Polk County Aviation Authority Meeting

Thursday, November 7, 2024
5:00 PM
Ankeny Regional Airport - Corporate/Terminal Hangar Building
3700 SE Convenience Blvd, Ankeny, Iowa

INSTRUCTIONS TO JOIN ELECTRONIC MEETING:

Please join using this link:
https://zoom.us/j/98294550961?pwd=MzdjTERQR1Y1SVNWOGhxWFd1b2FRUT09

Or dial: +13126266799 Meeting ID: 982 9455 0961 Passcode: 5678

A. ROLL CALL

B. APPROVAL OF AGENDA

1. Consider motion to approve and accept the November 7, 2024 agenda without amendment.

C. PUBLIC FORUM

D. FBO REPORTS

- Fuel Report
- Inspection Report
- Hangar tenant waiting list report
- Tenant concerns and response report

1. FBO Report & Waiting List

E. FINANCE / BUDGET REPORTS

F. CONSENT AGENDA ITEMS

CA - 1. Consider motion to approve the October 10, 2024 minutes.

CA - 2. Consider motion to adopt **RESOLUTION** approving the lease agreements with the individuals and/or organizations detailed on the attached list.

CA - 3. Consider motion to approve Payment #1 in the amount of $32,232.50 to McClure Engineering for Extend Runway 18: Design and Bidding Services.

CA - 4. Consider motion to approve Payment #11 in the amount of $11,980.04 to McClure Engineering Company for services that includes Design & Bidding to Reconstruct Runway 18/36.

CA - 5. Consider motion to approve Payment #8 in the amount of $2,277.63 to McClure Engineering Company for Taxiway D Apron and Access Roadway Paving – Phase 4.

CA - 6. Consider motion to approve Payment #3 in the amount of $27,027.35 to McClure Engineering for Extend Runway 18: ADIP/Aeronautical Survey, Airspace Analysis, and Data

CA - 7. Consider motion to approve Payment #24 in the amount of $2,037.50 to McClure Engineering Company for services that include General On-Call Engineering Services.

CA - 8. Consider motion to approve Payment #4 in the amount of $46,740.62 to Concrete Technologies for services that include Taxiway D Apron and Access Roadway Paving – Phase 4.

CA - 9. Consider motion to approve Bills and Transfer of Necessary Funds in the amount of $140,671.87

CA - 10. Consider motion to approve November 2024 Financial Reports.

- **APPROVAL OF CONSENT AGENDA ITEMS**

1. Consent Agenda Items CA-1 through CA-10.

   Consider motion to approve the recommendations for Consent Agenda Items CA-1 through CA-10.

G. REMOVED CONSENT AGENDA ITEMS:

H. OLD BUSINESS

I. NEW BUSINESS

1. Consider motion to adopt **RESOLUTION** approving the box hangar, garage, hangar and tie-down lease documents for calendar year 2025.

2. Consider motion to adopt **RESOLUTION** authorizing the execution of Task Order 08 for the design and bidding services with McClure Engineering for the Rehabilitate Terminal Building Entrance and Parking Lot project.

3. Consider motion to approve the construction plans for the first phase of the State of Iowa - Department of Public Services Hangar on a portion of Phase 3 of the Taxiway D Hangar Development at the Ankeny Regional Airport.

4. Consider motion to accept the proposal from OneBridge Locating in the amount of

$2,495.00 for specialty survey services on the Rehabilitate Terminal Building Entrance and Parking Lot project.

5. Consider motion to accept the proposal from Construction Materials Testing in the amount of $8,510.00 for geotechnical services on the Rehabilitate Terminal Building Entrance and Parking Lot project.

J. REPORTS

1. **Engineering Report**

   a. Taxiway D - Phase 4 Apron and Access Roadway Paving Project: Closeout.

   b. Construct Monument Signs Project - Construction Update.

   c. Runway 18/36 Reconstruction and Extension Project - Update on Design.

2. **Staff Report**

   a. Review of the FFY 2026 Proposed Airport Capital Improvements Program (ACIP).

   b. North Property Line Box Hangars - Possible Gas Main Extension.

   c. Management Agreement/AMCG Financial Review

   d. Coordination Meeting for Snow/Ice Control Operations - October 22, 2024.

3. **Legal Counsel Report**

4. **Board Report**

5. **Chair Report**

K. ADJOURNMENT