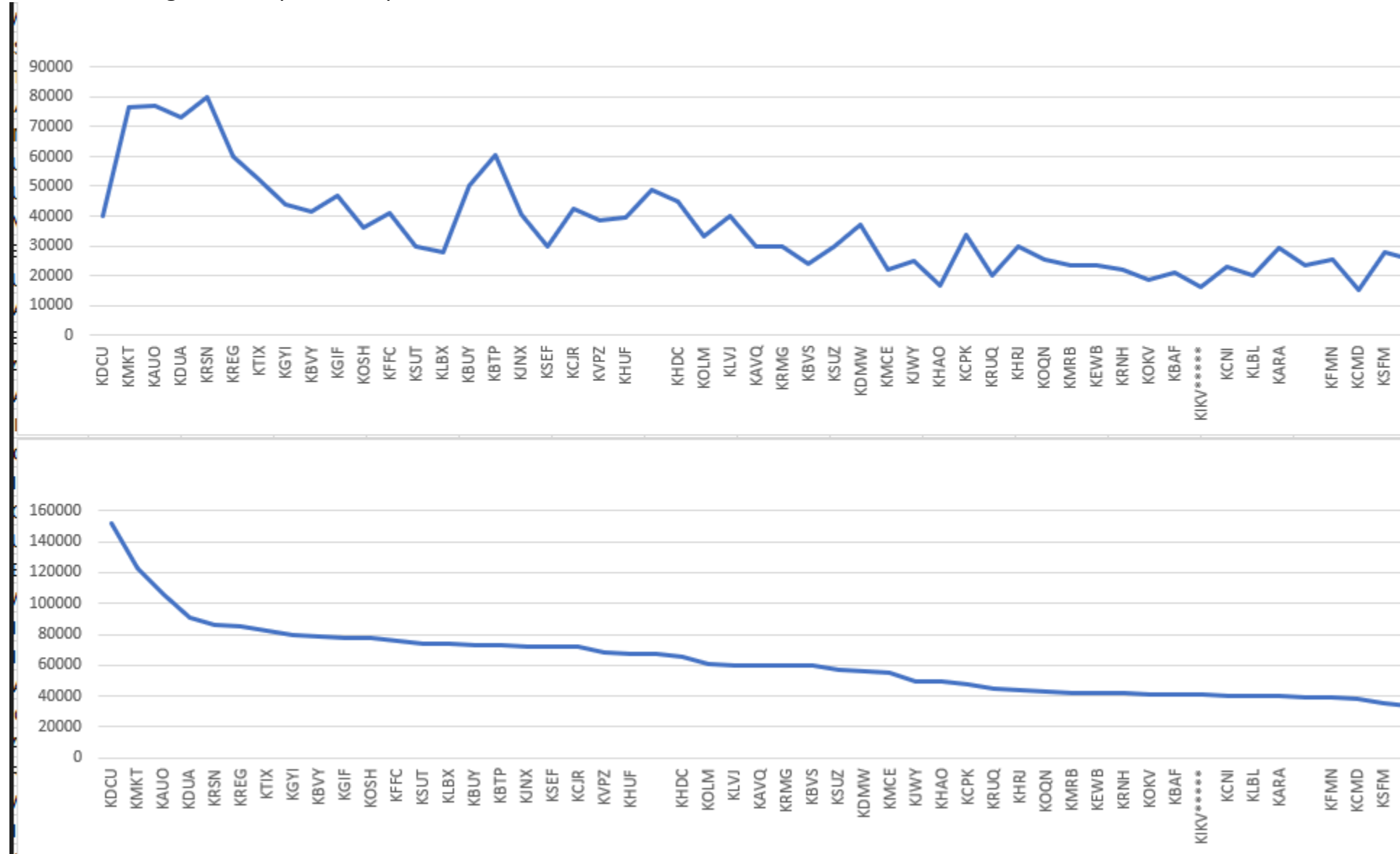
26 airports with Metro in the name.

1 with Reliever in the name.

Regional designated Airports with RGNL in the name:



Charts showing RGNL airport GA operations data. I marked KIKV with ***** for identification.



I don't see the advantage or benefit of changing the name.
All approaches would have to change.
Maps would change.
Databases would change.

Greg J.

--

Greg Johnson
12442 NE 64th St
Elkhart IA 50073
gregjohnsondsm@gmail.com
515-868-6411



ANKENY CITY COUNCIL

POLK COUNTY AVIATION AUTHORITY MEETING

April 6, 2023
5 : 00 PM

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 **Print**

?? ORIGINATING DEPARTMENT:
City Manager

COUNCIL GOAL:
Exercise Financial Discipline

??

ACTION REQUESTED:

LEGAL:
No Review Required

SUBJECT:
Exec 1 Maintenance Building Expansion Project: Request by Exec 1 for reimbursement of storm lift station installation.

EXECUTIVE SUMMARY:

FISCAL IMPACT: ??No

STAFF RECOMMENDATIONS:

PREVIOUS COUNCIL/COMMISSION/BOARD ACTION(S):

PUBLIC OUTREACH EFFORTS:

ACTION REQUESTED:

ADDITIONAL INFORMATION:

ATTACHMENTS:

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 Lift Station Proposal



DESIGN-BUILD GENERAL CONTRACTOR

1175 South 32nd St. • Fort Dodge, IA 50501 • Phone (515) 573-3292 • Fax (515) 573-5146
2097 NE 60th Avenue • Des Moines, IA 50313 • Phone (515) 292-5000 • Fax (515) 292-5100

Change Request

To: Exec 1 Aviation
3700 SE Convenience Blvd
Ankeny, IA 50021
Ph: 515-965-1020

Number: 1
Date: 3/2/23
Job: 22-114 Executive 1 Hangar
Phone:

Description: Storm Sewer Lift Station
Source: Other

We are pleased to offer the following specifications and pricing to make the following changes:
Add storm sewer lift station pump due to the elevation of the existing storm sewer

Description	Labor	Material	Equipment	Subcontract	Other	Price
Mechanical Work				\$3,108.00		\$3,108.00
					Subtotal:	\$3,108.00
			Overhead & Fee			\$311.00
					Total:	\$3,419.00
If you have any questions, please contact me at .						

Submitted by: CHARLIE DUNN

Approved by: _____
Date: _____