

Meeting Minutes
Plan & Zoning Commission Meeting
Tuesday, September 17, 2024
Ankeny City Council Chambers, Second Floor
1250 SW District Drive, Ankeny, Iowa

CALL TO ORDER

Chair Ted Rapp called the September 17, 2024 meeting of the Plan & Zoning Commission to order at 6:44 p.m.

ROLL CALL

Members present: Ted Rapp, Randy Weisheit, Trina Flack, Glenn Hunter, Lisa West, Todd Ripper and Annette Renaud.
Staff present: Eric Jensen, Eric Carstens, Bryan Morrissey, Ryan Kirschman, Laura Hutzell, Jake Heil and Brenda Fuglsang.

AMENDMENTS TO THE AGENDA

Motion by T.Flack to approve and accept the September 17, 2024 agenda without amendments. Second by T.Ripper. All voted aye. Motion carried 7 – 0.

COMMUNICATIONS

There were no communications.

CITIZEN'S REQUEST

There were no requests.

CONSENT AGENDA ITEMS

Item #1. Minutes

Motion to approve and accept the September 4, 2024 minutes of the Plan and Zoning Commission meeting.

Item #2. Kimberley Villas - Updated Building Elevations

Motion to approve the updated building elevations for the Kimberley Villas Site Plan.

Item #3. 4703 N Ankeny Boulevard - Ankeny Community Baptist Church Parking Expansion Site Plan

Motion to approve the site plan for 4703 N Ankeny Boulevard, Ankeny Community Baptist Church Parking Expansion.

Item #4. Deer Creek Rowhomes Plat 1 Final Plat

Motion to recommend City Council approval of Deer Creek Rowhomes Plat 1 Final Plat.

Item #5. Deer Creek Rowhomes Site Plan

Motion to approve the site plan for Deer Creek Rowhomes, subject to recordation of the final plat.

Referencing Item #2, Commissioner Flack commented that she understands that it is State law, but she is disappointed in the change of building materials for this project. T.Ripper asked for additional details. E.Jensen said that last year the legislature approved HF2388, which basically states that municipalities can not regulate building materials for residential structures that have 12 units or fewer. He noted that he is paraphrasing, as he did not have HF2388 in front of him. There was a discussion between the Commission and staff regarding this change in law. E.Jensen said he would email a copy of HF2388 to the Commission for their review.

Motion by G.Hunter to approve the recommendations for Consent Agenda Item #1 - #5. Second by R.Weisheit. All voted aye. Motion carried 7 – 0.

REPORTS

City Council Meeting

E.Jensen reported on the September 16, 2024 City Council meeting.

Director's Report

E.Jensen presented the tentative agenda items for the Tuesday, October 8, 2024 Plan and Zoning Commission meeting. He also said that he would email the Commission information on the Public Input Workshop for the S Ankeny Boulevard Corridor Study that is being held on Monday, September 23 at 6:00-7:30 pm.

Commissioner's Reports

T.Rapp shared that there is a tentative date, March 25, 2025, to hold a Plan and Zoning Commission retreat.

MISCELLANEOUS ITEMS

October 7, 2024 – 5:30 p.m. City Council Meeting Representative: Staff

ADJOURNMENT

There being no further business, Chair Ted Rapp adjourned the meeting. Meeting adjourned at 6:52 p.m.



Submitted by Brenda Fuglsang, Secretary
Plan & Zoning Commission