



Polk County Aviation Authority Meeting

**Thursday, October 10, 2024
5:00 PM**

**Ankeny Regional Airport - Corporate/Terminal Hangar Building
3700 SE Convenience Blvd, Ankeny, Iowa**

INSTRUCTIONS TO JOIN ELECTRONIC MEETING:

Please join using this link:

<https://zoom.us/j/98294550961?pwd=MzdjTERQR1Y1SVNWOGhxWFd1b2FRUT09>

Or dial: +13126266799 Meeting ID: 982 9455 0961 Passcode: 5678

A. ROLL CALL

B. APPROVAL OF AGENDA

1. Consider motion to approve and accept the October 10, 2024 agenda without amendment.

C. PUBLIC FORUM

1. Resident of Southeast Ankeny

D. FBO REPORTS

- Fuel Report
- Inspection Report
- Hangar tenant waiting list report
- Tenant concerns and response report

1. FBO Report & Waiting List

E. FINANCE / BUDGET REPORTS

F. CONSENT AGENDA ITEMS

- CA - 1.** Consider motion to approve the September 5, 2024 minutes.
- CA - 2.** Consider motion to adopt **RESOLUTION** approving the lease agreements with the individuals and/or organizations detailed on the attached list.
- CA - 3.** Consider motion to approve Payment #23 in the amount of \$5,667.73 to McClure Engineering Company for services that include General On-Call Engineering Services.
- CA - 4.** Consider motion to approve Payment #2 in the amount of \$16,995.55 to McClure Engineering Company for Extend Runway 18: ADIP/Aeronautical Survey, Airspace Analysis, and Data.
- CA - 5.** Consider motion to approve Payment #13 in the amount of \$500.00 to McClure Engineering Company for Site Work & Vertical Infrastructure – Construction Management, Administration & Observation Service for the North Property Line Box Hangars.
- CA - 6.** Consider motion to approve Payment #7 in the amount of \$11,895.57 to McClure Engineering Company for Taxiway D Apron and Access Roadway Paving, Construction Management, Admin and Observation Services – Phase 4.
- CA - 7.** Consider motion to approve Payment #6 in the amount of \$774.00 to McClure Engineering Company for the Construction of Monument signs.
- CA - 8.** Consider motion to approve Payment #10 in the amount of \$25,704.35 to McClure Engineering Company for services that includes Design & Bidding to Reconstruct Runway 18/36.
- CA - 9.** Consider motion to approve payment in the amount of \$3,800.00 to Foth Infrastructure & Environment for IFE for Runway 18 Extension Design.
- CA - 10.** Consider motion to approve Bills and Transfer of Necessary Funds in the amount of \$173,315.14.
- CA - 11.** Consider motion to approve the October 2024 Financial Reports.

- **APPROVAL OF CONSENT AGENDA ITEMS**

- 1. Consent Agenda Items CA-1 through CA-11.

Consider motion to approve the recommendations for Consent Agenda Items CA-1 through CA-11.

G. REMOVED CONSENT AGENDA ITEMS:

H. OLD BUSINESS

I. NEW BUSINESS

- 1. Consider motion to adopt **RESOLUTION** accepting two Iowa DOT Grant Agreements for the partial funding of the North Property Line Box Hangars - Phase 2 Project at the Ankeny Regional Airport.
- 2. Consider motion to adopt **RESOLUTION** authorizing the execution of Task Order

07 for the design and bidding services with McClure Engineering for the North Property Line Box Hangars - Phase 2 Project.

3. Consider motion to adopt **RESOLUTION** authorizing the execution of a Land Lease Agreement with the Iowa Department of Administrative Services for the purpose of the construction of a Department of Public Services aircraft hangar at the Ankeny Regional Airport.
4. Consider motion to approve the construction plans for the Casey's Service Company Hangar on Phase 4 of the Taxiway D Hangar Development at the Ankeny Regional Airport.
5. Consider motion to approve the construction plans for the Rick's Landing Hangar on Phase 1 of the Taxiway D Hangar Development at the Ankeny Regional Airport.
6. Consider motion to approve public officials liability insurance with Indian Harbor Insurance Company for the policy year 09/20/24 - 09/19/25 and authorize revised premium payment in the amount of \$3,396.00.

J. REPORTS

1. Engineering Report

- a. Phase 4 Taxiway D Project - Final Walk-thru Inspection
- b. Construction Update: Construct Monument Signs Project
- c. Project Update: Runway 18/36 Reconstruction and Extension Design/Coordination

2. Staff Report

- a. Consider assuming the Gate Maintenance Services by Controlled Access
- b. Runway 4/22 Possible Pavement Dip Correction
- c. AMCG Management Agreement Review - Update
- d. Bipartisan Infrastructure Law (BIL) Funding - Grant Application Status
- e. Additional Emergency Patching - Runway Intersection

3. Legal Counsel Report

- a. Discussion and direction on 2025 Farm Leases

4. Board Report

5. Chair Report

K. ADJOURNMENT