



Polk County Aviation Authority Meeting

Thursday, March 9, 2023

5:00 PM

3700 SE Convenience Blvd, Ankeny, Iowa

INSTRUCTIONS TO JOIN ELECTRONIC MEETING:

Please join using this link: <https://us06web.zoom.us/j/86732782454?pwd=bnJPVGtwSXcrajRvUktJb2xwSXB4UT09>

Or dial: +13126266799 Meeting ID: 867 3278 2454 Passcode:814619

A. ROLL CALL

B. APPROVAL OF AGENDA

1. Approval of the March 9, 2023 Agenda

Action# B1-1. Consider motion to approve and accept the March 9, 2023 agenda without amendment.

C. PUBLIC FORUM

1. Permit Application for the 2023 Corvette Club Autocross Event

D. PUBLIC HEARING

1. PH 2023-01 Revised Fiscal Year 2022-2023 Budget and the Proposed Fiscal Year 2023-2024 Budget

**Action# D1-1.
Consider motion to close Public Hearing 2023-01.**

Action# D1-2. Consider motion to adopt RESOLUTION approving the revised FY 2022-2023 Budget and the proposed FY 2023-2024 Budget.

E. FBO REPORTS

- Fuel Report
- Inspection Report
- Hangar tenant waiting list report
- Tenant concerns and response report

F. FINANCE / BUDGET REPORTS

G. CONSENT AGENDA ITEMS

- CA - 1** Consider motion to approve the February 9, 2023, minutes.
- CA - 2** Consider motion to adopt **RESOLUTION** approving the lease agreements with the individuals and/or organizations detailed on the attached list.
- CA - 3** Consider motion to approve Payment #4 in the amount of \$690.00 to McClure Engineering Company for services that include General On-Call Engineering Services.
- CA - 4** Consider motion to approve Payment #7 in the amount of \$2,318.30 to McClure Engineering Company for services that include reconstruct/strengthen and extend Runway 18/36.
- CA - 5** Consider motion to approve Payment #4 in the amount of \$4,146.00 to McClure Engineering Company for services that include North Property Line Box Hangars.
- CA - 6** Consider motion to approve Bills and Transfer of Necessary Funds in the amount of \$72,050.64.
- CA - 7** Consider motion to approve March 2023 Financial Reports.

• APPROVAL OF CONSENT AGENDA ITEMS

1. Consent Agenda Items CA-1 through CA-7.

Action# G1-1. Consider motion to approve the recommendations for Consent Agenda Items CA-1 through CA-7.

H. REMOVED CONSENT AGENDA ITEMS

I. OLD BUSINESS

J. NEW BUSINESS

1. Consider motion to approve the proposal from Controlled Access Midwest to replace the automatic gate operator unit, operator stand, wiring, reversing loop and photo eyes on Fence Gate 3 next to the maintenance building.
2. Consider motion to adopt **RESOLUTION** authorizing the application to the FAA for funding assistance for the Environmental Assessment (Reconstruct and Extend RWY 18/36, Construct South Terminal Area) / Preliminary Engineering (Reconstruct RWY 18/36) Project.
3. Consider motion to approve Change Order #1 to Concrete Technologies, Inc. decreasing the contract amount by \$3,985.50 for construction services on the Taxiway D Access Road & Utilities -

Phase 3 Project.

4. Consider motion to approve Payment #5 in the amount of \$32,568.62 to Concrete Technologies Inc. for construction services on the Taxiway D Apron and Access Roadway Paving- Phase 3 project.

K. REPORTS

1. Engineering Report

- a. North Row Box Hangars - Phase 1 Project: Review of Hangar Improvements

2. Staff Report

- a. Request from Acme Aviation for an electrical easement for three-phase circuit to their hangar.
- b. Iowa DNR Request: Exotic Bark Beetle Traps/Monitoring on airport property.
- c. Request by Power Pollen to store field equipment at the south end of the airport.
- d. Review of Proposed ACIP Projects:
 1. Airport Brand Signing and Entry Improvements
 2. Taxiway D Apron and Access Roadway Paving - Phase 4
- e. Taxiway Light Repairs - Update

3. Legal Counsel Report

4. Board Report

5. Chair Report

L. ADJOURNMENT