



Polk County Aviation Authority Meeting

Thursday, January 5, 2023

5:00 PM

3737 Convenience Blvd, Ankeny, Iowa

INSTRUCTIONS TO JOIN ELECTRONIC MEETING:

Please join using this link: <https://zoom.us/j/98294550961?pwd=MzdjTERQR1Y1SVNWOGhxWFd1b2FRUT09>

Or dial: +13126266799 Meeting ID: 982 9455 0961 Passcode: 5678

A. ROLL CALL

B. APPROVAL OF AGENDA

1. Approval of the January 5, 2023 Agenda

Action# B1-1. Consider motion to approve and accept the January 5, 2023 agenda without amendment.

C. PUBLIC FORUM

D. FBO REPORTS

- Fuel Report
- Inspection Report
- Hangar tenant waiting list report
- Tenant concerns and response report

E. FINANCE / BUDGET REPORTS

F. CONSENT AGENDA ITEMS

CA - 1 Consider motion to approve the December 8, 2022, minutes.

CA - 2 Consider motion to approve Payment #2 in the amount of \$4,446.25 to McClure Engineering Company for services that include General On-Call Engineering

Services.

- CA - 3** Consider motion to approve Payment #5 in the amount of \$8,416.50 to McClure Engineering Company for services that include reconstruct/strengthen and extend Runway 18/36.
- CA - 4** Consider motion to approve Payment #2 in the amount of \$10,467.00 to McClure Engineering Company for services that include North Property Line Box Hangars.
- CA - 5** Consider motion to approve Bills and Transfer of Necessary Funds in the amount of \$94,983.88
- CA - 6** Consider motion to approve January 2023 Financial Reports.
- CA - 7** Consider motion to receive and file the FY 2022 Annual Financial Audit Report

- **APPROVAL OF CONSENT AGENDA ITEMS**

1. Consent Agenda Items CA-1 through CA-7.

Action# F1-1. Consider motion to approve the recommendations for Consent Agenda Items CA-1 through CA-7.

G. OLD BUSINESS

H. NEW BUSINESS

1. Consider motion to adopt **RESOLUTION** authorizing the execution of the 2023 Management Agreement with Exec 1 Aviation II, LLC, as fixed base operator.
2. Consider motion to adopt **RESOLUTION** approving the lease agreements with the individuals and/or organizations detailed on the attached list.
3. Consider motion to approve a Cooperative Service Agreement with the United States Department of Agriculture for the control of bird and wildlife activity during the calendar year 2023 at the Ankeny Regional Airport.

I. REPORTS

1. **Engineering Report**

- a. Aeronautical Forecast for justification of the 18/36 Extension Project.
- b. Project Updates: Runway 18/36 Preliminary Report, North Row Box Hangars - Phase 1 Design and Closeout for Phase 3 - Taxiway D Project.

2. **Staff Report**

- a. SE Convenience Boulevard Extension - Possible Partial Reimbursement of Project Costs.
- b. Request for Quarterly Meetings - Exec 1 Aviation.

- c. Acquisition of FOD Commander Runway Drag.
- d. Iowa DNR Annual Hunting Permit Renewal.
- e. Update on Taxiway Lighting Repairs by Baker Electric.

3. **Legal Counsel Report**

4. **Board Report**

5. **Chair Report**

J. ADJOURNMENT